OUR MISSION

Enhancing our community by providing quality recreational opportunities, facilities, parks and open space

DES PLAINES PARK DISTRICT

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

TUESDAY, NOVEMBER 17, 2026 6:00 pm

AGENDA

1. CALL TO ORDER and ROLL CALL
2. CHANGES TO THE AGENDA
3. PRESENTATIONS – **2026 Summer Camp and Aquatics Presentation**
4. COMMENTS FROM THE COMMUNITY
5. APPROVAL OF THE CONSENT AGENDA
   - A. **Regular Board Meeting Minutes – October 20, 2026**
   - B. **Executive Session Meeting Minutes – None**
   - C. **Special Meeting Minutes – None**
   - D. **Voucher Bills:**

October 09, 2026	$	261,926.62
October 23, 2026	$	176,515.44

   - E. **Payroll:**

October 02, 2026	$	284,494.03
October 16, 2026	$	271,403.15
October 30, 2026	$	268,679.12

6. M-NASR REPORT
7. MONTHLY REPORTS
   - A. **Executive Director**
   - B. **Director of Facilities & Recreation**
   - C. **Director Parks & Planning**
   - D. **Director of Business**
     - D.1 **Financials**
   - E. **Director of Administration & HR**
8. UNFINISHED BUSINESS
   - A. **Algonquin Bridge - Discussion Only**
9. NEW BUSINESS
   - A. **Action Item 9 – A: Approval of Resolution #26-04 For 2026 Tax Levy Estimates - Truth in Taxation**
   - B. **Action Item 9 – B: Approval of Ordinance #26-05 For the Tax Levy Abatement**
   - C. **Action Item 9 – C: Exchange of Services Agreement Between the Glenview Park District and Des Plaines Park District**
10. CORRESPONDENCE
11. COMMISSIONER COMMENTS
12. EXECUTIVE SESSION

    Pursuant to the Open Meetings Act: 5 ILCS 120/2(c)(6): for the purposes of discussing the setting of a price for sale or lease of property owned by the Park District; pursuant to (5 ILCS 120/2(c)(11): for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, when the public body finds that an action is probable or imminent, and pursuant to 5 ILCS 120/2(c)(1): for the purposes of discussing personnel matters.
13. RETURN TO OPEN SESSION
14. ADJOURNMENT

***NOTICE**: If a special accommodation is needed to attend or to participate in a Des Plaines Park District Board Meeting, please contact the ADA Coordinator at 847-390-4902, at least 24 hours prior to the meeting.*

Agenda Item 1

Call to Order & Roll Call

- *President Doerr*
- *Vice President Haas*
- *Treasurer Williams*
- *Commissioner Grady*
- *Commissioner Osinski*

Agenda Item 2

Changes to the Agenda

Agenda Item 3

Presentations

- *2026 Summer Camp and Aquatics Presentation*

Agenda Item 4

Comments from the Community

- *3 minutes per speaker. Speaker should state full name and address.*

Agenda Item 5

Approval of the Consent Agenda

- *Regular Board Meeting Minutes (10/20)*
- *Executive Session Meeting Minutes (None)*
- *Voucher Bills ($438,442.06)*
- *Payroll ($824,576.30)*

AGENDA ITEM 5 – A,B,C,D,E
ACTION REQUESTED

DATE: November 17, 2026

TO: Board of Commissioners

FROM: Don Miletic, Executive Director

SUBJECT: **Approval of the Consent Agenda**

Dear Park Board of Commissioners,

The following items are listed for the consent agenda:

CONSENT AGENDA

A. REGULAR BOARD MEETING MINUTES – October 20, 2026
B. EXECUTIVE SESSION MEETING MINUTES – None
C. SPECIAL MEETING MINUTES –None

D. VOUCHER BILLS:

a. October 09, 2026 $ 261,926.62
b. October 23, 2026 $ 176,515.44

E. PAYROLL:

a. October 02, 2026 $ 284,494.03
b. October 16, 2026 $ 271,403.15
c. October 30, 2026 $ 268,679.12

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the Consent Agenda for November 17, 2026, as listed."

DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
OCTOBER 20, 2026

1. CALL TO ORDER/ROLL CALL

President Erin Doerr called to order the regular meeting of the Park Board for October 20th, 2026 at 6:00 PM. Commissioners answering present to the roll call in person were Commissioner Grady, Vice President Jana Haas, Treasurer Eli Williams, Commissioner Alan Osinski and President Erin Doerr.

Staff present were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Parks & Planning, Aurelio Marquez; Director of Business, Nahid Khumawala; Director of Administration & HR, Nicole Dale and Superintendent of Administration, Liz Vinakos.

Guests Present: As listed from sign in sheet

2. CHANGES TO THE AGENDA – None

3. PRESENTATIONS – None

4. COMMENTS FROM THE COMMUNITY

Sandra Ruther: Stated that she is not happy with the possible construction of new gym space [at Prairie Lakes] because of the houses behind the site. Questions included how much will the project cost? Why do we need basketball courts? Where will the parking be located?

Questions from audience were voiced from seats and names were not captured. Questions included will the gyms be for adult leagues? Is there a demand for it?

James Carl: Questions included how many residents use gyms? Is the Des Plaines Park District building gyms for those who do not live here? Stated he doesn't want multiple gyms. Questioned President Doerr's attendance at events and asked if the Park District is paying for them.

Diane Smith: Stated she wanted to add on that she didn't want it [gyms] looking like a factory.

Commissioner Williams discussed the process for Park Board meetings (per parliamentary procedure) for those who were unaware and stated the Board and Staff would address questions during the appropriate agenda items.

5. APPROVAL OF THE CONSENT AGENDA

A. REGULAR MEETING MINUTES – September 22, 2026
B. EXECUTIVE SESSION MINUTES – September 22, 2026
C. SPECIAL MEETING MINUTES – None

D. VOUCHER BILLS:

September 11, 2026	$ 335,007.80
September 25, 2026	$ 397,439.21

E. PAYROLL:

September 04, 2026	$ 333,277.15
September 18, 2026	$ 299,298.82

Motion by Commissioner Osinski to approve the Consent Agenda for October 20, 2026, as listed.
Seconded by: Commissioner Williams

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

6. NEW BUSINESS - None

7. M-NASR REPORT

Executive Director Miletic stated that the report from the Executive Director of M-NASR (the Maine-Niles Association of Special Recreation), Trisha, is included in the packet. Executive Director Miletic explained what M-NASR is for the meeting attendees, as well as how M-NASR partners with the Park District to provide inclusion support. He discussed how the Park District has been working on developing an in-house program to help support those who need inclusion services for the District's programs.

8. MONTHLY REPORTS

A. Executive Director:

Executive Director Miletic provided updates regarding the Lakeview Center and emergency repairs that were needed on the roof. Mystic Waters was discussed including resurfacing of the slides. He stated that he had a conversation with Jennifer Poonsapaya regarding financing for the Park District, how we follow GASB (Government Accounting Standards Board) and have strict oversight by the State of Illinois, as well as utilization of bond counselors when issuing debt and refinancing. He stated that we use reserves instead of issuance of bonds when possible. The ALC air conditioning project was mentioned as well as the challenges with Fall Fest (due to weather) and that staff are working on preparing the final numbers. Executive Director Miletic discussed the IAPD Executive Director search and that the Park Board will be overseeing the process. The gym boards were then discussed. It was stated that these are only high-level drawings, there have been no costs incurred yet, only that we are looking for spaces to hold more programming to fulfill the community needs. Stated the gyms will be used for all age groups, for a variety of programs, and that there will have public forum if the project moves forward. He discussed current challenges and lack of useable space. In regards to the question of potential parking after the project, Executive Director Miletic stated that we have to abide by what the City regulates for parking. In response to the question regarding where will the money for the project come from? Executive Director Miletic stated possibly half from reserves, and half from issuance of debt. He stated that the Park District will not do a referendum, the goal is not to increase taxes to residents. Instead, the strategy is to use different sources such as grants and revenue streams.

Commissioner Comments:

Commissioner Osinski stated that many communities issued referendums, we have not done it nor plan on doing it. A public forum will be held for the project. Treasurer Williams discussed that community needs will be evaluated and the Board takes all residents into account when planning.

B. Facilities and Recreation:

Director Panek provided an update regarding the pools and stated next month there will be a summer recap presentation. He continued that we are currently down 16k from last year but last year was a record year due to weather. He continued that we were able to keep pools open later than normal for communities thanks to Bri, Annie and staff. Stated that Basketball registration is ongoing, new theater classes start in January, Tim Sears has been promoted to golf center supervisor, netting repairs are starting, and planning on tentatively closing seasonal facilities at Halloween, but it will be based on weather. Discussed the Shoreline Room, that rentals are up 275% to prior year. Finally, discussed special events, including the tie-dyed pool event being sold out, success of the

Howl-loween dog event, and golf in the dark with the friends of the park. Stated final numbers are not in yet. Reminded everyone that trunk or treat, family spooky swim, and winter wonderland are coming up.

Commissioner Comments:
Treasurer Williams asked about facility closure communications. President Doerr stated that she liked that facilities are open dependent on weather, and will stay open as long as possible. Wanted to make sure communication is out there to the community on these closures. Vice President Haas asked about trunk or treat, how many vendors were confirmed. It was stated that last numbers showed 32 vendors and over 600 registrants.

C. Director of Parks and Planning:
Director Marquez discussed finishing up of the winterization of aquatic facilities. He stated that he is completing gel coating of Mystic Waters big slides and deep plunge pool. He is coordinating repairs and reinstallation of Prairie Lakes fountains. The team is currently working on taking care of the abundance of cattails overtaking Prairie Lakes. Stated that is being completed in house. He stated that Blackhawk Dog Park's entrance lock has been changed out to be at ADA accessible height. Closed with the completion of Fall Fest set up, take down, and operations, and that cleanup was quicker due to all departments working together.

Commissioner Comments:
Commissioner Grady asked if Craig Manor was completed. Director Marquez stated that Nov 10th they are looking to install two bench pads, and one garbage pad in order to complete. Executive Director Miletic continued that the project was a partnership with the City to prevent flooding through the installation of an underground vault. There has been no flooding so far since it was installed. President Doerr asked about winterizing of the dog park. It was stated that once temperatures reach 35 degrees, they will winterize the water spouts.

D. Business: **Director of Business:**
Director Khumawala discussed the BS&A cloud conversion, that Nov 5th a meeting is set for role configuration. She stated that data extraction has been completed and we will be ready to go live on November 30th after data review and training will be provided on Nov 25th to staff. She stated she is working on the Tax levy, to be ready by November. She updated that the TeeUp software is continuing to go well and Adam has moved to the Golf Center, which works well logistically. Closed that day-to-day financial operations are being handled well by staff and the District has a healthy financial state.

Commissioner Comments:

Commissioner Osinski asked what the value of moving to the cloud is. Director Khumawala summarized that it opens up the door with platforms to be able to interface, provide automatic updates, and develop a full ERP system.

D.1 Financial Reports

Motion made by Commissioner Williams to approve the financial report for October 20, 2026, and place a copy on file subject to audit.

Second by: Commissioner Grady

Commissioner Comments: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

E. Director of Administration & HR:
Director Dale discussed recruitment and hiring for the district, including that Tim Sears had moved up to Golf Supervisor, and that they are currently recruiting for facility maintenance I. The position is second shift which may be harder to fill. She stated she is reviewing Superintendent Vinakos's job description as she is leaving the

District for another opportunity. She discussed Paycom, and the utilization of new modules for training and the setup for developing a training plan for all positions. Lester (HR Coordinator) has been working on videos, and working on entirety of the plan, including hands on and virtual training. She attended an HR roundtable through the Chamber of Commerce. She stated that topics included neurodiversity in the workplace and that our Culture of Belonging Committee has been looking at more diversity training for staff. Finally, she stated Tom Grey will be coming out Monday for confined entry mapping, and that evacuation maps are being updated.

Superintendent Vinakos thanked Director Dale, Executive Director Miletic, and the Park Board, stating how much she will greatly miss working at the Des Plaines Park District with such a wonderful staff and Park Board.

Commissioner Comments: None

9. UNFINISHED BUSINESS

A. Algonquin Road Bridge – Executive Director Miletic stated that the project is looking to include a 30-foot bridge at Algonquin Road and this is not desirable due to 13 foot exit ramp causing safety concerns, and that options for an underpass or use of Oakton should be considered.

10. CORRESPONDENCE

A. Thank you from the Izaak Walton League

11. COMMISSIONER COMMENTS

President Doerr:
President Doerr stated that she likes to make efforts to thank staff for all the work that goes on behind the scenes, making greenspace look beautiful and safe. She stated she likes hearing about the variety of programming we are working on and wants to challenge recreation staff to continue to lean into more diverse programming, whether art, food, or similar, she wants everyone to feel welcomed. She stated she will be at trunk or treat and enjoys engaging with community.

Vice President Haas:
Vice President Haas stated Commissioner Grady and herself went to visit former commissioner Rosedale and encouraged others to do the same. If you feel can go visit, you should. She stated she has been on the Park Board for over 20 years and it takes time to determine what is best for the community and there may be considerable time takeng to get projects off the ground. She stated we run very lean and she likes to give kudos to staff whenever possible for their hard work.

Treasurer Williams:
Treasurer Williams discussed the thousands of people signing up for programming at Prairie Lakes that we continue to see a need for space. Reiterated that the gym project is at a high level. Finally stated that the Board does not have any p-cards, in answer to a public comment.

Commissioner Osinski:
Commissioner Osinski stated that he appreciated everyone who showed up to the meeting. He stated that Dylan (Revenue Facilities Manager) is putting a lot of work in at the shoreline room and deserves a shout out for his efforts. He stated he appreciates Aurelio's (Director of Parks & Planning) efforts for the remodel of Woodlawn Park and stated he has received positive comments on the reduction of the full court to half court in addition to the shelter that is coming. Gave thanks to the Des Plaines police for acting on Lake Park incident, appreciates their efforts.

Commissioner Grady:
Commissioner Grady stated he was glad to see people show up and express concerns at the board meeting. He stated that they (the Park Board) listen and are concerned. He continued that Fall Fest did not go well due to

weather, but it was a great time for those who showed up. He closed with being glad we are moving into fall season with indoor activities.

12. **EXECUTIVE SESSION** - None

13. **RETURN TO OPEN SESSION** – Not applicable

14. **ADJOURNMENT**

Motion by: Vice President Haas at 7:15 pm to adjourn

Second by: Commissioner Grady

All in Favor, Opposed
Ayes: 5 Nays: 0 Absent: 0
Motion carried: 5-0-0

MINUTES APPROVED
November 17th, 2026

_____ President

_____ Secretary

AGENDA ITEM 5 – D, E

DATE: November 17, 2026

TO: Board of Commissioners

FROM: Nahid Khumawala, Director of Business

SUBJECT: **Voucher & Payroll Expenditures**

Dear Park Board of Commissioners,

Since the last Des Plaines Park District Board Meeting the following disbursements have been issued:

A. VOUCHER BILLS:

a.	October 09, 2026	$ 261,926.62
b.	October 23, 2026	$ 176,515.44

B. PAYROLL:

a.	October 02, 2026	$ 284,494.03
b.	October 16, 2026	$ 271,403.15
c.	October 30, 2026	$ 268,679.12

Agenda Item 6

M-NASR Report

TO: M-NASR Board of Directors
FROM: Trisha Breitlow, Executive Director
DATE: November 10, 2026
RE: Director's Report

Attached you will find:

1) 2026 agency goals with any updates since the last board meeting updated in red
2) The rotation schedule for M-NASR Board officers

Several recreation staff attended the TR Summit in Carol Stream on Friday, September 11, which included a robust agenda of topics for the day. Lisa Barrera and Kelly Brunning were both speakers at the event.

I have attended several meetings since the last board meeting including:

- TR Summit September 11
- IPRF Golf Outing September 18
- Maine Township Grant Presentation September 22
- Morton Grove/ Niles Chamber Legislative Breakfast September 24
- Parent input meeting at Shore Services for Sensory Room September 25
- Distinguished Accreditation Review at Park District of Highland Park October 9
- Niles Park District Board Meeting presentation October 20
- Inclusion Exchange podcast October 21
- Skokie Chamber Legislative Breakfast October 23
- PDRMA Property Casualty Meeting November 4
- IAPD Legal Symposium November 5

M-NASR was recognized with an Outstanding Community Partner award from Park Ridge Kiwanis.

Fundraising and Liponi Foundation

A Liponi Foundation board meeting took place September 3. The board agreed that the Bingo fundraiser will now be a Liponi Foundation fundraiser. The Liponi Foundation will give $5,000, likely as a sponsorship for Recognition Night, to M-NASR.

The third annual Bingo fundraiser was held on Saturday November 7. Over 190 people registered and this was the highest net total for the event to date. Thank you to the Skokie Park District for allowing us to hold the event at Oakton Community Center.

SPONSORSHIPS	2024	2025	2026
M-NASR Rec Night	$5,625	$5,875	$8,000
M-NASR Bingo	$1,125	$1,125	$4,435
Liponi Gala	$9,000	$10,015	$30,705
Liponi Mini Golf	$6,060	$6,530	$10,400
TOTAL	$21,810	$23,545	$53,235

EVENT NET	2024	2025	2026
M-NASR Bingo	$5,958	$6,827	
M-NASR Annual Appeal	$12,000	$17,965	
Liponi Gala	$57,915	$72,814	$95,789
Liponi Mini Golf	$10,059	$11,973	$15,901
TOTAL	$85,932	$109,579	$111,690

APPROVED 2026

DATE	GRANT		PURPOSE	AMOUNT
1/26	City of Des Plaines 5/26		Transportation Support	$6,000
3/26	Niles Township 6/26		Transportation Support	$4,000
7/26	Rivers Gives 8/26		Transportation Support	$10,000
8/26	Woodward Charitable Trust 8/26		Training Costs (wages)	$5,000
5/26	Carl H. Hendrickson Family Fndn	10/26	Day Camp Expenses	$10,000
			Total	**$35,000**

PENDING 2026

DATE	GRANT	PURPOSE	AMOUNT
3/26	Chicago Board of Trade Fdn	Summer Camp Support	$5,000
3/26	George M. Eisenberg Fdn	Summer Camp Support	$2,500
6/26	Rotary of Skokie Valley	Track & Field Uniforms	$1,000
6/26	Rice Foundation	Transportation & Training (wages)	$25,000
8/26	Maine Township	Day Camp Expenses	$9,000
		Total	**$42,500**

DECLINED 2026

DATE	GRANT	PURPOSE	AMOUNT

APPROVED- SUBMITTED 2025 FOR 2026

DATE	GRANT		PURPOSE	AMOUNT
5/25	Carl R. Hendrickson Family Fdn.		2026 Summer Camp	$10,000
5/25	Skokie Community Foundation	7/25	2026 Shore Explorer Program	$2,500
7/25	Daniel F. and Ada L. Rice Fdn.	12/25	2026 Transportation and Training	$20,000
12/25	Maine Township		2026-2027 Scholarships	$5,400
			Total	**$37,900**

Agenda Item 7

Monthly Reports

- *Executive Director*
- *Director of Facilities & Recreation*
- *Director of Parks & Planning*
- *Director of Business*
    - *Financials*
- *Director of Administration & HR*

AGENDA ITEM 5 – A

DES PLAINES PARK DISTRICT
EXECUTIVE DIRECTOR REPORT
NOVEMBER 17, 2026

Don Miletic, Executive Director

- **Tax Levy** – The Tax Levy Estimates of 1.75% for next year which is below the CPI of 2.7% that we can levy as a tax capped district. The Park District does count on tax dollars to help pay for roughly 35 – 40% of its budget. The remainer comes from usage fees, instead of higher taxes. We are in a good financial position to build in the future and provide for services. In addition, we have the Friends of the Parks that provide scholarships for those in need and the Park District does offer scholarships based on need.
- **Veterans Day** – The Park District did its annual contribution to the American Legion for a Veteran in need. We support many groups in the community, and are proud to support the American Legion each year on Veterans Day.
- **Administrative Center** – Plans to install HVAC in the small gym and large preschool room should be completed before the summer of next year. We are experiencing some asbestos tile popping and about 30 years ago, before my time, the carpet was put in and glued over the tile. This project will require moving items and relocating some staff for a while. It is much needed.
- **Lakeview Center –** We did some work inhouse at Lakeview Center, such as flooring of our multipurpose room, parking lot striping, and roof repairs.
- **Prairie Lakes –** Met with Engineers to discuss the possibility of building over the 72 inch pipe and MWRD does not have a concern about building over the 72-inch pipe for our new structure if we proceed. This is great news as the City of Des Plaines said there would be no issue on their end, but MWRD will need to review. In addition, we are in a holding pattern for new gyms with the recent news that School District 62 is changing course and will allow gym use on the weekends. A huge change from what we have been told about weekend use, so this is good news. Also, Amadei has agreed to a 3 year agreement as we have always done, instead of one year that he required staff to enter in. The Park District can scale down this project when needed to two gyms and indoor turf field with use of outside gyms. Our agreement is to provide field use for the affiliate groups like Des Plaines Softball and Baseball can use school district fields. Otherwise, these groups would go directly to D62 for coordination of the fields as we run our programs on our fields.
- **Mystic Waters –** We did another improvement at Mystic, extending the useful life our slides. They look great and it's time to move onto a few other items we have scheduled for replacement or repair.
- **Special Events –** It's the holiday season and there are many events planned for the next two months. Staff are busy. In addition, all the groups we support in town have been reaching out for the Park District to help support or participate in their events. Garden Club, Chamber, History Center, GenCenter, Kiwanis, and Izaak Walton all have something the Park District gets involved in.
- **Golf Center –** The netting project is complete at the Golf Center, staff did an amazing job replacing much of the netting. The turf is still in good condition after nine years. We do have some plans for EIFS repairs in the future otherwise operations and the building are solid.
- **Misc. –** Attended staff meetings, individual department meetings, Executive Director Meetings, GENCenter, and general improvement initiatives from staff.

AGENDA ITEM: 7- B

DES PLAINES PARK DISTRICT
REVENUE FACILITIES AND RECREATION REPORT
NOVEMBER 17, 2026

Brian Panek, Director of Revenue Facilities and Recreation

Revenue Facilities

- Netting repairs completed at Golf Center.
- New Golf Center lettering installed on front of Golf Center with lighting
- Mountain View Adventure Center remained opened until 11/8 due to warmer weather.
- Lake Park Golf Course & Marina opened at least until November 15th due the warmer fall weather.
- Flooring in the old choir room at LVC will be completed by end of year by staff to get ready for our new Acting classes.

Aquatic Facilities

- Water Wonderland will be held on December 12th. We are already over 50% full.
- Swim lesson program continues to grow. We were up 195 swimmers for the month of October compared to last year.
- Met with swim team on scheduling and upcoming meets.

Recreation

- The Trunk or Treat event at Prairie Lakes was a huge success. All 3 sessions sold out. Lizzie, April and staff did an amazing job. We will be adding food options to the event next year.
- Winter Spectrum is now out. Registration began 11/9.
- Talked with Mike Amadei about usage of schools on weekends. He mentioned it is now a possibility and would look at giving us a discounted rate along with waiving us needing a Building Supervisor as they would have staff there on the weekend rentals. Waiting to hear back from him for a meeting date to discuss in more details.
- Met with marketing to create seamless process for press releases moving forward.
- Candice Morden did a great job organizing the Trick or Treat for our Creative Corners.
- Worked with staff on a camp payment plan that will be easier and less of a financial impact for our residents.

Other Updates

- Met with staff on Sponsorship program.
- Staff is working hard on fee proposals and keeping any increases at a minimum when possible.
- Held meeting to discuss current Capital projects and timeline.
- Hosted our Team Building event at MVAC on 10/22. Shelly Holmes did a great job leading the event. Staff donated 431 items for The Buddy Foundation!
- Attended multiple meetings including Admin meetings, Aquatics staff meeting, Tee UP upgrades, Recreation/Facilities admin meeting, Swim team meeting, Team Building meeting, Green Team meeting, BS&A Cloud meeting, Chamber Board meeting, and Friends of the Park meeting.

Upcoming Events

- 11/21 Optimist Tree Lot opens for the season at Lake Park
- 12/5 Pet Memorial Tree begins at Prairie Lakes
- 12/5 Winter Wonderland at Prairie Lakes 4-7:30pm
- 12/12 Water Wonderland at Prairie Lakes Aquatic Center 1-3:30pm
- 12/19 Winter Dance Showcase at Prairie Lakes 2:30pm
- 12/31 Family New Year's Eve Party at Prairie Lakes 2-4pm
- 1/9 Chili Open at the Golf Center 9am, noon, or 3pm

Brianna Wabel, Aquatic Manager

- Attended IWSP meeting (Water Safety Committee)
- Warriors Swim Meet- 10/10- got 1st place
- Attended Trunk or Treat

- Attended Swim Lessons Workshop
- Hosted Floating Pumpkin Event
- Hosted Family Spooky Swim Event – Sold Out 85 Patrons
- Wellness Pool Closure Oct 26-29- Got a lot of maintenance done
- October rentals at Prairie Lakes Aquatic Center: Scuba, MNASR, Mongolian Talent Academy, and Alligator Aquatics

Membership Snapshot- Year-over- Year Comparison

Membership Type	October 2025	October 2026	Change
PLAC (Aquatic Only)	1,109	1041	-68
Prairie Pass (All Access)	703	669	-34
Total Aquatic Members	1,812	1,710	-102

Annie Milschewski, Aquatics Supervisor

Swim School -- Year-over- Year Comparison

Membership Type	October 2025	October 2026	Change
EFT	496	642	+146
Punch Pass	51	100	+51
Total Swim School	547	742	+195

Joseph Weber, Superintendent of Revenue Facilities

Revenue Department Operations

- Onboarded Tim Sears into Golf Operations. Training on scheduling, operations, customer and staff communication.
- Reviewed submissions for Spectrum and made edits for Golf Center, Lake Park and Mountain View.
- Reviewed Strategic Plan objectives with Superintendents, noted status changes, and added items for tracking.
- Reviewed Capital Improvement Projects listing completed and upcoming items that will be addressed.
- Fall golf instruction completed with 25 participants in 4 age groups spanning 5 years - adults.
- ERC Events committee continues to finalize details on the Howdy Holiday Hoedown on 12/4 4-7p.

Golf Center

- Conducted multiple meetings with course maintenance partners and contractors to review operational expectations, course conditions, and implementation of recommended maintenance action plans.
- Managing communication with customers and staff of many maintenance projects including the effect of netting repair and replacement, Ethernet piping and wiring, and front entrance lettering and lighting.
- Adjusted site lighting for daylight savings time.
- Club Casa Fall League concluded and tee times were paid.
- Billed and collected many school group payments for the season.
- Reviewed outing requests and use for the course.
- Filmed Golf Scene Fall episode.
- 1,085,336 Total Balls were hit on the new TeeUp system in October.
- An additional 295 rounds were played at the Golf Center in October 2026 over October 2025.

Nilco

- Blew out irrigation lines at Lake Park and Golf Center on 10/28. Liebold shut down the Golf Center Pump.
- Completed Golf Center Aeration and sand brushing & Lake Park sand brushing.
- Nilco staff will continue maintaining coursed through 11/15.

Lake Park Lakeview Center, Marina, & Clubhouse

- Lakeview Center boiler start up was complete on 10/8
- Hosted elections and coordinated staffing for poll opening and closing at Lake Park and Arndt.

- Schedule was extended through 11/15 weather permitting.
- Water shutoff and winterizing began throughout the site.
- Preparations for the Optimist Tree lot are underway.

Mountain View Adventure Center
- Schedule was extended through 11/8 weather permitting.
- Winterizing will be completed in November.

Prairie Lakes
- Soccer Fields will be closed after the final games on 11/8.
- Winterizing the irrigation will occur in November.
- Pet Memorial Tree will be put in place in November for the December 5 –January 10 display. A memento for Myla Weber will be placed this year. :(

Kiwanis
- The club is in donation season and has peanuts being distributed to donors.

Other
- Attended: ERC Events 10/7 & 10/21, Recreation and Revenue Department 10/13, Green Team Committee 10/21, Revenue Facilities Department 10/27, Superintendents weekly, Kiwanis Bi-Weekly, TeeUp meeting with AVDevs weekly, TeeUp with Golf Ops Daily, Nilco Course Maintenance onsite staff weekly, Building Services with Marcin weekly, Golf Center weekly, Lake Park weekly.

Dylan Kuffell, Revenue Facilities Manager

Prairie Lakes & Mountain View Adventure Center
- Participated in Trunk or Treat on October 24th.
- Extended Mountain View season through November 8th. Notified staff and posted schedules, updated the webpage and google hours.
- Adjusted mini golf course, skate park, and parking lot light timers.
- Blew leaves off the mini golf course on Saturdays.
- Replaced burnt out light bulbs on the exterior of Mountain View building.
- Updated spring spectrum document for Mountain View.

Lake Park
- Set up tent and other prep for Glow Golf.
- Hosted Glow Golf on October 3rd.
- Scheduled Fountain removal with Tigris.
- Planned paddle boat removal date with Alec.
- Extended the season and scheduled staff for the front desk. Updated the webpage, generated new tee times for November dates, updated google hours.
- Completed winter spectrum.
- Updated spring spectrum document.
- Spoke with a neighbor east of the golf course regarding tree branches hanging into their driveway that we needed to trim.
- Updated and sent out winter boat registration forms to winter boaters. Began collecting and processing payment for winter boaters.

Lakeview Center
- Scheduled staff for building supervision during evening yoga and music classes.
- Informed Lizzie of issues with music instructor being late and informed lesson participants of cancellations for lessons.
- Opened and supervised the building for yoga and music.
- Planned flooring install and cabinet painting for the old choir room.
- Added new yoga sessions and events.
- Completed winter spectrum.
- Planned boiler maintenance and startup with Alec.

- Updated spring spectrum document.
- Billing and payment collecting from Foxtail for gas, electric, rent.
- On site during patio extension project. Met with contractor to ensure all utility lines were properly marked before digging.
- Attended ERC meeting for Holiday Party planning.
- Shoreline Room calls, emails, showings, coordinating with groups on event details leading up to their dates, coordinating with staff set ups/execution/breakdown of events, keeping up with inventory are taking up most of my time. I continue to see a high volume of requests for the Shoreline Room for 2027 dates.
- Adjusted parking lot light timer.
- Shoreline Room rental list November-December

Saturday, November 14	Baby Shower
Monday, November 16	Sound Bath DPPD Event
Saturday, November 21	Family Reunion
Sunday, November 29	Bridal Shower
Friday, December 4	Holiday Party
Saturday, December 12	Birthday Party
Saturday, December 19	Graduation Party

Tim Sears, Golf & Facilities Supervisor

- Scheduling through Paycom.
- Instilling effective communication.
- Retraining Deck Attendants for proper troubleshooting.
- Front desk staff refresh of discounts/when to apply.
- Refamiliarizing myself with new POS system.
- Content for Golf Scene.
- Signage for building advertising.
- Spring Spectrum document editing.

	2025	2026	Change
Range Balls Hit (Automated Tees)	1,118,888	1,085,336	-33,552
Course Rounds	1,862	2,157	+295

Alec Logan, Landscape Maintenance Supervisor

<u>Lake Park</u>

- Splash pad crack seal replacement
- Ordered, picked up and installed fall décor at Golf Center, LVC and PLCC
- Ordered Tulip Bulbs from DeVroomen
- Fixed loose shoreline railing wire
- LVC boiler serviced
- Sprayed insecticide around interior of buildings perimeter
- Camp room flooring planning
- Winterized splash pad
- Winterized LP golf course water fountain
- Organized all supply areas (Bandshell, Clubhouse, LVC)
- Cleaned clubhouse hvac unit coils
- Removed nails and screws at top of mezzanine
- Building maintenance operations improved and simplified

- Aided in communication of Foxtail patio addition

Prairie Lake Park & Mountain View Adventure Center

- NW fountain repaired
- Irrigation control panel repaired
- Chipped brush pile
- Pressure washed waterfall
- MVM fall clean up
- Pond cattail removal project underway
- Soccer field maintenance
- Painted soccer field lines
- Installed holiday decorations front of PLCC

Other

- Building Inspections
- Glow Golf Event set up and break down
- Transition workers continue to help Mondays and Wednesdays
- Putting for pet's event
- Trunk or Treat Event

April Lohr, Superintendent of Recreation and Marketing

The Recreation Department continues to focus on strategic planning, program growth, operational improvements, and community engagement initiatives. Key efforts this month include evaluating program fee adjustments, advancing summer camp planning, enhancing customer service processes, and developing new opportunities to increase resident participation and awareness of District offerings.

Programming

- Preparing the annual camp presentation, including enrollment trends, program enhancements, and operational updates.
- Exploring opportunities to improve participant experiences and expand program offerings.
- Basketball programs have successfully launched for the season.
- Soccer programs have concluded, with the successful launch of Friday Skills Training that was attended each week by over 1/3 of all players.
- Ongoing planning and coordination continues for the School of Dance Winter Showcase.
- Hosted the Preschool Trick-or-Treat event, providing a positive seasonal experience for preschool families and staff volunteers.
- Initiated planning for a Spring Day of Play event Tentative Date: April 5, 2027. Time: 10:00 a.m. – 12:00 p.m., designed to highlight District programs, services, and facilities while strengthening community engagement.
- Fall program surveys are being gathered to solicit participant feedback to ensure we are meeting the communities' needs and expectations.
- Trunk or Treat had over 800 community members participate with an overwhelming positive response from sponsors and participants.
- The New Howl-O-Ween event was widely successful and a howling good time with over 300 participants and seven vendors.

Operational Improvements

- Implementing enhancements to the theater rental reservation process to improve efficiency and customer experience.
- Finalizing updates to summer camp payment plans to provide greater flexibility for families while maintaining operational effectiveness.
- Worked with IT to provide a solution to open Gym Calendars on the website that make it easy to change quickly for better community communication.

Community Engagement & Marketing

- Planning a Black Friday canned food drive in partnership with the Fitness Center, paired with a promotional drop-in fitness opportunity.
- Staff and Marketing attended the Cisco Foods health fair promoting the Fitness Center.
- Exploring direct links between District communications and social media channels to increase awareness of programs, events, and recreational opportunities.
- Coordinated a sponsorship huddle with Mundelein Park District to understand their approach and get some ideas.

Looking Ahead

- Pumpkin Smash – November 7
- Día de los Muertos (Day of the Dead) - November 15
- Winter Wonderland - December 5
- New Years Eve Event - December 31

Bonnie Cichanski, Marketing and Communications Manager

Publications & Communications

- Completed production of the 2027 Winter Spectrum and Playbook; coordinated upcoming digital, mail, and facility distribution.
- Continued development of a redesigned District Sponsorship Brochure.
- Maintained ongoing updates to the District website, electronic signage, and communication materials.

Marketing & Media Relations

- Distributed a Floating Pumpkin Patch email campaign to 15,901 subscribers, achieving a 43% open rate, well above industry averages.
- Continued monitoring media and social media activity related to the District's dance program.
- Coordinated advertising, press releases, and promotional opportunities with media partners, including the Daily Herald.
- Developed Golf Center advertising and holiday publication content.
- Issued press releases highlighting District initiatives, events, and promotions.

Event Marketing & Support

- Led marketing efforts for Howl-O-Ween, Family Spooky Swim, Día de los Muertos, Trunk or Treat, and the Fitness 7-Day Pass campaign.
- Provided on-site event support, volunteer assistance, photography, and promotional activities.
- Created raffle baskets supporting community events and professional development fundraising efforts.

Graphic Design & Creative Services

- Managed contract designers and photographers for District projects.
- Oversaw development of marketing materials for Golf Operations, Mountain View Adventure Center, Golf Center, and Lakeview Center.

Community & Employee Engagement

- Represented the District at community outreach events, including District 62 Holiday Card judging and the Sysco Health Fair.
- Managed promotional giveaway inventory and event materials.
- Continued leadership of the District Wellness Team and employee book club.
- Coordinated the Inter-District Parks & Recreation Trek Step Challenge, including prizes and participant recognition.

Professional Development & Meetings

- Attended a Constant Contact marketing seminar.
- Participated in Marketing, Branding, Sponsorship, Recreation, Leadership, and community relations meetings.
- Supported the District's Putting for Pets employee engagement fundraiser.

Shelly Holmes, Marketing Supervisor Social Media & Digital Marketing

October Social Media Year-Over-Year Performance | 2025–2026

Platform / Metric	October 2025	October 2026	YOY Change	Analysis
Instagram				
Followers	3,906	4,881	25.50%	Audience growth
Page Views	89.4K	160.7K	79.80%	Visibility/interest
Reach	10.5K	19.6K	86.70%	Audience exposure
Content Interactions	1.8K	2.6K	44.40%	Engagement
Profile Visits	1.5K	1.4K	-6.70%	Profile traffic
Follows	114	150	31.60%	New audience acquisition
Link Clicks	49	102	108.20%	Website/conversion traffic
Facebook				
Followers	9,049	9,956	10%	Audience growth
Page Views	214.8K	177.8K	-17.20%	Content visibility
Reach	62.6K	61.2K	-2.20%	Audience exposure
Content Interactions	2.1K	1.2K	-42.90%	Engagement
Page Visits	5.9K	4.8K	-18.60%	Page interest
Follows	76	124	63.20%	New audience acquisition
Link Clicks	1.5K	741	-50.60%	Website/conversion traffic

Instagram experienced strong year-over-year growth, with increases in engagement, followers, reach, page views, follows, and link clicks. **Facebook** gained followers and follows but saw declines in overall engagement and website traffic metrics compared to the previous year. While the exact reason for the difference is unclear, it may be partially attributed to audience demographics, as many of our programs and events target families with younger children who may be more active on Instagram vs. Facebook. Overall, the data suggests our audience was more engaged on Instagram during this period.

Content & Creative

Graphic Design

- Developed social media graphics
- Designed fall event posters and promotional materials
- Created hallway displays
- Updated TV Screens

Social Media Activity

- Maintained consistent posting for events and programs
- Total Posts: 23

Photography

Captured and archived event and marketing photography (uploaded to Marketing shared drive

- Headshot – DPDA Aleah Newman
- Headshot – DPDA Kelly Carpenter
- Howl-O-Ween
- Headshot – DPDA Kendra Gujral
- Floating Pumpkin Patch
- Trunk or Treat
- 2 days of Creative Corners Halloween Parade

Video Production

- Floating Pumpkin Patch recap
- Trunk or Treat recap
- Creative Corners Halloween Parade recap

Facility Communications

PLCC Lobby TV Screens

- Promoted fall events and programs

Meetings, Training & Collaboration

- Team Building Meeting
- Recreation Staff Meeting
- Marketing Meeting
- Day of the Dead Meeting
- Putting for Pets Donation Drive & Event
- D62 Winter Card Contest

Website Updates

- Updated DPDA Staff page, Fall Events page, and related content

Tyler Fuchs, Assistant Superintendent of Recreation (PLCC)

Recreation Operations

- On-going field rentals for soccer and reschedules due to weather.
- Jr Warrior and Lady Warrior seasons started practice. We have a total of 84 players, ranging from 4th-8th grade.
- Scheduling with MW is complete.
- Scheduling of games for DYTBL was held.
- Ordered and received jerseys.
- Finished soccer season on 10/31.
- Recreation basketball league skills nights were held.
- Teams have been formed
- Practices start 11/9
- 178 players enrolled. Registration for 7/8th boys/girls rec league is open with start date in January
- Reviewing spring spectrum.
- Futsal registration is open. We have 37 kids currently enrolled with a few weeks left to register.
- Booked gym rentals for fall/winter season.
- Fall adult softball season completed at Rand.
- Baseball and softball seasons for affiliates is complete all fields will be closed.

Theater & Cultural Arts

- Held three theater events in August
- Big Noise Theater moved in and had shows
- Willows Finished up production.
- Added request for to website for better tracking of theater requests.
- Updated the application so it is easier to follow and is fillable.
- Next season request email is going out early November.

Fitness & Membership Services

- Replaced seats for benches due to wear and tear. As well as on the 8-stack
- Treadmill repairs were complete. Currently no equipment is out of order or down for any reason.
- Smith machines and upright bikes are still on track for November/December delivery.
- Worked with Bonnie on 7-day free trial pop up on website. This trial will be available for anyone 1 time prior to making decision on signing up.
- Went to a wellness fair at Sysco Foods with Jenny and Bonnie.
- Met with Jenny on promotional idea for end of year and

PLCC Maintenance & Facility Updates

- On going communication with Eco-Clean on cleaning contract.
- Cleanliness in a few of our multi-purpose spaces was addressed.
- Reorganized volleyball room with David to make room easier to access to portable basketball hoops.
- Working with Mike on the duct work schedule for back offices.

- Partitions in locker rooms are being reviewed by installers and manufacturer.
- Had several companies come out to look at walking track and provide estimates on removal and replacement.
- Kandu came out to look at mirrors that were installed in fitness studio and center. Installer came out and confirmed that all but 2 will need to be replaced under warranty.
- Scrubber was looked at and fixed by warehouse direct.

Membership Report

Memberships continue to show strong year-over-year growth, increasing from 3,640 members in Oct. 2025 to 3,937 members in Oct. 2026, an overall increase of 297 members (8%).

Membership Type	September 2025	September 2026	Change
PLAC (Aquatic Only)	1,109	1,041	-68
PLCC (Fitness, Gym, Track)	1,7567	2,171	+407
Prairie Pass (All Access)	703	669	-34
ALC (Health Club)	61	56	-12
Total	3,640	3,937	+297

We are still seeing higher numbers in our fitness passes from last year. We are excited for the new year and the growth we will see during that time. An open house is planned for January 9th at Prairie Lakes Fitness.

Candice Morden, Assistant Superintendent of Recreation (ALC)

Cultural Arts Programming & Operations

- Conducted a comprehensive budget review of the Dance Program, evaluating revenue and expenditures, reviewing seasonal projections, and identifying opportunities to support long-term program sustainability.

Special Events & Community Partnerships

- Collaborated with community partners, including the Des Plaines Public Library and Des Plaines History Center, to coordinate logistics and preparations for the upcoming Día de los Muertos (Day of the Dead) event.
- Met with the Recreation Supervisor to evaluate past special events, identify operational improvements, and develop plans for future event success.
- Assisted with operations, registration, and day-of-event coordination for the Trunk or Treat event.
- Supported planning and on-site management of the inaugural Howl-O-Ween event, contributing to a successful community experience.
- Partnered with the Recreation Supervisor to assess community music programming needs and participated in the recruitment and interview process for a new voice and piano instructor to support program quality and growth.

Operations, Administration & Staff Support

- Implemented enhancements to ALC Open Gym procedures to improve operational efficiency, streamline processes, and provide clearer communication to patrons.
- Participated in the Putting for Pets employee engagement event, supporting team development and staff collaboration.
- Advanced recruitment, hiring, and onboarding efforts for new Building Supervisors to strengthen customer service, facility operations, and program support.

Creative Corners Preschool Operations

- Reviewed and reinforced emergency drill procedures with preschool staff to ensure preparedness and compliance with safety protocols.
- Coordinated substitute teacher coverage to maintain consistent staffing levels and uninterrupted classroom operations.
- Successfully facilitated Preschool Picture Day, providing families with professional photography opportunities.

- Successfully hosted the Preschool Halloween Parade over two days, maximizing family participation and fostering District-wide collaboration through employee involvement.

Inclusion Services

- Partnered with M-NASR to conduct student observations and develop an individualized behavior support plan for a Creative Corners Preschool participant.

Administration & Department Support

- Attended the monthly Recreation Department meeting.
- Completed and refined the Summer 2026 Camps and Aquatics Financial Presentation, including analysis of revenue, expenditures, participation trends, and cost recovery performance for Board review.
- Participated in a Capital Improvement Project planning meeting to review facility improvement priorities, project timelines, and implementation strategies.
- Attended the Culture of Belonging Committee meeting in support of employee engagement, inclusion, and workplace culture initiatives.

Preschool Enrollment 2025-2026 vs 2026-2027

Program	Enrollment 25/26	Enrollment to Date 26/27
Preschool Prep	24	23
Terrific 3's	22	35
Fabulous 4's & 5's	31	38
Nature Explorers	10	12
Spanish Immersion	8	16
Lunch Bunch	20	31
Total Enrollments	**95**	**155**

Preschool enrollment is off to an exceptional start, with 155 enrollments to date compared to 95 last year, representing a 63% increase. The strongest growth is occurring in Spanish Immersion (+100%), Terrific 3's (+59%), and Lunch Bunch (+55%), demonstrating strong demand for both specialty and extended-day offerings. Preschool Prep is the only program slightly below last year's enrollment, while all other programs are showing growth.

Jenny Fairman, Fitness Supervisor

Fitness Programming & Performance

- Average daily fitness center usage from October 1 through October 31 was 205 visits per day.
- The Fall session of fitness classes wrapped up on October 31 with 229 registered participants and 517 drop-ins to date this session. This represents a 12% increase in registered participants and a 16% increase in drop-ins to date compared to Fall 2025. The Holiday session of fitness classes began the week of November 2.

Metric	Oct-25	Oct-26	YOY Change	Difference
Registered Participants	205	229	12%	24
Drop-In Participants	446	517	16%	71
Combined Participation	651	746	15%	95

- New Zumba® + Lift™ class is being offered on Thursdays starting for the Holiday session of fitness classes.
- Represented Prairie Lakes Fitness at the October 30 Sysco Chicago Health and Wellness Fair by staffing an information table, and promoting fitness memberships, programs, and classes to Sysco employees. Organized and promoted a special membership offer for Sysco employees – first month of an annual Prairie or Fitness membership free if they sign up by the end of the year.
- Concluded the Fall into Fitness promotion that ran from September 15 to October 14 – members who signed up for an annual Prairie or Fitness pass received their first month of membership free. 71 memberships were purchased during this promotion.
- Collaborated with the marketing department to design and organize the fitness pages and January Fitness Open House promotion in the Winter 2027 Spectrum.

- Created the Holiday 2026 fitness class schedule grid flyer for distribution.
- Created flyer to promote new Zumba® + Lift™ class for Holiday class session. Organized and submitted fitness programs and fitness special event information for Spring 2027 Spectrum.
- Conducted fall-to-holiday registration outreach by emailing all fall fitness class participants to encourage continued enrollment in holiday classes.
- Organizing Turkey Burn event for Friday November 27 (day after Thanksgiving) – offering morning fitness classes & fitness center daily admittance free of charge for participants who bring a canned food item donation.

Facility Operations

- Coordinated treadmill repairs and maintenance with industry service partners to ensure equipment reliability and member satisfaction.
- Conducted daily facility walkthroughs to maintain high standards of safety, cleanliness, and customer service.

Organizational Support

- Led and co-taught HSI CPR/First Aid training with Haley Becker on October 20 – 13 recreation & revenue facilities staff were certified at this training.
- Participated in the district-wide Parks & Rec Trek Steps Challenge.
- Attended the Recreation Department Monthly Staff Meeting on October 7.
- Met with and confirmed host for murder mystery for ERC Events Holiday Party.
- Attended the ERC Events Committee Holiday Party planning meetings on October 7 & October 21.
- Attended Staff Octoberfest Event on October 15.
- Attended Putting for Pets Staff Mini Golf Event on October 22.
- Participated in Trunk or Treat on October 24 with a Wizard of Oz themed trunk – Follow the Yellow Brick Road to Prairie Lakes Fitness.
- Helped with the Creative Corners Halloween Trick or Treat Parades on October 28 & 29.

Haley Becker, Assistant Recreation Supervisor

Program Development & Operations

- Continued development of future youth, nature, and cultural arts programming, including planning for the new S'mores to Explore community nature event in collaboration with Recreation staff.
- Worked with Nature Coordinator Alexis Mitchell to expand and enhance Spring 2027 nature programming opportunities.
- Met with art instructors to review upcoming offerings and identify opportunities to grow adult arts programming.
- Successfully delivered a variety of youth enrichment programs, including Creatures of the Night, Kids Can Cook, Hands-On Science Academy, and Art & Music, providing engaging educational and recreational experiences for participants.
- Maintained oversight of contracted programming to ensure quality instruction, participant engagement, and program success.

Staffing & Professional Development

- Attended Recreation Department meetings to support departmental planning, communication, and operational coordination.
- Co-led CPR certification training for Park District staff, helping strengthen employee preparedness and workplace safety.
- Began staffing and training preparations for upcoming School Days Off programs, including recruitment efforts and updates to counselor training materials.
- Participated in Team Building Committee meetings and assisted in planning and hosting the Putting for Pets staff engagement event.

Community Engagement & Event Support

- Represented youth programming at community events, including Trunk or Treat, promoting programs and building community connections.
- Supported District-wide special events by assisting with the Creative Corners Preschool Halloween Parade, Spooky Swim, and Putting for Pets.
- Coordinated with the Marketing Department to promote youth, cultural arts, and nature programs, supporting community awareness and enrollment growth.

Administration & Facility Operations

- Organized and archived 2026 Neighborhood Summer Camp records, ensuring accurate documentation and compliance with record retention practices.
- Met with department leadership to review budgets, manage account transfers, and discuss future financial planning for youth programming initiatives.
- Continued supporting operational planning and program administration to ensure efficient service delivery.

Environmental Education & Animal Care

- Maintained daily care and oversight of animals and aquatic life housed at the Administrative & Leisure Center, supporting educational experiences for visitors and program participants.
- Coordinated the seasonal relocation of turtles from the outdoor pond to indoor habitats to ensure ongoing animal health and safety.
- Organized and cleaned the greenhouse to improve functionality and support future environmental education programming.
- Expanded animal care and educational resources through the acquisition and organization of additional tools and supplies, helping strengthen environmental learning opportunities for the community.

Chris Nesterowicz, Athletic Supervisor

Adult League Programming

- Men's Basketball League playoffs are underway and on schedule to conclude by November 17, with strong competition and positive participant engagement throughout the season.
- Continued monitoring league operations and participant feedback to identify opportunities for future program enhancements.

Basketball Programming

- Successfully organized Winter Basketball teams and conducted the preseason coaches meeting to review expectations, schedules, and league operations.
- Winter Basketball season begins November 9.
- Coordinated the purchase and distribution of uniforms, equipment, and program supplies.
- Launched the Feeder Basketball season with four Lady Warriors and four Junior Warriors teams participating.
- Registered all eight teams in the DYTBL, providing participants with approximately 20-25 games throughout the season.

Soccer Programming

- Successfully concluded the Fall Soccer season with strong participation and positive feedback from players, families, coaches, and officials.
- Fall surveys have gone out for additional feedback.
- Completed equipment inventory and end-of-season medal distribution.
- Began planning for Spring 2027 soccer programming and continued partnership efforts with the Chicago Stars to offer free community soccer clinics.

Upcoming Programming & Operations

- Continuing marketing and recruitment efforts for Pickleball leagues, lessons, and expanded programming opportunities to meet growing demand.
- Artistic Gymnastics has started strong with positive enrollment and parent feedback.
- Evaluating contractor partnerships to enhance program offerings and instructional expertise.
- Monitoring recreation trends and participant feedback to guide future program development and operational planning.

Elizabeth Karras, Recreation Supervisor – Special Events, Birthday Parties, and Music

Special Events Planning & Execution

- Successfully coordinated Howl-O-Ween at Blackhawk Dog Park, featuring five dog-focused businesses and organizations, Friends of the Parks, and Scooter’s Coffee.
- Delivered the District’s largest Trunk or Treat event to date, hosting 31 trunks and attracting more than 750 participants.
- Managed event logistics and site setup for Trunk or Treat, including parking lot layout and photo opportunities.
- Collaborated with the Des Plaines History Center and Des Plaines Public Library to plan the upcoming Día de los Muertos (Day of the Dead) celebration.

- Developed and distributed promotional materials for Día de los Muertos, including integration of a community photo submission process for a digital ofrenda display.
- Procured event supplies, decorations, and craft materials to support programming objectives.
- Created the event site layout and operational plan for Día de los Muertos.
- Coordinated with the City of Des Plaines on the upcoming Pumpkin Smash partnership event.
- Developed promotional materials for Winter Wonderland for distribution at Pumpkin Smash.
- Confirmed key entertainment and attraction bookings, including Santa for Winter Wonderland and a balloon entertainer and DJ for the Family New Year's Eve Party.
- Supported event operations for Family Spooky Swim, documenting observations and recommendations for future improvements.
- Participated in planning discussions for a new spring nature-themed event, S'more to Explore.
- Conducted a post-event evaluation of the Tie Dye Pool Party to identify enhancements for future programming.

Music Programming
- Coordinated scheduling adjustments for the Des Plaines Community Concert Band performance.
- Provided on-site support during the concert, assisting with event operations and performer needs.
- Recognized band members' flexibility and commitment during scheduling changes.
- Met with the current music instructor to discuss program improvements and future expectations.
- Interviewed and hired a new music instructor, scheduled to begin instruction in January.

Birthday Parties
- Scheduled and coordinated birthday party bookings for December and January.

Staffing
- Interviewed and hired two new part-time employees to support Special Events and Birthday Party operations.

Meetings & Professional Development
- Attended the Culture of Belonging Subcommittee meeting.
- Participated in the Recreation Department monthly staff meeting.
- Held weekly planning meetings with Candice to review operational priorities, upcoming events, birthday parties, and music programming.

Upcoming Events
- Pumpkin Smash
- Día de los Muertos (Day of the Dead)

Tess Wastyn, Recreation Assistant Supervisor

Training & Support
- Assisted in preschool programs and summer camps budgeting for 2027-2028
- Organized the building supervisor's documentations into binders
- Pre School Operations
- Created our November newsletter to be posted on ClassDojo
- Decorated the hallways and gymnasium for the annual Creative Corners Halloween parade
- Substituted for one of our preschool staff during a week-long absence
- Organized the preschool Halloween parade with assigning staff roles during each session
- Revised the dates and information in our Creative Corners parent handbook for 2027-2028
- Assisted in classrooms when teaching students our emergency drills and safety locations
- Organized all classrooms for picture day and acted as a liaison to our photographer
- Updated prices and information for preschool and camp registration in the Spring Spectrum

Program & Event Support
- Helped create and edit the spring spectrum for preschool programming
- Supported event setup for Trunk or Treat, including organizing trunk locations and coordinating the photo backdrop area.
- Attended the Trunk or Treat event and assisted with the preschool section
- Facilitated the Petite Poms group for their performance at Trunk or Treat

Meetings & Professional Development

- Attended the event committee meeting as we are finalizing details for the staff holiday party
- Attended monthly recreation staff meetings to review programs, events and information regarding our area
- Attended the wrap-up meeting for Howl-O-Ween

Additional Activities

- Attended the staff Oktoberfest at Lakeview Center Shoreline room
- Attended the ERC pet fundraising event at Mountain View Adventure Center

Natalie Sanchez, Dance Program Supervisor

Dance Academy Programs & Annual Recital

- Conducted instructor observations and classroom check-ins to support staff development and maintain program quality.
- Advanced Winter Showcase planning through costume measuring, participant tracking, family communications, and performance coordination.
- Designed showcase branding, promotional materials, and ticketing templates for sales and event marketing.
- Managed participant progression, class transfers, level advancements, and enrollment accommodations.
- Published showcase, recital, camp, and theater schedules for the 2026-2027 and 2027-2028 seasons to support long-term planning and communication.

Dance Participation 2026/2027

DPDA Participant Type	Participants Current Count
Total Unique Participants	233
Total Registrations	279

Aerial Silks Operations

- Provided oversight of the Aerial Silks program, including participant progression, staffing, safety procedures, and showcase planning.
- Developed the theme and planning framework for the 2027 Aerial Silks Showcase, *The Fabric of Time*.
- Coordinated facility scheduling, instructor training opportunities, and participant enrollment accommodations.

Administration & Planning

- Attended Recreation Department and leadership meetings focused on operations, staffing, enrollment, budgeting, and long-term planning.
- Developed and reviewed Dance Academy, Summer Camp, and Fall 2028 budgets.
- Reviewed Winter 2026 program updates and submitted Spring 2027 Dance Academy programming.

Cross-Department Collaboration

- Worked with Business Services on registration updates, transfers, refunds, and enrollment deadlines.
- Partnered with Marketing on website updates, instructor biographies, and promotional efforts.
- Coordinated with Theater, Aquatics, Recreation, and administrative staff on performance schedules, facility reservations, and operational planning.
- Researched flooring vendors and purchasing options to support future facility improvement initiatives.

Marketing & Community Engagement

- Coordinated Bring-A-Friend Week, contributing to October enrollment growth.
- Represented the Dance Academy at Trunk or Treat, the Creative Corners Halloween Parade, and other seasonal events.
- Completed an inventory of instructional supplies and identified restocking needs.
- Collected class photography and coordinated content for future marketing and promotional use.

DES PLAINES PARK DISTRICT
DIRECTOR OF PARKS AND PLANNING REPORT
NOVEMBER 17, 2026

Aurelio Marquez, Director of Parks and Planning

- Completed major repair projects district-wide, including the Mountain View deck replacement, Rand Park safety net repairs, fencing improvements, bleacher repairs, and numerous door and lock repairs. Favorable weather allowed staff to keep Mountain View Adventure Center open while shifting crews to the West Field House renovation project.
- Continued routine park maintenance, including mowing, trash removal, weed control, field upkeep, and daily inspections to keep parks clean, safe, and ready for use.
- We continued to prioritize playground safety through the replenishment of engineered wood fiber surfacing, routine equipment inspections, and the replacement of worn or damaged components to ensure playgrounds remain safe and operational.
- Performed routine HVAC inspections, aquatic facility maintenance, and winterization preparations for district facilities.
- Completed fall planting projects, installed Tree of Life trees, continued pond restoration efforts at Prairie Lakes, and maintained athletic fields throughout the district.
- Completed facility improvements including HVAC adjustments, lighting upgrades, plumbing repairs, accessibility upgrades, and energy-efficiency projects.
- Staff coordinated with multiple departments to purchase supplies, install new golf ball netting, and complete much needed repairs at the Golf Center driving range. Completing the project in-house was a true team effort that resulted in cost savings for the Park District while enhancing staff skills and demonstrating strong interdepartmental teamwork.
- Repairs and repainting of EIFS at the Golf Center entrance were completed in preparation for the installation of the new facility sign.
- Hired and overseeing the gel coating, painting, and needed fiberglass repairs to the Mystic Waters slides.
- Coordinated multiple repairs to the Prairie Lakes fire alarm system, addressing equipment corrosion caused by pool chemicals to ensure system reliability and facility safety.
- Strengthened intergovernmental coordinated with Des Plaines Public Works and their contractor to allow access through Park District property for clearing the Weller Creek section behind Blackhawk Dog Park.
- Additionally, coordinated City utility meter testing at multiple facilities without disrupting programs, and daily operations.
- Worked with Recreation staff on capital project meeting to align schedules, set start dates, and keep projects moving in efficient manner. Held bi-weekly staff meetings to keep departments working together, addressing problems, and making sure projects stay on track.
- Coordinated construction project priorities and project efficiencies while keeping district operations running smoothly.
- Collaborated with Recreation staff and contractors on the Prairie Lakes track replacement project by gathering cost estimates, project logistics, scheduling requirements, and budget information.
- Completed RPZ inspections at Lakeview Center to bring the facility into compliance.
- Participated in a records retention review with Illinois State Archives representative Steve Colaizzi to maintain compliance with state requirements.
- Met with Waste Management representatives to identify opportunities to improve sustainability practices and support Strategic Goal #8.
- Partnered with other departments to advance Strategic Goal #3: Community Outreach, including participation in The Society of Danube Swabians' Trunk-or-Treat event, where Park District equipment and vehicles were showcased for local families and children.
- Interviewed possible candidate for the Facilities Maintenance I position.
- Attended Culture of Belonging and Green Team committee meetings in support of district initiatives and goals.
- Participated in the Putting for Pets team building event.

- Continued delivering all maintenance and operational services while maintaining a strong focus on safety and security, resulting in zero reported vandalism incidents during this reporting period.

Dennis Wodka, Special Projects Supervisor

- Assisted with Fire alarm/sprinkler inspections.
- Installed EWF wood chips at Sioux, Westfield Garden, Kiwanis Parks.
- Completed Deck replacement project at MVM.
- Ordered playground parts for replacement.
- Repaired safety catch net at Rand Park.
- Assisted in gathering proposals for roof repairs at Lake Park.
- Made repairs to doors and locks at Golf Center.
- Made repairs to doors and locks at LVC and Foxtail on the Lake.
- Completed removing windscreens from Tennis/Pickleball Courts/Baseball Fields
- Performed playground inspections.
- Completed Basecamp assignments.
- Vandalism – No Vandalism to report

Esteban Cardenas, Mechanical Maintenance Supervisor

- PLAC daily operations.
- PLCC whirlpool drained cleaned and refilled every Monday.
- HVAC systems checked at all buildings every Monday, Wednesday, and Friday.
- PLAC Wellness pool benches installed along north wall. Drained cleaned and filled pool.
- Golf Center net replacement started.
- Mystic Waters main water slides painting and gel coating started by IPS.
- Golf Center maintenance garage door springs were replaced by Metro Door.
- PLCC irrigation system VFD replaced.
- MVM electrical box at hole 10 removed and replaced.
- MVM restroom exhaust fan replaced.
- Serviced Vehicle #13. BCM replaced and reprogrammed by Golf Mill Ford.
- Serviced Bobcat 2200 cart. Replaced rear brakes and RR caliper, front axle boot and wheel bearings.
- Serviced Vehicle #5. Replaced RR caliper.
- Serviced Toro Z turn #3. Replaced rear brakes and caliper.
- Golf Center Kubota ball pickers serviced and inspected weekly.
- Mower blades sharpened and changed weekly.
- Service and repairs of equipment as needed.

Patrick Barton, Landscape Supervisor

- Completed weekly mowing routes as well as weed whipping and blowing off hard surfaces.
- Edge along sidewalks and walkways at parks to give a cleaner appearance.
- Completed a daily garbage route as well as cleaning up debris and loose trash throughout the parks.
- Replaced dog bags in all the stations around the district as needed.
- Closed Garden Plots and drained water from the water tanks for the season.
- All baseball and softball fields are dragged multiple times per week to keep the infield dirt loose and prevent weed growth.
- Weekly cleaning of lunchroom and bathrooms at Oakwood Maintenance Facility.
- Conduct and lead morning stretching routines for all crews.
- Ordering supplies needed for landscaping.
- Coding of invoices.
- Approving staff hours.
- Spray weeds in parks and parking lots as needed.
- Remove weeds from planting beds as needed.
- Began digging out and removing Phragmite and Cattails from South-East Pond at Prairie Lakes
- Routine cleaning of trucks and equipment to ensure longevity.

- All tree of life trees have been installed during our fall planting with water bags.
- Assist Team-building committee with fall pet toy donations and event for staff.
- Bring machinery to Society of the Danube Swabians for trunk or treat, pass out candy, and teach the kids about the machines.
- Attended Park Board Octoberfest.

Ryan Panenka, Assistant Special Projects Supervisor

- Repair Rand catch nets.
- Replace flagpole rope at Seminole.
- Replace damaged bleacher seats at Chippewa, Rand.
- Refill Safety surface at Sioux, Westfield 2nd Av, Cherokee.
- Replace missing/damaged fence ties at Willow basketball court.
- Install repainted address sign at Oakwood.
- Install 4 x new gate latches and various fence repairs at Blackhawk.
- Door and lock repairs.
  - Golf center 2nd floor deck exit closer replacement.
  - 1309 Oakwood bathroom handle replacement.
  - Oakwood office front door jammed lock.
  - PLCC aerobics studio closer adjustment.
  - PLCC office door adjustment x 2.
  - Make new key sets x 3 for new building supervisors.
  - ALC receiving door jammed lock.
  - ALC lock box lock replacement.
  - PLAC manager office door handle adjustment.
- Set up and remove snow fencing for trunk or treat event.
- Remove, fold, label and store wind screens / shades throughout district.
  - Chippewa – tennis, pickle ball courts.
  - West – Tennis courts, Baseball backstop, dugouts, home run fence.
  - Seminole – tennis, pickle ball courts.
  - MVM- skate park, picnic shelter.
- Attended Putting for Pets staff event.
- Attended Park Board's Octoberfest event.
- Attended playground safety seminars x5.
- Installed Woodlawn Park site amenities.
- Pour footing cap at Woodlawn shade structure.
- Cut fit and install top rail on MVM deck fencing.
- Install memorial bench plaques x 4.
- Install memorial leaves at PLCC Tree of Life x 12.
- Weekly office cleaning at Oakwood.

Mike Tuntland, Assistant Mechanical Operations Supervisor

❖ **CHIPPEWA POOL & ARNDT POOLS**

- Facility completely winterized.
- Routine security/heat checks on-going.
- Waiting on end-of-season for restroom access to completely winterize plumbing as warmer weather extended the season.

❖ **MYSTIC WATERS**

- Pool equipment was winterized.
- Routine security/heat checks on-going.
- Waiting on end-of-season for restrooms to completely winterize plumbing.

❖ **PRAIRIE LAKES AQUATIC CENTER**

- Daily maintenance of Aquatic Center pools, decks, filters, and mechanical systems.
- Weekly chemical testing and adjustments made as needed.
- Performed a dump/clean/refill of Wellness Pool to fulfill chemical treatment needs.

- Performed lighting repairs in Wellness Pool during cleaning closure, replaced several fixtures that had failed.
- Performed several repairs to drinking fountain in Wellness Pool and painted walls during closure.
- Troubleshooting unit failures - replaced two air temp sensors to allow Splashpad unit to properly calculate heating and humidity setpoints.
    - Replaced several filter grids on PLAC Splash Pad unit - replaced temp sensor.
- Troubleshoot and repairs on PLAC sliding doors.
- Met with aquatic staff regarding building procedures, work-orders, and schedules.

❖ **PRAIRIE LAKES COMMUNITY CENTER**

- Daily maintenance of PLCC mechanical systems, chillers, boilers, pumps, air-handlers
    - HVAC monitor building/room temps and adjust for seasonal changes to maximize economy and comfort.
    - Adjusted economizer setpoints to maximize free-outdoor air cooling.
- Daily maintenance of PLCC Whirlpool
    - Weekly drain, clean, refill - perform weekly deep clean/scrubbing of all tile surfaces during this time.
- Performed seasonal inspections and preventative maintenance on air handlers and unit heaters for heating season.
    - Replaced couplers and seals on heat pump for S-5 East wing unit
    - Replaced exhaust fan and pulleys on S2 - North gym unit
    - Calibrated and repaired several pneumatic heating valves, which still control baseboard system throughout the building.
    - Greased and oiled all fan motors and bearings as needed.
    - Changed air filters on all units.
    - Cleaned coils and ductwork.
- Met with rec staff regarding building procedures/operations, work-orders, and room schedules.
- Organized mechanical spaces and working to tidy up storage areas.
- Began winterization procedures for the PLCC chiller.
    - Trane performed software diagnostics on Nov 6th.
    - Trane will perform end-of-season inspection on Nov 20.

Marcin Irla, Assistant Building Services Supervisor

- Winterizing of Mountain View batting cages.
- Provided ongoing operational support: preventive maintenance, T-mac repairs, ball supply, picker repairs.
- Performed whirlpool maintenance and cleaning at ALC.
- Completed weekend rental setups at Cumberland Terrace, West Park and Arndt Park including opening and closing of the buildings during work hours.
- Conducted building safety inspections for Golf Center and outbuildings.
- Daily cleaning of Golf Center bathrooms and West Park concessions.
- Monthly inspection with Anderson Pest Control.
- Working with IT on trouble shooting problems with the TeeUp system, upgrades.
- Prep outbuildings for November elections (voting box deliveries and pick up, setting up of the buildings, opening, and closing for election judges).
- Turf repair on range.
- Continuing net repairs at GC.
- RTU West Park, Arndt Park and ALC.
- Repair ADA door at GC.
- Snap frame replacement at GC.
- ALC 109 sink drain.
- Installed privacy tint on IT office.
- Move Beam Clamp holding silk rope in ALC gym ceiling using the new lift.
- Repair loose outlets at West Park.
- Clean out gutters at ALC.
- Glue back gym baseboards at ALC.
- Wall repair at GC and repainting of wall and railings.
- Assist in SPRA.

- Work with Mike Tuntland on winterizing the cooling tower.
- Remove fountain from pond for the winter and put out ropes around the pond.
- Ball change.
- Put up dividers on all 3 floors at GC decks.
- Deep cleaning Decks at GC.
- Check door closings and adjustments on emergency staircases.
- Winterize the grass tees.
- Start removing ballasts and bulb replacement in ALC gym.
- Assist with the 3rd floor IT piping project.
- Replace the backboard at ALC gym with Zack.

DES PLAINES PARK DISTRICT
BUSINESS DEPARTMENT OPERATIONS REPORT
NOVEMBER 17, 2026

Nahid Khumawal, Director of Business

- Completed the 2026 Tax Levy Estimate and Tax Levy Abatement for Series 2018C Bonds.
- Successfully paid off the Series 2026 Bond obligation totaling $953,266.06.
- Filed and published the District's 2026 Debt Disclosure Statement.
- Developed and implemented the Summer Camp 2027 Weekly Installment Payment Plan with automated billing functionality.
- Implemented RecTrac process improvements including automated refunds and membership auto-renewals, reducing manual processing and improving efficiency.
- Continued progress on the Record Retention Project, targeting completion in January 2027.
- Achieved key milestones in the BS&A ERP Cloud Conversion project, including user security configuration and training preparation.
- Maintained ongoing financial operations, including accounts payable, payroll reconciliation, property tax distributions, and purchasing oversight.
- Participated in PDRMA activities and monitored anticipated property/casualty insurance cost increases for future budget planning.

Business Department Statistics: (October)

- Payrolls:
  - Payrolls run: 3
  - Checks/Direct Deposit Issued: 1,620
- Accounts Payable:
  - Checks issued: 69
  - EFT/ACH: 89
  - Purchase Orders: 361
  - Invoices: 550
- Reservations (fields, gym, theater, pool and outside rentals):
  - New: 365
  - Confirmed: 172
- Installment Bills Proofed & Processed: (Quantity and Total Dollar Amount)
  - Prairie Pass Memberships: 330; 10,211.00
  - Prairie Fitness Memberships: 411; 9,198.50
  - Prairie Lakes Aquatic Memberships: 497; 7,195.75
  - ALC Fitness Memberships: 22; 309
  - Swim School: 627; 27,312.25
  - Golf Center Memberships: 66; $8,800
  - Pre-School: 119; 18,509.50
  - Dance: 14: 753.78

Trish Romza- Senior Accountant

- Webtrac Maintenance
- Rectrac changes and updates for programs , tickets and POS
- Troubleshoot rectrac issues
- Monthly Silver Sneakers Reporting
- Monthly Sales Tax Reporting
- Created payroll journal entries
- Ongoing - Worked with staff to clean up debit/credit trial balance
- Meetings attended: Risk Management, Business Office, Theater Reservation, Illinois State Archives Records Retention, Payment plan

- Review Tee Up Pullovers and adjusting entries for accuracy
- Responded to Chargebacks
- Assisted with AP, ACH and check positive pay uploads
- Implemented auto renewal for more efficiency for EFT pass renewals
- Collaborated on creating new payment plan agreement
- Creating pool lane facility rentals
- Created a new ACH Paycode in Rectrac

Peter Demski–Superintendent of IT

IT Projects/Other

- Continuing to plan and address the ADA Title II Digital Compliance requirements
- Staging for BS&A Cloud migration project and coordinating with Director of Business and created and updated user role documents for this migration
- Continued to meet with developers of TeeUp to finalize implementing additional features and improvements on a weekly basis
- Trialing various hardware components for the physical TeeUp "tee-mech" system as well as the kiosk enclosure
- Network cabling project at Golf Center is still ongoing.
- Continued work on TeeUp system for future planned improvements and enhancements
- Met with Director of Business and team members on 10/14/2026 to review the BS&A Cloud migration process
- Working with Daniela Todirut and department heads to coordinate and plan updates to record retention
- Attended the Superintendent and Director Admin Meeting
- Attended the Superintendent Meeting at PLAC on 10/16/2026 and on 10/29/2026
- Attended Safety Committee Meeting at PLAC on 10/5/2026
- Attended Green Team Committee Meeting on 10/21/2026
- Attended Record Retention Meeting on 11/2/2026
- Attended the biweekly Business Office meetings

Back-up Systems/Other

- ALC & GC Daily backups – Completing immutable backup for network systems, data files, and e-mail. Avg. nightly backups complete **(ALC about 2hrs/GC about 30min – Completed Nightly Backups)**
- Off-site backups through cloud storage (SNI)
- Full anti-virus network scans scheduled weekly – Sunday's nights.
- Weekly/Monthly server maintenance & security patches & storage evaluation

IT Services Provided

- On 10/29/2026, went through Mystic Waters pool to pack up and put IT equipment into storage.
- On 11/04/2026, performed an update to our registration server
- Replaced cracked kiosk screens for the Golf Center hitstations due and had the damaged ones repaired by the manufacturer
- Provided support to staff to help troubleshoot advanced hitstation issues
- Provided support with the website changes and updates
- Completed updates for the Marketing department workstation systems
- Offboard and onboard employees
- Protected against emerging threats
- Assisted with FOIA requests
- Updating and assessing hardware devices
- Setup new workstations, printers, phones, and tablets
- Supported users by troubleshooting and fixing computers, phones, and printers
- Computer and security updates and patches
- Created user accounts for New Hires and assisted with onboarding
- Migrated and disabled user accounts and access for inactive or terminated employees
- Verified sites were functional over the weekends and provided support for issues
- Continuous monitoring metrics of networking equipment and logging events

Financials

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the financial report for November 17th, 2026 and place a copy on file subject to audit"

REVENUE AND EXPENDITURE REPORT
DES PLAINES PARK DISTRICT
OCTOBER 31, 2026

	ACTIVITY FOR MONTH 10/31/2026	ACTIVITY FOR MONTH 10/31/2025	YTD BALANCE 10/31/2026	YTD BALANCE 10/31/2025	2026-27 ORIGINAL BUDGET
Fund 11 - CORPORATE:					
TOTAL REVENUES	2,204,226.53	186,417.98	3,138,309.56	618,044.58	6,554,650.00
TOTAL EXPENDITURES	367,692.17	478,430.37	2,494,775.60	2,301,888.95	6,555,200.00
NET OF REVENUES & EXPENDITURES	1,836,534.36	(292,012.39)	643,533.96	(1,683,844.37)	(550.00)
Fund 21 - RECREATION:					
TOTAL REVENUES	923,646.50	246,050.18	3,579,142.11	2,864,297.16	6,214,938.00
TOTAL EXPENDITURES	336,695.74	493,207.28	2,725,471.50	2,818,918.15	6,435,752.00
NET OF REVENUES & EXPENDITURES	586,950.76	(247,157.10)	853,670.61	45,379.01	(220,814.00)
Fund 22 - AUDIT:					
TOTAL REVENUES	7,900.92	21.13	10,046.10	473.85	22,600.00
TOTAL EXPENDITURES	0.00	0.00	30,150.00	31,665.00	37,700.00
NET OF REVENUES & EXPENDITURES	7,900.92	21.13	(20,103.90)	(31,191.15)	(15,100.00)
Fund 23 - TORT IMMUNITY:					
TOTAL REVENUES	80,410.08	1,541.69	108,136.43	10,998.68	318,612.00
TOTAL EXPENDITURES	0.00	0.00	181,930.46	140,257.40	375,567.00
NET OF REVENUES & EXPENDITURES	80,410.08	1,541.69	(73,794.03)	(129,258.72)	(56,955.00)
Fund 24 - SPECIAL RECREATION:					
TOTAL REVENUES	333,311.33	2,762.56	427,789.59	22,828.70	959,000.00
TOTAL EXPENDITURES	124,847.16	98,404.96	353,600.11	261,080.77	1,661,720.00
NET OF REVENUES & EXPENDITURES	208,464.17	(95,642.40)	74,189.48	(238,252.07)	(702,720.00)
Fund 25 - ILLINOIS MUNICIPAL RETIREMENT:					
TOTAL REVENUES	121,415.38	3,160.23	166,026.67	20,456.45	421,675.00
TOTAL EXPENDITURES	26,484.43	35,698.82	119,468.32	155,380.76	370,000.00
NET OF REVENUES & EXPENDITURES	94,930.95	(32,538.59)	46,558.35	(134,924.31)	51,675.00
Fund 26 - SOCIAL SECURITY:					
TOTAL REVENUES	189,673.44	374.62	239,905.60	6,971.25	688,045.00
TOTAL EXPENDITURES	54,627.25	51,963.30	351,026.95	327,597.44	618,230.00
NET OF REVENUES & EXPENDITURES	135,046.19	(51,588.68)	(111,121.35)	(320,626.19)	69,815.00
Fund 27 - MUSEUM:					
TOTAL REVENUES	45,857.31	170.02	58,225.16	1,892.79	129,000.00
TOTAL EXPENDITURES	9,833.34	0.00	59,000.04	59,000.04	123,000.00
NET OF REVENUES & EXPENDITURES	36,023.97	170.02	(774.88)	(57,107.25)	6,000.00
Fund 38 - GO BONDS SERIES:					
TOTAL REVENUES	771,586.64	0.00	950,521.36	11,546.99	2,113,107.00
TOTAL EXPENDITURES	953,266.00	896,658.11	980,883.10	943,112.21	2,058,021.00
NET OF REVENUES & EXPENDITURES	(181,679.36)	(896,658.11)	(30,361.74)	(931,565.22)	55,086.00

	ACTIVITY FOR MONTH 10/31/2026	ACTIVITY FOR MONTH 10/31/2025	YTD BALANCE 10/31/2026	YTD BALANCE 10/31/2025	2026-27 ORIGINAL BUDGET
Fund 44 - CAPITAL:					
TOTAL REVENUES	19,816.61	19,288.94	169,464.53	147,907.01	3,967,053.00
TOTAL EXPENDITURES	27,193.12	227,843.51	620,846.89	814,379.93	6,551,833.00
NET OF REVENUES & EXPENDITURES	(7,376.51)	(208,554.57)	(451,382.36)	(666,472.92)	(2,584,780.00)
Fund 51 - MYSTIC WATERS AQUATIC CENTER:					
TOTAL REVENUES	(9,277.04)	2,484.96	1,298,087.45	1,329,649.78	1,889,600.00
TOTAL EXPENDITURES	36,059.64	60,680.45	1,082,229.70	1,103,393.54	2,714,585.00
NET OF REVENUES & EXPENDITURES	(45,336.68)	(58,195.49)	215,857.75	226,256.24	(824,985.00)
Fund 52 - LAKE PARK GOLF COURSE:					
TOTAL REVENUES	59,376.76	53,837.44	516,050.67	540,369.87	819,350.00
TOTAL EXPENDITURES	57,724.92	65,747.04	490,231.12	428,747.73	1,411,581.00
NET OF REVENUES & EXPENDITURES	1,651.84	(11,909.60)	25,819.55	111,622.14	(592,231.00)
Fund 53 - MT. VIEW ADVENTURE GOLF:					
TOTAL REVENUES	21,080.33	19,030.83	266,429.45	294,914.43	378,200.00
TOTAL EXPENDITURES	21,197.90	25,671.58	188,911.88	145,656.62	411,176.00
NET OF REVENUES & EXPENDITURES	(117.57)	(6,640.75)	77,517.57	149,257.81	(32,976.00)
Fund 54 - GOLF CENTER DES PLAINES:					
TOTAL REVENUES	225,402.05	230,640.86	1,946,011.74	2,269,842.09	3,728,750.00
TOTAL EXPENDITURES	130,328.53	161,585.87	1,137,050.67	1,022,916.93	3,627,244.00
NET OF REVENUES & EXPENDITURES	95,073.52	69,054.99	808,961.07	1,246,925.16	101,506.00
TOTAL REVENUES - ALL FUNDS	4,994,426.84	765,781.44	12,874,146.42	8,140,193.63	28,204,580.00
TOTAL EXPENDITURES - ALL FUNDS	2,145,950.20	2,595,891.29	10,815,576.34	10,553,995.47	32,951,609.00
NET OF REVENUES & EXPENDITURES	2,848,476.64	(1,830,109.85)	2,058,570.08	(2,413,801.84)	(4,747,029.00)

CASH BALANCE BY FUND REPORT
DES PLAINES PARK DISTRICT
OCTOBER 31, 2026

FUND ACCOUNT	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2026	BALANCE 10/31/2025	END BALANCE 10/31/2026
Assets				
11 100-000	CASH & INVESTMENTS	2,074,401.59	5,154,519.60	8,427,541.70
21 100-000	CASH & INVESTMENTS	560,788.05	6,495,634.86	7,637,780.91
22 100-000	CASH & INVESTMENTS	7,900.92	6,320.33	7,298.93
23 100-000	CASH & INVESTMENTS	80,410.08	462,895.09	536,086.68
24 100-000	CASH & INVESTMENTS	208,464.17	829,675.23	1,136,758.93
25 100-000	CASH & INVESTMENTS	112,663.99	851,192.10	1,034,382.55
26 100-000	CASH & INVESTMENTS	135,046.19	112,599.31	418,655.90
27 100-000	CASH & INVESTMENTS	36,023.97	51,142.31	120,280.51
38 100-000	CASH & INVESTMENTS	(181,679.36)	1,136,224.60	2,058,617.35
44 100-000	CASH & INVESTMENTS	(14,412.21)	5,792,328.22	6,747,862.48
51 100-000	CASH & INVESTMENTS	(32,642.99)	746,147.46	634,019.04
52 100-000	CASH & INVESTMENTS	(2,157.24)	459,944.82	288,812.57
53 100-000	CASH & INVESTMENTS	(749.72)	853,267.06	859,796.01
54 100-000	CASH & INVESTMENTS	91,724.85	7,014,379.27	6,981,702.97
98 100-000	CASH & INVESTMENTS	0.00	0.00	0.00
99 100-000	CASH & INVESTMENTS	0.00	0.00	0.00
TOTAL ASSETS		3,075,782.29	29,966,270.26	36,889,596.53
Total - All Funds:		3,075,782.29	29,966,270.26	36,889,596.53

Des Plaines Park District
Comparative Statement of Cash and Investments

Account Description	Number/ Investment	Maturity Date	Interest Rate	Unaudited Adj Balance 10/31/26	Audited Balance 10/31/25
Payroll Account	1401268817			$ 259,598.54	$ 290,849.86
MaxSafe	9265819863		4.120%	$2,804,964.30	2,698,935.23
Total Village Bank & Trust				3,064,562.84	2,989,785.09
Voucher Account	574600995		4.030%	13,196,627.66	7,899,728.23
Refund Account	576006175		4.030%	$3,395.24	($2,195.39)
Total Old National Bank				13,200,022.90	7,897,532.84
Illinois Funds Money Market	7139141183		3.939%	9,524,597.55	8,620,075.16
Money Market	1272		3.740%	1,778,694.54	1,500,447.53
CD Total				5,513,000.00	5,495,000.00
Total Illinois Park District Liquid Asset Fund				7,291,694.54	6,995,447.53
Checking Account	300000924		3.300%	775,957.68	538,307.89
Certificate of Deposit #6541	06/30/21	06/30/27	3.460%	718,920.48	692,111.68
Certificate of Deposit #6542	09/30/21	09/30/27	3.460%	773,572.91	747,413.29
Certificate of Deposit #6543	12/31/20	12/31/26	3.460%	774,070.82	746,797.26
Certificate of Deposit #6544	03/31/26	03/31/27	3.460%	766,196.81	738,799.52
Total Millenium Bank				3,808,718.70	3,463,429.64
				$ 36,889,596.53	$ 29,966,270.26



Investment Holdings

For the Month Ending **October 31, 2026**

Des Plaines Park District - DES PLAINES PARK DISTRICT - 1272

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
Illinois Trust CD Program							
11/20/25	11/20/25	CD - First State Bank Of Dequeen, AR	11/20/26	4.05	240,000.00	9,214.03	249,720.00
12/22/25	12/22/25	CD - First Guaranty Bank, LA	12/22/26	3.95	240,000.00	8,155.40	249,480.00
12/22/25	12/22/25	CD - Cornerstone Bank, Nebraska, NE	12/22/26	3.95	240,000.00	8,155.40	249,480.00
02/19/26	02/19/26	CD - Cfg Community Bank, MD	02/19/27	3.95	240,000.00	6,623.01	249,480.00
03/02/26	03/02/26	CD - T Bank, TX	03/02/27	3.90	240,000.00	6,257.10	249,360.00
03/27/26	03/27/26	CD - Integro Bank, AZ	03/29/27	3.90	240,000.00	5,616.00	249,411.29
03/27/26	03/27/26	CD - California Pacific Bank, CA	03/29/27	3.90	240,000.00	5,616.00	249,411.29
03/27/26	03/27/26	CD - Tab Bank, UT	03/29/27	3.90	240,000.00	5,616.00	249,411.29
03/27/26	03/27/26	CD - Providence Bank, NC	03/29/27	3.90	240,000.00	5,616.00	249,411.29
03/27/26	03/27/26	CD - Mission National Bank, CA	03/29/27	3.88	240,000.00	5,587.20	249,363.02
04/24/26	04/24/26	CD - Ponce Bank, NY	04/26/27	3.98	240,000.00	4,998.44	249,604.34
04/28/26	04/28/26	CD - First Pryority Bank, OK	04/28/27	3.96	240,000.00	4,869.17	249,504.00
05/19/26	05/19/26	CD - Merrick Bank, UT	05/19/27	4.03	240,000.00	4,398.77	249,672.00
05/27/26	05/27/26	CD - Gbank, NV	05/27/27	4.08	240,000.00	4,238.73	249,792.00
05/28/26	05/28/26	CD - Prime Alliance Bank, UT	05/28/27	4.05	240,000.00	4,180.93	249,720.00
06/17/26	06/17/26	CD - One World Bank, TX	06/17/27	4.15	240,000.00	3,738.41	249,960.00
06/17/26	06/17/26	CD - Bank Of China, NY	06/17/27	4.23	239,000.00	3,794.60	249,109.70
08/06/26	08/06/26	CD - Solera National Bank, CO	08/06/27	4.26	239,000.00	2,426.80	249,181.40
08/06/26	08/06/26	CD - Security Bank, TN	08/06/27	4.25	239,000.00	2,421.10	249,157.50
08/20/26	08/20/26	CD - Bank Of Montgomery, LA	08/20/27	4.30	239,000.00	2,055.40	249,277.00
09/03/26	09/03/26	CD - Financial Federal Savings Bank, TN	09/03/27	4.35	239,000.00	1,680.53	249,396.50
09/22/26	09/22/26	CD - Peoples Bank & Trust Company Of Hazard, KY	09/22/27	4.55	239,000.00	1,191.73	249,874.50
09/23/26	09/23/26	CD - Balboa Thrift & Loan Association, CA	09/23/27	4.50	239,000.00	1,149.16	249,755.00
Total					**$5,513,000.00**	**$107,599.91**	**$5,738,532.12**

DES PLAINES PARK DISTRICT
REAL ESTATE & REPLACEMENT TAXES
October 31, 2026

	FISCAL 2025/26		FISCAL 2026/27	
Month	**Real Estate Taxes**	**Corporate Replace Tax**	**Real Estate Taxes**	**Corporate Replace Tax**
May	$ -	$ 128,865.18	$ -	$ 118,407.26
June	-	-	477,960.38	-
July	-	92,901.38	85,387.65	116,752.94
Year-to-date	-	221,766.56	563,348.03	235,160.20
August	58,491.61	15,962.37	231,366.80	29,597.65
September	5,630.71	-	190,887.22	-
October	-	96,182.93	4,224,504.59	163,053.06
Year-to-date	64,122.32	333,911.86	5,210,106.64	427,810.91
November	-	-	-	-
December	2,035,989.74	76,197.65	-	-
January	1,022,648.31	92,257.80	-	-
Year-to-date	3,122,760.37	502,367.31	5,210,106.64	427,810.91
February	2,398,447.40	-	-	-
March	1,631,490.84	29,147.75	-	-
April	861,719.86	48,129.02	-	-
Year-to-date	8,014,418.47	579,644.08	5,210,106.64	427,810.91

	Board Approved	**County Extended**		
2022 Levy Requested	10,004,197.40	10,284,829.23	97.30%	of extended
2022 Levy Receipts		10,006,796.17	100.03%	of approved
	Board Approved	**County Extended**		
2023 Levy Requested	10,453,763.00	10,790,847.00	100.71%	of extended
2023 Levy Receipts		10,867,851.78	103.96%	of approved
	Board Approved	**County Extended**		
2024 Levy Requested	11,103,868.00	11,357,977.79	98.66%	of extended
2024 Levy Receipts		11,206,232.58	100.92%	of approved
	Board Approved	**County Extended**		
2025 Levy Requested	11,406,541.00	11,828,431.66	88.39%	of extended
2025 Levy Receipts		10,454,889.17	91.66%	of approved

DES PLAINES PARK DISTRICT
POOLS REVENUE REPORT
October 31st, 2026

Mystic Waters

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
Admissions/Misc. Revenue					
Investment Interest/Other	$ 1,861.96	$ 2,484.96	$ 13,271.99	$ 15,788.97	$ 26,000.00
Transfer In	$ -	$ -	$ -	$ -	$ 500,000.00
Pass	$ -	$ -	$ 203,998.66	$ 172,380.87	$ 180,000.00
Admissions	$ -	$ -	$ 729,903.00	$ 822,362.75	$ 850,000.00
Bank Reconciliation	$ -	$ -	$ (164.41)	$ 3.49	$ -
Group Rentals	$ (9,838.00)	$ -	$ 138,099.50	$ 113,006.25	$ 115,000.00
Locker Rentals	$ -	$ -	$ 1,123.00	$ 2,599.63	$ 2,500.00
Birthday Parties	$ (1,301.00)	$ -	$ 35,987.00	$ 31,867.45	$ 35,000.00
Group Reservations-Cabana	$ -	$ -	$ 14,845.00	$ 6,440.00	$ 10,000.00
Misc Revenue	$ -	$ -	$ 1,650.00	$ 1,125.00	$ 1,200.00
Deposits/Uniforms	$ -	$ -	$ 1,260.00	$ 828.40	$ 1,000.00
Sponsorships	$ -	$ -	$ -	$ 800.00	$ 400.00
Program Revenue	$ -	$ -	$ 3,184.00	$ -	$ -
Total Admissions/Rents Revenue	$ (9,277.04)	$ 2,484.96	$ 1,143,157.74	$ 1,167,202.81	$ 1,721,100.00
Concessions Sales					
Beverages	$ -	$ -	$ 28,973.09	$ 30,440.85	$ 32,000.00
Ice Cream	$ -	$ -	$ 26,902.18	$ 28,576.45	$ 30,000.00
Snacks	$ -	$ -	$ 78,658.44	$ 80,657.04	$ 82,000.00
Hot Dogs	$ -	$ -	$ 16,004.00	$ 15,562.50	$ 18,000.00
Other Sales	$ -	$ -	$ 600.00	$ 1,260.64	$ 1,500.00
Cooler Fee	$ -	$ -	$ 3,792.00	$ 4,830.00	$ 5,000.00
Total Concession Sales	$ -	$ -	$ 154,929.71	$ 161,327.48	$ 168,500.00
Total Mystic Revenue	$ (9,277.04)	$ 2,484.96	$ 1,298,087.45	$ 1,328,530.29	$ 1,889,600.00

Chippewa & Arndt

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
Total Pool Pass Sales	$ -	$ -	$ 87,325.51	$ 82,539.18	$ 85,000.00
Chippewa Revenues					
Admissions	$ -	$ -	$ 41,351.00	$ 45,050.50	$ 50,000.00
Beverages	$ -	$ -	$ 1,608.00	$ 1,901.30	$ 2,000.00
Ice Cream	$ -	$ -	$ 7,404.00	$ 7,153.65	$ 7,200.00
Snacks	$ -	$ -	$ 4,666.00	$ 3,671.13	$ 4,000.00
Group Rentals	$ -	$ -	$ 9,898.00	$ 6,615.00	$ 11,500.00
Other Sales	$ -	$ -	$ 248.40	$ 108.00	$ 100.00
Bank Reconciliation			$ (0.01)	$ (13.75)	$ -
Total Chippewa Revenue	$ -	$ -	$ 65,175.39	$ 64,485.83	$ 74,800.00
Arndt Revenues					
Admissions	$ -	$ -	$ 35,946.00	$ 37,731.50	$ 40,000.00
Beverages	$ -	$ -	$ 3,008.98	$ 2,576.72	$ 3,000.00
Ice Cream	$ -	$ -	$ 8,408.39	$ 7,957.00	$ 8,000.00
Snacks	$ -	$ -	$ 4,779.23	$ 7,393.00	$ 5,000.00
Group Rentals	$ -	$ -	$ 4,600.00	$ 4,265.00	$ 5,000.00
Other Sales	$ -	$ -	$ 730.80	$ 372.00	$ 400.00
Bank Reconciliation	$ -	$ -	$ 7.00	$ 14.55	$ -
Total Arndt Revenues	$ -	$ -	$ 57,480.40	$ 60,309.77	$ 61,400.00
Total Chippewa & Arndt Revenues	$ -	$ -	$ 209,981.30	$ 207,334.78	$ 221,200.00

DES PLAINES PARK DISTRICT
GOLF CENTER REVENUE REPORT
October 31, 2026

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
Driving Range					
Automated Driving Range	$ 117,837.40	$ 115,825.49	$ 1,041,787.93	$ 1,260,561.89	$ 2,225,000.00
Grass Tees	$ 3,834.00	$ 6,188.00	$ 61,027.00	$ 74,990.00	$ 85,000.00
Short Game Area	$ 1,881.00	$ 1,710.00	$ 25,020.00	$ 29,727.00	$ 37,080.00
Range Memberships	$ 8,367.97	$ 12,650.66	$ 58,803.68	$ 84,010.68	$ 165,000.00
Group/School Fees	$ -	$ 480.00	$ 17,929.63	$ 19,762.70	$ 42,000.00
Other Range Fees	$ 260.00	$ 598.00	$ 3,057.63	$ 5,612.00	$ 6,700.00
Total Driving Range Revenue	**$ 132,180.37**	**$ 137,452.15**	**$ 1,207,625.87**	**$ 1,474,664.27**	**$ 2,560,780.00**
Greens Fees					
Greens Fees	$ 44,029.50	$ 36,496.00	$ 378,174.42	$ 432,892.36	$ 522,725.00
Leagues/Special Events	$ (140.00)	$ 4,872.00	$ 29,093.50	$ 37,098.00	$ 42,550.00
Course Memberships	$ -	$ -	$ 4,800.00	$ 5,950.00	$ 10,800.00
Golf Center Pull Carts	$ 2,348.00	$ 2,080.00	$ 19,113.00	$ 23,684.00	$ 34,000.00
Total Greens Fees	**$ 46,237.50**	**$ 43,448.00**	**$ 431,180.92**	**$ 499,624.36**	**$ 610,075.00**
Rentals					
Pro Shop	$ 3,575.00	$ 3,512.00	$ 21,450.00	$ 21,072.00	$ 40,617.00
Restaurant	$ 12,438.40	$ 11,960.00	$ 74,630.40	$ 71,760.00	$ 149,257.00
Golf Tec Rent	$ 8,592.80	$ 8,424.31	$ 42,290.04	$ 49,719.96	$ 102,271.00
Total Rentals	**$ 24,606.20**	**$ 23,896.31**	**$ 138,370.44**	**$ 142,551.96**	**$ 292,145.00**
Miscellaneous					
Investment Interest	$ 20,502.98	$ 23,344.40	$ 136,351.71	$ 129,090.50	$ 220,000.00
Bank Reconciliation	$ -	$ -	$ -	$ -	$ -
Mat Lease Fees	$ 1,875.00	$ 2,500.00	$ 11,250.00	$ 11,875.00	$ 28,750.00
Park District Programs	$ -	$ -	$ 21,530.80	$ 12,320.00	$ 17,000.00
Insurance Claims	$ -	$ -	$ -	$ -	$ -
Transfer In	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous	**$ 22,377.98**	**$ 25,844.40**	**$ 169,132.51**	**$ 153,285.50**	**$ 265,750.00**
Grand Totals	**$ 225,402.05**	**$ 230,640.86**	**$ 1,946,309.74**	**$ 2,270,126.09**	**$ 3,728,750.00**

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD
Total Number of Rounds	**2,157**	**1,862**	**18,075**	**21,240**
# of Balls Hit Automatic Tees	**1,085,336**	**1,118,888**	**9,056,487**	**10,531,957**
# of Balls Hit Grass Tees	**17,950**	**30,090**	**284,095**	**364,125**
Total Ball Hits	**1,103,286**	**1,148,978**	**9,340,582**	**10,896,082**

DES PLAINES PARK DISTRICT
LAKE PARK REVENUE REPORT
October 31, 2026

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
CLUB HOUSE					
Passes/Fees					
Green Fees	$ 13,959.00	$ 12,400.00	$ 128,342.00	$ 157,150.00	$ 175,500.00
Memberships	$ 850.00	$ -	$ 4,250.00	$ 3,700.00	$ 7,000.00
Investment Interest	$ 848.76	$ 1,458.12	$ 5,928.02	$ 8,613.40	$ 15,000.00
Bank Reconciliation	$ -	$ -	$ -	$ -	$ 700.00
FootGolf Fees	$ 2,256.00	$ 1,327.00	$ 27,178.00	$ 15,590.00	$ 15,500.00
Total Passes/ Fees	**$ 17,913.76**	**$ 15,185.12**	**$ 165,698.02**	**$ 185,053.40**	**$ 213,700.00**
Instruction/Leagues					
Special Events	$ -	$ 340.00	$ 225.00	$ 835.00	$ 850.00
Instruction - Golf	$ (16.00)	$ (75.00)	$ 10,135.64	$ 7,066.00	$ 7,400.00
Youth Golf Leagues	$ -	$ -	$ -	$ -	$ 1,000.00
Boating Lessons	$ -	$ -	$ 6,437.00	$ 6,447.00	$ 6,500.00
Total Instruction/Leagues	**$ (16.00)**	**$ 265.00**	**$ 16,797.64**	**$ 14,348.00**	**$ 15,750.00**
Pro shop					
Club/Cart Rentals	$ 525.00	$ 442.00	$ 4,768.00	$ 6,328.00	$ 7,600.00
Equipment Sales	$ 38.50	$ 100.50	$ 802.00	$ 879.50	$ 1,200.00
Soccer Ball Rentals	$ 64.00	$ 30.00	$ 800.00	$ 532.60	$ 750.00
Total Pro Shop	**$ 627.50**	**$ 572.50**	**$ 6,370.00**	**$ 7,740.10**	**$ 9,550.00**
Rentals					
Optimist Pavilion	$ 478.00	$ 644.90	$ 17,521.00	$ 21,626.30	$ 25,000.00
Total Rentals	**$ 478.00**	**$ 644.90**	**$ 17,521.00**	**$ 21,626.30**	**$ 25,000.00**
Boats/Mooring					
Boat Rentals	$ 4,116.75	$ 3,278.00	$ 59,271.18	$ 63,258.50	$ 75,000.00
Mooring/Launching	$ 2,745.00	$ 4,165.00	$ 5,900.00	$ 19,342.00	$ 24,000.00
Total Boating/Mooring	**$ 6,861.75**	**$ 7,443.00**	**$ 65,171.18**	**$ 82,600.50**	**$ 99,000.00**
Food Service Sales					
Clubhouse Beverages	$ 641.50	$ 280.75	$ 7,904.70	$ 8,198.19	$ 8,200.00
Clubhouse Ice Cream	$ 408.00	$ 201.00	$ 5,252.90	$ 4,529.00	$ 5,400.00
Clubhous Snacks	$ 292.40	$ 184.25	$ 4,167.06	$ 2,548.45	$ 4,400.00
Clubhouse Sandwiches	$ 67.00	$ 66.50	$ 1,628.45	$ 1,266.50	$ 2,200.00
Vending Machines	$ 523.50	$ 339.00	$ 5,306.50	$ 4,236.50	$ 4,400.00
Clubhouse Alcohol	$ 1,303.00	$ 891.50	$ 18,923.45	$ 16,956.60	$ 22,000.00
Total Food Service Sales	**$ 3,235.40**	**$ 1,963.00**	**$ 43,183.06**	**$ 37,735.24**	**$ 46,600.00**
TOTAL CLUB HOUSE	**$ 29,100.41**	**$ 26,073.52**	**$ 314,740.90**	**$ 349,103.54**	**$ 409,600.00**
LAKEVIEW CENTER					
Passes/Fees					
Yoga Fees	$ 1,896.20	$ 2,741.50	$ 13,673.90	$ 12,209.95	$ 35,000.00
Total Passes/ Fees	**$ 1,896.20**	**$ 2,741.50**	**$ 13,673.90**	**$ 12,209.95**	**$ 35,000.00**
Rentals					
Other Rentals	$ 174.75	$ 630.88	$ 674.75	$ 3,531.35	$ 5,700.00
Lakeview Center Building	$ 21,600.40	$ 20,861.43	$ 140,194.35	$ 158,317.03	$ 275,000.00
Shoreline Room Rental	$ 2,651.00	$ 1,750.00	$ 27,141.50	$ 9,350.00	$ 37,500.00
Total Rentals	**$ 24,426.15**	**$ 23,242.31**	**$ 168,010.60**	**$ 171,198.38**	**$ 318,200.00**
Food Service Sales					
Shoreline Beverages	$ 190.00	$ 350.00	$ 2,854.00	$ 1,264.40	$ 4,000.00
Shoreline Food Services	$ -	$ -	$ 521.27	$ -	$ 3,250.00
Shoreline Mixed Drink	$ 364.00	$ 824.00	$ 8,153.00	$ 4,064.00	$ 10,000.00
Beer	$ 292.00	$ 244.00	$ 3,071.00	$ 1,223.00	$ 15,000.00
Wine	$ 8.00	$ 208.00	$ 1,176.00	$ 984.00	$ 5,000.00
Beverage Package	$ 3,100.00	$ 154.11	$ 3,700.00	$ 222.60	$ 20,000.00
Total Food Service Sales	**$ 3,954.00**	**$ 1,780.11**	**$ 19,475.27**	**$ 7,758.00**	**$ 57,250.00**
TOTAL LAKEVIEW CENTER	**$ 30,276.35**	**$ 27,763.92**	**$ 201,159.77**	**$ 191,166.33**	**$ 410,450.00**
GRAND TOTAL	**$ 59,376.76**	**$ 53,837.44**	**$ 515,900.67**	**$ 540,269.87**	**$ 820,050.00**

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD
Number of Golf Rounds	**850**	**728**	**7,924**	**9,634**
Number of Foot Golf Rounds	**164**	**111**	**1,964**	**1,147**
				-
Total Number of Rounds	**1,014**	**839**	**9,888**	**10,781**

DES PLAINES PARK DISTRICT
MT. VIEW REVENUE REPORT
October 31, 2026

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD	2025/2026 Budget
Mt. View Adventure Center Revenues					
Investment Interest/Other Insurance Claims	$ 2,524.83	$ 2,841.33	$ 17,157.89	$ 15,885.18	$ 30,000.00
Miscellaneous Income	$ -	$ -	$ -	$ -	$ -
Bank Reconciliation	$ -	$ -	$ -	$ -	$ -
Admissions	$ 14,519.50	$ 11,569.00	$ 193,296.90	$ 215,566.50	$ 260,000.00
Group Reservations	$ 477.50	$ 615.00	$ 5,923.00	$ 7,423.00	$ 12,000.00
Batting Cages	$ 2,413.00	$ 3,086.00	$ 30,413.00	$ 35,820.00	$ 48,000.00
Total Mt. View Revenues	**$ 19,934.83**	**$ 18,111.33**	**$ 246,790.79**	**$ 274,694.68**	**$ 350,000.00**
Concession Sales					
Beverage	$ 395.00	$ 300.00	$ 5,805.00	$ 5,981.75	$ 8,300.00
Ice Cream	$ 380.50	$ 393.00	$ 8,903.00	$ 10,711.00	$ 13,200.00
Snacks	$ 370.00	$ 226.50	$ 4,430.66	$ 3,527.00	$ 6,200.00
Total Concession Sales	**$ 1,145.50**	**$ 919.50**	**$ 19,138.66**	**$ 20,219.75**	**$ 27,700.00**
Grand Totals	**$ 21,080.33**	**$ 19,030.83**	**$ 265,929.45**	**$ 294,914.43**	**$ 377,700.00**

	October 2026	October 2025	2026/2027 YTD	2025/2026 YTD
Total Number of Rounds	**1,572**	**1,276**	**20,786**	**24,034**

DES PLAINES PARK DISTRICT
ADMINISTRATION REPORT
NOVEMBER 17, 2026

Nicole Dale, Director of Administration & HR

Human Resources

- Assisted with staff personnel problems and concerns.
- Completed monthly IMRF and BLS Reporting.
- Additional Paycom Module Implementation – Training Module: documented all required trainings, frequencies required, and who is required to take trainings; working on putting this information into Paycom so we can assign trainings. Differentiating in-person versus online trainings. Began utilizing the Survey Module for daily logs.
- Attended Paycom Roundtable with other Park Districts – discussed tracking volunteers within Paycom
- Worked with staff to update the following policies: Work Schedules and Breaks, Conference/Workshop/Training Attendance, and Prairie Lakes Theater Use Procedure.
- Full-time onboarding presentation for Filemon Soto – reviewed policies and benefits.
- Hosted an ERC Committee meeting.
- Working with Stumm Insurance to roll out Employee Navigator, a system to elect benefits electronically. This was free to cost for us to build out. Staff will be able to elect benefits, view their benefits, make changes, etc. Replacing paper forms. We will roll this out to staff shortly with FSA and HSA elections for 1/1/2027.
- Attended the 2026 IAPD Legal Symposium – Navigating the Shift: More New Laws Affecting your Workplace; Transparency or Abuse: Techniques for Dealing with the Onslaught of FOIA Requests and Open Meetings Act Issues; Traps for the Unwary: Change in Use of Bond-Financed Park Facilities; New Laws and Key Legislative Issues from the 104th General Assembly that Impact Your Agency; The Blueprint for Success: Project Delivery, Selection, and Construction Contracts; Significant Court Decisions Affecting Day-to-Day Operations and Mitigating Exposure to Liability.

Administration

- Working with staff to respond to FOIA requests timely: 10 requests since last meeting.
- Training with Liz – reviewing Supt of Admin responsibilities and how-to procedures – last day 11/13!
- Attended Putting for Pets Mini Golf Event put on by the Teambuilding Committee.
- Attended Record Retention meeting with field rep from the state.

Recruitment & Hiring

- Filemon Soto was promoted from part time IMRF to full time Landscape II as of 10/26/2026.
- Attended first round Facility Maintenance I interviews, scheduled second round.
- Recruiting for Superintendent of Administration – reviewing resumes.
- Three part-time staff were put on IMRF – aquatics, golf, and grounds.

Risk Management

- Attended Risk Management Committee Meeting.
- Assisted with following up on open property and employee claims.
- Attended Confined Space Inventory with Tom Grey from PDRMA.
- Designated as the Safety Coordinator with PDRMA until we fill the Supt of Admin position.
- Registered staff for Risk Management Institute.

Liz Vinakos, Superintendent of Administration

Administration

- Completed administration web site updates.
- Began offboarding of position processes and completion of all outstanding projects.
- Board packet preparation, donation preparations, and answering general public inquiries.
- Prepared registrations needed for IPRA/IAPD conference.

- Work towards completion of all year-to-date updates on strategic plan initiatives including finalizing updates for sustainability initiatives.
- Met with the Friends of the Parks to present updates on scholarship program and recommendation 2027 updates.
- Prepared documentation and process documents to offboard aquarium and pond care procedures.
- Worked on record retention processes for administration department.

Risk Management & Safety (as Safety Coordinator)

✓ *Strategic Goal #7: Strong Risk Management Within the Park District*

- Completion of risk management review process for 2026, goals and action items to be continued in 2027 for anything outstanding.
- Continuous review of COI insurance requirements and agreements.
- Confined space inventory has been completed and marked for 2027 SMART goal to train staff and update signage if needed.

Inclusion Update (as ADA Coordinator)

✓ *Strategic Goal #5: Culture of Belonging*

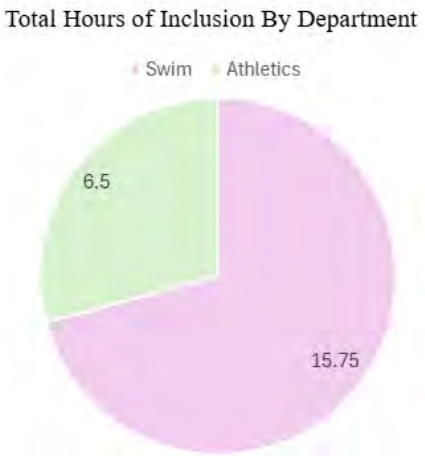
- Continuous partnership with M-NASR on inclusion as needed.
- Job posted for part-time inclusion assistant for swim lessons.
- Culture of Belonging committee.

Inclusion Statistics-September 2026

- M-NASR inclusion assistant shortages continued as soon on the table below. To meet demand, the Park District has reposted inclusion assistant position for our internal program and applications are currently being reviewed, as well as reviewing additional resources.

➢ **Participation Statistics (October)**

Participants Assigned Inclusion Assistants	8
Participants Requesting Inclusion Assistants	13
Program Sessions Worked by Inclusion Assistants	13
Total Inclusion Assistants	4

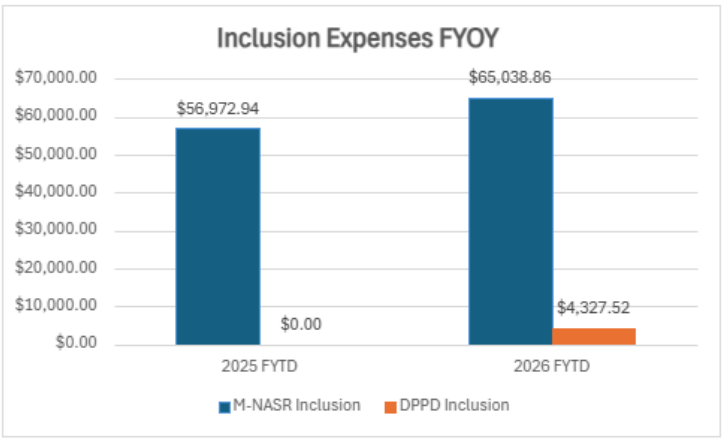


➢ **Program Expense Statistics (2026 Fiscal YTD)**

- M-NASR Inclusion: $ 65,039
- DPPD Inclusion: $ 4,328

➢ **Program Expense Statistics (2025 Fiscal YTD)**

- M-NASR Inclusion: $



Committees

✓ *Strategic Goal #5: Culture of Belonging (Culture of Belonging Committee)*
- Committee is developing staff training as well as planning initiatives in 2027 to help celebrate all nationalities and ethnicities across the staff.

✓ *Strategic Goal #7: Strong Risk Management Within the Park District (Risk Management Committee)*
- Risk Management Committee reviewed strategic plan initiatives and progress towards meeting the goals. Discussed current and current projects.

✓ *Strategic Goal #8: Environmental & Sustainable Practices Throughout the Park District*
- The Green Team continued development of an annual update for projects and initiatives that were completed or began in 2026. Reviewing options continuously to help meet sustainability goals.

Scholarship application update

✓ *Strategic Goal #3, Increase Park District Visibility and Outreach to the Community*

- The Dual Agency Scholarship Award redemption period closed on October 1st. Final numbers are reported below
- Reviews of current scholarship application and tracking processes has been completed for DPPD and the Friends. The Friends of the Parks Board is currently reviewing the finalized application draft. Goal is to hopefully role out in 2027. The updated application will better clarify eligibility guidelines and ensure all recipients of scholarship dollars fit within the guidelines. Tracking processes and reconciliation has been streamlined which means that in 2027 we are looking at extending the redemption deadline to include winter programming.

- **2026 Year to Date (Process Closure)**

Scholarship	Calendar Year Budget	Amount Awarded	Amount Redeemed
Des Plaines Park District	$21,600.00	$22,600.00	$13,700.89
DP Friends of the Parks	$28,000.00	$28,900.00	$23,180.56

- **2025 Year to Date Comparison (Process Closure)**

Scholarship	Calendar Year Budget	Amount Awarded	Amount Redeemed
Des Plaines Park District	$18,000.00	$24,800.00	$17,061.50
DP Friends of the Parks	$28,000.00	$26,927.00	$26,927.50

Lester Caramba, HR Coordinator

Human Resources
- Monitoring claims email inbox for recordkeeping.
- Constructed daily work log within the HRIS for Parks staff.
- Ran employee hours worked in 2026 and informed supervisors of staff nearing thresholds.

Recruitment & Hiring
- Scheduled 10 I-9 meetings.
- Sent 9 self-onboarding invitations to new employees.
- Activated 10 new employees.
- Re-activated 12 returning employees

Payroll
- Submitted payroll for the 10/16/2026 and 10/30/2026 paycheck dates.
- An average of 275 employees were paid each payroll.
- Assisted staff in reviewing and resolving payroll discrepancies.

Agenda Item 8

Unfinished Business

- *Algonquin Bridge-Discussion Only*

Agenda Item 9

New Business

- *A: Approval of Resolution #26-04 For Truth in Taxation*
- *B: Approval of Ordinance #26-05 For the Tax Levy Abatement Estimates*
- *C: Exchange of Services Agreement Between the Glenview Park District and the Des Plaines Park District*

AGENDA ITEM: 9 – G
ACTION REQUESTED

DATE: November 17, 2026

TO: Park Board of Commissioners

FROM: Nahid Khumawala, Director of Business

SUBJECT: **2026 Tax Levy Estimates - Truth in Taxation Resolution #26-04**

Dear Park Board of Commissioners,

At least 20 calendar days prior to adopting its annual tax levy ordinance, the Illinois Truth in Taxation Law requires the District to estimate the amount of property taxes expected to be levied and determine whether the proposed aggregate levy exceeds the statutory threshold requiring publication of a notice and a public hearing.

For purposes of the Truth in Taxation Act, the calculation excludes debt service levies, election costs, and public building commission lease levies. Accordingly, the District's Truth in Taxation determination is based on the aggregate operating levy, including the Special Recreation Fund levy.

The District has received the 2025 Agency Tax Rate Report from Cook County, which provides the equalized assessed valuation (EAV), tax rates, and tax extensions necessary to develop the 2026 tax levy estimates.

Based on this information, the District's preliminary 2025 aggregate tax extension for Truth in Taxation purposes was $9,382,870. The proposed 2026 aggregate levy subject to Truth in Taxation is $9,546,889, representing an increase of $164,019, or 1.75%, over the prior year's extension.

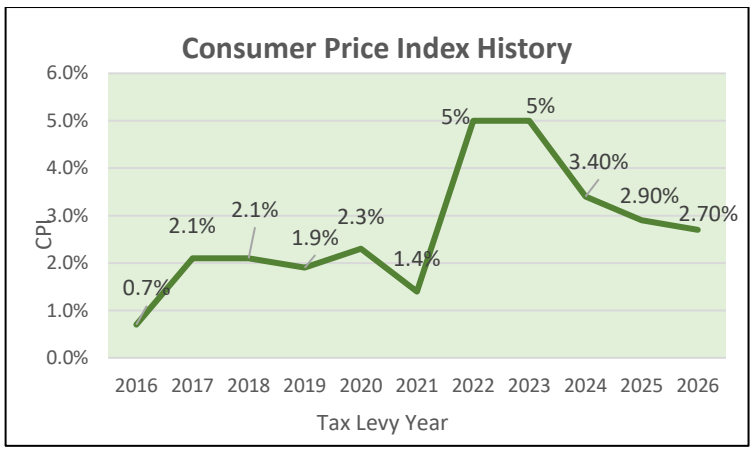
Because the proposed increase is less than 5.0%, the District is not required to publish a Truth in Taxation notice or conduct a public hearing prior to adopting the 2026 Tax Levy Ordinance.

The Property Tax Extension Limitation Law (PTELL), commonly referred to as the Tax Cap Law, limits annual growth in a taxing district's aggregate tax extension to the lesser of 5% or the increase in the Consumer Price Index (CPI), plus adjustments for qualifying new property. The CPI factor applicable to the 2026 levy year is 2.70%. While PTELL and Truth in Taxation serve different statutory purposes, the District considered both requirements when developing the proposed levy.

A summary of the proposed levy subject to Truth in Taxation is shown below.

					Exhibit A
Fund Description	**2025 Levy Extension**	**% inc**	**2026 Levy Request**	**$ inc change**	**% change**
Corporate	5,277,011	1.73%	5,368,303	91,292	1.73%
Recreation	1,952,996	1.50%	1,982,291	29,295	1.50%
IMRF	331,107	1.50%	336,073	4,967	1.50%
Social Security	527,634	1.50%	535,549	7,915	1.50%
Audit	22,062	1.50%	22,393	331	1.50%
Liability Insurance	220,738	5.50%	232,878	12,141	5.50%
Museum Fund	127,410	1.50%	129,321	1,911	1.50%
Total - Capped Funds	8,458,958		8,606,809	147,851	1.75%
Special Recreation Non-Capped Fund	923,912	1.75%	940,080	16,168	1.75%
Aggregate Truth in Taxation Levy	9,382,870		9,546,889	164,019	1.75%
Levy Adjustment PA 102-0519*	285,154		236,569		
Limited Tax Bonds*	2,160,409		2,113,103		
Grand Total Levy Ordinance	11,828,433		11,896,561		

The CPI increase applicable to the 2026 tax levy is 2.70%. The graph below provides historical CPI information.



The District's overall financial position remains strong and continues to support responsible long-term financial planning. In developing the proposed levy, staff evaluated operating needs, capital requirements, pension obligations, insurance costs, and special recreation services while remaining mindful of the tax impact on residents.

Fund	(A) Fund Balance 04/30/26	(B) Budgeted Expenditures 04/30/27	(A)/(B) Policy %
Corporate	6,764,711	6,555,200	103%
Recreation	6,413,361	6,435,752	100%
Audit	37,511	37,700	99%
Tort Immunity	592,154	375,567	158%
Special Recreation	1,067,927	1,661,720	64%
IMRF	976,700	370,000	264%
Social Security	443,769	618,230	72%
Bonds	1,193,610	2,058,021	58%

Accordingly, staff recommends a proposed aggregate levy increase of 1.75% for Truth in Taxation purposes, which remains below both the allowable CPI factor of 2.70% and the 5.0% threshold requiring a public hearing.

The proposed increase in the Liability Insurance Fund reflects the District's participation in the Park District Risk Management Agency (PDRMA). In 2027, the District's PDRMA costs are projected to increase by 25.44%, driven by rising insurance premiums, claim costs, property values, and evolving risk exposures of the entire pool. The IMRF levy increase reflects a projected 8.20% increase in the District's employer IMRF contribution, based on actuarial requirements established by the Illinois Municipal Retirement Fund. The increase in the Special Recreation Fund is attributable to the District's required annual contribution to M-NASR (Maine-Niles Association of Special Recreation), which provides recreational programming, inclusion services, transportation, and related support services for individuals with disabilities. Increased operating costs and member assessments have resulted in a higher M-NASR contribution for 2027, necessitating additional funding within the Special Recreation Fund.

Including debt service and other non-operating levy components, the District's total levy is projected to increase from $11,828,433 to $11,896,561, an increase of approximately 0.58%. The decrease in the Limited Tax General Obligation Bond levy helps offset increases in operating funds and contributes to the District's modest overall levy growth.

Staff believes the proposed levy is fiscally responsible and consistent with the District's long-term financial objectives. The levy provides funding necessary to maintain facilities, parks, programs, pension obligations, insurance coverage, and special recreation services in 2027 while minimizing the tax impact on District residents.

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Park Board of Commissioners approve Resolution #26-04 for the 2026 Truth in Taxation."

Exhibit A

Fund Description	2025 Levy Extension	% inc	2026 Levy Request	$ inc change	% change
Corporate	5,277,011	1.73%	5,368,303	91,292	1.73%
Recreation	1,952,996	1.50%	1,982,291	29,295	1.50%
IMRF	331,107	1.50%	336,073	4,967	1.50%
Social Security	527,634	1.50%	535,549	7,915	1.50%
Audit	22,062	1.50%	22,393	331	1.50%
Liability Insurance	220,738	5.50%	232,878	12,141	5.50%
Museum Fund	127,410	1.50%	129,321	1,911	1.50%
Total - Capped Funds	8,458,958		8,606,809	147,851	1.75%
Special Recreation Non-Capped Fund	923,912	1.75%	940,080	16,168	1.75%
Aggregate Truth in Taxation Levy	9,382,870		9,546,889	164,019	1.75%
Levy Adjustment PA 102-0519*	285,154		236,569		
Limited Tax Bonds*	2,160,409		2,113,103		
Grand Total Levy Ordinance	11,828,433		11,896,561		

DES PLAINES PARK DISTRICT

TRUTH IN TAXATION LAW RESOLUTION #26-04

RESOLVED, by the Board of Park Commissioners of the Des Plaines Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the preliminary 2025 real estate tax levy of the Park District (2026 tax bill) is $9,382,870.

2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2026 (2027 tax bill) is $ 9,546,889.

3. Based on the foregoing, the estimated percentage increase in the proposed 2026 aggregate levy over the amount of real estate taxes extended upon the preliminary 2025 aggregate levy is 1.75 %, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 17th day of November, 2026.

_____
President, Board of Park Commissioners

Attested and filed this 17th day of November, 2026.

_____
Secretary, Board of Park Commissioners

AGENDA ITEM: 9 – B
ACTION REQUESTED

DATE: November 17, 2026

TO: Park Board of Commissioners

FROM: Nahid Khumawala, Director of Business

SUBJECT: **2026 Tax Levy Abatement Ordinance #26-05**

Dear Park Board of Commissioners,

On July 17, 2018, the Board approved Ordinance 18-11 authorizing the issuance of $1,460,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018C for the purpose of paying for various capital improvements within the District, including but not limited to a portion of the costs of design and construction of an Indoor Pool addition, that meets ADA accessibility standards, at Prairie Lakes Community Center.

This bond ordinance includes a direct annual tax levy to provide additional funds (in addition to any "Pledged Revenues") to ensure sufficient funds are available for payment of the principal and interest due on the bonds. The District has designated/committed to use a portion of its Special Recreation tax levy as its "Pledged Revenues" for payment of this debt; therefore, it does not need to levy the tax provided in the bond ordinance. The attached abatement ordinance directs the County to **not** levy this tax for 2026.

Following approval by the Board, this ordinance will be filed with the Cook County Clerk prior to the end of December.

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Park Board of Commissioners approve Ordinance #26-05, abating taxes levied for year 2026 for the General Obligation Park Bonds (Alternate Revenue Source), Series 2018C of the District."

ORDINANCE NO. **26-05**

AN ORDINANCE abating taxes levied for year 2026 for the General Obligation Park Bonds (Alternate Revenue Source), Series 2018C of the District.

WHEREAS, the Board of Park Commissioners (the "Board") of the Des Plaines Park District, Cook County, Illinois (the "District"), did adopt an ordinance (the "Ordinance") authorizing the issuance of its $1,460,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018C (the "Outstanding Bonds"); and

WHEREAS, said Ordinance was in full force and effect forthwith upon passage, approval and publication, and thereafter a certified copy thereof was duly filed in the Office of the County Clerk in Cook County; and

WHEREAS, said Ordinance did authorize the issuance of the Outstanding Bonds, and did provide for the levy of a direct annual tax upon all taxable property within the District in and for the year 2026, in an amount sufficient to pay the principal of and interest on the Outstanding Bonds when due in 2027; and

WHEREAS, principal and interest on the Outstanding Bonds due in 2027 are being paid from other available funds thereby eliminating the need for the 2026 tax levy to pay the Outstanding Bonds; and

WHEREAS, the Board of the District hereby finds and determines that it is advisable and necessary to provide for abatement of the tax heretofore levied for the year 2026 to pay the Outstanding Bonds;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE DES PLAINES PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Abatement. That it shall be and it is found and determined that the Board of the District has provided for the levy of a direct annual tax upon all taxable property within the District in and for the year 2026 in an amount sufficient to provide the funds to pay when due the principal of and interest on the Outstanding Bonds heretofore issued by the District. It is further found and determined that the Board deems it advisable and in the best interests of the District to provide for abatement of the taxes heretofore levied for the year 2026 pursuant to the Ordinance as follows:

Levy Year	Collection Year	Total Levy Abatement
2026	2027	$167,345

Section 2. Filing. A copy of this ordinance, duly certified by the Secretary of said District, which certificate shall recite that this ordinance has been adopted by the Board of said District and is in full force and effect, shall be filed with the County Clerk of Cook County, Illinois, shall constitute authority for the County Clerk for the year 2026, to abate the said levy in the amounts and in said year as shown above in Section 1 associated with the Outstanding Bonds.

Section 3. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section 4. Publication. The Secretary is hereby authorized and directed to publish this ordinance and to file copies thereof for public inspection in his/her office.

Section 5. Conflicting Ordinances. All ordinances, resolutions and parts of ordinances and resolutions, in conflict herewith are hereby repealed.

Section 6. Headings. The headings or titles of the several sections shall be solely for convenience of reference and shall not affect the meaning, construction or effect of this ordinance.

Section 7. Effective Date. This ordinance shall be in full force and effect from and after its adoption and publication.

ADOPTED this November 17, 2026, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this November 17, 2026.

_____

President, Board of Park Commissioners
Des Plaines Park District

ATTEST:

_____

Secretary, Board of Park Commissioners
Des Plaines Park District

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, Donald J. Miletic, HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Des Plaines Park District, County of Cook, Illinois. I DO FURTHER CERTIFY that the attached Ordinance, entitled "AN ORDINANCE abating taxes levied for year 2026 for the General Obligation Park Bonds (Alternate Revenue Source), Series 2018C of the District" is a true and correct Ordinance adopted by the Board of Commissioners of the Des Plaines Park District, at a meeting held on the 17th day of November, 2026 that the Tax Abatement Ordinance 26-05 passed, as aforesaid, and was adopted by roll call vote on the 17th day of November 2026 A.D.

I DO FURTHER CERTIFY that the original, of which the attached is a true copy, is entrusted to my care and safekeeping, and that I am the keeper of the same. I DO FURTHER CERTIFY that I am the keeper of the records, journal, entries, Ordinances and Resolutions of the said Des Plaines Park District, Cook County, Illinois.

IN WITNESS WHEREOF, I have hereunto set my official hand this 17th day of November 2026 A.D.

_____

Donald J. Miletic
Secretary
Des Plaines Park District
Board of Park Commissioners

Agenda Item: 9 – C
Action Requested

DATE: November 17, 2026

TO: Park Board of Commissioners

FROM: Brian Panek, Director of Facilities & Recreation

SUBJECT: **Exchange of Services Agreement Between the Glenview Park District and Des Plaines Park District**

Dear Park Board of Commissioners,

Staff recommend approval of the renewed Reciprocal Agreement for Exchange of Services with the Glenview Park District. The agreement provides reciprocal resident-rate access to golf facilities in both communities, enhancing recreational opportunities for residents without any exchange of funds between the districts. Under the agreement, Glenview residents will continue to receive resident rates at the Golf Center Des Plaines Driving Range, 9-hole lighted course, and practice areas, while Des Plaines residents will continue to receive resident green fee and prepaid punch card rates at Glenview Park Golf Club and Glenview Prairie Club.

The proposed agreement contains no substantive changes from the current agreement and will remain in effect for a three-year term. Approval will continue the existing partnership and resident benefits currently available to golfers in both communities.

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the 2027-2029 Exchange of Services Agreement between the Glenview Park District and the Des Plaines Park presented."

Exchange of Services Agreement
Between the
Glenview Park District
And
Des Plaines Park District
2027-2029

Joint Statement of Interest

The Glenview and Des Plaines Park Districts agree that it is in the best interests of both communities that recreational programs and facilities be made available to residents at the highest level of quality and to the greatest extent possible. In as much as the Glenview Park District does not offer a facility with golf driving range access to its residents and the Des Plaines Park District does not operate an 18 hole (par 70, 6100+ yard) golf course. Additional facility usage between these two Districts may also be exchanged under this agreement in the future.

In its community, an Exchange of Services Agreement is in the best interests of the Districts' combined residents.

Scope of Agreement

In order to best serve the residents of the Glenview and Des Plaines Park Districts, the respective agencies agree to provide resident access to the following facilities on a resident fee basis:

For Glenview Park District Residents:

- The Golf Center Des Plaines Driving Range, 9-hole lighted course and practice area.
- Excluded for discounts to Glenview Residents are services offered contractually at the Golf Center Des Plaines including GolfTEC lessons and services, as well as the pro shop and food service. The Pro Shop and Restaurant are contracted to an outside vendor and offer no resident discounts.

For Des Plaines Park District Residents:

- Resident green fee and resident pre-paid punch card rates (upon proof of DPPD residency) at Glenview Park Golf Club, 800 Shermer Road. Coarse Italian Restaurant is excluded under the terms of this agreement.
- Resident green fee and resident pre-paid punch card rates (upon proof of DPPD residency) for Glenview Prairie Club, 2800 West Lake Avenue; Platform Tennis is excluded under the terms of this agreement.

The scope of this agreement includes resident rates only. The Glenview Park District does not discount punch cards as they are already discounted, same price to residents and non-residents.

Registration and Administration

Registration for services will take place at the host district's facilities according to their established rules and schedule. Each district agrees to provide the other with an updated resident address listing to allow for efficient administration of the resident rate sales. Each district will make its best efforts to promote and inform its residents of the exchange of services opportunities. Reciprocal public relations efforts should be of an equal size if possible on the respective web sites, flyers, newsletters and other such

communications with residents. Prior to publication of any information, the respective districts will seek and receive approval of all written materials to ensure accuracy.

By entering into this exchange of Services Agreement between the Glenview Park District and the Des Plaines Park District both parties warrant that relative to the facilities outlined in this agreement, Des Plaines Park District residents will pay fees and charges no greater than those charged to Glenview Park District residents and conversely, Glenview Park District residents will pay fees and charges no greater than those charged to Des Plaines Park District residents, unless expressly excluded under the terms of this agreement.

To ensure proper administration of this agreement, the Assistant Superintendent of Golf Operations for Des Plaines Park District and the Director of Golf for the Glenview Park District shall communicate on a regular basis and act as mediators of the agreement. The agreement is limited to an exchange of services and does not include the payment of any funds between the districts based on use of any other criteria.

Term of Agreement

This agreement will be in effect for a period of three years from the date of execution. The parties agree to initiate discussions regarding renewal and or amendment of the agreement no later than six months prior to the scheduled termination of the agreement.

Termination of Agreement

Should either party find it in its best interests to terminate the agreement prior to the stated term, it shall notify, in writing the partner District and provide a 60 day notice of cancellation. All memberships purchased within the terms of the agreement will be honored by the respective districts until their stated term has expired.

Agreed this 17th day of November, 2026 by the authorized representatives of the Glenview and Des Plaines Park Districts:

_____	___ / ___ / ___	_____	___ / ___ / ___
By Glenview Park District	Date	By Des Plaines Park District	Date
_____		_____	
Title		Title	

Agenda Item 10

Correspondence

- *Resident thank you – tree of life*

JULIE,

WE WERE OUT OF TOWN IN IRELAND, AND FINALLY GOT TO VISIT MOLLY CREELY'S TREE AND BENCH. IT FELT SO GOOD TO SEE THEM ... SIT ON THE BENCH AND TOUCH THE TREE. MOLLY PLAYED IN THESE PARKS GROWING UP. HER DAUGHTER [redacted], HAS BEEN IN THEM FOR THE LAST 8 YRS. THEY HAVE NOW BEEN CONNECTED TO OUR FAMILY FOR THE LAST 50 YRS, AND INTO THE FUTURE.

WE WAITED FOR OTHER PEOPLE TO DO THIS WE ARE HAPPY WE TOOK CARE OF IT NOW.

YOUR NOTE TO KATHY BEING THERE WHEN THE TREE WAS PLANTED WAS VERY MEANINGFUL.

IF WE HAVE NOT HERE IS OUR DAUGHTER MOLLY. HER SPIRIT CONTINUES TO TOUCH PEOPLES LIVES .... NOW HERE TREE AND BENCH.

STAY ON YOUR PATH ... IT IS VERY IMPORTANT TO THE FAMILIES, DAN & KATHY CREELY

Agenda Item 11

Commissioner Comments

Agenda Item 12

Executive Session

- *Pursuant to the Open Meetings Act: 5 ILCS 120/2(c)(6) for the purposes of discussing the setting of a price for sale or lease of property owned by the Park District and pursuant to 5 ILCS 120/2(c)(1) for the purposes of discussing personnel matters.*

Agenda Item 13

Return to Open Session

Agenda Item 14

Adjournment