OUR MISSION

Enhancing our community by providing quality recreational opportunities, facilities, parks and open space

DES PLAINES PARK DISTRICT

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

TUESDAY, AUGUST 18, 2026 6:00 pm

AGENDA

1. CALL TO ORDER and ROLL CALL
2. CHANGES TO THE AGENDA
3. PRESENTATIONS **(None)**
4. COMMENTS FROM THE COMMUNITY
5. APPROVAL OF THE CONSENT AGENDA
   - A. **Regular Board Meeting Minutes – July 21, 2026**
   - B. **Executive Session Meeting Minutes – None**
   - C. **Special Meeting Minutes – July 15, 2026**
   - D. **Voucher Bills:**

     July 02, 2026 $ 334,506.56
     July 18, 2026 $ 563,531.20
   - E. **Payroll:**

     July 10, 2026 $ 547,840.76
     July 24, 2026 $ 543,911.88
6. M-NASR REPORT
7. MONTHLY REPORTS
   - A. **Executive Director**
   - B. **Director of Facilities & Recreation**
   - C. **Director Parks & Planning**
   - D. **Director of Business**
     - D.1 **Financials**
   - E. **Director of Administration & HR**
8. UNFINISHED BUSINESS
   - A. **Algonquin Bridge - Discussion Only**
9. NEW BUSINESS
10. CORRESPONDENCE
11. COMMISSIONER COMMENTS
12. EXECUTIVE SESSION

    Pursuant to the Open Meetings Act: To consider matters related to: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)); and discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the public body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21).
13. RETURN TO OPEN SESSION
14. ADJOURNMENT

Agenda Item 1

Call to Order & Roll Call

- *President Doerr*
- *Vice President Haas*
- *Treasurer Williams*
- *Commissioner Grady*
- *Commissioner Osinski*

Agenda Item 2

Changes to the Agenda

Agenda Item 3

Presentations

- *None*

Agenda Item 4

Comments from the Community

- *3 minutes per speaker. Speaker should state full name and address.*

Agenda Item 5

Approval of the Consent Agenda

- *Regular Board Meeting Minutes (07/21)*
- *Special Meeting Minutes (7/15)*
- *Voucher Bills ($898,037.76)*
- *Payroll ($1,091,752.64)*

Agenda Item 5 – A,B,C,D,E

Action requested

DATE: August 18, 2026

TO: Board of Commissioners

FROM: Don Miletic, Executive Director

SUBJECT: **Approval of the Consent Agenda**

Dear Park Board of Commissioners,

The following items are listed for the consent agenda:

CONSENT AGENDA

A. REGULAR BOARD MEETING MINUTES – July 21, 2026
B. SPECIAL MEETING MINUTES –July 15, 2026

C. VOUCHER BILLS:

a.	July 02, 2026	$ 334,506.56
b.	July 18, 2026	$ 563,531.20

D. PAYROLL:

a.	July 10, 2026	$ 547,840.76
b.	July 24, 2026	$ 543,911.88

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the Consent Agenda for August 18, 2026, as listed."

DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
JULY 21 2026

1. CALL TO ORDER/ROLL CALL

President Erin Doerr called to order the regular meeting of the Park Board for July 21st, 2026 at 6:01 PM. Commissioners answering present to the roll call in person were Commissioner Eli Williams, Commissioner Jana Haas, Commissioner Alan Osinski and President Erin Doerr.

Staff present were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Parks & Planning, Aurelio Marquez; Director of Business, Annette Curtis; Director of Administration & HR, Nicole Dale and Superintendent of Administration, Liz Vinakos.

Guests Present: Attorney Andrew Paine. Additional guests from sign-in sheet.

2. CHANGES TO THE AGENDA – None

3. PRESENTATIONS - None

4. COMMENTS FROM THE COMMUNITY

- Jennifer Poonsapaya commented on the West Park project and matching level of community involvement with the project.
- Jeanette Weller discussed the executive director search and community advisory boards.
- Susan Chavez asked about the Park District's policy on alcohol use.
- James Carl complimented the Mystic Waters 5k event and asked about Foxtail contributions and Board voting procedures.

5. APPROVAL OF THE CONSENT AGENDA

A. REGULAR MEETING MINUTES – June 16, 2026
B. EXECUTIVE SESSION MINUTES – June 16, 2026
C. SPECIAL MEETING MINUTES – July 10, 2026

D. VOUCHER BILLS:
June 05, 2026 $ 224,361,57
June 19, 2026 $ 450,694.71

E. PAYROLL:
June 12, 2026 $ 453,605.41
June 26, 2026 $ 550,222.44

Motion by Commissioner Osinski to approve the Consent Agenda for July 21, 2026, as listed.
Seconded by: Commissioner Williams

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, NP; Williams, Aye; Osinski, Aye
Ayes: 4, Nays: 0, Absent: 1
Motion Carried: 4-0-1

6. **M-NASR Report**: (None)

7. **MONTHLY REPORTS**

A. Executive Director:

Director Miletic gave kudos to staff for managing challenges due to rain, air quality, and heat, highlighting the accomplishments of the landscaping team as well. Discussed staff working hard on Tee Up. Stated that during retirement he is looking forward to the future and applauded those who stood behind Park District with everything that was accomplished. Discussed the attachment to the board packet of the summary of FOIA requests as well as PAC responses, as was requested of him. Stated it is critical to transparency due to incorrect information being shared.

Commissioner Comments:

Vice President Haas discussed the history of Executive Director Miletic's career at the Park District. Stated that when Don was hired, he wanted to make the Park District the best it could possibly be. He maintained fantastic staffing levels, the envy of park districts in state. Wanted to say she supports Don completely. Mentioned that community meetings have often been held for projects, but usually no one shows up. President Doerr read a message from the Board regarding Executive Miletic's retirement. Stated that she hopes he will get to spend time with family, friends, and his love for animals. Reflected on Executive Director Miletic's career and how commendable it has been. Stated that he has been behind many projects, reading off the list of projects, and earned over 13 million in grants towards Park District development.

B. Facilities and Recreation:

Director Brian Panek provided an update regarding District pools stating that we received an updated 5-star audit rating from Starguard. Stated that June for pools was rough, the weather average was cooler and rain measurements were higher. By end of this month, though, revenues were above last year's. Discussed a television commercial that was shot for Mystic Waters on Comcast. Mentioned that Tee Up, went live July 13th on two floors, and the App went live yesterday. Praised Peter (IT Manager) for all his work on the Tee Up system. Mentioned Live at the Lake, the 5k at Mystic receiving great comments and Leashes and Lattes had over 100 dogs in attendance. A Halloween event is expected for the dog park this fall. Finally stated that the Jr Open was canceled and rescheduled for July 31st due to air quality.

Commissioner Comments:

Commissioner Osinski asked when the fall spectrum being sent to printer and asked when it will be available publicly. Director Panek said the print spectrum will be available the first week of August, online by end of July. President Doerr stated that she appreciated staff pivoting with air quality and discussed how communications are managed regarding changes to programs.

C. Director of Parks and Planning:

Director Marquez discussed the coordination within multiple departments of the TeeUp project. Stated that Marcin and the building services team was doing great job on the hardware side including upgrading all wiring. Stated pools have been in high use, water quality has improved due to daily efforts by the team. Discussed the air quality and that staff with landscaping fall back and work on other indoor tasks and training during these times. Discussed working on sewer backups, AC failures and fixing of Rand Park.

Commissioner Comments: None

D. Business: **Director of Business:**
Director Curtis' discussion included the audit field work being completed after auditors spent 2 days onsite. Stated that we are expecting the first draft of report the first week of August, with a presentation in September at the Board meeting. Stated during the month that a lot of paperwork was coming through the business office and gave kudos to staff for keeping up with all data and staying on top of it. Mentioned that cash handlers are being trained well and there have been very few errors across sites. Stated that work has also been done on Tee Up, and that we would not have tee up without the work of Peter and Adam. Stated that Tee Up includes building a POS system and app. Stated that Peter has been able to figure out what needs to be fixed during testing, and fixes it immediately. Discussed how Joe and Max also did a great job training the front desk staff on the system. Stated Adam has been working with Marcin and team for kiosk buildout and has also kept rest of park district moving along. Finally, mentioned that property tax bills will be late again.

Commissioner Comments:

President Doerr thanked Annette for making financials easy for her.

D.1 Financial Reports

Motion made by Commissioner Williams to approve the financial report for July 21, 2026, and place a copy on file subject to audit.

Second by: Vice President Haas

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, NP; Williams, Aye; Osinski, Aye
Ayes: 4, Nays: 0, Absent: 1
Motion Carried: 4-0-1

Commissioner Comments: None

E. Director of Administration & HR:
Director Dale discussed the 4th of July parade stating that staff put in a lot of work with the float and preparations, making it a positive event. Mentioned that with Jen's retirement, there has been a shifting of positions. This includes the promotion of Candice to Assistant Superintendent of Recreation, Haley promoted to the full-time Recreation Supervisor role and Tess promoted to the part time Recreation Assistant. Stated there has been a lot of backend work that went into the changes. Finally, discussed that interviews are taking place for Director of Business, currently in the second round.

Commissioner Comments: None

8. UNFINISHED BUSINESS
A. Algonquin Road Bridge – No comments

9. NEW BUSINESS - None

10. CORRESPONDENCE

A. GenCenter
B. Kiwanis
C. Lemons of Love
D. Women in Leisure Services

11. COMMISSIONER COMMENTS

President Doerr: Stated that she met with Representative Cochran regarding the setting up of a townhall. They discussed how many times no one shows up to these public meetings regarding projects. Stated, however, we have true professionals in the room and JSD has been successful working with us in the past on projects. Also, we appreciate M-NASR and Trisha taking time to come to the meeting. Mentioned that maybe we can participate in the M-NASR mini golf fundraiser in August. Stated that going back to the playground for all (West Park), the design boards were great. Happy summer, good work everyone.

Vice President Haas: Stated that while reading the operations reports, noticed that there are so many people jumping around and park district trucks are seen going to one place or another. Stated it is unbelievable how everything is kept straight. Wanted to provide a comment to Jennifer Poonsapaya, while citizen engagement is wonderful idea, Illinois is the only state with own bodies for parks and recreation (Park Districts). Stated that a project in Atlanta took 10 years for a playground to be built because they don't have the expertise. But we have the expertise here. Mentioned that the public could come every month and provide input if they would've liked. Stated we are lucky to be in this state and it is a privilege.

Treasurer Williams: Stated this it is disappointing that the meeting guests left before commissioner comments. Stated that Jennifer provided good feedback and provided it in a way that feedback should be presented. Discussed that we are currently in the conceptual stage and is confused as to what level they would like to be brought in, per the feedback. Commissioner Williams stated that we need to trust staff to know who to partner with for these projects. Stated that we are still open and receiving feedback for the design. In addressing Ms. Weller, yes, the Park District is hiring for the executive director position with search firms and that they would be reaching out to local school districts and stakeholders. Commented on Don's great tenure and it has been great working with him. Stated that to Don, retirement is a big decision and he is sad to see him go. Finally, that people know the foundation has been laid and the new executive director will have a tough job to keep momentum going.

Commissioner Osinski: Stated that this was his first 4th of July with the District and it was a lot of fun. The vast majority of the public seen were thankful and it was fun to be a part of it. Stated that the West park meeting was great, and liked that JSD has an office in Des Plaines. Understands there are certain thresholds and requirements that must be included in the design for the grant. Stated that JSD did a great job providing suggestions and explaining the conceptual stage. Executive Director Miletic stated that the concept boards are up at Prairie Lakes for viewing with feedback cards, and the community is involved. Commissioner Osinski stated that he has only been here since the winter, and has consistently seen that the District is front and center and Don's decisions are always in the best interest of the District. Stated that the search firms were asked what the selling points are for the Park District to a new executive director. Stated they responded it was the financials, diversity of programs, distinguished agency status, and extensive and upgraded facilities. Closed with thanking staff, especially Don, for the weekends, late nights, and emergency responses.

14. ADJOURNMENT

Motion by: Vice President Haas at 7:01 pm to adjourn
Second by: Commissioner Williams
All in Favor, Opposed

Ayes: 4 Nays: 0 Absent: 1
Motion carried: 4-0-1

DES PLAINES PARK DISTRICT
SPECIAL PARK BOARD MEETING MINUTES
JULY 15, 2026

1. CALL TO ORDER/ROLL CALL

President Erin Doerr called the Special Meeting of the Des Plaines Park District Board of Commissioners to order at 6:43 pm. Commissioners answering present to the roll call in person were, Commissioner Jana Haas, Commissioner Alan Osinski and President Erin Doerr.

Staff in attendance were Executive Director, Donald Miletic; Director of Administration & HR, Nicole Dale; Aurelio Marquez, Director of Parks & Planning; and Liz Vinakos, Superintendent of Administration.

Guests in attendance: Trisha Breitlow, Executive Director M-NASR, Lori Vierow, Sarah Dreier and Gwen Winter from JSD. All other guests in attendance are included on the sign-in sheet.

2. PUBLIC VIEWING OF WEST PARK DESIGN BOARDS

Design boards were available for public viewing as of 6:25 pm, and remained in room.

3. INTRODUCTION OF JSD TO PARK BOARD

After roll call, Executive Director Don Miletic welcomed the public to the meeting, introducing those in attendance, and explained the West Park all-inclusive play park project.

4. PRESENTATION OF DESIGN CONCEPTS

Sarah from JSD introduced the project, discussed each of the design concepts, the features and how they will work, the process for the Grant project, and required elements for OSLAD grant eligibility. Sarah answered questions from the public as she went through the presentation. Sarah then invited the public to review each board, further discuss with staff and consultants each of the concepts, and place a sticker on the design that they liked best. This process helped narrow down the features and design most wanted by the public. Staff ensured all feedback was provided to the contractors for further concept development.

5. COMMISSIONER COMMENTS

Commissioners asked questions to JSD regarding elements on the boards as well throughout the presentation.

6. ADJOURNMENT

Commissioner Haas made a motion to adjourn the Park Board Meeting at 7:24 pm.

Seconded by Commissioner Osinski

All in Favor, Opposed

Ayes: 3, Nays: 0, Absent: 2

Motion Carried: 3-0-2

APPROVED

_____ President

_____ Secretary

Agenda Item 5 – D, E

DATE: August 18, 2026

TO: Board of Commissioners

FROM: Annette Curtis, Director of Business

SUBJECT: **Voucher & Payroll Expenditures**

Dear Park Board of Commissioners,

Since the last Des Plaines Park District Board Meeting the following disbursements have been issued:

A. VOUCHER BILLS:

a.	July 02, 2026	$ 334,506.56
b.	July 18, 2026	$ 563,531.20

B. PAYROLL:

a.	July 10, 2026	$ 547,840.76
b.	July 24, 2026	$ 543,911.88

Agenda Item 6

M-NASR Report

TO: M-NASR Board of Directors
FROM: Trisha Breitlow, Executive Director
DATE: July 21, 2026
RE: Bi-Monthly Update

Programming

- Thank you to the Park Ridge Park District for use of the Oakton Sports Complex indoor turf for M-NASR's Buddy Baseball program. We were scheduled to use outdoor fields, but every week of the program has faced rain, extreme heat or poor air quality. It has been a tremendous experience for the families to have access to this beautiful new facility.
- On Saturday, July 11, a group of adults with physical disabilities attended the Schaumburg Boomers game.
- On Sunday, July 12, a group of adults took a trip to the Renaissance Fair.
- Lincolnway Special Recreation Association has two accessible vans they have converted into "mobile sensory rooms." They offered to swing by one of our day camps at Chippewa Middle School on Wednesday, July 15. The event was a huge success, and I've included pictures below this report.

Recruitment & Outreach

- The inclusion team has held three separate dates of walk-interviews since the beginning of June. All inclusion requests were filled prior to the start of camp, but due to the volume of ongoing requests throughout summer, several additional staff needed to be hired.
- We have hired 31 new part-time staff between June 1 and July 16.
- Superintendent Lisa Barrera attended the early childhood resource fair at the Park Ridge Park District on Saturday, July 18.
- On Wednesday, June 8, M-NASR staff and Liponi Foundation Trustees were guest baristas at Will's Place in Skokie, a café that employs adults with disabilities (several who participate with M-NASR). A video from the event was used to promote the mini golf fundraiser, at which Will's Place will be providing the desserts.

Administrative & Fundraising

- On Friday, June 24 M-NASR attended Shore Community Services Annual Meeting and was presented with their Community Partner Award for our sports sampler program with their clients.
- On Tuesday, July 11, I was at our day camp at Chippewa Middle School in Des Plaines where we hosted a site visit from Maine Township, in relation to an annual grant.

- On Wednesday, July 15, I attended the public input meeting at West Park at the Des Plaines Park District for their plans for an inclusive playground.
- I attended a donor giving workshop on Tuesday, July 21.
- I visited our teen camp at Lincoln Jr. High in Skokie on Tuesday, July 21.
- I submitted a grant for $25,000 to the Rice Foundation and a dual grant for the Liponi Foundation and M-NASR for $17,500 to Rivers Gives.
- The Liponi Foundation mini golf fundraiser will be held Thursday, August 5 and has already achieved its highest grossing total.
- I am planning on making the November M-NASR bingo fundraiser a Liponi fundraiser and will have more information at the August Board meeting.

Inclusion

- The member agencies that have hired their own inclusion aides this summer have received a survey. I will have results available for review and discussion at the August board meeting.
- The inclusion team is sending out options for a summer wrap up meeting at the beginning of September for member agency points of contact and any other full-time staff who would like to attend.
- Below is some feedback from staff and families so far this summer:

Email from Des Plaines Inclusion Assistant-
"I truly appreciate the gesture of bringing gifts. However, this is my job and something I am very proud to be a part of, and so no appreciation is necessary! Thank you so very much! I really enjoyed working for M-NASR this summer and this work has inspired me beyond words!"

Email from Des Plaines Parent-
"*Thank you so much for the update! The MNASR support has been so beneficial for J at camp!*"

Des Plaines Participant Update-
A child that typically stays inside and dislikes outdoor/group activities has started to join the camp groups outside for small portions of time and has even started engaging with some of their peers. His inclusion assistant has been working with him closely all summer and their trusting relationship has really helped this participant grow and make some progress socially!

Email from Skokie Parent:
"*Thank you so much for the incredible support and accommodations!....THANK YOU again, from the bottom of our hearts.*"

Dates and Deadlines

- The Liponi Foundation Mini Golf Fundraiser is quickly approaching on August 5. Please let me know THIS WEEK if you plan to have any registration.
- The End-of-Summer Party will be at Harrer Park the evening of Thursday, August 13. This Liponi Foundation sponsored event typically has 250-300 participants. If you'd like to stop by, you are welcome!
- The next Board meeting is August 25. The packet will be sent a little earlier than usual as I will be off the week of August 17.

CLICK BELOW:

Guest Baristas at Wills Place

LWSRA Sensory Van at Camp

Agenda Item 7

Monthly Reports

- *Executive Director*
- *Director of Facilities & Recreation*
- *Director of Parks & Planning*
- *Director of Business*
    - *Financials*
- *Director of Administration & HR*

DES PLAINES PARK DISTRICT
EXECUTIVE DIRECTOR REPORT
AUGUST 18, 2026

Don Miletic, Executive Director

- **Summer Operations –** Staff have been doing an excellent job keeping up with the many challenges of weather over the past couple of months. The Departments have had their summer gatherings with staff, Park Department was great fun. We continue to celebrate our employees and the culture and changes within the Recreation Department are the best it has been for years. The Business Department says farewell and Happy Retirement to Annette at their summer outing.
- **Tee Up –** Thanks to Peter for getting things moving forward with our new app at the Golf Center. We are live and will continue to update items for our customers in phases. Peter took the lead on this and pushed us through the finish line. When changing software there is constant monitoring, this is being done by Facilities and Business Department staff. Great team effort.
- **IGA –** We have the signed the agreement with the District 62. It is what we all agreed on back in our meeting because PLCC fields could be limited due to yearly maintenance based on use. So, Arndt and Chippewa fields along with Algonquin should be used for their in-house soccer league. Staff did a great job in working with the District to make sure we can provide additional services for the community.
- **Additional Programming Space –** We continue to plan for the additional dedicated programming space at PLCC. Met with Civil Engineers and Cordogan Clark to provide some options to add on some gyms and potentially other areas that staff need for programming youth athletics.
- **Camps and Pools –** Staff did a great job this summer with camps and have already begun thinking of ways to improve for next year. The Pools are all up and running and this will be the second year we plan to keep Mystic Waters open until Labor Day. It's a challenge with high school kids going back to school already. Back in the good old days, high schoolers enjoyed the month of August and went back to school after Labor Day.
- **Projects –** Woodlawn Park was a great team effort and the residents in the area are so happy with the updates. In addition, the tuckpointing at ALC was completed, the Tee up as mentioned is operational. Very productive summer, we are still planning for additional for gyms and renovations to Oakwood Maintenance Facility. Would like to be shovel ready by next year and our long-term debt will be paid for by December of 2027 leaving the Park District in amazing shape to complete some of these projects.
- **GenCenter –** Met with Senator Murphy & State Representative Cockran to introduce the new GenCenter Executive Director and provide a connection for GenCenter to network for available resources.
- **IAPD Executive Director Search –** The Park Board has decided to use IAPD to conduct a search for their next Executive Director.
- **Misc. –** Attended staff meetings, individual department meetings, Executive Director Meetings, GENCenter, capital meetings, Chamber after hours, and general improvement initiatives from staff.

DPPD Grant Tracking

Date	Organization	Description	Money Received
October-04	City of Des Plaines, Youth Commission, Healthy Partnerships	**Teen Center Captial Grant**	**$ 450,000.00**
October-06	OSLAD Grant	**Lake Park Expansion**	**$ 750,000.00**
May-08	The Office of Juvenile Justice and Delinquency Prevention ,US Department of Justice Grant	**Teen Center & Mentoring Operational/ Captial Grant**	**$ 285,430.00**
FY 2012	City of Des Plaines- Community Development Block Grant 2012	**Apache Playgound**	**$ 80,000.00**
FY 2015	City of Des Plaines- Community Development Block Grant 2015	**Eaton Park**	**$ 88,000.00**
January-15	Rivers Casino	**Technology Improvements**	**$ 36,000.00**
FY 2016	OSLAD Grant 2016	**Apache Park**	**$ 267,922.00**
FY 2016	Rivers Casino Grant	**Sensory Room**	**$ 75,000.00**
FY 2016	Land and Park Development	**Blackhawk Park / Mariano's**	**$ 670,000.00**
FY 2016	City of Des Plaines- Community Development Block Grant 2016	**Apache Park Rennovation**	**$ 150,000.00**
FY 2017	OSLAD Grant 2017	**Oakwood Land Aqusition 1367,1375,1385,1395 Oakwood Avenue**	**$ 330,000.00**
April-16	PERC Grant	**Propane Mower Incentive Program**	**$ 5,000.00**
February-17	The Morton Arboretum	**Great Lakes Restoration Funding- Mitigate Emerlad Ash Borer Impacts in the Chicgao Region**	**$ 7,777.00**
February-17	City of Des Plaines- Community Development Block Grant 2017	**Seminole Park Revitalization**	**$ 100,000.00**
FY 2018	Land Cash Oridnance (The Monarch)	**Mohawk Park**	**$ 372,997.40**
FY 2019	Land Cash Oridnance (Bayview Compasspoint)	**Centennial Park**	**$ 286,359.00**
March-19	Rivers Casino	**Outdoor Classroom and Nature Learning Lab**	**$ 57,200.00**
FY 2019	IDNR Bike Grant	**Weller Creek Bridge**	**$ 152,700.00**
FY 2020	OSLAD Grant 2020	**Lake Park Playground Improvements**	**$ 400,000.00**
FY 2020	OSLAD Grant 2020	**Centennial Park Expansion**	**$ 111,475.00**
FY 2022	Build Illinios Bond Fund & DECO	**Lake Park Pipe Disconnection**	**$ 631,300.00**
FY 2022	Build Illinios Bond Fund & DECO	**Lake Park Shoreline**	**$ 1,927,695.47**
FY 2022	Line Item Grant IDNR: Build Illinios Bond Fund	**Lakeview Center & Shoreline**	**$ 2,818,782.25**
FY 2022	Line Item Grant IDNR: Build Illinios Bond Fund	**Arndt Aquatic & Recreation Facility**	**$ 7,000,000.00**
FY 2022	City of Des Plaines- Community Development Block Grant 2022	**Seminole Park Revitalization; Tennis & Pickleball Courts**	**$ 72,000.00**
FY 2022	OSLAD Grant 2022	**Leisure Center Family Play Park**	**$ 400,000.00**
FY 2023	City of Des Plaines- Community Development Block Grant 2023	**Seminole Park Revitalization; Baseball Field Lighting**	**$ 150,000.00**
FY 2022	Land Cash Oridnance (Halston Market)	**Arndt Park**	**$ 215,000.00**
FY 2022/23	Foxtail on the Lake (Business Development)	**Lakeview Center**	**$ 6,500,000.00**
FY 2023	Land Cash Oridnance (Journal Building)	**Blackhawk Park - Dog Park**	**$ 178,000.00**
Total 2004-2012			**$ 1,849,070.00**
Total 2013-2026			**$ 23,003,208.12**
Grand Total			**$ 24,852,278.12**

2024 Summary of FOIA Requests

	FOIA Date	Name of Requestor	Company Name	Description of Request	Date Replied	GRANTED/DENIAL/ PARTIAL
1	2/5/2024	Gerardo Mendez, Construction Analyst	Indiana, Illinois, and Iowa Foundation for Fair Contracting	Bid Tabulations Lake Opeka Shoreline Restoration Project - Landscape:	2/13/2024	GRANTED
2	2/7/2024	Gerardo Mendez, Construction Analyst	Indiana, Illinois, and Iowa Foundation for Fair Contracting	Bid tabulations Lake Opeka Shoreline Restoration Project	2/13/2024	GRANTED
3	2/9/2024	Rhonda Norris, Sales Support Administrator	ProvenIT	Electronic copies of your copier, MFP and printer leases and/or sales agreements, along with any maintenance agreements.	2/16/2024	GRANTED
4	2/15/2024	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 10/12/2023 to present: PO #, purchase date, line item detail, quantity, price, vendor information	2/2/2024	GRANTED
5	3/13/2024	John Conrad, President/B.A	Loborers Local 1	Requesting name of contractor awarded to install artificial turf at new playground located 2222 Birch St. Administrative & Leisure Center as well as all bid results for project.	3/19/2024	GRANTED
6	4/11/2024	Gerardo Mendez, Construction Analyst	Indiana, Illinois, and Iowa Foundation for Fair Contracting	Please provide copies of the bid tabulations regarding Paving Projects No.2551/52	4/19/2024	GRANTED
7	4/11/2024	Julie Dustin, Product Development Editor	DataBid	I am looking for the companies who submitted bids and their bid amount. 25-51/52 Design Build Paving Projects	4/19/2024	GRANTED
8	4/16/2024	Gerardo Mendez, Construction Analyst	Indiana, Illinois, and Iowa Foundation for Fair Contracting	Lake Opeka Shoreline Restoration Project: 1. Please provide copies of any records of payment, requests for payment, waivers of lien, and Certified Payrolls from the start of the project to present. 2. Please provide copies of any progress notes, meeting minutes, email correspondence between the public body and the awarded contractor from start of project – present.	5/22/2024	GRANTED
9	6/14/2024	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 02/15/2024 to present: PO #, purchase date, line item detail, quantity, price, vendor information	6/21/2024	GRANTED
10	8/16/2024	Darryl Johnson	Veteran	Any and all video and pictures Joe Weber took with that cell phone from the last 30 days. Any and all electronic communication – text or email that he sent them to from August 8. List of all males in our office at 2222 Birch – Dates of hire. Personnel file. Discipline available to the public.	8/20/2024	PARTIAL
11	10/12/2024	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 06/21/2024 to present: PO #, purchase date, line item detail, quantity, price, vendor information	10/16/2024	GRANTED
12	10/30/2024	Karen Garcia, Data Acquisition Specialist	SmartProcure	All current employee/staff contact information- First Name, Last Name, Position Title, Department, Direct Phone Number (main line), Business Cell Phone (if provided by District), Email Address, Office Address	11/5/2024	GRANTED
13	11/26/2024	Mark Lysakowski		Any incident reports – police reports or employee report pertain to Jessica M Mastalski on any park dist matters.	12/3/2025	PARTIAL

2025 Summary of FOIA Requests

	FOIA Date	Name of Requestor	Company Name	Description of Request	Notes	Date Replied	GRANTED/DENIAL/ PARTIAL
1	2/4/2025	Anna		I'm looking to FOIA Dominik Bronakowski's employment history when he worked for the Des Plaines Park District. Would you please supply any and all of the following personnel records pertaining to Dominik Bronakowski employment with DPPD : 1. Job titles 2. Complete job descriptions of all positions held 3. Dates of employment		2/10/2025	GRANTED
2	2/9/2025	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 10/11/2024 to present: PO #, purchase date, line item detail, quantity, price, vendor information		2/17/2025	GRANTED
3	2/18/2025	Dennis Ulm, DP Resident		Copy of the Foxtail lease in electronic form.		2/28/2025	GRANTED
4	2/28/2025	Dennis Ulm, DP Resident		Figures as to what rent has been paid thus far to date on a monthly basis by Foxtail		3/10/2025	GRANTED
5	3/10/2025	Todd Wessell Editor & Publisher	Journal & Topics Media Group	The dates of employment of Jessica Mastalski with the Des Plaines Park District Mastalski's title and responsibilities Mastalski's salary/wage information The name of the person who hired her The number of hours per week she worked Was she considered a full or part-time employee Is Shelli Sarg an employee of the park district When was she hired and if pertinent, left her job with the park district What was her title and what were her responsibilities		3/14/2025	GRANTED
6	3/16/2025	Todd Wessell Editor & Publisher	Journal & Topics Media Group	I request Des Plaines Park District documents pertaining to the current salary of Executive Director Don Miletic. That includes the amount of money and all employee benefits he receives and their financial value. Please include documents regarding any contract he and the park district have with each other and the period which this contract covers. I also request to know the date of his next performance review and who performs that review and how often. In addition, include the date he started in his current position and the date he started his employment with the park district and at what position. Also, has Mr. Miletic received any bonuses or other forms of compensation during his term as executive director? If so, please include that in my request. Other questions I have related to this request are: How many vacation days does he receive per year? Can he add any unused vacation, sick, personal days to his next year of employment? Can he receive any money for unused vacation, sick or personal days? Does he have any employment outside of his park district job? Does the park district prohibit its full time employees from having other/second jobs? Also include in this request, a copy of Mr. Miletic's job description.		3/24/2025	GRANTED
7	4/1/2025	Ben Miller Facility Services Sales Representative	Cintas Corporation	All invoices from the vendors/suppliers in totality over the previous 12 mont period that include all janitorial items.		4/8/2025	GRANTED
8	6/9/2025	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 10/11/2024 to present: PO #, purchase date, line item detail, quantity, price, vendor information		6/13/2025	GRANTED
9	7/22/2025	Julie Dustin	DataBid	Compaines who submitted bids and their bid amount- PLCC Renovation		7/23/2025	GRANTED
10	8/29/2025	Jacob Plaza, Researcher	Service Emplyoees International Union-Local 73	1. A list, in Microsoft Excel, of all seasonal and/or non-seasonal employees at public/municipal marinas and/or harbors, current as of the date of this request. These facilities should include but are not limited to the Lake Park Marina. Please include the following: Employee Name, Job Title, Department/Division, Place of Employment, Part time or full time status, Standard weekly hours, Annual budget hours, annual budgeted salary for the most recent fiscal year, hourly rate, hire date, union representing job title, where applicable. 2. PDF copies of the current bargaining agreements covering all employees, where applicable.		9/3/2025	GRANTED

2025 Summary of FOIA Requests

11	9/9/2025	Woo Park	The Data Branch	We are requesting a spreadsheet containing all purchase orders from January 1, 2021, to present day. If readily accessible, please include the following fields for each purchase order: •Purchase order number (or equivalent) •Purchase date •Vendor ID or equivalent •Vendor name •Department or issuing entity (if available) •Line item description •Quantity •Unit price •Total price Preferred Format & Delivery: We understand that systems and formats vary. These records typically reside in your ERP, and a spreadsheet export is often the most convenient. However, we are happy to accept: •Spreadsheet (preferred) •PDF or Word documents •Existing ERP reports •Any general or summary-level purchasing records you already have on hand, even if they don't include all requested fields		9/10/2025	GRANTED
12	9/23/2025	Julie Fleck	n/a - EGV Resident	Incident report and any subsequent documentation of follow-up calls and reprecusssions from an incident involving [redacted] ([redacted]) and another camper July 28, 2025		9/30/2025	PARTIAL
13	10/3/2025	Gerardo Mendez, Construction Analyst	Indiana, Illinois, and Iowa Foundation for Fair Contracting	Des Plaines Prairie Lakes Community Center Renovation Project Interior Renovation: 1.Please provide a copy of the awarded contractor's subcontractor list. 2.Please provide a copy of awarded contractor's executed contract. 3.Please provide a copy of the awarded contactor's bid package.		10/10/2025	GRANTED
14	10/7/2025	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 6/12/2025 to present: PO #, purchase date, line item detail, quantity, price, vendor information		10/10/2025	GRANTED
15	11/4/2025	Todd Wessell Editor & Publisher	Journal & Topics Media Group	What was the park district's budget for 2012-13?		11/6/2025	GRANTED
16	11/13/2025	Todd Wessell Editor & Publisher	Journal & Topics Media Group	I want to know if the Des Plaines Park District has purchased anything within the last five years from a company named Shein. It was founded in China and now is headquartered in Singapore. If the park district has made purchases from Shein or one of its subsidiaries, please provide documentation listing the purchases and amounts of money spent and for what purposes. If the district has a contract with Shein, please provide a copy. Please provide documentation on how the district computes its employee salaries and raises. For example, once someone is hired, do they undergo an annual performance review? Do all employees go through this? Who performs the review? Are their "merit" pay increases? Who can receive these kinds of increases? Are they available every year or after 2, 3, 4, or 5 years of employment? Are there longevity increases. If so, how does that work?		11/17/2025	GRANTED
17	10/26/2025 11/14/2025	Publius Des Plaines (Susan Chavez)		I am requesting copies of the following records for the Executive Director of the Des Plaines Park District (Donald J. Miletic) for Fiscal Years 2020, 2021, 2022, 2023, and 2024 (covering the official start date of FY2020 through the end date of FY2024, as defined by the Des Plaines Park District): •Records indicating base salary, bonus, incentive pay, and any other forms of compensation (e.g., car allowance, stipends, annuities). •Records indicating the monetary value of benefits, specifically employer contributions for health, dental, life insurance, and pension/IMRF contributions, as reported on annual compensation summaries or W-2 forms. •Any board approvals, resolutions, contracts, or memoranda authorizing bonuses, incentive pay, or other forms of compensation. •Payroll Summary Reports (or equivalent electronic spreadsheets) showing the Executive Director's gross pay, bonus/incentive payments, and associated payment code/description for each pay period. •Any Open Meetings Act §7.3 compensation package postings or notices related to the Executive Director during those years. •Any documents, memos, or communications referencing or linking Executive Director compensation to the Foxtail on the Lake, Lakeview Center, or Lake Opeka projects.		11/20/2025	PARTIAL

2025 Summary of FOIA Requests

18	11/19/2025	Tina Garrett		•Do you know where I can locate the 2025 meeting and minutes? •Do you know when the last community forum was held? •I am trying to locate the Program Evaluation Quarterly Reports online, I cannot locate them. Can you please direct me to the correct location?		11/24/2025	GRANTED
19	11/20/2025	Todd Wessell Editor & Publisher	Journal & Topics Media Group	How much has the park district levied in property taxes in each of the last 5 years? Extended levied. What percentage of the levies pay for all park district annual expenses? Does the park district charge parents anything for items they receive in dance classes that are purchased at Shein? How much money has the district contributed to finance IMRF pension payments the last full year you have? What percentage must be contributed by the employee and by the district?		11/25/2025	GRANTED
20	11/22/2025	Todd Wessell Editor & Publisher	Journal & Topics Media Group	How often does the park district conduct a Community Needs Survey? When will the next one be done? Your website says that the latest one was done in 2022. Is that true?		11/25/2025	GRANTED
21	12/4/2025	Publius Des Plaines (Susan Chavez)		1. Sender/Recipient: Any email and text message sent or received between any Des Plaines Park District Commissioner (James Grady, Erin Doerr, Jana Haas, Eli Williams, or any other commissioner) and any Des Plaines Park District staff member. 2. Timeframe: Between June 1, 2025 and December 3, 2025 (inclusive). 3. Subject Matter (Keywords): Emails must mention, discuss, or relate to one or more of the following terms or subjects in the subject line or body: * "Dance Program" * "Des Plaines Dance Academy" (or "DPDA") * "Artistry in Motion Dance Company" (or "AiM") * "AiM leadership" or "AiM instructors" * Any formal park district decisions, concerns, plans, or issues specifically involving these three programs.	Requested 5-day Extenion: Respond by 12/18/2025	12/19/2025	PARTIAL
22	12/4/2025	Tina Garrett		I am looking to obtain information on the open park district commissioner seat. Can you please send me any emails, text messages and correspondences in regards to the open position and applicants. I am trying to learn more details on how many applied and when the seat will be filled.		12/10/2025	PARTIAL
23	12/5/2025	James Carl		#A- Records showing how much Rent was paid to Des Plaines Park District from Foxtail on the Lake. This request would be for 2024 and 2025. #B- Pledge amount/sponsorship from Foxtail on the Lake to Des Plaines School of Dance. This would be for 2024 and 2025. #C- The amount of IL. State grant money transferred over to Foxtail on the Lake owners. These records would be for infrastructure improvements to the church building. #D- Any record of funds allocated to Foxtail on the Lake from existing Park District accounts. This would also be for discretionary infrastructure improvements to the building. #E- A copy of the Des Plaines Park District disciplinary policy. #F- Invoice with amounts for (2) 5ton A/C units. #G- Any invoices from Shein for apparel related to Artistry in Motion or Des Plaines School of Dance. #H- List of attendees at November Board Meeting.		12/12/2025	GRANTED
24	12/16/2025	Tina Garrett		I was looking to obtain a copy of the current and previous executive executive employment contract.		12/18/2025	GRANTED
25	12/16/2025	Susan Chavez		•Board approvals/policies for sick payout arrangements •Board approvals/policies for compensatory time payments •Board approvals/policies establishing insurance waiver/opt-out payments and applicable amounts •Any resolutions, contracts, amendments, or written directives authorizing salary changes (as applicable)		12/24/2025	GRANTED

2026 Summary of FOIA Requests

	FOIA Date	Request Sent To	Name of Requestor	Company Name	Description of Request	Notes	Date Replied	GRANTED/DENIAL/ PARTIAL
1	1/10/2026	Nicole Dale	Todd Wessell Editor & Publisher	Journal & Topics Media Group	Pursuant to the Illinois Freedom of Information Act I request copies of any resignation letters that teachers, instructors or employees of the Des Plaines Park District's dance programs recently submitted to the district before their final days on the job. Depending on the contents of the letters, I'd also like to know when the dance employees submitted letters and when were their last days working for the park district. I'd also like the resignation letter that former dance employee Nancy Suwalski submitted to the park district. When did she submit the letter and when was her last day on the job? In adition, have any instructors/employees yet been hired by the park district to replace those that recently left? If so, how many and for what dance programs. Also, how many dance students are, as of Jan. 12, enrolled in the district's dance programs. Please list the number of students and the names of the programs. Please exclude any fees that might be associated with these requests because they are intended to be used in the news gathering process.		1/19/2026	GRANTED
2	1/14/2026	Nicole Dale	Kevin Crokin, Account Executive	Canon U.S.A.	Lease and maintenance/service contract(s) pertaining to all copier and printer equipment used by the; Contract(s) pertaining to any Managed Print Services program used by the park district; Current printer and copier invoices from the past six months.		1/21/2026	GRANTED
3	1/20/2026	Nicole Dale	Bryar Colvin, Account Executive	GenesisONE	I would like to formally request all current contracts, leases, agreements, commitments, and arrangements associated with print including:Multi-function printers & Copiers, Single-function printers, Production printing presses and units, Print management software, Toner/ink that the district is using, Service, Labor, and maintenance for print		1/21/2026	GRANTED
4	1/23/2026	Nicole Dale	Todd Wessell Editor & Publisher	Journal & Topics Media Group	How do you know that 182 dance are enrolled in the district's recreational dance programs? Has there been a significant change in that number in the last couple of weeks? Of the 182, enrolled, have many since withdrawn from those classes?		1/28/2026	GRANTED
5	1/23/2026	Nicole Dale	Todd Wessell Editor & Publisher	Journal & Topics Media Group	I understand that the park district recently approved increasing various fees, one of which is for use of the outdoor pools. Can you provide me a list of all fees that were recently approved? Please include when they were approved and effective dates; how much were the increases, etc.		1/28/2026	GRANTED
6	1/25/2026	Nicole Dale	Jeanette Weller		records from January 1, 2021, through December 31, 2025, that document or reflect any of the following provided to, paid to, or reimbursed for Park District Commissioners, whether individually or collectively: • Stipends, salaries, or other direct compensation • Health insurance, retirement contributions, or other benefits • Expense reimbursements (including meals, travel, lodging, mileage, conferences, or events) • Gifts, gift cards, tickets, memberships, or other items of value • Training, conferences, conventions, or professional development paid for or reimbursed by the Park District • Any contracts, agreements, or policies outlining commissioner compensation or benefits • Records identifying the total annual cost of commissioner benefits to the Park District		2/2/2026	GRANTED
7	1/26/2026	Nicole Dale	Jan Smith		• Total full-time employees: Total IMRF part-time employees:Total Non-IMRF part-time employees: Total, at peak season, seasonal employees: For full-time employees only: Employee name, Job Title, Exempt: Annual Salary, Non-Exempt: Hourly Rate • Any additional monetary benefits for any full-time employees, examples: Car allowances, bonuses, annual premiums paid towards employee portion of health insurance, annual premiums paid towards employee portion of dental insurance, annual premiums paid towards employee portion of vision insurance, any other employer paid benefits. • Job Descriptions for all senior level employees only - Executive Director/Parks & Recreation Director, Deputy Directors, Directors, and Superintendents. • Total annual vacation days earned (general policies acceptable if all policies are sent, if different for different employee classifications). • Total sick days earned (general policies acceptable if all policies are sent, if different for different employee classifications). • Total floating holidays earned (general policies acceptable if all policies are sent, if different for different employee classifications). • Total personal days earned (general policies acceptable if all policies are sent, if different for different employee classifications). • Total paid holidays (general policies acceptable if all policies are sent, if different for different employee classifications).		2/2/2026	GRANTED

2026 Summary of FOIA Requests

8	1/30/2026	Nicole Dale	Max Binnington	Judiciocracy LLC	1) All bills from external attorneys or law firms for the year 2024, and through July 18, 2025 for 2025. 2) All engagement agreements with attorneys or law firms affiliated with any of the legal bills for the time period in item #1. 3) All other engagement agreements with attorneys or law firms executed in 2024 and in 2025 through July 18, 2025 not affiliated with any legal bills produced in item #1. 4) Documents showing any and all attorneys or legal professionals (attorneys, law firms, law clerks, paralegals and the like) who appeared on behalf of, represented, advised, or otherwise counseled the entity in 2024, and for 2025 through July 18, 2025.	VERIFY HUMAN REQUESTOR on 2/5/2026	N/A - did not verify human	DENIED - failed to verify human requestor
9	1/31/2026	Nicole Dale	Todd Wessell Editor & Publisher	Journal & Topics Media Group	Any correspondence Executive Director Don Miletic has sent to the board of commissioners or park district employees regarding his retirement from the district. It's my understanding that he is employed on a three-year contract term. Is that correct? When does this three-year period end? Through the park district's liaison with IMRF, how much will Mr. Miletic be eligible for retirement benefits? Please list all of his eligible benefits. Include, if applicable, what percentage of his final day's salary will be paid to him via IMRF. How are IMRF benefits computed? What are the annual increases in pay and benefits retirees earn? What is Mr. Miletic's age? How many vacation days has he accrued? How many sick days has he accrued to date? If he doesn't use all of the vacation time he has been granted, how and when can he claim compensation for those unused days? I ask that you waive any fees for supplying this information due to the fact that our requests are part of our news gathering process.		2/9/2026	PARTIAL
10	2/2/2026	Nicole Dale	Jeanette Weller		To fully respond to my request for records documenting or reflecting commissioner reimbursements and benefits, please provide the underlying receipts, invoices, reimbursement forms, per diem documentation, and approval records supporting the expenses already disclosed. In addition to the records already requested, please provide copies of all receipts, invoices, registration records, or transaction logs from January 1, 2022, through December 31, 2025, that document any free, reduced, or discounted use of Park District facilities, programs, memberships, or services by Park District Commissioners or their immediate family members. This includes, but is not limited to, records reflecting commissioner discounts, zero-dollar charges, waived fees, complimentary passes, or reduced rates (including the 20% discount referenced in Board policy), along with the date of use, program or facility name, standard public price, discounted price charged, and any approval documentation. If such records are maintained electronically, please provide them in electronic format.	Requested 5-day Extension: Respond by 2/17/2026	2/17/2026	GRANTED
11	2/4/2026	Nicole Dale	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 10/08/2025 to present: PO #, purchase date, line item detail, quantity, price, vendor information		2/11/2026	GRANTED
12	2/10/2026	Nicole Dale	Susan Chavez		I am requesting copies of the following records related to the Des Plaines Park District's compliance with the Americans with Disabilities Act: 1.The Park District's current ADA Transition Plan, including any updates, revisions, or amendments. 2.If no current ADA Transition Plan exists, any records indicating when the most recent plan expired and any documents reflecting efforts to update or replace it. 3.Records reflecting the Park District's policies or decisions regarding public posting of the ADA Transition Plan, including any explanation or determination as to why the plan is not available on the Park District's website. 4.Any correspondence, memoranda, or internal communications from the past five years referencing the ADA Transition Plan, ADA self-evaluations, or public accessibility compliance. If these records are maintained electronically, I request they be provided in electronic format. If any portion of this request is denied, please provide the specific statutory basis for the denial and identify which portions are being withheld, as required by FOIA.		2/17/2026	GRANTED
13	2/18/2026	Nicole Dale	Todd Wessell Editor & Publisher	Journal & Topics Media Group	I am requesting you send to me immediately the action taken by the park district at its Feb. 17 board meeting regarding Action items 13C, 13D, and 13E. Please identify who made the motions to accept any and all of these proposals and the vote of the board. Please include any Resolutions and Ordinances on this matter.		2/25/2026	GRANTED
14	2/19/2026	Nicole Dale	Susan Chavez		Can you send me the copies of all annual Code of Conduct forms completed by Commissioners from January 2021 through the present? Can you send me the Travel Expense Ordinance #25-02 from the March 2025 board meeting.	Requested 5-day Extension: Due MARCH 5, 2026	2/27/2026	GRANTED

2026 Summary of FOIA Requests

15	2/19/2026	Nicole Dale	Susan Chavez		Can you send me the daily attendance logs for Mystic Waters, Iroquois Pool, Arndt Pool, and Chippawa from 2022 to 2025? Can you also provide any closures due to capacity constraints? Additionally, please provide enrollment reports (including maximum enrollment capacity, number enrolled, and any waitlist records maintained) for the following programs: 1.Acro IIB (460204:2) – Winter 2024 2.Acro IIB (560204:2) – Spring/Summer 2024 3.Preschool Prep (564752:1) – Fall 2023 4.Spanish Immersion Summer Camp (164505:4) – Summer 2024 5.Spanish Immersion Preschool M/W/F (564508:2) – Fall 2024 6.Hot Shots Sports and More (441332:1) – Winter 2024 7.Teeny Tiny Dancer Camp (160304:1) – Summer 2025 8.Little Leafers Summer Camp (164055:1) – Summer 2025 9.Preschool Prep (564752:1) – Fall 2025 10.Spanish Immersion Preschool M/W/F (564505:2) – Fall 2025		2/26/2026	PARTIAL
16	2/19/2026	Nicole Dale	Susan Chavez		Pursuant to the Illinois Freedom of Information Act, I am requesting the following records: 1.Any agreements, permits, licenses, facility use applications, schedules, invoices, or contracts related to the Jr. Warriors Football and Cheer program's use of Park District facilities from January 1, 2019 through February 1, 2026. 2.All written or electronic communications (including emails and text messages) between Park District staff and: •Representatives of the Jr. Warriors Football and Cheer program •Erin Doerr 3.Limited to communications concerning facility use, scheduling, fees, discounts, agreements, or policy discussions during the same time period.	Requested 5-day Extension: Due MARCH 5, 2026	3/6/2026	PARTIAL
17	2/18/2026	Nicole Dale	Todd Wessell Editor & Publisher	Journal & Topics Media Group	Pursuant to the Illinois Freedom of Information Act, I request any and all documentation regarding whether the Des Plaines Park District requires or has required or asked some employees and/or former employees to sign Non Disclosure Agreements when they exit their park jobs. This request applies not just to Non Disclosure Agreements, but any agreements when employees leave. Please provide copies of those agreements that the park and employees have signed. Please provide information about how many Non Disclosure Agreements have been agreed to by the park district and former or current employees since Jan. 1, 2015.		2/27/2026	GRANTED
18	3/3/2026	Nicole Dale	Susan Chavez		For Chamber memberships and related event attendance, are commissioners attending in an official capacity? If so, are memberships, tickets, sponsorships, or related expenses paid for by the Park District, reimbursed, or personally funded? Additionally, is there a written policy governing the use of park district funds for commissioner memberships or attendance at outside events? If so, I would appreciate a copy. Separately, regarding commissioner program benefits (such as discounts or complimentary services), if the value of any such benefit exceeds the limits outlined in park district policy, how are those benefits treated for reporting purposes? Specifically, if the annual value of benefits provided to an individual commissioner exceeds IRS reporting thresholds (e.g., $600), are appropriate tax reporting forms issued?	Requested 5-day Extension: Due MARCH 17, 2026	3/17/2026	GRANTED
19	3/5/2026	Nicole Dale	Tina Garrett		Could I please get a copy of the comparables used for the executive directors market adjustment increase referenced in the commissioners meeting from June 21, 2022.		3/6/2026	GRANTED
20	3/5/2026	Nicole Dale	Lauren Svedman		I respectfully request a copy of the vendor payment register or accounts payable ledger for fiscal years 2018 through 2021 for the Des Plaines Park District. If available, please include the following fields: Vendor name, Payment amount, Payment date		3/12/2026	GRANTED
21	3/6/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	Pleaseprovide me park documents and/or other records that show the amount of money the park district has paid for health, dental, etc. insurance for Linda Traina since she left park employment on or about Oct. 31, 2016 to the present.		3/12/2026	GRANTED
22	3/9/2026	Nicole Dale	Jomer Genite, Data Acquisition Specialist	SmartProcure	All current employee/staff contact information. The request is limited to readily available records without physically copying, scanning, or printing paper documents. Any editable electronic document is acceptable.The specific information requested from your record-keeping system is: 1. First Name 2. Last Name 3. Position Title 4. Department 5. Direct Phone Number (if does not exist, list main phone number with extension) 6. Business Cell Phone (if provided by Des Plaines Park District) 7. Email Address 8. Office Address (Address, City, State, Zip)		3/16/2026	GRANTED

2026 Summary of FOIA Requests

23	3/13/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	What full and part-time employees does the park district make partial payments for their participation in IMRF? How many total employees is that and what is the total amount the district spends per year (2025)? Besides his salary, are there any other payments made to Executive Director Miletic, like for sick and vacation pay, that are pensionable? Please list those payments, their total for the year, and do any go to an IMRF or any fund? Does Mr. Miletic receive any form of health insurance coverage/payments from the park district? If so, how much? Can that money be added to his IMRF pension? If Mr. Miletic has opted out of the district's health insurance program, does he receive any payments from the district for HSA contributions?		3/20/2026	PARTIAL
24	3/18/2026	Nicole Dale	Eric Grabowski	Eco Clean Maintenance, Inc.	Can you help me out with this FOIA: Copy of the current contract for janitorial/cleaning services at the Des Plaines Park District Prairie Lakes Community Center.		3/24/2026	GRANTED
25	3/20/2026	Nicole Dale	JP Balmaceda	Ranz Calhoun	Can you please share your parks & recreation revenue data for the complete 2025 year? If you have more utilization metrics, data from prior years, or more detailed information based on activity type, we'd love to include that in our research.	VERIFY HUMAN REQUESTOR on 3/27/2026	3/27/2026	GRANTED
26	3/23/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	Effective Jan. 1, 2026, a new park district benefits and discounts program took place that addresses the issue of perks for staff members and commissioners. What was the program before Jan. 1? Can I get a copy of it from you?		3/23/2026	GRANTED
27	3/26/2026	Nicole Dale	Susan Chavez		1. Records showing the date(s) when the Board of Commissioners approved, by vote, any policy governing commissioner benefits and/or compensation. This includes meeting minutes, agendas, and any roll call vote records associated with the approval of such policy. 2. Records sufficient to show the date(s) the Board of Commissioners approved the current Executive Director's employment contract. This includes meeting minutes, agendas, the approved contract, and any associated roll call vote records. 3. Records sufficient to show all compensation approved for the Executive Director for the past three years. This includes, but is not limited to: - Salary approvals - Bonuses or incentive compensation - Raises or contract amendments - Any additional compensation or benefits approved by the Board Please include meeting minutes, agendas, and roll call vote records related to these approvals.	Requested 5-day Extension: Due APRIL 10, 2026	4/10/2026	GRANTED
28	3/31/2026	Nicole Dale	Tina Garrett		I would like to know the date the applicants inquired about the open position and applied to be on the board as a commissioner.		4/7/2026	GRANTED
29	4/1/2026	Nicole Dale	Tina Garrett		I am requesting access to and copies of the following public records held by the Des Plaines Park District relating to the Illinois Distinguished Accreditation Program, administered jointly by the Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA). 1. The complete accreditation application(s) submitted by the Des Plaines Park District for the Illinois Distinguished Accreditation Program, including any applications submitted for the current accreditation cycle (reapplication) and the prior cycle covering approximately 2020–2025. 2. All self-assessment documents, self-study reports, or supporting materials prepared by or on behalf of the Des Plaines Park District in connection with the above application(s). 3. Any site visit reports, evaluator notes, or written findings prepared by the Distinguished Park Accreditation Program and/or Recreation Accreditation Committee or any visiting evaluation team in connection with the Des Plaines Park District's accreditation review(s). 4. Any commission hearing records, decisions, resolutions, or correspondence relating to the approval, denial, or conditions of the Des Plaines Park District's accreditation or re-accreditation. 5. Any correspondence between the Des Plaines Park District and IAPD, IPRA, or JDPRAC regarding the accreditation application, review process, or accreditation status for the time period of January 1, 2019 to the present.	Requested 5-day Extenion plus additional time due to size of request: Due 4/24/2026 Note: DA was completed 4/14/2026	4/17/2026 4/24/2026 5/8/2026	PARTIAL

2026 Summary of FOIA Requests

30	4/3/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	Via the Illinois FoI law, please email me any documents, records, etc. when Don Miletic's employment contract was last changed. Does the current contract last until 2029? What month? Also include any and all district records that show that his latest contract was voted on by commissioners, if so, when, and what was the vote count. Was the vote taken in an open session or executive session? Finally, when did Miletic receive his last pay/compensation raise? Please supply the document that states that information along with the exact raise amount, percentage increase, effective when, and the vote taken on this matter by commissioners in open or executive session.		4/10/2026	GRANTED
31	4/14/2026	Nicole Dale	Susan Chavez		1. All email correspondence, including attachments, sent from Nick Troy (or accounts associated with the Supervisor role) to any member of the Board of Commissioners or the Park Board President between January 1, 2019, and March 31, 2019. 2. The "Board Directives" spreadsheet (or similarly titled document) referenced in the October 15, 2019, Executive Session minutes, including all line-item updates, progress notes, and directives issued to the Executive Director. 3. Any and all exit interviews, resignation letters or separation agreements of Nick Troy 4. Any formal written memorandum or directive issued by the Board of Commissioners to the Executive Director between January 1, 2019, and December 31, 2019, regarding internal staff communication protocols or witness requirements for one-on-one staff meetings.		4/22/2026	PARTIAL
32	4/20/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	Identity of the Des Plaines Park District employee who physically takes notes and operates an audio recording device at all district meetings. Please provide this person's title and her/his annual salary and whether she/he earns a set amount of money for just recording and transcribing. Also include what this person does with the tape and/or recording that was used to transcribe the information. Include whether a paper document of the information is produced or whether it is emailed to someone such as one or more district employees and/or board members. After an audio recording is produced, what does this individual do with the tape and recording device?		4/28/2026	GRANTED
33	4/21/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	I request any and all documents of the Des Plaines Park District that list the total Budget and Appropriation Ordinance amounts for 1970, 1980, 1990, and 2000 to the present.		4/28/2026	GRANTED
34	5/7/2026	Don Miletic	Jennifer Poonsapaya		ADA transition plan.		5/7/2026	GRANTED
35	5/14/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	Pursuant to the Illinois Freedom of Information Act, I request copies of certificates on file with the Des Plaines Park District showing that elected commissioners successfully completed the training course of the Open Meetings Act. Please include the dates when the certificates were filed with the park district and whether any commissioner filed a certificate more than once. State requirements say that upon completion of the training course, members (commissioners and staff) must file a copy of their certificate with their public body.		5/20/2026	GRANTED
36	5/15/2026	Nicole Dale	Susan Chavez		I am requesting copies of the following public records related to procurement cards ("P-cards"), credit cards, purchasing cards, or similar district-issued payment methods used by the Des Plaines Park District: 1. All monthly statements, transaction logs, receipts, invoices, reimbursement records, and supporting documentation for procurement cards or district-issued credit cards assigned to: The Executive Director, Current Park Board Commissioners, Former Park Board Commissioners during the requested timeframe 2. Any policies, procedures, guidelines, training materials, or internal controls governing the issuance, use, approval, reimbursement, or auditing of procurement cards or district-issued credit cards. 3. Records identifying: Which individuals were issued procurement cards, The dates cards were issued and/or terminated, Spending limits associated with each card, Departments or accounts associated with the cards. 4. Any audits, compliance reviews, investigations, findings, or reports related to procurement card usage, misuse, policy violations, or reimbursement issues. 5. Any records showing approval workflows or sign-offs for procurement card expenditures by commissioners or the Executive Director. Please provide records from January 1, 2020 through the present.	Requested 5-day Extension: Due 6/1/2026	6/1/2026	GRANTED

2026 Summary of FOIA Requests

37	5/19/2026	Nicole Dale	Lauren Svedman		I am requesting electronic copies of all public records relating to Requests for Proposals (RFPs), Invitations to Bid (IFBs), procurement activities, vendor selection processes, and contract awards for all projects undertaken, solicited, approved, or completed by the Park District from 2021 to present. This request includes, but is not limited to: Requests for Proposals (RFPs) Invitations to Bid (IFBs) Bid specifications and scope documents; Public notices or advertisements for bids/RFPs; Submitted bids or proposals; Bid tabulations, scoring sheets, and evaluation materials; Vendor selection records and committee recommendations; Contracts, amendments, purchase agreements, and change orders; Board meeting agendas, minutes, resolutions, and supporting materials related to project approvals and procurement decisions; Records relating to compliance with Illinois procurement and competitive bidding laws; Records identifying projects for which competitive bidding or RFP processes were required under Illinois law; Records reflecting any exceptions, waivers, sole-source determinations, or emergency procurement justifications **Narrowed Request:** Please provide electronic copies of records identifying all projects undertaken, solicited, approved, or completed by the Des Plaines Park District from January 1, 2021, to the present for which a competitive bidding process, Request for Proposal (RFP), Invitation for Bid (IFB), or other procurement process was required under Illinois law. For each project identified, please provide: The project name and description; The estimated and final contract value, if available; The procurement method used (e.g., RFP, IFB, sole source, emergency procurement, cooperative purchasing, etc.); The awarded vendor or contractor; Any records identifying projects for which competitive bidding requirements were waived, exempted, or otherwise not utilized, including any sole-source or emergency procurement determinations.	VOLUMINOUS- Sent email 5/28/2026, has 10 days to respond to narrow request: JUNE 11	**6/4/2026**	GRANTED
38	5/19/2026	Nicole Dale	Susan Chavez		I request copies of records sufficient to verify whether a specific email communication was transmitted, received, deleted, archived, or otherwise processed by the Park District's email system. Specifically, I request the following records related to the email detailed below: 1 Message trace reports or mail-flow records sufficient to show whether the email was transmitted, delivered, failed, deferred, forwarded, or otherwise processed. 2 SMTP or server transmission logs related to the message. 3 Full raw email headers / internet headers / metadata, including the Message-ID if available. 4 Mailbox audit logs, administrative audit logs, or deletion logs sufficient to show access, forwarding, deletion, or modification of the message. 5 Archived, retention, or backup copies of the email and its attachments (including but not limited to image002.png), if maintained by the Park District or its email retention system. 6 Records sufficient to identify the date and time the email entered, moved through, or exited the Park District's email environment. 7 Any records reflecting whether the email was recalled, altered, or removed after transmission. Target Email Parameters To minimize burden and facilitate a precise search, this request is strictly limited to the following message parameters captured in the district's public records: Sender: Don Miletic (Donald Miletic, Executive Director) Primary Recipient: Nicole McNulty Carbon Copy (Cc) Recipient: Erin Doerr Subject Line: Annual Review & Landscape adjustments Specific Timestamp: Wednesday, June 22, 2022, at approximately 10:44:16 AM Narrow Search Date Range: June 21, 2022, through June 24, 2022		5/28/2026	PARTIAL
39	6/7/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	Pursuant to the Illinois Freedom of Information Act I request a copy of the park district's most recent Annual Compensation Package Information for the period May 1, 2026 to April 30, 2027.		6/11/2026	GRANTED

2026 Summary of FOIA Requests

40	6/12/2026	Nicole Dale	Todd Wessell	Journal & Topics Media Group	I request documents, information, etc. on the date the Des Plaines Park District hired attorney Andrew Paine of Tressler, LLC and the amount of the current retainer the firm is paid. Please include whether this is an annual retainer and when it's payable. Also, is there an agreement/understanding that he performs other legal duties for the district and if so, what kind of compensation does the firm receive from the district and what are those other duties. I request the same information for attorneys Greg McDonald and Ancel, Glink. If they are not on retainer, are they still available for service to the district and if so, what is the amount of compensation they receive from the district. Please include the dates of any legal services they have done for the park district since Jan. 1, 2015.		6/19/206	GRANTED
41	6/15/2026	Nicole Dale	JP Balmaceda		As part of the same research project, could you also share information on the software your Parks & Recreation department uses to manage facility rentals, leagues, and recreation programs? Specifically: - Software name(s) currently in use - Annual licensing or subscription costs - Implementation, maintenance, or support fees - Contract term and renewal dates We're happy to receive a financial summary, spreadsheet, or copy of a contract — whichever is easiest. If there's a more appropriate contact for this request, please feel free to forward this along.		6/22/2026	GRANTED
42	6/17/2026	Nicole Dale	Susan Chavez		I am requesting copies of the following public records covering the period of June 1, 2023 through the date of this request: 1. Any written policy, procedure, memorandum, or internal guideline addressing the responsibility of Park District employees - including the Executive Director to reimburse the District for sales tax charged on purchasing card transactions when the Park District's tax-exempt status was not applied at the point of sale. 2. All records evidencing reimbursement payments made by Executive Director Don Miletic to the Park District for sales tax charged on his P-card transactions, including but not limited to deposit records, journal entries, payroll deduction records, or accounts receivable records. 3. Any correspondence - including emails, memos, or internal communications between Business Director, Human Resources, the Board, or the Executive Director regarding sales tax reimbursement obligations on P-card transactions.		6/25/2026	GRANTED
43	6/21/2026	Nicole Dale	Susan Chavez		I request copies of the following public records for the period beginning January 1, 2026, through the date this request is fulfilled: 1.All documents, reports, assessments, memoranda, correspondence, legal opinions, or other records regarding the Des Plaines Park District's current compliance status with the Americans with Disabilities Act (ADA), including but not limited to ADA Transition Plans, accessibility assessments, corrective action plans, and records identifying barriers to accessibility. 2.All correspondence, including emails and attachments, sent to or received from the State's Attorney's Office regarding ADA compliance, accessibility requirements, investigations, complaints, legal guidance, or any related matters concerning the Des Plaines Park District. 3.All documents, financial records, reports, correspondence, agreements, or other records regarding the allocation, budgeting, transfer, expenditure, reserve balances, and use of Special Recreation funds, including records concerning any compliance requirements, restrictions, or obligations associated with those funds.	Unduly Burdensome: Must narrow by 7/7/2026, otherwise denied. Request Narrowed Request 7/7/2026	7/10/2026	GRANTED
44	6/22/2026	Nicole Dale	Susan Chavez		I request copies of the following records for the period January 1, 2023 through the date this request is fulfilled: 1.All invoices, bills, receipts, purchase orders, contracts, and payment records related to advertising or promotional expenditures made by the Des Plaines Park District with newspapers, print publications, or news media outlets. 2.A list of all newspaper or print media organizations that received advertising payments from the Des Plaines Park District during this period, including the amount paid to each organization and the date of payment. 3.Copies of any agreements, advertising contracts, insertion orders, or sponsorship agreements between the Des Plaines Park District and any newspaper, print publication, or news organization during this period.	Unduly Burdensome: Must narrow by 7/7/2026, otherwise denied.	7/13/2026	DENIED- failed to narrow request
45	6/24/2026	Nicole Dale	Julie Anne Fleck		Please provide the communications where Paul instructed you to remove my children from my paid registered camp days on my account.		6/25/2026	PARTIAL

2026 Summary of FOIA Requests

46	7/6/2026	Nicole Dale	Tina Garrett		I am looking for the repayment from all employees, specifically the Executive Director for purchases made that are tax exempt where the exception was not used. I also want to follow up on the questions I had about Board Policy. Can you please provide me any emails from 3/1/2026 to today in regards to board Policies, board policy, district policies and district policy.	Requested for clarification & to narrow on 7/13/2026		
47	7/10/2026	Nicole Dale	Julie Anne Fleck		Pursuant to FOIA, please provide all communications relating to the decision that [redacted] would attend camp without his previously assigned [redacted] inclusion assistant during the week of July 6-10, 2026. This includes communications: between Paul Fleck and the Des Plaines Park District; between the Des Plaines Park District and [redacted]; and any internal Park District communications regarding that decision.		7/16/2026	GRANTED
48	7/16/2026	Nicole Dale	Sheri Reid, Data Acquisition Specialist	SmartProcure	Purchasing records from 2/1/2026 to present: PO #, purchase date, line item detail, quantity, price, vendor information			
49	7/21/2026	Nicole Dale	Jennifer Poonsapaya		The inbox address(es) where the "Contact the Board of Commissioners" Contact form on the website goes to. I would like the information for each name option and the corresponding inbox(es) the message goes to after a person hits the submit button. For example, what inbox is populated if I submit a message to Erin Doerr? Is tehre more than 1 inbox? If so, I would like to know all of that.	Not requesting documents. This is a question that was answered.	7/23/2026	GRANTED
50	7/22/2026	Nicole Dale	harrassed indesplaines		An incident occurred near at the water fountain by the women's restroom on 7/6/2026 where a white girl harassed a black woman trying to fill a bottle of water around 7:30 pm CST. Can this footage be prepared under FOIA? Can the footage be preserved for subpoena if a civil lawsuit is necessary? If so, I request this information be sent to this email. This is not for commercial purposes. This request is to submit evidence to court of the victim of harassment and hate crimes from children in Des Plaines.	7/22 confirmed location is ALC	7/28/2026	DENIED
51	7/22/2026	Nicole Dale	Samuel Crombie		The agency's current employee salary roster, covering all active employees and their current pay, including for each employee: full name, job title or classification, base annual salary or hourly rate. If your standard export includes assigned division or unit, year-to-date overtime, or year-to-date gross pay, please include those fields as well.		7/23/2026	GRANTED
52	7/31/2026	Nicole Dale	Susan Chavez		1.All records reflecting any approval, authorization, exception, or permission allowing the Executive Director or any other Park District employee to purchase alcoholic beverages using Park District funds from January 1, 2020, through the date this request is processed. 2.For each such approval or exception, all records identifying: the employee(s) involved, the date of the approval or authorization, the individual or governing body granting the approval, the reason for the exception; and any limitations or conditions placed upon the approval. 3.All Board minutes, resolutions, agendas, memoranda, emails, policies, directives, or other records discussing, approving, authorizing, or documenting any exception to the Park District's policy prohibiting the purchase of alcohol with Park District funds. 4.All records relied upon by the Board in determining that the retirement lunch referenced in the Board's recent correspondence constituted a "special exemption" to the Park District's policy prohibiting the purchase of alcohol with Park District funds. 5.All records created before the purchase reflecting that an exception had been approved or authorized for the purchase of alcoholic beverages using Park District funds for that retirement lunch.		8/4/2026	GRANTED

AGENDA ITEM: 7- B

DES PLAINES PARK DISTRICT
REVENUE FACILITIES AND RECREATION REPORT
AUGUST 18 2026

Brian Panek, Director of Revenue Facilities and Recreation

Revenue Facilities

- Tee UP is coming along. Over 8,000 golfers already in new system as of 8/6.
- Extended MVAC weekday hours by an extra week.
- Golf Overnight was a success. At the Golf Center. Staff will be looking to expand on the event for next year.
- E-bikes continue to be an issue at our parks, especially at Lake Park and Arndt Park. Staff have been directed by the police to call them when there is an issue. The safety of our park users is our #1 concern.
- Reviewed budgets with Lake Park and Prairie Lakes staff.

Aquatic Facilities

- IDPH was out at all aquatic facilities in July and we passed at all facilities.
- Extended summer hours of pools for all patrons. Aquatic staff did a great job securing staff.
- July was a great month for the pools, despite having to close for air quality. Mystic brought in almost $600,000 for the month of July.
- Kudos to staff on an amazing 5K Lazy River event at Mystic Waters. Participants had a great time.
- Swim lesson enrollment continue to increase. We were up 196 swimmers for July 20026 compared to July 2025. Staff has done a tremendous job in reorganizing classes and hiring more staff to provide this life important skill.

Recreation

- Summer camps are wrapping up. We are already looking at ways to improve camp for next year.
- The past few Live at the Lakes have had great attendance.
- District 62 agreement has been finalized by us. We will be providing Building Supervisors at all times when we use the schools.
- Attended Olympic Day at Arndt Park.
- Staff focusing on fall programs and marketing.

Other Updates

- Finalizing Fall Fest plans
    - Expanded Food Vendors
    - Website updated
    - All contracts and agreements have been signed
- Reviewed new sponsorship plan. We will be looking to get it out within the next month.
- Attended multiple meetings including Admin meetings, Aquatics staff meeting, Tee UP upgrades, Recreation/Facilities admin meeting, Swim team meeting, Fall Fest Planning meeting, Green Team meeting, Team Building meeting, and Friends of the Park meeting.

Upcoming Events

- 8/19 The Messengers @ Live at the Lake Concert Series-Central Park at 7pm
- 8/21 Optimist Movie Night-The Wizard of Oz @ Lake Park 7pm
- 9/7 Last day Arndt and Mystic pools are opened
- 9/18-20 Fall Fest Des Plaines @ Lake Park

Brianna Wabel, Aquatic Manager

- PLAC re-opened
- Moved all programs back to PLAC

- Hosted 5K Lazy River Event- Sold out event!
- Planned for Post Seasons Hours and Staffing
- Started Summer Season Evaluations
- Attended Culture Belonging Committee
- Attended Special Event Meeting
- Planned events for Fall and Winter
- Starting to Plan Flick N Float
- July rentals at Prairie Lakes Aquatic Center: Scuba, MNASR, Mongolian Talent Academy, and Alligator Aquatics (one week only)

Membership Snapshot- Year-over- Year Comparison

Membership Type	July 2025	July 2026	Change
PLAC (Aquatic Only)	1,213	1,186	-29
Prairie Pass (All Access)	709	758	+49
Total Aquatic Members	1,922	1,944	+22

Annie Milschewski, Aquatics Supervisor

- Finalized swim lessons curriculum changes for the Fall.
- Attended our first Lazy River 5K. Patrons had a ton of compliments and were asking when we were going to do the next one!
- Moved swim lessons to Maine West and Arndt Park while PLAC was undergoing maintenance
- Oversaw Chippewa and Arndt swim lessons.
- Reviewed applications and interviewed for Fall swim instructors.
- Interviewed for new Swim Coordinator positions.
- Planned and ran H2O Night on July 17th and had a great turnout.
- Planning for Flick N Float.
- Planning for Fall events, Tie Dye Pool Party, Floating Pumpkin Patch and Spooky Swim.
- Attended meeting with MNAS to check in for all our swim lesson inclusion aides.
- Sent out electronic report cards for PLAC swim lessons.

Swim School -- Year-over- Year Comparison

Membership Type	July 2025	July 2026	Change
EFT	429	568	+139
Punch Pass	46	103	+57
Total Swim School	475	671	+196

Joseph Weber, Superintendent of Revenue Facilities

<u>Revenue Department Operations</u>

- Live at the Lake Series July 23 & 30 were the highest attended concerts this season. The remaining three include two at the Memorial Pavilion on Thursdays, August 6 & 13 and one at Central Park on Wednesday, August 19.

<u>Golf Center Tee Up</u>

- **On 7/20 the 1st floor was officially reopened and the Golf Center Des Plaines Mobile App was launched!** Customers began downloading independently and with staff assistance. Using the App to log into the system after creating an account.
- Communication was sent on 7/2 notifying members of a complete range closure for 1 week. This closure allowed for the old legacy system to be frozen in a database that can be used with the implementation and transfers into the new system.
- Install of 2nd floor and kiosk testing were completed 7/6-7/10.

- Golf Staff held 18 Trainings for Business Department, Front Desk, and Deck Attendant's on the new TeeUp system on 7/6-7/9.
- Marcin and staff were repining/wiring, calibrating tee mech, replacing parts, installing hit mats. They now have recreated the system in services office to continue to rebuild and test.
- Reporting for member transfers, account balances, cash journals, and balls hit were all tested through the week.
- Signage for golfers on launch transfers were placed on 7/10-7/12.
- Reopening of the range occurred on the 2nd and 3rd floor kiosks occurred on 7/13.Customers used a temporary code to log into the system.
- Installation and testing of the 1st floor were completed the week of 7/13-7/17.
- Front desk and deck attendants served approximately 6,500 accounts transfers and creations in the new TeeUp system in the month of July.
- MANY personalized one-on-one tutorials have been executed. For long time golfers who were accustomed to the card system, they are reminded that the failing old kiosks which had parts and a system failing needed to be replaced.
- Accounts for staff, All You Can Hit members, instructors, maintenance, schools and groups, and rental users were created.
- Updates to mobile app, TeeUp backend, and chip alterations continued as we grow into this system. Great work by Peter!
- 1,024,026 Total Balls were hit on the new TeeUp system July 13-31.

Nilco

- Granular Fertilizer was applied & fungicide was applied 7/20 & 7/21.
- Bunkers at Lake Park were attended to.
- Low staffing levels were reviewed with contractor management.

Golf Center Facility

- All Nite on July 24-25 saw: Sponsorship from Srixon and PXG, 6 foursomes competed in the Top Bar Challenge, near full Tee Time reservations through 2:30am (normally until 10:30pm), and Range usage until 2:00am (normally 11:59pm).
- 296 Park Ridge Residents have checked in at the Golf Center through the month of July since their range is inoperable.
- Golf Center netting replacement, nets were received and hardware is in transit.

Lake Park Lakeview Center, Marina, & Clubhouse

- The Shoreline Room has become a very popular event site. Requests for showing continues to be a large portion of Dylan's time.
- New furniture was installed on the lower patio outside the shoreline room.
- Sailing & Golf lessons final week is the first week in August.

Mountain View Adventure Center

- Retaining wall on the skate park entrance was completed.

Prairie Lakes

- Turf project for soccer fields continue with addressing trouble spots and irrigating.

Kiwanis

- The club received $2,500 from Foxtail funding. $1,500 was provided for supporting the namesake Kiwanis Cup.
- Bowling Fundraiser at Bowlero 9/12.

Other

- Thank you to the ERC Events Committee and April for delivered our Ice Cream Appreciation treats to staff on 7/14.
- Attended: Independence Day Parade 7/4, Recreation and Revenue meeting 7/28, Kiwanis Bi-Weekly, TeeUp meeting with AVDevs weekly, TeeUp with Golf Ops Daily, Nilco Course Maintenance meeting onsite 7/14, Building Services with Marcin weekly, Golf Center weekly, Lake Park weekly, Admin meetings weekly.
- Upcoming: Fall Leagues & High School Practices begin at Golf Center August; Fall Fest Safety Mtg 8/17; Fall Fest 9/18-9/20; Friends Glow Golf 10/3; Golf Center Oktoberfest 10/10 .

Dylan Kuffell, Revenue Facilities Manager

- Coordinated staffing and set up/break down for Live at the Lake concerts.
- Assisted with the implementation of the new driving range system at the Golf Center.
- Assisted with the All-Nite golf event at the Golf Center
- Hosted the Junior Open at Lake Park which was rescheduled for July 31st due to air quality.
- Acquired special event state liquor license for Fall Fest.
- Added new umbrellas to the dog park picnic tables.
- Met with several companies to get quotes on refinishing the clubhouse east patio and staircase.
- Exploring options for stocking the Mountain View pond this Fall with Bass, Catfish, and Blue Gill.
- Informed Nilco of issues on the Lake Park course. Including weeds not being maintained, sand traps in bad condition, mowing mistakes that are scalping our fairways and greens, and irrigation leaks.
- Hosted a Country Western themed Yoga Event in the Shoreline Room, which had 40 participants.
- Created new yoga events and programs for winter 26-27.
- Completed and passed our Underground Storage Tank Inspection at Lake Park.
- Helped with Ice Cream Appreciation Day.
- Planning batting cage net replacement in August with Aurelio.
- Keeping up with inventory and supplies for Lakeview Center events and yoga, Lake Park and Mountain View concessions.
- Opened applications for Mountain View Fall staff.
- I continue to see a high volume of requests for the Shoreline Room for 2026 and 2027 dates.
- Shoreline Room rental list August-September:

Saturday, August 8	Baby Dedication
Sunday, August 9	Baby Shower
Friday, August 14	Pre Wedding Party
Saturday, August 15	Baby Shower
Sunday, August 16	Graduation Party
Saturday, September 5	B-Day Party
Sunday, September 6	B-Day Party
Saturday, September 12	B-Day Party
Sunday September 13	Baby Sprinkle
Friday, September 18	FALL FEST
Saturday, September 19	FALL FEST
Sunday, September 20	FALL FEST
Saturday, September 26	Class Reunion
Sunday, September 27	Family Party

Alec Logan, Landscape Maintenance Supervisor

Lake Park

- General Maintenance.
- Women's stall lock.
- North pavilion bulletin board replacement Plexi glass.
- Painting garage doors.
- Straightened swing gate by bandshell.
- Build up turf around playground with compost to reduce tripping hazard.
- Re-seal lower stained-glass windows at foxtail.
- Mended fishing node aggregate and sprayed pathway sealer.
- Rodding drains at LVC.
- Replaced damaged ceiling tile.

- Fixed wheel on swan boat 2.
- Removed leaning retaining wall at clubhouse and graded turf out.
- Shoreline room patch and painted.
- Installed solenoid at splashpad.
- Purchased replacement cans for charcoal containers.
- Installed do not enter signage clubhouse and garage fence.
- Fixed optimist outlet issue.
- Filters replaced.
- Banquet hall set up and breakdown.
- Concert set up and breakdown.
- Re-secured light in bandshell storage room.
- Deep clean bandshell storage room.

Prairie Lake Park & Mountain View Adventure Center

- Turf Amendment Oversight.
- General Maintenance.
- Filled in topsoil behind retaining wall in MVM.
- Spray for weeds at batting cage.
- Skate Park Retaining wall project.
- Applied wetting agents to areas we're trying to grow turf.

Other

- Building Inspections.
- Attended Team building meeting.
- Ordered materials for fall soccer season.
- Foam Party setup.
- Attended Fall Fest meeting.
- Golf center tee-up system training attended.
- Attended epoxy quote for clubhouse.

Max Henley, Golf and Facility Supervisor: Golf Center

- Driving Range Closed 7/6-7/12 for TeeUp system implementation
- Working on TeeUp with IT
    - Hosted staff trainings 7/6–7/9
    - System Go-Live July 13
        - Created over 350 golfer accounts
        - 46,154 balls hit on day 1
    - Through the end of July:
        - 6,465 accounts created
        - 1,024,026 balls hit on new system
- Working with Joe and NILCO on Golf Course maintenance.
    - Communicating course and short game issues with Joe.
- Hosted All Nite Golf Event
    - Top Bar Challenge featuring groups from Miner St. Tavern, Illusion Café and Club Casa Café.
        - Tee Times Booked: 109 times with 344 players
        - Range Balls hit: 122,707
- Golf Camp Running.
    - 5 of 6 complete sessions.
    - 91 Total Participants.
- Golf Lessons in full swing.
    - Wednesday Participants: 28
    - Saturday Participants: 19
- Communicate with Club Casa during on-going Summer League.
- Scheduled staff for rental building open and closings.
- Group Reservations
    - Aptakisic Jr High, MNASR, Maine West, Maine South, Northridge Prep Taft HS

- Hosted Golf Coaches Meeting 7/28
- Golf Scene was on site shooting updated footage on 7/2
- Attended Revenue Facilities Meetings.

	2025	2026	Change
Range Balls Hit (Automated Tees)	2,118,088	1,230,353	-887,735
Course Rounds	4,209	3,114	-1,095

April Lohr, Superintendent of Recreation

Administrative

- Installation of the Aerial Silks rigging system for both the gymnasium and theater is scheduled to take place at the end of August.
- Summer program participant surveys are being distributed this month. Survey results and summary reports will be presented to the Board in September.
- Planning is underway for a new entry-level theater program in partnership with The Stage School, which will launch this winter.
- Staff are preparing for gymnasium and racquetball court resurfacing, along with painting projects in the Mountain View and Multipurpose Rooms scheduled for late August.

Construction and Capital

- Awaiting completion of final project items before submitting the final payment for the Prairie Lakes Community Center Fitness Center renovation project.
- Planning continues for the Prairie Lakes Community Center restroom renovation project scheduled for winter 2026. Procurement is underway for tile, fixtures, partitions, and lighting.
- Worked with Candice and Brian to clear excess storage from preschool classrooms in preparation for the upcoming air conditioning project in the ALC preschool rooms.
- New fitness equipment identified for this year's replacement cycle has been selected and is scheduled to be ordered in August as part of ongoing fitness center improvements.

Operations, Planning, and Partnerships

- Continued collaboration with the Marketing Department on Fall Fest signage and event materials.
- The Fall Fest Kids Zone is fully booked and will feature a strong lineup of performers and family-friendly activities.
- Coordinated with Alyssa Lombardo and the Des Plaines Chamber of Commerce regarding Fall Fest food vendors.
- Worked with Eli Levsky on Fall Fest website content and event information.
- Summer partnership programming continues, including Optimist Club Movies in the Park featuring *Zootopia* on August 7 and *The Wizard of Oz* on August 21.

Marketing and Communications

- Supported several community events through on-site marketing and promotional efforts, including Golf All Nite, the Junior Open Golf Tournament, and the Independence Day Parade.
- Completed staff headshots for inclusion in Board reference materials.
- Social media continues to be the District's most effective communication platform for audience engagement.
- Ongoing dance marketing efforts include weekly social media posts, targeted email campaigns, and flyer distribution to camp participants. Promotions highlight the return of popular Acro instructor Desi, as well as Bollywood and Aerial Silks programming, to support fall enrollment.
- Raffle basket promotions continue to generate strong engagement and provide valuable marketing opportunities at District events.

Program Development and Staffing

- The Recreation team continues its successful transition into the fall season, with Candice, Haley, and Tess settling into their new roles.
- Winter program development has been completed. Programs are currently under supervisory review before being submitted to the Business Department for registration system entry.
- Arndt, Discovery, and Sports Camps remain in operation throughout August. Dance, West and Opeka camps have concluded.
- Staff are shifting focus toward fall facility preparation and seasonal program implementation.
- Youth athletics participation remains steady. Promotional efforts have begun for fall Soccer, Tennis, Pickleball, and Flag Football programs.
- Fitness and Athletics staff will host promotional tables at Live at the Lake on August 6 to encourage fall registration and answer participant questions.

Special Events

- The Live at the Lake concert series continues to draw strong attendance, with approximately 200 to 300 attendees at the July 23 and July 30 performances.
- The Community Concert Band's performance at Lake Park on August 2 was well attended and well received by the community.

Bonnie Cichanski, Marketing and Communications Manager

Publications and Print Materials

- Completed production of the 2026 Fall Spectrum (76 pages) and Fall Playbook (8 pages). Both publications were delivered to District facilities, with the Fall Playbook scheduled for household distribution the week of August 3.
- Continued development of a redesigned District Sponsorship Brochure.
- Completed the DPDA Dance Program bifold brochure. A total of 500 copies will be printed through Allegra Printing.

Digital Marketing and Communications

- Distributed the monthly District e-blast on July 7 to 16,013 subscribers, achieving a 42.3% open rate.
- Featured promotions included:
    - Live at the Lake concert series performances
    - Optimist Movies in the Park
    - Mystic Waters Lazy River 5K
    - H2O Fiesta Night
    - Golf Center All Nite
    - Yoga at Lakeview Center
    - Dino Digs
    - LEGO classes
    - Boat rentals at Lake Opeka
    - Prairie Lakes Fitness member promotion
    - Youth Soccer registration
    - Summer programs and registration opportunities
- Distributed a Fall Brochure Online e-blast to 16,068 subscribers, achieving a 36% open rate.
- Distributed a Fall Registration Open e-blast to 16,049 subscribers, achieving a 41% open rate.
- Distributed a Fourth of July Hours e-blast to 16,069 subscribers, achieving a 51.2% open rate.
- Continued monitoring social media activity and online coverage related to the District's dance program.
- Maintained ongoing updates to the District website, electronic signs, sign boards, business cards, name tags, and other communication materials.

Advertising and Media Relations

- Continued collaboration with the *Daily Herald* and other media partners through advertising, press releases, and promotional opportunities supporting District programs and facilities.
- Created and placed advertisements for the Live at the Lake concert series in the *Daily Herald* and across District social media channels.
- Developed and placed Fall Fest advertisements in the *Daily Herald* and *The Bugle*. Also prepared and distributed press releases and submitted photos for special publication sections.

- Coordinated advertisement placement in the Maine West High School Fall Sports Program Book.
- Coordinated communications regarding administrative announcements for the Executive Director and Board Commissioners, including a website article, press releases to the *Daily Herald* and Des Plaines Patch, and social media posts on LinkedIn, Facebook, and Instagram.
- Coordinated District-wide air quality communications and public notifications.

Event Marketing and Support

- Provided marketing support for Golf All Nite at Golf Center Des Plaines.
- Supported promotion of the weekly Live at the Lake concert series.
- Provided marketing support for H2O Night and Country Yoga, including event photography, videography, and participant giveaways.
- Created raffle baskets and promotional giveaways for Golf All Nite, Live at the Lake concerts, and other District events.

Graphic Design and Creative Services

- Managed the District's contract designer on multiple projects.
- Oversaw development of marketing materials for Golf Operations, Mountain View Adventure Center, Golf Center Des Plaines, and Lakeview Center, including banners, brochures, advertisements, and event signage.

Community and Employee Engagement

- Attended the GENCenter opening to support a community partnership initiative.
- Ordered, organized, and managed District promotional giveaway inventory.
- Continued serving as leader of the District Wellness Team by launching the Staff Bingo Challenge and supporting the employee book club.
- Coordinated with staff on planning the Fall Inter-District Step Challenge, with a tentative mid-September launch.

Professional Development and Meetings

- Attended the IPRA Communications and Marketing Section Meeting and professional development sessions focused on content creation and district branding.
- Participated in bi-weekly Marketing Team meetings, PR Council of Des Plaines meetings, sponsorship meetings, Recreation Department meetings, Leadership Team meetings, and a Constant Contact training seminar.

Shelly Holmes, Marketing Supervisor (Social Media, Digital)

Instagram

- Followers increased to 4,679, up from 4,541 (+3%).
- Page views reached 211.9K, an increase of 49.3%.
- Monthly reach totaled 35.1K, up 50.4%.
- Content interactions reached 3.4K.
- Link clicks totaled 1,000, an increase of 512.1%.
- Profile visits increased to 2.9K (+11.3%).
- Generated 163 new followers during the month.
- Most viewed post: 4th of July Parade Recap (26.3K views).
- Most liked post: 4th of July Parade Recap (392 likes).

Facebook

- Followers increased to 9,781, up from 9,629 (+2%).
- Page views totaled 1.3 million, an increase of 444.8%.
- Monthly viewers reached 168.4K (+138.6%).
- Content interactions totaled 2.6K (+105.5%).
- Link clicks increased to 2.7K.
- Page visits totaled 8.3K (+20.3%).
- Generated 157 new followers during the month.
- Most viewed organic post: Don Panek Retirement Announcement (20.7K views).
- Most liked organic post: Don Panek Retirement Announcement (196 likes).

Paid Advertising Performance

- Total paid reach: 1 million views.
- Advertising spend: $492.64.
- Generated 3.3K link clicks.
- Reached 176.5K viewers.

Graphic Design

Created a variety of marketing materials, including:

- Social media graphics.
- Summer and fall event posters for facility displays.
- Sponsorship and Advertising Opportunities brochure.

Social Media Content

- Maintained regular promotion of Park District programs, events, and initiatives.
- Published 55 social media posts throughout July.

Photography

Provided event, program, and staff photography, including editing, archiving, and uploading to SmugMug and department hard drives.

Photography coverage included:

- Live at the Lake – Des Plaines Community Concert Band
- Fourth of July Parade
- Live at the Lake – Good Clean Fun
- Tess Wastyn headshot
- Camp Olympics
- Dance Camp Show
- H2O Night
- Golf All Night
- Watercolor Adventures
- Camp Opeka Foam Party
- Staff headshots (10 staff members)
- Junior Golf Tournament

Video Production

Produced and edited promotional and recap videos for programs and events, including:

- Fourth of July Parade Float Decorating
- Golf Center Tee Up promotion (3 videos)
- Live at the Lake – Good Clean Fun promotion
- Live at the Lake – Good Clean Fun recap
- Fall Brochure launch
- Floatie Fridays
- Fall Registration opening
- Fall Dance Registration promotion
- Live at the Lake – The Yacht Rockettes promotion
- Camp Foam Party recap

Digital Signage

Updated Prairie Lakes Community Center lobby screens with:

- Summer and fall programs and event promotions.

Website Updates

Completed website updates to support seasonal marketing efforts, including:

- Fall event information.
- Updated Tess Wastyn staff headshot.
- Sponsorship and Advertising Opportunities information.

Meetings & Professional Development

- Attended Team Building Meeting.
- Participated in Marketing Department Meeting.

Key Highlights

- Social media performance showed significant growth in reach, page views, and website traffic across both platforms.
- Paid advertising campaigns delivered more than 1 million impressions and generated 3,300 website clicks.
- The Fourth of July Parade Recap was the top-performing Instagram post.
- Don's Retirement Announcement was the top-performing organic Facebook post.
- Continued strong visual storytelling through photography and video coverage of major summer programs and events.

Tyler Fuchs, Assistant Superintendent of Recreation (PLCC)

Recreation Operations

- Met with Maine West Football staff to discuss the future of the flag football program, opportunities for partnership, and potential long-term benefits for the Maine West football pipeline.
- Met with Chris to review fall soccer season operations, including:
    - Field preparation
    - Scheduling
    - IGA procedures and scheduling impacts
    - Field rentals
    - Goal placement and field setup
- Preliminary discussions began regarding a future soccer event/tournament aimed at enhancing the experience for players, coaches, and families participating in DPPD youth soccer.
- Reviewed and proofread winter program documents for the Spectrum Guide prior to Business Department data entry.

Theatre & Cultural Arts

- Managed multiple theater rentals, including:
    - Dance and Arts Camp
    - The Stage School
- Secured theater rentals for April and June 2027.
- Conducted facility tours for two dance studios seeking performance space.
- Finalized a partnership with The Stage School to offer theater and arts programming beginning Winter 2027, initially operating out of Lakeview Center.
- Confirmed installation of the aerial silks harness system for August 21.

Fitness & Membership Services

- Visited fitness facilities in Villa Park and Arlington Heights to evaluate equipment options for planned replacement projects this fall.
- Implemented a new racquetball punch pass following the removal of the gym and courts pass. Punch passes are now available for basketball, pickleball, and racquetball, while fitness memberships continue to include access to all areas.
- Addressed routine fitness equipment repairs as needed.
- Successfully completed the July Guest Friday's promotion.
    - Follow-up membership offers will be sent to guests who provide valid email addresses.
    - The current promotion offers one free month when signing up for a 12-month membership (13 months total).
    - Additional guest promotions are planned for the future.

PLCC Maintenance & Facility Updates

- Continued working with Eco-Clean on contract implementation and service expectations. Overall performance has been positive, with only minor items requiring attention.
- Began planning for upcoming capital improvements, including:

    - Office carpet replacement
    - Main lobby restroom renovations
    - Gathering flooring quotes from Kautz, Trevino, and Scharm
- Develop plans for post-camp facility repairs and small building improvements in coordination with Parks and Planning staff.
- Cleared the former front desk area to prepare for new carpeting and additional storage/workspace improvements.
- Maintained comfortable building temperatures during periods of extreme heat.
- Heavy rain events resulted in only minor, typical leaks with minimal impact on operations.
- Fitness center cleanliness continues to meet expectations with in-house staff support and minimal customer complaints.
- The addition of an extra weekly locker room deep cleaning has significantly improved maintenance of those spaces.

Membership Report

Memberships continue to show strong year-over-year growth, increasing from 3,513 members in June 2025 to 3,980 members in June 2026, an overall increase of 467 members (13.3%).

Membership Type	July 2025	July 2026	Change
PLAC (Aquatic Only)	1,213	1,186	-29
PLCC (Fitness, Gym, Track)	1,772	2,128	+356
Prairie Pass (All Access)	709	758	+49
ALC (Health Club)	55	53	-2
Total	3,749	4,125	+376

The most significant growth occurred within the PLCC membership category, which increased by 356 memberships (20%), followed by Prairie Pass memberships, which grew by 49 memberships (6.91%). Aquatic-only memberships experienced a small decline but looks likely to go up during the colder months post outdoor pool season, while ALC membership remained steady.

Candice Morden, Assistant Superintendent of Recreation (ALC)

Cultural Arts Programming & Operations

- Worked collaboratively with the team to enhance marketing efforts for the fall dance season through a variety of promotional initiatives, including social media campaigns, facility signage, and community outreach materials, increasing program visibility and community engagement.
- Provided leadership, guidance, and operational support to Recreation Supervisors Haley, Lizzie, and Natalie to ensure effective program delivery, staff coordination, and the achievement of departmental goals.

Special Events & Community Partnerships

- Attended and provided on-site leadership support for Live at the Lake events, assisting with event operations, coordination, and successful program execution.
- Collaborated with the Recreation Supervisor to plan and develop future special event programming for the Fall Fest Kid Zone, with an emphasis on creating engaging, family-friendly experiences.
- Assessed current music and cultural arts offerings and developed strategic recommendations to enhance program quality, increase participation, and strengthen community appeal.
- Strengthened cross-departmental collaboration by meeting with Aquatics and Golf staff to align support efforts for district-wide special events, improving communication, consistency, and long-term planning across departments.

Operations, Administration & Staff Support

- Provided strategic operational leadership by developing and managing Administrative and Leisure Center Building Supervisor staffing schedules through August 2026, ensuring consistent facility coverage and operational continuity.
- Partnered with the Recreation Supervisor to plan and coordinate Preschool and Dance Program Open Houses scheduled for September 1 and 2, creating opportunities to increase community engagement, enhance program awareness, and support participant recruitment efforts.

Community Engagement & Organizational Support

- Supported Culture of Belonging Committee initiatives and participated in the committee's first meeting on July 7, contributing to efforts that promote inclusion, engagement, and organizational culture.

Summer Camp Operations

- Conducted meetings with all Summer Camp Directors to evaluate program operations, identify opportunities for continuous improvement, and establish clear expectations for a successful closeout of the summer camp season.
- Partnered with Haley Becker to plan and execute the 3rd Annual Camp Olympic Field Day on August 22, bringing together approximately 180 staff and participants from Arndt Park Camp, Camp Opeka, and West Park Camp to foster collaboration, community engagement, and a memorable end-of-season experience.
- Provided fiscal oversight of summer camp operations by monitoring expenditures and resource allocation, ensuring programs remained within budget while maintaining high-quality participant experiences.

Staff Development & Supervision

- Worked closely with April Lohr and Brian Panek to support a seamless transition into the Assistant Superintendent of Recreation role, gaining a comprehensive understanding of departmental operations, strategic priorities, and organizational objectives.
- Continued to provide leadership, supervision, coaching, and mentorship to Camp Directors and counselors, fostering professional growth, accountability, and a positive team culture while maintaining high-quality program delivery.
- Facilitated a leadership meeting with supervisory staff to communicate organizational changes, establish clear expectations, and promote collaborative working relationships, ensuring effective communication and a smooth transition during departmental restructuring.

Inclusion Services

- Collaborated with the Maine-Niles Association of Special Recreation (M-NASR) and District staff to ensure participants received appropriate accommodation and support services.
- Coordinated daily staffing adjustments with M-NASR to ensure effective and responsive inclusion support across summer camp programs.

Administration & Department Support

- Attended and actively participated in the monthly Recreation Department meeting.
- Collaborated with departmental leaders to develop staffing and volunteer strategies for Fall Fest, ensuring adequate resource allocation, operational readiness, and successful event execution.
- Worked closely with Recreation Assistant Haley Becker to advance Early Childhood and Nature programming initiatives, providing guidance, support, and strategic input to strengthen current offerings and support future program growth.

Preschool Enrollment Update

Enrollment 2025-2026 vs 2026-2027 preschool enrollment

Program	Enrollment 25/26	Enrollment to Date 26/27
Preschool Prep	**24**	**12**
Terrific 3's	**22**	**18**
Fabulous 4's & 5's	**31**	**27**
Nature Explorers	**10**	**4**
Spanish Immersion	**8**	**9**
Total	**95**	**70**

- Fabulous 4's & 5's is currently the largest program with 27 participants, accounting for nearly 39% of total enrollment.
- Terrific 3's is the second-largest program with 18 participants (25.7%).
- Preschool Prep has enrolled 12 participants, representing 17.1% of total enrollment.

- Spanish Immersion has attracted 9 participants, demonstrating continued interest in specialty early childhood programming.
- Nature Explorers currently has 4 participants, making it the smallest program and a potential area for additional promotion or recruitment efforts.

Jenny Fairman, Fitness Supervisor

Fitness Programming & Performance

- Average daily fitness center usage from July 1 through July 30 reached 208 visits per day, reflecting consistent utilization compared to June averages.
- The summer fitness class session is currently underway, with 206 registered participants and 498 drop-in visits to date. Compared to Summer 2025, registrations have increased by 2% and drop-in participation has increased by approximately 16%.
- Implemented the "Bring a Guest Free Fridays" promotion throughout July, allowing Prairie Lakes Fitness members to bring a guest free of charge each Friday. A total of 33 guests participated and received personalized membership offers following their visits.
- Represented Prairie Lakes Fitness at the July 23 Live at the Lake event by staffing an information table and promoting fitness memberships, programs, and classes to community members.
- Collaborated with the Marketing Department to develop a Prairie Lakes Fitness promotional banner for placement at the Rand Park baseball dugout, increasing visibility among softball participants and park visitors.
- Organized and submitted fitness program information for inclusion in the Winter 2027 Spectrum.

Facility Operations

- Coordinated equipment repairs and preventative maintenance with industry service partners to ensure equipment reliability and member satisfaction.
- Conducted daily facility walkthroughs to maintain high standards for safety, cleanliness, and customer service.
- Accommodated RecPlex Fitness members at Prairie Lakes from July 6 through July 10 during their annual facility maintenance closure.
- Visited the Village of Villa Park and Arlington Ridge Center to evaluate equipment options and gather information for the planned purchase of new upright bicycles and a StepMill as part of ongoing fitness center improvements.

Organizational Support

- Assisted with the preparation and decoration of the District's fitness themed Fourth of July parade float and participated in the Independence Day Parade.
- Coordinated decorations and supported ice cream distribution efforts for the ERC Events Committee's Ice Cream Appreciation Day on July 14.
- Attended the Recreation Department Monthly Staff Meeting on July 15.

Haley Becker, Assistant Recreation Supervisor

Staff Training & Support

- Completed staff evaluations for West Park, Camp Opeka, Arndt Park, and Camp Discovery Camp Directors, providing feedback and support to enhance leadership development and overall camp operations.
- Led a mid-season Camp Director meeting to review summer camp operations, address site-specific needs, and ensure consistency across all camp locations.
- Completed New Hire Orientation with Nicki Dale as part of the onboarding process for my new role within the recreation department.

Summer Camp Operations

- Facilitated Camp Opeka's field trip to a Chicago Dogs baseball game, providing campers with a memorable off-site recreation experience.
- Coordinated the Des Plaines Public Library's visits to Preschool Summer Camps and Camp Discovery, offering educational enrichment opportunities for participants.
- Organized rock wall programming at both Arndt Park and West Park Camps, providing campers with unique recreational challenges and experiences.

- Planned and facilitated Summer Camp Olympics, bringing together campers from Arndt Park, West Park, and Camp Opeka for a collaborative day of games, activities, and team building.
- Assisted with the setup and facilitation of Camp Opeka's Foam Party event, supporting a successful special event for campers.

Program & Event Support

- Participated in the Des Plaines Park District Fourth of July Parade, representing the District and engaging with members of the community.
- Completed winter program entry and scheduling for a variety of youth and enrichment offerings, including Tech Stars, STEM classes, art classes, music programs, and School Days Off programming.
- Successfully hosted the Watercolor Adventures and Mixed Media art programs, which enrolled 7 and 6 participants.
- Met with art instructor Janet to evaluate current programming and discuss strategies to increase enrollment and engagement in future Art Quest classes.
- Assisted Shelly Holmes with the development of marketing videos promoting the Fall Spectrum program guide.
- Coordinated with Bubbles Academy to deliver Session 2 of the Family Music program, which enrolled 10 participants.
- Partnered with Corey Toalan to run the Kids Can Cook program for six participants.
- Supported planning efforts for the upcoming Dino Digs nature program in partnership with Nature Coordinator Alexis Mitchell. The program is scheduled for August 1 with 6 participants enrolled.

Meetings & Professional Development

- Met with Assistant Superintendent Candice Morden and Recreation Supervisors Lizzie Karras and Natalie Lopez to discuss departmental structure, operational responsibilities, and future planning initiatives.
- Attended a Team Building Committee meeting to discuss future staff engagement opportunities and team-building initiatives.

Additional Activities

- Accepted a promotion to Recreation Supervisor of Camps, Cultural Arts, and Youth Programming, expanding responsibilities within the Recreation Department and supporting continued professional growth.

Chris Nesterowicz, Athletic Supervisor

Adult League Programming

- Successfully concluded the 12-inch and 14-inch Co-Ed Adult Softball League seasons in mid-July.
- The 16-inch Summer Adult Softball Leagues (Monday and Thursday divisions) continue regular season play and remain on schedule to conclude during the first week of August.
- Hosted a successful 3-on-3 Summer Basketball Tournament featuring eight teams, providing another quality recreational and competitive opportunity for participants.

Sports Xplosion Summer Camp Enrollment (Sports Xplosion 1 & 2)

Week	2024	2025	2026	Change 2025-2026
Week 1	88	116	132	+16 (+13.8%)
Week 2	114	128	139	+11 (+8.6%)
Week 3	113	118	136	+18 (+15.3%)
Week 4	99	97	107	+10 (+10.3%)
Week 5	93	116	129	+13 (+11.2%)
Week 6	99	115	116	+1 (+0.9%)
Week 7	99	97	101	+4 (+4.1%)
Week 8	94	110	91	-19 (-17.3%)
Total Thru 8 Weeks	799	897	951	+54 (+6%)

- Sports Xplosion Camp participation continued to show strong results during Weeks 5 through 8, with enrollment generally exceeding 2024 levels and remaining competitive with recent record participation numbers.

- Sports Camp enrollment reached a three-year high of 951 enrollments in 2026.
- Enrollment increased 19% since 2024, adding 152 participants.
- Weeks 1-5 continue to drive overall success and should remain a focus for staffing and facility planning.
- Week 8 warrants further review due to a significant decline and may benefit from schedule adjustments, specialty programming, or targeted marketing.
- Overall, Sports Camp is showing healthy and sustainable growth, with particularly strong demand at the start of the summer season.

Upcoming Programs & Registration

- Continued marketing and registration efforts for Fall Youth Soccer, with the season scheduled to begin August 24.
- Collaborating with Maine West High School Football to strengthen and promote Flag Football programming during both the fall and spring seasons.
- Preparing schedules, operational plans, participant materials, and league resources for the upcoming Feeder Basketball Leagues.
- Monitoring registrations and supporting daily operations for remaining summer in-house and contractual programs.
- Continuing to promote athletic field and gymnasium rental opportunities to maximize community use and revenue throughout the fall season.

Elizabeth Karras, Recreation Supervisor – Special Events, Birthday Parties, and Music

Special Events

- Coordinated KidZone entertainment for Fall Fest, including a face painter, bounce house, inflatable obstacle course, and four stage entertainers.
- Submitted all required Independent Contractor Agreements and Certificates of Insurance for Fall Fest entertainers.
- Successfully hosted five Live at the Lake summer concerts, with one cancellation due to air quality concerns.
- Introduced prize drawings at Live at the Lake concerts to increase attendance and encourage guests to remain through the end of performances.
- Secured food trucks for the concert series, including upcoming August events.
- Met with Revenue Facilities staff to clarify roles and responsibilities for upcoming special events.
- Cleaned and organized the special events supply closet at Prairie Lakes.

Music Programs

- Added a new participant to the summer music lesson program.
- Coordinated with Mick Archer regarding schedule updates.
- Purchased supplies for the Bucket Drums/Boomwhackers program.
- Requested fall rehearsal space at Algonquin Middle School for the Des Plaines Community Concert Band.
- Attended the Des Plaines Community Concert Band's summer concert.

Marketing and Community Engagement

- Prepared promotional materials and giveaways for National Night Out hosted by the Des Plaines Police Department.
- Participated in social media videos promoting Live at the Lake and Fall Spectrum programs.

Team Collaboration

- Developed onboarding resources for Haley as she transitioned into the Youth Programs Supervisor role, including procedures and key contact information.
- Met with Natalie to discuss collaboration opportunities with the Des Plaines Dance Academy, including demonstrations and performances at future special events.

Climbing Wall Operations

- Assisted with climbing wall operations at West Park Camp.
- Prepared equipment and logistics for the climbing wall's participation in National Night Out.

Meetings and Professional Development

- Attended the Recreation Department monthly meeting.
- Participated in the Culture of Belonging Committee meeting.
- Met with April, Candice, Haley, and Natalie regarding departmental responsibility changes.
- Attended the Women in Leisure Services (WILS) meeting.
- Continued weekly coordination meetings with Candice regarding special events, birthday parties, and music programs.

Upcoming Priorities

- Continue coordinating and hosting the remaining Live at the Lake summer concert series.
- Finalize preparations and entertainment logistics for Fall Fest.
- Support National Night Out programming providing climbing wall experience.
- Focus on upcoming fall special events and music programming.

Natalie Sanchez, Recreation Supervisor (Dance)

Dance Academy Programs

- Reviewed summer dance enrollment and coordinated participant transfers to support class placement and retention.
- Provided ongoing oversight of summer dance programming, including instructor support, scheduling adjustments, and participant communications.
- Supported marketing efforts for the Fall Dance Academy through facility displays, parent outreach, promotional materials, and registration campaigns.
- Coordinated updates to fall registration offerings, including class prerequisites, age requirements, and enrollment support for families.
- Provided feedback for the 2026-2027 Dance Academy Bifold and seasonal promotional materials.
- Initiated recruitment and hiring efforts to support fall Dance Academy staffing needs.

Aerial Silks Program

- Provided ongoing operational support through instructor collaboration, facility scheduling, and enrollment management.
- Coordinated studio access and planning opportunities to support instructor preparation, training, and program quality.
- Oversaw the removal, inspection, cleaning, and reinstallation of aerial silks equipment in partnership with staff and instructors.
- Developed and launched an additional three-week Aerial Silks session to support participant retention and continued skill development prior to the fall season.
- Managed participant transfers, registration updates, and enrollment adjustments to maximize program participation.

Summer Dance & Arts Camps

- Provided operational oversight and support for camp directors, coordinators, and counselors to ensure quality programming and participant safety.
- Created and managed ClassDojo communication platforms for all camp sessions, improving parent communication and participant information tracking.
- Coordinated camp supplies, activity materials, food service needs, and special event logistics throughout the summer season.
- Collaborated with inclusion staff and Recreation leadership to support participant accommodations and positive camp experiences.

Staff Training, Professional Development & Meetings

- Participated in weekly supervisory meetings focused on program operations, staffing, enrollment trends, and marketing initiatives.
- Attended the ALC Recreation Team transition meeting regarding departmental restructuring and role responsibilities.
- Participated in the monthly Recreation Department staff meeting.

- Collaborated with Special Events staff to identify Dance Academy promotional opportunities at upcoming community events.
- Began planning fall staff meetings, instructor evaluations, and seasonal onboarding efforts.
- Continued staff supervision through payroll oversight, procedural communication, and operational support.

Monthly Highlights

- Maintained successful operations across Dance Academy, Aerial Silks, and summer camp programs.
- Advanced fall program readiness through marketing, registration updates, staff recruitment, and program planning.
- Expanded Aerial Silks programming with an additional session to improve participant retention and engagement.
- Strengthened communication and operational efficiency through parent outreach, enrollment management, and staff support initiatives.

DES PLAINES PARK DISTRICT
PARKS AND PLANNING REPORT
AUGUST 18, 2026

Aurelio Marquez, Director of Parks and Planning

- Crews wrapped up all major summer operations across parks, pools, and facilities, strong teamwork between Special Projects, Mechanical, Landscape, and Building Services.
- Woodlawn Park project is officially buttoned up: playground built, mulch installed, sod laid, fencing removed, and the new half-court construction overseen and completed. Park opened to residents without issues.
- Mechanical team kept every major facility running through peak season, HVAC checks, pool systems, whirlpool maintenance, exhaust repairs, electrical fixes, and a long list of vehicle and equipment service. No major downtime reported.
- Building Services handled heavy cleaning loads after summer camp, kept Mountain View batting cages operational, tackled clogged drains, conveyor repairs, RTU maintenance, painting, waxing, and upgrades across ALC, West Park, PLCC, and Golf Center.
- Aquatics operations stayed solid district-wide, daily pool maintenance, weekly chemical checks, splash pad work, compressor replacement at PLAC, and all three major aquatic facilities passed their unannounced IDPH inspections.
- PLCC mechanical systems monitored closely during high humidity; roof drains cleaned, leak patched, filters changed, belts replaced, and lighting upgrades Perry Weather are working throughout the district. Fall maintenance projects scheduled and ready to start.
- Seasonal staffing transitions underway, schedules adjusted, for Landscaping and mechanical.
- Oversaw staff training at the Oakwood garage to keep everyone sharp and safe on equipment and procedures.
- Coordinated Mechanical and Building services with Tee Up system at Golf Center.
- Had surge arrestor installed at our Golf Center facility to protect our electronics from the constant power surges we receive from ComEd.
- Continued ComEd virtual meetings to stay on top of cost-saving upgrades at PLCC facility.
- Led our Bi-weekly staff meetings to ensure all departments work together and to keep everything running smoothly.
- Participated in the West Park OSLAD community meeting to keep residents involved in planning and improvements.
- Participated in our monthly Risk Management meeting to stay ahead of safety and liability concerns district-wide.
- Coordinating Fox Valley fire inspections with Special Projects throughout our district.
- Overseeing hardscape project at Golf Center.

Dennis Wodka, Special Projects Supervisor

- Disassembled 4th of July float and stored equipment.
- Assembled and delivered Fall Fest signage to Marketing Dept.
- Cleaned and posted shelter rentals at Arndt and West parks.
- Disposed of spoils from Woodlawn Park.
- Assisted Mechanical Dept. with repairs at Golf Center.
- Installed exit alarm at Arndt Pool rear gate.
- Attended training at Oakwood facility.
- Installed silks and ladder at ALC gym
- Oversee the construction of new half basketball court at Woodlawn Park.
- Completed construction of playground at Woodlawn Park.

- Installed 200 yds. of EWF playground mulch at Woodlawn Park.
- Assisted Landscaping with new sod installation at Woodlawn Park.
- Removed construction fencing from playground perimeter at Woodlawn Park.
- Opened Woodlawn Park to residents.
- Assisted with annual fire alarm inspections at LVC, Oakwood, ALC, PLCC, Golf Center.
- Vandalism – See vandalism report.

Esteban Cardenas, Mechanical Maintenance Supervisor

- PLAC daily operations.
- Whirlpool at PLCC drained, cleaned and filled every Monday.
- HVAC systems checked at all buildings on Mondays, Wednesdays and Fridays.
- Chippewa pool daily operations. Serviced mechanical room exhaust system. Replaced motor drive belts.
- Arndt pool daily operations.
- Arndt fieldhouse women's restroom sink replaced.
- Mystic Waters daily operations. Replaced drinking fountain in front of managers office. Repaired exit turnstile.
- PLCC installed electric service for ADA door connecting to PLAC.
- PLAC air compressor replaced.
- Golf Center front desk counter tops replaced.
- Golf Center irrigation system control valve replaced. Front of ball wash station.
- Golf Center TeeUp system installation.
- Oakwood Garage exhaust vents repaired. Replaced motor for shop exhaust vent. Replaced belts for bus room exhaust vent. Changed all RTU filters.
- Lake Park Optimist Shelter outlets repaired. Replaced outlets and repaired wiring.
- Lakeview Center Women's restroom floor drain and toilet clogged. Rodded drain system.
- Central Park drinking fountain inoperative. Replaced Cartridge.
- Serviced Lake Park golf cart. Replaced drive belt.
- Serviced Lake Park Tool cat. Replaced battery and starter motor.
- Serviced Morbark Chipper. Replaced Battery.
- Serviced Vehicle #12. Replaced power steering pump.
- Serviced Vehicle #17. Replaced ignition coil. A/C system inoperative due to faulty body control module. Golf Mill Ford replaced module.
- Serviced Vehicle #11. ABS light on. Golf Mill Ford replaced front wheel speed sensor.
- Serviced Vehicle #20. Performed State Safety Test.
- Mower blades sharpened and replaced weekly.

Patrick Barton, Landscape Supervisor

- Completed weekly mowing routes as well as weed whipping and blowing off hard surfaces.
- Completed daily garbage routes as well as cleaning up debris and loose trash throughout the parks.
- Replaced dog bags in all the stations around the district as needed.
- All new plantings have been getting watered daily (weather permitting).
- The water tanks at Garden plots have are filled on Monday, Wednesday, and Friday every week.
- All bushes and shrubs have been trimmed and cleaned up throughout all the parks for a second time this summer.
- All baseball and softball fields are dragged multiple times per week to keep the infield dirt loose and prevent weed growth.
- Finished the retaining wall and new plantings for the landscape beds at Oakwood Maintenance Facility.
- Weekly cleaning of lunchroom and bathrooms at Oakwood Maintenance Facility.
- Conduct and lead morning stretching routines for all crews.

- After the storms, we check for fallen trees and branches and clean them up as soon as possible to keep our parks clean and safe.
- Ordering supplies needed for landscaping.
- Coding of invoices.
- Approving staff hours.
- Continuously check on Golf Center retaining wall project to ensure work is being completed according to the scope agreed upon.
- Began doing new sign bed planting with perennial flowers in neighborhood parks.
- Assist Special Projects with Woodlawn playground installation and coordinated a plan to finish the park on time.
- Maintain the turtle pond by adding an aeration system to keep algae out and replenish the water with oxygen.

Marcin Irla, Assistant Building Services Supervisor

- Maintenance and repairs on Mountain View batting cages
- Provided ongoing operational support: preventive maintenance, T-mac repairs, ball supply, picker repairs,
- Performed whirlpool maintenance and cleaning at ALC.
- Completed weekend rental setups at Cumberland Terrace.
- Conducted building safety inspections for Golf Center and outbuildings.
- Daily cleaning of West Park and Arndt Park buildings after summer camp
- Daily cleaning of Golf Center bathrooms and West Patk concessions
- Working with IT on installing and rewiring the Teeup system, upgrades, troubleshooting and testing
- Emergency repair of the 2nd floor conveyor at GC.
- West Park bathroom lights out.
- Mountain View drain is clogged, drains overflowing.
- ALC RTU Maintenance (Dance wing, IT room, Locker rooms, Sensory room, Main offices)
- Install 2 new AC units in room 110 Preschool
- Pick up and install new banners at GC
- Clean ALC gutters
- Fix faucets at west Park bathrooms
- PLCC marketing office and conference room Patching and Painting
- Pick up and deliver Fall spectrums
- Install new frames and replace hitting mats on all decks GC
- New Tables for West Park outbuilding
- Power wash around West Park outbuilding to get building ready for rental season
- Fix black station dividers and install new rubber protective peace to minimize the damage done to dividers
- Strip and wax West Park outbuilding
- Strip and wax ALC preschool rooms before new school year
- Repair cracks and damages and paint the Tee and Golf Club in the golf center entry way
- RTU maintenance of the outbuildings
- Remove Marley floor in theater after summer camp

Mike Tuntland, Assistant Mechanical Operations Supervisor

General Activities:

- Assist with coordinating, and scheduling seasonal staff (Early Birds, etc.)
- Adjusting schedules and planning coverage as we begin to lose our seasonal staff due to the start of school year.
- Maintained inventory, ordered supplies and scheduled delivery of bulk chemicals for outdoor pools.
- Meet with recreation staff in both PLCC and Aquatics to maintain communication channels between cleaning crews, early birds, and to stay proactive in our maintenance programs.

Prairie Lakes Aquatic Center

- Daily Maintenance of Aquatic Center pools, decks, filters, and mechanical systems.
- Weekly chemical testing and adjustments made as needed.
- Crew is working on replacement of air compressor that operates the Defender filtration units. A failed motor caused a brief shutdown of the systems on the morning of July 31. A backup air compressor was temporarily installed to get the facility operational while we've worked to replace the failed air compressor.
- Backwash and media change for PLAC Splash Pad
- MG Mechanical repaired programming for PLAC Party Room AHU Trane unit.

Prairie Lakes Community Center

- Daily Maintenance of PLCC Mechanical systems, chillers, boilers, pumps, air-handlers
- Monitor and adjust HVAC for upcoming programs/events - ensure schedules are followed to ensure economy.
    - Continue to monitor and adjust as needed, set points to combat high humidity levels throughout the building.
- Daily Maintenance of PLCC Whirlpool
- Regularly check in with PLCC Rec Staff to stay on top of building maintenance needs as well as cleaning crew performance.
- Cleaned roof drains and inspected roof for leaks - we found one and patched near the southeast corner of the building.
- Changed air filters on all air-handling units throughout the building.
- Repaired fan belts on S4 Supply & Exhaust Fans - Fitness Center AHU
- Continuing to update/upgrade lighting systems throughout the building
    - Changing to LED bulbs/drivers/occupancy sensors as current units fail.
    - PLCC Office Areas, Art Room, Mountain View 1.
- Planned for upcoming fall maintenance projects for PLCC to maximize our resources and work around programming.
    - PLCC Gym Floor reseal (Aug 25-Sep 4)
    - Detail clean and wax floors (Art Room, MVM, Storage closets) after camp's end.
    - Continue lighting renovations/repairs in the Theater when time permits. (Aug 16-Sep 10).
    - Gym lighting system repairs will take place during the gym shutdown.

Arndt Pool & Chippewa Pool

- Daily maintenance of the pools is ongoing.
- Check in with Early Birds regularly to advise, direct, and troubleshoot.
- Full chemical readings and adjustments are performed weekly to ensure proper water balance.
- Backwash Defender
- Both Chippewa & Arndt passed its IDPH Cook County unannounced Swimming Facility Health Inspection.

Mystic Waters

- Daily maintenance of the pools is ongoing - our early birds have been doing an amazing job keeping this facility in tip-top shape.
- Check in with Early Birds regularly to advise, direct, and troubleshoot.
- We increased our presence and PM during the extremely hot weather.
- Backwash and Super chlorinate the pools as needed to maintain proper chemistry.
- Drain/clean the Mystic Splash Pad weekly by Zack.
- Mystic Waters passed its IDPH Cook County unannounced Swimming Facility Health Inspection.

DES PLAINES PARK DISTRICT
VANDALISM REPORT
AUGUST 18, 2026

PARK	DATE	DAMAGES/CORRECTIONS	EQUIPMENT	TIME	MATERIAL COST	LABOR COST
Arndt	7/5/26	Burn marks from fire works	Bathrooms	7am	$15.00	$45.00
Central	7/8/26	Graffiti	Bench	1130a	$5.00	$42.00
Seminole	7/13/26	Graffiti	Cement		$25.00	$110.00
Sub – Total					**$45.00**	**$197.00**
Grand Total					**$242.00**	

DES PLAINES PARK DISTRICT
BUSINESS DEPARTMENT OPERATIONS REPORT
AUGUST 18, 2026

Annette Curtis, Director of Business

Projects and Meetings:

- On going review of Tee Up activity. Reconciliation of cash receipts to credit card processing, tracking and resolution of errors, and upload of financial information into BS&A. Trained staff on proper record keeping.
- Audit was held during the week of July 6-10, 2026. Received first draft of audit, began review and reconciliation with BS&A reports.
- FY 2027 Budget and Appropriation Ordinance was accepted by Cook County.
- Attended SNI meeting, agenda included discussion of Tee Up and future district wide planning.
- Created training materials for position transition.
- Out of the office for vacation.

Business Department Statistics: (July)

- Payrolls:
  - Payrolls run: 2
  - Checks/Direct Deposit Issued: 1,237
- Accounts Payable:
  - Checks issued: 126
  - EFT/ACH: 152
  - Purchase Orders: 543
  - Invoices: 1074
- Reservations (fields, gym, theater, pool and outside rentals):
  - New: 207
  - Confirmed: 316 (indoor pool, outdoor pool, fields, gym & rentals)
- Installment Bills Proofed & Processed: (Quantity and Total Dollar Amount)
  - Prairie Pass Membership: 343; $10,839.50
  - Prairie Fitness Memberships: 389; $9,264.00
  - Prairie Lakes Aquatic Memberships: 520; $7,604.50
  - ALC Fitness memberships: 24; $334.75
  - Swim School: 547; $24,637.00
  - Golf Center memberships: 69; $11,040.00
  - Camp: 619; $31,046.00

Trish Romza- Senior Accountant

- Webtrac Maintenance
- Rectrac changes and updates for programs , tickets and POS
- Troubleshoot rectrac issues
- Monthly Silver Sneakers Reporting
- Monthly Sales Tax Reporting
- Updated sales tax to 10.25%
- Created payroll journal entries
- Fall registration began

- Worked with Patti from PLCC to train on Business Office tasks
- Ongoing- Accounts Receivable training
- Meetings attended: Risk Management, Tee Up and Business Office
- Met with April to discuss upcoming Winter Spectrum entry and areas that need extra attention
- Review Tee Up Pullovers and adjusting entries for accuracy
- Assisted with AP

Peter Demski–IT Manager

IT Projects/Other

- Peter oversaw the soft launch of the TeeUp application on 7/13/26. Installed and updated kiosks, identified and solved various issues across front desks, kiosks, custom PCB, server configuration, and other areas. Later the mobile app was officially released and communicated 7/20/26.
- Adam went through every single kiosk station to complete the installation, replaced the PCB with the new custom PCB and flashed the updated firmware, reviewed and verified every ethernet connection was properly terminated and re-terminated if necessary. Applied all necessary updates to kiosks to handle power loss events.
- Adam applied updated networking configuration on all 3 floors for the kiosks, mapped and documented each IPv4 address and tag.
- Adam setup the temporary front desk during the transition week so that the main front desk counter top could be replaced and prepared for the new system.
- On 7/17/26, identified a latent performance degradation on 2 fronts, and on 7/18/26 had deployed a hotfix to measurably improve performance. By evening of 7/18/26, a permanent solution was deployed, and long-term trackable safeguards were put in place to address both possible sources.
- Continued to meet with developers throughout the launch period and thereafter.
- Identified and procured kiosk hardware replacement materials for the mechanical side of the TeeUp 'TeeMech' solution and working on additional improvements to the mechanical and thermal side for longevity and stability.
- Planning network cabling overhaul to ensure kiosks have a resilient and robust connection to protect against weather conditions throughout the year. To be conducted and installed mid to late October of this year. Working with Aurelio Marquez to plan and implement in phases.
- Worked closely with our payment processor leading up to and during launch of TeeUp to verify our system is working end to end.
- Continued work on TeeUp system for future planned improvements and enhancements
- Listening and addressing all the helpful feedback received from our patrons, staff, and other parties so that we can improve the system
- Tracking costs of new live services and new system had reduced cost of purchasing RFID cards
- Attended Safety Committee Meeting on 7/29/2026
- Attended weekly Business Office meetings
- Supported RecTrac during registration
- Improved performance of RecTrac system
- Planned and will have deployed updates to RecTrac system
- Planning for Fall Fest and seasonal facility closures
- Planning and coordinating a recycling event late August
- Planning infrastructure updates and coordinating with our MSP

Back-up Systems/Other

- ALC & GC Daily backups – Completing immutable backup for network systems, data files, and e-mail. Avg. nightly backups complete **(ALC about 2hrs/GC about 30min – Completed Nightly Backups)**

- Off-site backups through cloud storage (SNI)
- Full anti-virus network scans scheduled weekly – Sunday's nights.
- Weekly/Monthly server maintenance & security patches & storage evaluation

IT Services Provided

- Continued to monitor and improve performance of RecTrac and WebTrac during peak hours
- Resolved RecTrac outage after hours
- Updated and tested a new 'Select All' option on Commissioner contact form
- Setup the projector video solution for the Flick n' Float and stayed to support during the evening on 8/7/26
- Monitored the Golf Center All Nite event from 7/24-7/25
- Supported pools
- Supported Golf Center with the new TeeUp system
- Updated sales tax in the new TeeUp system
- Addressed and resolved issues with sensors
- Providing a kiosk monitoring solution for TeeUp for maintenance
- Updated permissions on SharePoint as needed
- Protected against emerging threats
- Assisted with FOIA requests
- Updating and assessing hardware devices
- Updated district phone list
- Setup new workstations, printers, phones, and tablets
- Supported users by troubleshooting and fixing computers, phones, and printers
- Computer and security updates and patches
- Installed networking switch at Prairie Lakes to replace old hardware
- Addressed copier issues and coordinated repair services. Remediated with temporary reroute
- Updated existing staff accounts due to promotions and role changes
- Created user accounts for New Hires and assisted with onboarding
- Migrated and disabled user accounts and access for inactive or terminated employees
- Verified sites were functional over the weekends and provided support for issues
- Continuous monitoring metrics of networking equipment and logging events

Financials

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the financial report for August 18th, 2026 and place a copy on file subject to audit"

REVENUE AND EXPENDITURE REPORT
DES PLAINES PARK DISTRICT
JULY 31, 2026

	ACTIVITY FOR MONTH 07/31/2026	ACTIVITY FOR MONTH 07/31/2025	YTD BALANCE 07/31/2026	YTD BALANCE 07/31/2025	2026-27 ORIGINAL BUDGET
Fund 11 - CORPORATE:					
TOTAL REVENUES	204,455.96	81,412.03	636,668.33	279,669.66	6,554,650.00
TOTAL EXPENDITURES	511,943.08	397,761.56	1,282,443.13	1,023,990.76	6,555,200.00
NET OF REVENUES & EXPENDITURES	(307,487.12)	(316,349.53)	(645,774.80)	(744,321.10)	(550.00)
Fund 21 - RECREATION:					
TOTAL REVENUES	605,707.47	594,467.30	1,707,488.03	1,548,901.57	6,214,938.00
TOTAL EXPENDITURES	617,098.35	607,768.09	1,453,329.89	1,334,278.65	6,435,752.00
NET OF REVENUES & EXPENDITURES	(11,390.88)	(13,300.79)	254,158.14	214,622.92	(220,814.00)
Fund 22 - AUDIT:					
TOTAL REVENUES	259.47	145.83	1,354.45	274.81	22,600.00
TOTAL EXPENDITURES	0.00	3,150.00	1,000.00	3,150.00	37,700.00
NET OF REVENUES & EXPENDITURES	259.47	(3,004.17)	354.45	(2,875.19)	(15,100.00)
Fund 23 - TORT IMMUNITY:					
TOTAL REVENUES	3,800.52	2,506.54	16,829.02	4,546.42	318,612.00
TOTAL EXPENDITURES	0.00	50.00	15,221.00	786.02	375,567.00
NET OF REVENUES & EXPENDITURES	3,800.52	2,456.54	1,608.02	3,760.40	(56,955.00)
Fund 24 - SPECIAL RECREATION:					
TOTAL REVENUES	10,018.33	4,031.29	55,315.96	7,587.05	959,000.00
TOTAL EXPENDITURES	168,682.06	99,830.82	185,785.56	117,086.23	1,661,720.00
NET OF REVENUES & EXPENDITURES	(158,663.73)	(95,799.53)	(130,469.60)	(109,499.18)	(702,720.00)
Fund 25 - ILLINOIS MUNICIPAL RETIREMENT:					
TOTAL REVENUES	5,953.70	4,203.17	26,336.34	7,912.23	421,675.00
TOTAL EXPENDITURES	19,015.41	23,302.77	56,668.60	71,554.27	370,000.00
NET OF REVENUES & EXPENDITURES	(13,061.71)	(19,099.60)	(30,332.26)	(63,642.04)	51,675.00
Fund 26 - SOCIAL SECURITY:					
TOTAL REVENUES	5,148.65	1,108.08	29,445.52	2,302.32	688,045.00
TOTAL EXPENDITURES	75,250.12	71,307.97	185,237.20	172,215.49	618,230.00
NET OF REVENUES & EXPENDITURES	(70,101.47)	(70,199.89)	(155,791.68)	(169,913.17)	69,815.00
Fund 27 - MUSEUM:					
TOTAL REVENUES	1,274.07	333.34	7,244.28	592.97	129,000.00
TOTAL EXPENDITURES	9,833.34	9,833.34	29,500.02	29,500.02	123,000.00
NET OF REVENUES & EXPENDITURES	(8,559.27)	(9,500.00)	(22,255.74)	(28,907.05)	6,000.00
Fund 38 - GO BONDS SERIES:					
TOTAL REVENUES	15,595.67	0.00	101,811.93	0.00	2,113,107.00
TOTAL EXPENDITURES	0.00	0.00	27,142.10	46,454.10	2,058,021.00
NET OF REVENUES & EXPENDITURES	15,595.67	0.00	74,669.83	(46,454.10)	55,086.00
Fund 44 - CAPITAL:					
TOTAL REVENUES	25,607.76	55,177.60	77,984.60	79,954.71	3,967,053.00
TOTAL EXPENDITURES	189,593.69	132,103.14	332,010.41	214,302.40	6,551,833.00
NET OF REVENUES & EXPENDITURES	(163,985.93)	(76,925.54)	(254,025.81)	(134,347.69)	(2,584,780.00)

	ACTIVITY FOR MONTH 07/31/2026	ACTIVITY FOR MONTH 07/31/2025	YTD BALANCE 07/31/2026	YTD BALANCE 07/31/2025	2026-27 ORIGINAL BUDGET
Fund 51 - MYSTIC WATERS AQUATIC CENTER:					
TOTAL REVENUES	580,336.59	509,202.93	1,089,446.41	1,086,130.46	1,889,600.00
TOTAL EXPENDITURES	306,175.15	306,028.02	667,632.46	656,413.94	2,714,585.00
NET OF REVENUES & EXPENDITURES	274,161.44	203,174.91	421,813.95	429,716.52	(824,985.00)
Fund 52 - LAKE PARK GOLF COURSE:					
TOTAL REVENUES	95,338.65	96,965.92	287,178.96	303,200.74	819,350.00
TOTAL EXPENDITURES	105,414.38	82,226.67	264,566.51	207,955.12	1,411,581.00
NET OF REVENUES & EXPENDITURES	(10,075.73)	14,739.25	22,612.45	95,245.62	(592,231.00)
Fund 53 - MT. VIEW ADVENTURE GOLF:					
TOTAL REVENUES	58,755.72	65,921.53	167,068.66	177,336.72	378,200.00
TOTAL EXPENDITURES	42,038.96	28,300.77	102,799.87	70,069.81	411,176.00
NET OF REVENUES & EXPENDITURES	16,716.76	37,620.76	64,268.79	107,266.91	(32,976.00)
Fund 54 - GOLF CENTER DES PLAINES:					
TOTAL REVENUES	299,747.47	453,059.18	1,101,732.27	1,304,522.71	3,728,750.00
TOTAL EXPENDITURES	302,288.00	176,560.58	615,191.97	439,708.32	3,627,244.00
NET OF REVENUES & EXPENDITURES	(2,540.53)	276,498.60	486,540.30	864,814.39	101,506.00
TOTAL REVENUES - ALL FUNDS	1,912,000.03	1,868,534.74	5,305,904.76	4,802,932.37	28,204,580.00
TOTAL EXPENDITURES - ALL FUNDS	2,347,332.54	1,938,223.73	5,218,528.72	4,387,465.13	32,951,609.00
NET OF REVENUES & EXPENDITURES	(435,332.51)	(69,688.99)	87,376.04	415,467.24	(4,747,029.00)

CASH BALANCE BY FUND REPORT
DES PLAINES PARK DISTRICT
JULY 31, 2026

FUND ACCOUNT	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2026	BALANCE 07/31/2025	END BALANCE 07/31/2026
Assets				
11 100-000	CASH & INVESTMENTS	(324,695.47)	6,094,746.55	7,127,845.64
21 100-000	CASH & INVESTMENTS	(318,630.30)	6,791,169.71	7,199,589.42
22 100-000	CASH & INVESTMENTS	259.47	34,636.29	27,757.28
23 100-000	CASH & INVESTMENTS	3,800.52	595,914.21	611,488.73
24 100-000	CASH & INVESTMENTS	(158,663.73)	958,428.12	932,099.85
25 100-000	CASH & INVESTMENTS	(14,979.43)	948,469.61	941,246.73
26 100-000	CASH & INVESTMENTS	(70,101.47)	263,312.33	373,985.57
27 100-000	CASH & INVESTMENTS	(8,559.27)	79,342.51	98,799.65
38 100-000	CASH & INVESTMENTS	15,595.67	2,021,335.72	2,163,648.92
44 100-000	CASH & INVESTMENTS	(114,849.74)	6,378,583.71	7,126,706.64
51 100-000	CASH & INVESTMENTS	250,244.07	954,421.86	830,088.42
52 100-000	CASH & INVESTMENTS	(20,882.58)	458,143.70	292,747.73
53 100-000	CASH & INVESTMENTS	15,931.78	811,885.58	846,844.59
54 100-000	CASH & INVESTMENTS	22,725.43	6,635,549.91	6,638,482.03
98 100-000	CASH & INVESTMENTS	0.00	0.00	0.00
99 100-000	CASH & INVESTMENTS	0.00	0.00	0.00
TOTAL ASSETS		(722,805.05)	33,025,939.81	35,211,331.20
Total - All Funds:		(722,805.05)	33,025,939.81	35,211,331.20

Des Plaines Park District
Comparative Statement of Cash and Investments

Account Description	Maturity Date	Interest Rate	07/31/26	07/31/25
Payroll Account			$ 218,675.65	$ 248,567.98
MaxSafe		3.880%	2,777,599.82	2,669,522.41
Total Village Bank & Trust			2,996,275.47	2,918,090.39
Voucher Account		3.770%	11,989,883.22	11,384,139.35
Refund Account		3.770%	$4,638.13	($601.69)
Total Old National Bank			11,994,521.35	11,383,537.66
Illinois Funds Money Market		3.784%	9,240,427.99	8,414,881.01
Money Market		3.510%	2,200,266.35	1,198,411.07
CD Total			5,037,000.00	5,728,000.00
Total Illinois Park District Liquid Asset Fund			7,237,266.35	6,926,411.07
Checking Account		3.300%	736,261.77	488,724.49
Certificate of Deposit #6541	06/30/27	3.455%	712,713.82	685,304.22
Certificate of Deposit #6542	09/30/26	3.455%	766,894.42	738,721.55
Certificate of Deposit #6543	12/31/26	3.455%	767,388.03	738,736.57
Certificate of Deposit #6544	03/31/27	3.455%	759,582.00	731,532.85
Total Millenium Bank			3,742,840.04	3,383,019.68
			$ 35,211,331.20	$ 33,025,939.81



Investment Holdings

For the Month Ending **July 31, 2026**

Des Plaines Park District - DES PLAINES PARK DISTRICT - 1272

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
Illinois Trust CD Program							
08/19/25	08/19/25	CD - Bank Of Montgomery, LA	08/19/26	4.40	239,000.00	9,997.40	249,516.00
09/03/25	09/03/25	CD - Financial Federal Savings Bank, TN	09/03/26	4.30	239,000.00	9,347.85	249,277.00
09/22/25	09/22/25	CD - Nexbank, Ssb, TX	09/22/26	4.05	240,000.00	8,335.23	249,720.00
09/23/25	09/23/25	CD - Loyal Trust Bank, GA	09/23/26	4.00	240,000.00	8,206.03	249,600.00
11/20/25	11/20/25	CD - First State Bank Of Dequeen, AR	11/20/26	4.05	240,000.00	6,764.05	249,720.00
12/22/25	12/22/25	CD - First Guaranty Bank, LA	12/22/26	3.95	240,000.00	5,765.92	249,480.00
12/22/25	12/22/25	CD - Cornerstone Bank, Nebraska, NE	12/22/26	3.95	240,000.00	5,765.92	249,480.00
02/19/26	02/19/26	CD - Cfg Community Bank, MD	02/19/27	3.95	240,000.00	4,233.53	249,480.00
03/02/26	03/02/26	CD - T Bank, TX	03/02/27	3.90	240,000.00	3,897.86	249,360.00
03/27/26	03/27/26	CD - Tab Bank, UT	03/29/27	3.90	240,000.00	3,256.77	249,411.29
03/27/26	03/27/26	CD - California Pacific Bank, CA	03/29/27	3.90	240,000.00	3,256.77	249,411.29
03/27/26	03/27/26	CD - Providence Bank, NC	03/29/27	3.90	240,000.00	3,256.77	249,411.29
03/27/26	03/27/26	CD - Integro Bank, AZ	03/29/27	3.90	240,000.00	3,256.77	249,411.29
03/27/26	03/27/26	CD - Mission National Bank, CA	03/29/27	3.88	240,000.00	3,240.06	249,363.02
04/24/26	04/24/26	CD - Ponce Bank, NY	04/26/27	3.98	240,000.00	2,590.82	249,604.34
04/28/26	04/28/26	CD - First Pryority Bank, OK	04/28/27	3.96	240,000.00	2,473.64	249,504.00
05/19/26	05/19/26	CD - Merrick Bank, UT	05/19/27	4.03	240,000.00	1,960.90	249,672.00
05/27/26	05/27/26	CD - Gbank, NV	05/27/27	4.08	240,000.00	1,770.61	249,792.00
05/28/26	05/28/26	CD - Prime Alliance Bank, UT	05/28/27	4.05	240,000.00	1,730.96	249,720.00
06/17/26	06/17/26	CD - One World Bank, TX	06/17/27	4.15	240,000.00	1,227.95	249,960.00
06/17/26	06/17/26	CD - Bank Of China, NY	06/17/27	4.23	239,000.00	1,246.40	249,109.70
Total					**$5,037,000.00**	**$91,582.21**	**$5,240,003.22**

DES PLAINES PARK DISTRICT
REAL ESTATE & REPLACEMENT TAXES
July 31, 2026

	FISCAL 2025/26		FISCAL 2026/27	
Month	**Real Estate Taxes**	**Corporate Replace Tax**	**Real Estate Taxes**	**Corporate Replace Tax**
May	$ -	$ 128,865.18	$ -	$ 118,407.26
June	-	-	477,960.38	-
July	-	92,901.38	85,387.65	116,752.94
Year-to-date	-	221,766.56	563,348.03	235,160.20
August	58,491.61	15,962.37	-	-
September	5,630.71	-	-	-
October	-	96,182.93	-	-
Year-to-date	64,122.32	333,911.86	563,348.03	235,160.20
November	-	-	-	-
December	2,035,989.74	76,197.65	-	-
January	1,022,648.31	92,257.80	-	-
Year-to-date	3,122,760.37	502,367.31	563,348.03	235,160.20
February	2,398,447.40	-	-	-
March	1,631,490.84	29,147.75	-	-
April	861,719.86	48,129.02	-	-
Year-to-date	8,014,418.47	579,644.08	563,348.03	235,160.20

	Board Approved	**County Extended**		
2022 Levy Requested	10,004,197.40	10,284,829.23	97.30%	of extended
2022 Levy Receipts		10,006,796.17	100.03%	of approved
	Board Approved	**County Extended**		
2023 Levy Requested	10,453,763.00	10,790,847.00	100.71%	of extended
2023 Levy Receipts		10,867,851.78	103.96%	of approved
	Board Approved	**County Extended**		
2024 Levy Requested	11,103,868.00	11,357,977.79	98.66%	of extended
2024 Levy Receipts		11,206,232.58	100.92%	of approved
	Board Approved	**County Extended**		
2025 Levy Requested	11,406,541.00	11,828,431.66	49.10%	of extended
2025 Levy Receipts		5,808,130.56	50.92%	of approved

DES PLAINES PARK DISTRICT
POOLS REVENUE REPORT
July 31, 2026

Mystic Waters

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
Admissions/Misc. Revenue					
Investment Interest/Other	$ 3,003.98	$ 3,985.72	$ 6,779.20	$ 6,476.80	$ 26,000.00
Transfer In	$ -	$ -	$ -	$ -	$ 500,000.00
Pass	$ 5,615.00	$ 2,770.00	$ 203,999.00	$ 172,381.00	$ 180,000.00
Admissions	$ 379,130.00	$ 342,393.00	$ 582,983.00	$ 642,309.00	$ 850,000.00
Bank Reconciliation	$ (163.66)	$ -	$ (3,163.66)	$ (3,000.00)	$ -
Group Rentals	$ 90,128.50	$ 72,061.00	$ 126,589.00	$ 101,519.00	$ 115,000.00
Locker Rentals	$ 605.00	$ 1,000.82	$ 991.00	$ 1,066.81	$ 2,500.00
Birthday Parties	$ 16,127.00	$ 10,557.50	$ 26,544.00	$ 23,184.95	$ 35,000.00
Group Reservations-Cabana	$ 6,645.00	$ 5,240.00	$ 11,525.00	$ 5,240.00	$ 10,000.00
Misc Revenue	$ 1,050.00	$ 750.00	$ 1,650.00	$ 1,125.00	$ 1,200.00
Deposits/Uniforms	$ 789.00	$ 203.00	$ 1,228.00	$ 794.40	$ 1,000.00
Sponsorships	$ -	$ -	$ -	$ 800.00	$ 400.00
Program Revenue	$ 103.00	$ -	$ 2,722.00	$ -	$ -
Total Admissions/Rents Revenue	$ 503,032.82	$ 438,961.04	$ 961,846.54	$ 951,896.96	$ 1,721,100.00
Concessions Sales					
Beverages	$ 15,349.64	$ 13,453.00	$ 24,018.09	$ 25,403.38	$ 32,000.00
Ice Cream	$ 12,805.18	$ 12,363.75	$ 22,179.18	$ 23,703.50	$ 30,000.00
Snacks	$ 38,456.95	$ 35,105.14	$ 64,467.44	$ 66,314.79	$ 82,000.00
Hot Dogs	$ 8,112.00	$ 6,620.00	$ 13,228.00	$ 12,818.50	$ 18,000.00
Other Sales	$ 348.00	$ 348.00	$ 588.00	$ 1,260.64	$ 1,500.00
Cooler Fee	$ 2,232.00	$ 2,352.00	$ 3,120.00	$ 3,732.00	$ 5,000.00
Total Concession Sales	$ 77,303.77	$ 70,241.89	$ 127,600.71	$ 133,232.81	$ 168,500.00
Total Mystic Revenue	$ 580,336.59	$ 509,202.93	$ 1,089,447.25	$ 1,085,129.77	$ 1,889,600.00

Chippewa & Arndt

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
Total Pool Pass Sales	$ 4,112.50	$ 2,386.93	$ 87,325.51	$ 82,440.18	$ 85,000.00
Chippewa Revenues					
Admissions	$ 19,085.00	$ 14,750.50	$ 33,924.00	$ 37,101.00	$ 50,000.00
Beverages	$ 684.00	$ 727.00	$ 1,441.00	$ 1,544.58	$ 2,000.00
Ice Cream	$ 2,859.00	$ 2,645.00	$ 6,402.00	$ 5,899.10	$ 7,200.00
Snacks	$ 1,662.00	$ 1,514.00	$ 4,002.00	$ 3,018.13	$ 4,000.00
Group Rental	$ 2,452.00	$ 2,000.00	$ 5,947.00	$ 4,865.00	$ 11,500.00
Other Sales	$ 68.40	$ 36.00	$ 248.40	$ 108.00	$ 100.00
Bank Reconciliation	$ -	$ -	$ (1,050.00)	$ (1,050.00)	$ -
Total Chippewa Revenue	$ 26,810.40	$ 21,672.50	$ 50,914.40	$ 51,485.81	$ 74,800.00
Arndt Revenues					
Admissions	$ 14,350.00	$ 12,930.50	$ 27,505.00	$ 29,905.00	$ 40,000.00
Beverages	$ 1,201.00	$ 888.00	$ 2,223.00	$ 2,017.72	$ 3,000.00
Ice Cream	$ 3,093.00	$ 2,739.00	$ 6,576.00	$ 6,704.50	$ 8,000.00
Snacks	$ 1,616.00	$ 1,556.00	$ 3,756.00	$ 3,619.75	$ 5,000.00
Group Rentals	$ 1,700.00	$ 1,750.00	$ 4,100.00	$ 3,265.00	$ 5,000.00
Other Sales	$ 191.00	$ 48.00	$ 659.00	$ 204.00	$ 400.00
Bank Reconciliation	$ -	$ -	$ (1,050.00)	$ (1,050.00)	$ -
Total Arndt Revenues	$ 22,151.00	$ 19,911.50	$ 43,769.00	$ 44,665.97	$ 61,400.00
Total Chippewa & Arndt Revenues	$ 53,073.90	$ 43,970.93	$ 182,008.91	$ 178,591.96	$ 221,200.00

DES PLAINES PARK DISTRICT
GOLF CENTER REVENUE REPORT
July 31, 2026

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
Driving Range					
Account Balance	$ 140,353.53	$ 259,672.55	$ 568,798.03	$ 742,425.36	$ 2,225,000.00
Grass Tees	$ 11,011.00	$ 15,042.00	$ 43,309.00	$ 50,702.00	$ 85,000.00
Short Game Area	$ 5,580.00	$ 6,030.00	$ 16,794.00	$ 17,847.00	$ 37,080.00
Range Memberships	$ 11,607.92	$ 14,144.00	$ 30,259.92	$ 43,293.36	$ 165,000.00
Group/School Fees	$ 87.50	$ 6,227.50	$ 13,618.25	$ 14,569.70	$ 42,000.00
Other Range Fees	$ 317.00	$ 815.00	$ 1,974.00	$ 2,851.00	$ 6,700.00
Total Driving Range Revenue	**$ 168,956.95**	**$ 301,931.05**	**$ 674,753.20**	**$ 871,688.42**	**$ 2,560,780.00**
Greens Fees					
Greens Fees	$ 71,738.92	$ 85,472.16	$ 216,210.92	$ 246,532.16	$ 522,725.00
Leagues/Special Events	$ 400.00	$ 2,268.00	$ 28,893.50	$ 30,955.00	$ 42,550.00
Course Memberships	$ -	$ 1,800.00	$ 4,800.00	$ 4,750.00	$ 10,800.00
Golf Center Pull Carts	$ 3,544.00	$ 4,572.00	$ 10,924.00	$ 13,144.00	$ 34,000.00
Total Greens Fees	**$ 75,682.92**	**$ 94,112.16**	**$ 260,828.42**	**$ 295,381.16**	**$ 610,075.00**
Rentals					
Pro Shop	$ 3,575.00	$ 3,512.00	$ 10,725.00	$ 10,536.00	$ 40,617.00
Restaurant	$ 12,438.40	$ 11,960.00	$ 37,315.20	$ 35,880.00	$ 149,257.00
Golf Tec Rent	$ 8,424.31	$ 8,259.13	$ 25,272.93	$ 24,777.39	$ 102,271.00
Total Rentals	**$ 24,437.71**	**$ 23,731.13**	**$ 73,313.13**	**$ 71,193.39**	**$ 292,145.00**
Miscellaneous					
Investment Interest	$ 24,021.09	$ 27,851.84	$ 69,925.72	$ 50,189.74	$ 220,000.00
Bank Reconciliation	$ -	$ -	$ -	$ -	$ -
Mat Lease Fees	$ 1,250.00	$ 3,125.00	$ 5,625.00	$ 6,875.00	$ 28,750.00
Park District Programs	$ 5,948.80	$ 2,718.00	$ 17,584.80	$ 9,605.00	$ 17,000.00
Insurance Claims	$ -	$ -	$ -	$ -	$ -
Transfer In	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous	**$ 31,219.89**	**$ 33,694.84**	**$ 93,135.52**	**$ 66,669.74**	**$ 265,750.00**
Grand Totals	**$ 300,297.47**	**$ 453,469.18**	**$ 1,102,030.27**	**$ 1,304,932.71**	**$ 3,728,750.00**

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD
Total Number of Rounds	**3,445**	**4,211**	**10,374**	**12,044**
# of Balls Hit Automatic Tees	**1,230,353**	**2,118,088**	**4,796,362**	**6,078,522**
# of Balls Hit Grass Tees	**45,765**	**73,150**	**196,905**	**245,750**
Total Ball Hits	**1,276,118**	**2,191,238**	**4,993,267**	**6,324,272**

DES PLAINES PARK DISTRICT
LAKE PARK REVENUE REPORT
July 31, 2026

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD	2026/2027 Budget
CLUB HOUSE					
Passes/Fees					
Green Fees	$ 23,237.00	$ 30,578.00	$ 73,155.00	$ 83,082.00	$ 175,500.00
Memberships	$ -	$ 450.00	$ 2,500.00	$ 2,450.00	$ 7,000.00
Investment Interest	$ 1,059.38	$ 1,804.71	$ 3,105.64	$ 3,338.18	$ 15,000.00
Bank Reconciliation	$ -	$ -	$ -	$ -	$ 700.00
FootGolf Fees	$ 7,162.00	$ 2,278.00	$ 13,330.00	$ 8,528.00	$ 15,500.00
Total Passes/ Fees	**$ 31,458.38**	**$ 35,110.71**	**$ 92,090.64**	**$ 97,398.18**	**$ 213,700.00**
Instruction/Leagues					
Special Events	$ 155.00	$ 335.00	$ 290.00	$ 425.00	$ 850.00
Instruction - Golf	$ 160.00	$ -	$ 8,589.20	$ 5,690.00	$ 7,400.00
Youth Golf Leagues	$ -	$ -	$ -	$ -	$ 1,000.00
Boating Lessons	$ 2,691.00	$ 2,985.00	$ 6,209.00	$ 5,796.00	$ 6,500.00
Total Instruction/Leagues	**$ 3,006.00**	**$ 3,320.00**	**$ 15,088.20**	**$ 11,911.00**	**$ 15,750.00**
Pro shop					
Club/Cart Rentals	$ 874.00	$ 1,197.00	$ 2,835.00	$ 3,496.00	$ 7,600.00
Equipment Sales	$ 142.00	$ 192.00	$ 485.50	$ 410.00	$ 1,200.00
Soccer Ball Rentals	$ 214.00	$ 96.00	$ 438.00	$ 348.60	$ 750.00
Total Pro Shop	**$ 1,230.00**	**$ 1,485.00**	**$ 3,758.50**	**$ 4,254.60**	**$ 9,550.00**
Rentals					
Optimist Pavilion	$ 3,946.00	$ 4,718.40	$ 10,461.00	$ 12,439.70	$ 25,000.00
Total Rentals	**$ 3,946.00**	**$ 4,718.40**	**$ 10,461.00**	**$ 12,439.70**	**$ 25,000.00**
Boats/Mooring					
Boat Rentals	$ 12,650.16	$ 15,930.50	$ 33,910.56	$ 35,275.50	$ 75,000.00
Mooring/Launching	$ 515.00	$ 1,195.00	$ 1,565.00	$ 14,335.00	$ 24,000.00
Total Boating/Mooring	**$ 13,165.16**	**$ 17,125.50**	**$ 35,475.56**	**$ 49,610.50**	**$ 99,000.00**
Food Service Sales					
Clubhouse Beverages	$ 1,013.84	$ 1,821.42	$ 4,677.70	$ 5,270.10	$ 8,200.00
Clubhouse Ice Cream	$ 1,154.90	$ 963.00	$ 3,035.90	$ 2,765.00	$ 5,400.00
Clubhous Snacks	$ 770.85	$ 436.50	$ 2,441.26	$ 1,454.70	$ 4,400.00
Clubhouse Sandwiches	$ 350.50	$ 216.00	$ 1,040.00	$ 684.50	$ 2,200.00
Vending Machines	$ 1,141.00	$ 865.50	$ 2,966.50	$ 2,516.00	$ 4,400.00
Clubhouse Alcohol	$ 4,883.48	$ 3,729.00	$ 10,688.48	$ 8,202.00	$ 22,000.00
Total Food Service Sales	**$ 9,314.57**	**$ 8,031.42**	**$ 24,849.84**	**$ 20,892.30**	**$ 46,600.00**
TOTAL CLUB HOUSE	**$ 62,120.11**	**$ 69,791.03**	**$ 181,723.74**	**$ 196,506.28**	**$ 409,600.00**
LAKEVIEW CENTER					
Passes/Fees					
Yoga Fees	$ 2,274.25	$ 1,409.36	$ 6,728.25	$ 4,557.45	$ 35,000.00
Total Passes/ Fees	**$ 2,274.25**	**$ 1,409.36**	**$ 6,728.25**	**$ 4,557.45**	**$ 35,000.00**
Rentals					
Other Rentals	$ -	$ 758.13	$ 500.00	$ 1,833.13	$ 5,700.00
Lakeview Center Building	$ 24,289.04	$ 24,087.40	$ 71,486.73	$ 89,231.48	$ 275,000.00
Shoreline Room Rental	$ 3,550.00	$ 500.00	$ 15,976.00	$ 5,800.00	$ 37,500.00
Total Rentals	**$ 27,839.04**	**$ 25,345.53**	**$ 87,962.73**	**$ 96,864.61**	**$ 318,200.00**
Food Service Sales					
Shoreline Beverages	$ 384.00	$ 106.00	$ 1,576.00	$ 830.40	$ 4,000.00
Shoreline Food Services	$ -	$ -	$ 358.99	$ -	$ 3,250.00
Shoreline Mixed Drink	$ 711.00	$ 168.00	$ 4,611.00	$ 2,840.00	$ 10,000.00
Beer	$ 388.00	$ 114.00	$ 1,772.00	$ 886.00	$ 15,000.00
Wine	$ 32.00	$ 32.00	$ 856.00	$ 616.00	$ 5,000.00
Beverage Package	$ 600.00	$ -	$ 600.00	$ -	$ 20,000.00
Total Food Service Sales	**$ 2,115.00**	**$ 420.00**	**$ 9,773.99**	**$ 5,172.40**	**$ 57,250.00**
TOTAL LAKEVIEW CENTER	**$ 32,228.29**	**$ 27,174.89**	**$ 104,464.97**	**$ 106,594.46**	**$ 410,450.00**
GRAND TOTAL	**$ 94,348.40**	**$ 96,965.92**	**$ 286,188.71**	**$ 303,100.74**	**$ 820,050.00**

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD
Number of Golf Rounds	**1,539**	**1,882**	**4,623**	**5,155**
Number of Foot Golf Rounds	**549**	**181**	**1,008**	**641**
				-
Total Number of Rounds	**2,088**	**2,063**	**5,631**	**5,796**

DES PLAINES PARK DISTRICT
MT. VIEW REVENUE REPORT
July 31, 2026

	June 2026	June 2025	2026/2027 YTD	2025/2026 YTD	2025/2026 Budget
Mt. View Adventure Center Revenues					
Investment Interest/Other Insurance Claims	$ 3,064.82	$ 3,406.28	$ 8,835.60	$ 6,106.47	$ 30,000.00
Miscellaneous Income	$ -	$ -	$ -	$ -	$ -
Bank Reconciliation	$ -	$ -	$ -	$ -	$ -
Admissions	$ 44,740.40	$ 51,373.00	$ 119,992.90	$ 129,617.00	$ 260,000.00
Group Reservations	$ 752.50	$ 962.50	$ 3,735.00	$ 4,427.50	$ 12,000.00
Batting Cages	$ 6,039.00	$ 5,267.00	$ 21,606.00	$ 24,296.00	$ 48,000.00
Total Mt. View Revenues	**$ 54,596.72**	**$ 61,008.78**	**$ 154,169.50**	**$ 164,446.97**	**$ 350,000.00**
Concession Sales					
Beverage	$ 1,433.00	$ 1,603.00	$ 3,621.00	$ 3,568.75	$ 8,300.00
Ice Cream	$ 2,049.50	$ 2,678.50	$ 5,924.50	$ 7,010.00	$ 13,200.00
Snacks	$ 676.50	$ 631.25	$ 2,853.66	$ 2,311.00	$ 6,200.00
Total Concession Sales	**$ 4,159.00**	**$ 4,912.75**	**$ 12,399.16**	**$ 12,889.75**	**$ 27,700.00**
Grand Totals	**$ 58,755.72**	**$ 65,921.53**	**$ 166,568.66**	**$ 177,336.72**	**$ 377,700.00**

	July 2026	July 2025	2026/2027 YTD	2025/2026 YTD
Total Number of Rounds	**4,789**	**5,662**	**12,884**	**14,656**

DES PLAINES PARK DISTRICT
ADMINISTRATION REPORT
AUGUST 18, 2026

Nicole Dale, Director of Administration & HR

Human Resources

- Assisted with staff personnel problems & concerns.
- Completed monthly IMRF and BLS reporting.
- Researching Paycom Learning + Certification management module – surveyed other Districts using the system, compared to similar products, evaluating budget and if it is feasible to move forward. Put together a proposal.
- Worked with Lester to complete and submit an employee census for Stumm Insurance to set us up with Employee Navigator, a system that will allow staff to electronically elect their benefits.
- Submitted an Accelerated Payment Exemption form to IMRF
- Updated Full Time Orientation Presentation with updated policies, org chart, etc.
- Worked with staff on updating procedures: Family Neonatal Intensive Care Leave Act, Lightning Safety, Climbing Wall Procedures, Respirable Crystalline Silica Exposure Control Plan, Collections Policy
- Created and sent out instructions for supervisors regarding how to offboard summer seasonal staff.
- Calculated personal time for part time IMRF eligible staff.
- Carefully reviewed Paycom general ledger to make sure staff in new positions are coded correctly for salaries and benefits. Reviewed where all full time staff are coded for benefits to make sure our Paycom set up aligns with our budget.

Administration:

- Working with staff to respond to FOIA requests timely: 4 requests since last meeting.
- Fall Fest- safety meeting with police, fire, and Blue Star is 8/17 at 11:30am. Reviewed food and alcohol ticket inventory. Looking into carnival permit process.
- Updated the IMRF Staff Book, coordinated with marketing and supervisors to get missing staff photos.
- OSLAD Grant - Attended an Amplifund training as we prepare to submit an OSLAD application for West Park.
- Completed mandatory KnowBe4 trainings

Recruitment & Hiring

- Completed second round interviews for Director of Business position
- Offered Director of Business position to Nahid Khumawala – start date 8/17/2026

Risk Management

- Attended Risk Management Committee meeting.
- Assisted with following up on open property and employee claims.

Liz Vinakos, Superintendent of Administration

Administration

- Prepare documentation as needed for West Park OSLAD grant.
- Preparation for monthly Board meetings, special Board meetings, and other public meetings.
- Answer public calls, general questions and comments throughout month.
- Updates of signage, boards, and web site.
- Stabilization of indoor aquarium ecosystem for fall turtle indoor re-entry.

Risk Management & Safety (as Safety Coordinator)

- Risk Management review objectives continue.
- Reviewed COIs, and agreements.
- Processed IDPH reports and PDRMA claims. Follow up on third party outstanding.

- Fall Fest safety planning.

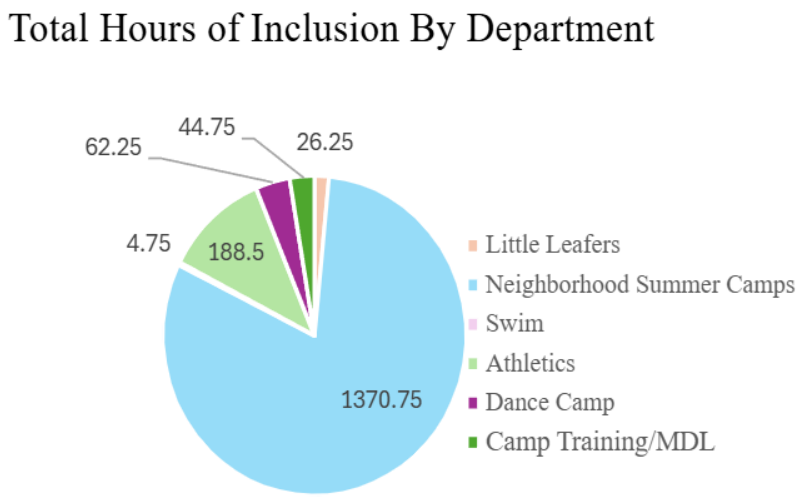
Inclusion Update (as ADA Coordinator)

- Work daily with special recreation association on inclusion assistants and reconciliation and processing of invoices.
- Review daily reports and collect and submit inclusion requests for M-NASR assistants.
- M-NASR summer end wrap-up being scheduled.
- Work with M-NASR and staff on accommodation requests.

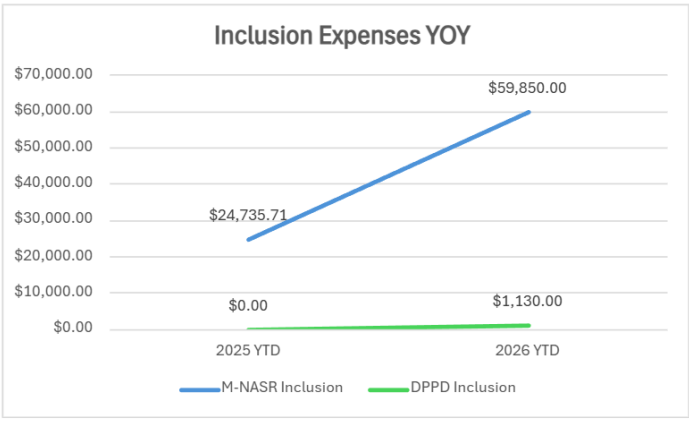
Inclusion Statistics-July 2026

- **Participation Statistics (July)**

Participants Utilizing Inclusion Assistants	24
Program Sessions Worked by Inclusion Assistants	307
Total Inclusion Assistants	23



- **Program Expense Statistics (2026 Fiscal YTD)**
  - M-NASR Inclusion: $59,855
  - DPPD Inclusion: $1,130
- **Program Expense Statistics (2025 Fiscal YTD)**
  - M-NASR Inclusion: $24,735.71



Committees

- **Risk Management Committee** (safety committee) monthly meeting reviewed 2026 goals and objectives. Tracking progress towards strategic plan.
- Bi-monthly **Green Team** meeting to be scheduled. Tracking progress towards strategic plan.
- ERC subcommittee meeting - **Culture of Belonging** scheduled. Tracking progress towards strategic plan.

Scholarship application update

- The Dual Agency Scholarship program for 2026 opened on January 2nd, 2026. To date $22,200 has been awarded from the Des Plaines Park District fund and $29,100 from the Friends of the Parks fund. A total of 62 households have applied for a scholarship in 2026.

- **2026 Year to Date (July)**

Scholarship	Calendar Year Budget	Amount Awarded	Amount Redeemed
Des Plaines Park District	$21,600.00	$22,200.00	$9,138.64
DP Friends of the Parks	$28,000.00	$29,100.00	$20,814.56

- **2025 Year to Date Comparison (July)**

Scholarship	Calendar Year Budget	Amount Awarded	Amount Redeemed
Des Plaines Park District	$21,600.00	$25,320.00	$16,259.00
DP Friends of the Parks	$28,000.00	$30,431.25	$23,150.75

Lester Caramba, HR Coordinator

Human Resources

- Continuing auditing I-9 records for compliance.
- Monitoring claims email inbox for recordkeeping.
- Took inventory of required staff training.

Recruitment & Hiring

- Scheduled 12 I-9 meetings
- Sent 5 self-onboarding invitations to new employees.
- Activated 2 new employees.
- Re-activated 2 returning employees.

Payroll

- Submitted payroll for the 7/24/2026 and 8/7/2026 paycheck dates.
- An average of 621 employees were paid each payroll.
- Assisted staff in reviewing and resolving payroll discrepancies.

Agenda Item 8

Unfinished Business

- *Algonquin Bridge-Discussion Only*

Agenda Item 9

New Business

- *None*

Agenda Item 10

Correspondence

- *Evans Scholars Foundation Thank You*
- *Hunger Resource Network Thank You*
- *Resident Thank You*



Western Golf Association
Evans Scholars Foundation

Max,

Thank you for the support of the Evans Scholars Invitational this year. The Signage looked great and I will email over pictures. We hope we can continue this relationship as the tournament moves around Chicago and builds more support for the Evans Scholars Foundation.

Sincerely,
Mike Braverman

HungerResource Network

847-272-1700 • www.hungerresourcenetwork.org • 3025 Walters Avenue, Northbrook, IL 60062

July 2026

Des Plaines Park District
Joseph Weber
353 N. River Rd.
Des Plaines, IL 60016

The Directors of Hunger Resource Network thank you very much for your generous In-Kind gift in support of Hunger Resource Network's mission to alleviate hunger. All proceeds raised will be used to help feed those in need.

Hunger Resource Network is a 501(c)(3) not-for-profit organization whose mission is to aid in the alleviation of hunger by helping meet the needs of food pantries, soup kitchens, and shelters.

To build this network, we continue to search for business partners and qualifying recipient agencies as we offer volunteer opportunities to interested participants. You can find out more information by visiting the website at www.hungerresourcenetwork.org

We hope to continue this partnership which will benefit others by reducing hunger. Please retain this letter as a receipt of your contribution. No goods or services were exchanged because of this donation. Your gift is fully tax-deductible to the extent provided by the law.
(Charitable Tax ID-EIN: 27-0313184)

Thank you again for your kindhearted gift and support.

Respectfully yours,

Daniel S. Jariabka
Daniel S. Jariabka, President

Thanks so much for the wonderful donation. We appreciate your ongoing support!

From: [redacted]
Subject: Des Plaines Park District
Date: Jul 10, 2026 at 12:58:58 PM
To: [redacted]

To Director, Don Miletic and Staff
Thank you for your cooperation in taking down the bushes on the golf course.
As we discussed the bushes have provided a haven for unacceptable behavior and posed a safety concern. We are so grateful the problem has been resolved.
We love the Park and appreciate the Park Districts efforts.
Thank you again.
Most Sincerely
Joanne Ross

Joanne Ross
Dan Bahvani

Sent from my iPhone

Agenda Item 11

Commissioner Comments

Agenda Item 12

Executive Session

- *Pursuant to the Open Meetings Act: To consider matters related to: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)); and discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the public body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21).*

Agenda Item 13

Return to Open Session

Agenda Item 14

Adjournment