DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
AUGUST 18, 2026

1. **CALL TO ORDER/ROLL CALL**
President Erin Doerr called to order the regular meeting of the Park Board for August 18th, 2026 at 6:00 PM. Commissioners answering present to the roll call in person were Commissioner Grady, Commissioner Eli Williams, Vice President Jana Haas, Commissioner Alan Osinski and President Erin Doerr.

Staff present were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Parks & Planning, Aurelio Marquez; Director of Business, Annette Curtis; Director of Administration & HR, Nicole Dale and Superintendent of Administration, Liz Vinakos.

Guests Present: Guests from sign-in sheet.

2. **CHANGES TO THE AGENDA** – None

3. **PRESENTATIONS** - None

4. **COMMENTS FROM THE COMMUNITY**
   - Jennifer Poonsapaya commented on the Mystic Waters financials and the budgeting process. Asked what plans are for Mystic Waters going forward.
   - James Carl commented on how nice the golf complex is. Asked if there is a written policy on purchase of alcohol. Asked what the summer camp hiring policy is and asked if the Park District received Foxtail's full $5,000.

5. **APPROVAL OF THE CONSENT AGENDA**
A. REGULAR MEETING MINUTES – July 21, 2026
B. EXECUTIVE SESSION MINUTES – None
C. SPECIAL MEETING MINUTES – July 15, 2026

D. VOUCHER BILLS:
July 02, 2026 $ 334,506.56
July 18, 2026 $ 563,531.20
E. PAYROLL:
July 10, 2026 $ 547,840.76
July 24, 2026 $ 543,911.88

Motion by Commissioner Osinski to approve the Consent Agenda for August 18, 2026, as listed.
Seconded by: Commissioner Grady

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

6. **M-NASR Report**: Executive Director Don Miletic discussed that there was an update from the M-NASR executive director, Trisha, in the packet. Stated that he heard the golf event went really well.

7. **MONTHLY REPORTS**

A. Executive Director:

Executive Director Miletic congratulated Director Curtis on her retirement, stating this was her last board meeting. Executive Director Miletic continued that Annette was instrumental in the great budget and tax levy presentations and emphasized that there was only a 1% increase in taxes levied this year. Further he thanked Annette for finishing the audit and stated he appreciated everything she had done, wishing her well in retirement. Nahid Khumawala was introduced as the new Director of Business for the District going forward. Executive Director Miletic mentioned that the financial auditors will be onsite in September and brought up the financial stability of Mystic Waters. Stated that transfers may occur from the Recreation fund to Mystic, as per the budget, and if the District needs it, it will use it towards capital expenses. He mentioned how using the funds is a replacement for going out for bonds, noting recent equipment repairs. Stated Mystic Waters does not need to close at this time, and there has been incorrect information circulating on social media. Executive Director Miletic addressed the hiring of part-time staff, stating that there is a process for summer recruiting and previous seasonal staff might be brought back but employment is not guaranteed. In terms of addressing the question presented by Mr. James Carl, Executive Director Miletic stated that the Foxtail on theLake did donate 5k to Friends of the Parks, and yes, the Park District does have policy for alcohol use. It was stated that weather had been challenging for staff to run operations recently. Peter, IT, the business department, facilities and maintenance members have been working on the TeeUp system. Stated that there is a plan to look at another location for additional gym space as part of the District's Master Plan. Executive Director Miletic concluded that we've accomplished a lot and it has been a major feat.

Commissioner Comments:

Commissioners commented that it was wonderful to have Annette lead business department, always came prepared and knew the audience she was speaking to. She will be missed. Annette's demeanor was appreciated. Thanked her, hoped she has a wonderful time in next season of her life. Commissioner Williams continued that Annette was always a pleasure to be around, had the finances all laid out knowing it can be confusing, and appreciated clarity of reports. Will be sorely missed, congrats on next step. Was stated that Annette has an easy to read approach for laying out information that is digestible by anyone. Vice President Haas commented on Mystic Waters stating that they would never take money away from recreational opportunities for the repairs, plus we have the money to do it.

B. Facilities and Recreation:

Director Brian Panek opened with an update on the pools, stating we are currently in post summer hours, and all pools are open. Stated we are hoping to stay open an extra week, weather permitting. Stated Bri and Annie have done amazing jobs of maintaining enough staff to keep the pools open this long, many other pools have closed. Continued to discuss the revenues and that July was a good month, up $7k from last year. Mentioned the TeeUp software and now there are 10k customers that have moved into the new system, a third of the way completed. Discussed the Aerial Silks, regarding the addition of 5 silks to the theater at end of month. Recitals will be held in theater going forward. Finally mentioned Fall Fest prep and an increase in social media numbers.

Commissioner Comments:

Commissioner Grady inquired about any hiccups during the setup of TeeUp and it was discussed that some stations went down briefly and it was fixed. President Doerr commented regarding e-bikes usage and asked about City policy and Staff discussed the challenges and risks of the bikes. Finally, there was discussion regarding parking for Fall Fest.

C. Director of Parks and Planning:

Director Marquez discussed how the mechanical team has kept everything running, HVAC checks were performed everywhere. Vehicle and equipment services have had no major downtime. There was an unannounced IDPH inspection which was passed. Discussed the Golf Center TeeUp project and coordination of the low voltage upgrade, completed the beginning of October. Continued that the Woodlawn project is complete and lines will be painted in 28 days after curing. Stated shade structure is coming, August-September. The surge protector was

installed at golf center to prevent disruptions from the frequent ComEd surges. Continued that ComEd meetings were being held for upgrades in energy savings. There has been meetings to track every two weeks and the District is saving money each time. Finally, the team has begun to implement smart thermostats in ALC.

Commissioner Comments: None

D. Business: Director of Business:
Director Curtis discussed working on finalizing the audit, she has reviewed the second draft. She reminded the auditors about her retirement, and she wanted to finish the audit for the September presentation. Stated she helped Trish with bank recs for July. Continued that her team is closing the books for July, it is always extensive work. Gave Trish credit for sticking with it. Discussed Teeup, and on a daily basis the team is reviewing transactions and POS sales from night before. Any errors for TeeUp on matching of the reporting was corrected every day. Director Curtis stated that they are preparing for Fall Fest, working with team, looking for volunteers to work ticket sales within our Staff and bank Staff. Most shifts covered. Ended that the new Business Director, Nahid, and herself were working hard, she is trying to set her up for success.

Commissioner Comments:

None

D.1 Financial Reports

Motion made by Commissioner Williams to approve the financial report for August 18, 2026, and place a copy on file subject to audit.

Second by: Commissioner Grady

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Commissioner Comments: None

E. Director of Administration & HR:
Director Dale discussed researching different modules within Paycom to be set up to help in District processes. Is currently evaluating if it is worth the cost. Discussed the offering of asset management and performance management. Stated Lester has also been looking at the District's current plan and updating training by position, ensuring compliance. Continued that the offboarding of staff is winding down from the summer. This is only the second summer for offboarding with Paycom and she has set up instructions with Staff. Mentioned data related to Scholarships. Praised Director Curtis, stating she was always easy to work with, thanked her, and is excited for her next phase.

Commissioner Comments: None

8. UNFINISHED BUSINESS
A. Algonquin Road Bridge – Executive Director Miletic stated that he does not agree the current City plan. He stated the Park Board will have to determine if they want resolution for or against the bridge but have agreed with a concept for an underpass even though they feel Oakton underpass would make more sense. Discussed the safety hazard for residents and emergency access into PLCC would be compromised.

9. NEW BUSINESS - None

10. CORRESPONDENCE

A. Evans Scholars Thank You
B. Hunger Resource Thank You
C. Resident Thank You

11. COMMISSIONER COMMENTS

President Doerr: President Doerr continued with the mention by Commissioner Williams that the Board selected IAPD as the recruiting firm for the new Executive Director. Stated there will be some community input and went over the flow of processes and timeline. She welcomed Nahid as the new Director of Business. Discussed that she would like to see some presentations scheduled by our community partners such as the GenCenter and History Center reports and updates. Continued that Director Curtis was instrumental and helped the History Center. President Doerr stated that the History Center picnic and M-NASR minigolf were amazing and that we support them and they support the families of the District. Finally mentioned that the Izaac Walton event was great as well and the Park District support is always appreciated.

Vice President Haas: Vice President Haas thanked Annette, stated that she was appreciated. Finally stated she is looking forward to Fall Fest and helping where she can.

Treasurer Williams: Treasurer Williams stated that the Board did select IAPD for the recruiting process as stated in a previous meeting. Continued that he is sorry to see Annette go and looks forward to working with Nahid. Mentioned Mystic Waters and how the Park District has been saving money on current repairs. Treasurer Williams brought to everyone's attention that IAPD has stated that when Board members attend events and are in the community in their personal lives, that they are a normal taxpayer and not representing Park Board. Stated it is a good read for people to see what the role of a Board member really is; that it is supposed to be to help staff and make decisions based on the staff's research and expertise. Closed with Fall Fest is almost here.

Commissioner Osinski: Commissioner Osinski stated he was with the Executive Director of Forest Park and was talking about Mystic Waters. Stated that camps and staffers always look forward to coming to Mystic Waters which speaks towards quality of park. Mentioned Woodlawn looks great, knowing that we were doing this in house speaks towards the skills and leadership of Staff. Finally mentioned the OSLAD grant and it was discussed that the District was submitting the application on time.

Commissioner Grady: Commissioner Grady read a letter written to Ms. Jeanette Weller, signed by the Park Board of Commissioners.

12. EXECUTIVE SESSION:

Motion by Vice President Haas at 7:09 to enter Executive Session pursuant to 5 ILCS 120/2(c)(6) for the purposes of discussing the setting of a price for sale or lease of property owned by the Park District and pursuant to 5 ILCS 120/2(c)(11) for the purposes of discussing pending litigation.

Seconded by Commissioner Williams

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

13. **RETURN TO OPEN SESSION**:
Motion by Commissioner Grady to close Executive Session and return to regular session at 8:04 pm.
Seconded by Commissioner Williams

All in Favor, Opposed
Ayes: 5 Nays: 0 Absent: 0
Motion carried: 5-0-0

14. **ADJOURNMENT**

Motion by: Vice President Haas at 8:04 pm to adjourn

Second by: Commissioner Williams

All in Favor, Opposed
Ayes: 5 Nays: 0 Absent: 0
Motion carried: 5-0-0

MINUTES APPROVED
September 22nd, 2026

President

Secretary