DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
JUNE 16 2026

Public Hearing: 6:00 PM
Budget and Appropriation Ordinance #26-05

1. **CALL TO ORDER/ROLL CALL**
President Erin Doerr called to order the 2026/2027 Des Plaines Park District budget and appropriation public hearing for June 16th, 2026 at 6:00 PM. Commissioners answering present to the roll call in person were Commissioner James Grady, Commissioner Eli Williams, Commissioner Jana Haas, Commissioner Alan Osinski and President Erin Doerr.

Staff present were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Parks & Planning, Aurelio Marquez; Director of Business, Annette Curtis; Superintendent of Administration, Liz Vinakos; Superintendent of Revenue Facilities Joe Weber, and Landscape Maintenance Supervisor, Alec Logan

Guests Present: Attorney Andrew Paine. Additional guests from sign in sheet, as well additional guests who chose not to sign in.

2. **CHANGES TO THE AGENDA** - None

3. **PRESENTATIONS (Ordinance #26-05 – 2026/2027 Budget and Appropriation)**
Director Curtis discussed presenting the tentative 2026-2027 budget and appropriation in April. Changes from the tentative budget to final were presented including the budgeting process overall. Director Curtis mentioned that the tentative budget was available for public inspection at our facility. Stated that some expenses shifted from 2026 to 2027 after continued review of the tentative budget. Discussed that the only reason for a deficit being presented was due to the accounting practice of including all possible expenditures for the entirety of the year, including capital. Director Curtis discussed the five-year capital plan and current completed grant projects. Upcoming plans included a new all-inclusive park and playground, oakwood maintenance shop remodel, mystic waters maintenance, Lake Park expenditures due to movement of items such as roof and remodeling, mountain view small upgrades and netting upgrades for batting cage upgrades. Golf Center updates included netting, and windows.

4. **Commissioner Comments**

Commissioners inquired about expenditures with the museum and IMRF. Staff discussed extra payments made once a year to IMRF in order to keep rates down for the district and costs at a minimum. Other inquires included where district vehicles are purchased from and cooperatives that are used for such a purpose.

5. **COMMENTS FROM THE COMMUNITY** – None

6. Motion made by Commissioner Osinski to adjourn the public meeting at 6:26 PM

Seconded by: Williams

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Regular Meeting of the Park Board

1. **CALL TO ORDER/ROLL CALL**
President Erin Doerr called to order the regular meeting of the Park Board for June 16th, 2026 at 6:27 PM. Commissioners answering present to the roll call in person were Commissioner James Grady, Commissioner Eli Williams, Commissioner Jana Haas, Commissioner Alan Osinski and President Erin Doerr.

Staff present were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Parks & Planning, Aurelio Marquez; Director of Business, Annette Curtis; Superintendent of Administration, Liz Vinakos; Superintendent of Revenue Facilities Joe Weber, and Landscape Maintenance Supervisor, Alec Logan

Guests Present: Attorney Andrew Paine. Additional guests from sign-in sheet, as well additional guests who chose not to sign in.

2. **CHANGES TO THE AGENDA** – None

3. **PRESENTATIONS** (Dedicated to Excellence – Alec Logan)
Superintendent of Revenue Facilities, Joe Weber, presented Landscape Maintenance Supervisor, Alec Logan, with the Dedicated to Excellence Award. Superintendent Weber discussed Alec's professional growth and thanked him for his continuous commitment to the Park District. Discussed was Alec's history with the park district and his impact on the community.

Pictures were taken and 2 minute break requested by President Doerr.

4. **COMMENTS FROM THE COMMUNITY**

James Carl: Discussed reading a FOIA of 7,000 pages and time would be better spent having the Executive Director talk to legislators and change this. Stated the Park District doesn't need 7,000 pages of any document. Discussed being upset with a social media post and presented the print to President Doerr. Discussed a payment/ donation owed by Foxtail.

5. **APPROVAL OF THE CONSENT AGENDA**
A. REGULAR MEETING MINUTES – May 19, 2026
B. EXECUTIVE SESSION MINUTES – May 19, 2026
C. SPECIAL MEETING MINUTES – None

D. VOUCHER BILLS:

May 08, 2026	$ 489,412.29
May 22, 2026	$ 530,921.59

E. PAYROLL:

May 01, 2026	$ 264,578.76
May 15, 2026	$ 283,112.44
May 29, 2026	$ 319,365.99

Motion by Commissioner Williams to approve the Consent Agenda for June 16, 2026, as listed.
Seconded by: Commissioner Grady

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

6. **M-NASR Report**: (None)

7. MONTHLY REPORTS

A. Executive Director:

Director Miletic congratulated Director Annette Curtis on her upcoming retirement, stated it will be hard to replace her as the work on the budget is the best it's ever been under her oversight. Stated he appreciated everything she's done and told her to enjoy time. Stated summer operations are underway and staff have been busy. With the changeover of Alec and Michael Keane they have been doing a great job at Prairie Lakes and Lake Park. Discussed working on the grant for West Park, with a public meeting being held July 10th. Discussed capital needs such as gym space that is needed. Stated the updates would also need to be at Oakwood maintenance. Right now everything is in early planning and will then provide better ideas at a later date.

Commissioner Comments:

Commissioners and Staff discussed the Tee Up system installation and that testing will be performed on the 3rd floor first, then moving to 2nd floor. Discussed potential closures on each floor. Staff stated that the golf course will remain open including the short game. Commissioners and Staff discussed the West Park all-inclusive grant submission. Stated we budgeted an anticipated 1.2 million dollars, $600,000 would be in grant funds, if awarded. The grant winners would be announced during conference. Stated that shortly after the announcement is made, we would begin. President Doerr inquired if we opened our golf to Park Ridge. Executive Director Miletic stated yes, since their driving range was under construction. Stated we have partnership with them and gave resident rates.

B. Facilities and Recreation:

Director Panek provided an update that all three outdoor pools are now open, and this summer has been cooler. Discussed that annual pass sales are up from last year. Stated that we had another surprise Starguard audit, received another 4 star. Mentioned that Jenn's official last day is June 26th. Stated that yesterday was the 30th anniversary of Magic Waters with the original 1996 pricing for residents available for residents during the celebration. Director Panek discussed that with the closure of the indoor pool lap pool, we have added additional lanes at Arndt Park as well as and morning and night hours. Events included the Kiwanis cup with 250 runners. The Memorial Day celebration was very a moving ceremony held by the American legion. Updated that we had the dance recital last Friday and received positive feedback. Mentioned that movie in the park was canceled due to weather. Lastly, stated the new special event leashes and lattes this Saturday.

Commissioner Comments:

Commissioner Osinski remarked the increase in swim is significant. Vice President Haas stated she liked the shorelines room numbers. President Doerr discussed liking that surveys are going out and it was discussed providing a report to the Board. Vice President Haas inquired about part time staff managing parties and Staff discussed looking into it in the future.

C. Director of Parks and Planning:

Director Marquez discussed that holes in water park have been filled, fixed, and painted in-house and was opened on time. Worked hand in hand with City with opening of the facility on time as the City was performing construction on the water main. Updated that the landscaping team kept parks looking sharp and they also worked on mystic waters landscaping. Discussed working with Mike Tuntland regarding plans on how to save money and energy consumption using T-stats and occupancy sensors, while working with ComEd. Savings were $45,000 this year. Received all Perry Weather equipment and are up and running. Testing has been performed. Reminded that one long horn means to seek shelter and a light goes off as well. Three short bursts are the all clear and strobe turn off.

Commissioner Comments: None

D. Business: Director of Business:
Director Curtis discussed spending time finalizing budget and getting everything filed with county. Mentioned working on audit, and that auditors will be onsite July 6th. Stated that documents are now uploaded to a portal so that they can be reviewed prior. Stated that Staff are all assisting, and everyone in Business office is busy as cross training is still being completed. Mentioned that the Prairie Lakes front desk staff have been helping with front desk operations at ALC. Director Curtis stated that June interest payments on bonds were sent in May, gave a shout out to Peter regarding his diligent work on the Tee up project. Stated there will be a learning curve and time is needed to give everyone a chance to get used to it, future versions may be added.

Commissioner Comments:

Commissioner Osinski inquired if there will be Tee-Up tutorial sessions. Director Curtis discussed that there will be handouts, flyers, and staff will be onsite walking people through it on their phones, with face-to-face communication.It was discussed that staff have planned for if a patron does not have a smart phone, and that unique codes will be used at the stations for them, an app is not required. Commissioner Osinski mentioned bars with pay as you go charging stations as something to consider.

D.1 Financial Reports

Motion made by Commissioner Williams to approve the financial report for June 16, 2026, and place a copy on file subject to audit.

Second by: Commissioner Grady

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Commissioner Comments: None

E. Director of Administration & HR:
Director Dale discussed that summer is in full swing and that trainings have been held for staff. In addition, trainings were recorded in order to train on staff as they begin work. Discussed working with Paycom to utilize their system for trainings in the future. Additionally mentioned that training materials have been developed for inclusion assistants as we have in-house assistants that are rotating between camps. Discussed hiring of a new full time mechanic. Finally stated that we are getting things ready for 4th of July parade which will highlight the fitness center.

Commissioner Comments: None

8. UNFINISHED BUSINESS
A. Algonquin Road Bridge – No comments

9. NEW BUSINESS
A. **Action Item 9 - A: Approval of Resolution #26-04 – Appointment of Authorized IMRF Agent**

Commissioner Haas moved that the Des Plaines Park District Board of Commissioners approve Resolution #26-04 confirming the appointment of Nicole Dale as the IMRF Authorized agent."

Seconded by: Commissioner Osinski

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

B. **Action Item 9 – B: Approval of Ordinance #26-05 For the 2026/2027 Budget and Appropriation**

Commissioner Williams moved that the Park Board of Commissioners approve ordinance # 26-05, an ordinance adopting a budget and appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities for the general corporate fund purposes, for the recreation fund, for the audit fund, for the tort immunity fund, for the special recreation fund, for the Illinois municipal retirement fund, for the social security fund, for the museum fund, for the debt service fund, for the capital improvement fund, for the mystic waters aquatic fund, for the lake park fund, for the adventure golf fund, for the golf center Des Plaines fund, of the Des Plaines park district, cook county, Illinois, for the fiscal year beginning May 1, 2026 and ending April 30, 2027.

Seconded by: Commissioner Grady

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Commissioner Haas moved that the Park Board of Commissioners approve the Capital Improvement Plan for Fiscal Year 2026/27 through Fiscal Year 2030/31.

Second by: Commissioner Williams

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

10. CORRESPONDENCE

A. Work Transition Program Letters

11. COMMISSIONER COMMENTS

President Doerr: Stated that she loves the gatherings in summer such as the parade. Stated that everyone has been flexible and pivoting and it's fun, but a lot of work. There is a lot to look forward to.

Vice President Haas: Stated she appreciated everything that Director Curtis goes through regarding the budget process. Thanks for keeping everything in check and maintaining the funds year after year. Stated it was special to see former employees pop out to see Jen at her retirement. Mentioned the History Center is having a reading of Declaration of Independence and would like the park district to participate to read a piece of declaration. Told everyone to have a good summer and stay safe.

Treasurer Williams: Thanked Annette, stated she is a top notch employee. Congratulated Jen, appreciated her 29 years of service. Discussed the speed bumps at Prairie Lakes has helped prevent drivers from flying down. Stated the Memorial day event was great. Mentioned the Chamber of Commerce Sip and Stroll event on July 9th. Stated looking forward to the summer season.

Commissioner Grady: Stated he is happy to get to Mystic Waters for Jenn's retirement party. The weather was beautiful, it was a great day and hopes everyone will a have safe summer.

Commissioner Osinski: Gave a shout out to Annette, stated it is great how she is able to explain and describe the budget in a way that is easy to understand. Stated she does a great job and thinks that's important. Gave a shout out to Aurelio regarding the donation of the Woodland Park equipment and is excited to see the new park with his family. Stated he drove by Lake Park, and end to end it was busy, shout out to staff, there were tons of kids at splashpad.

12. EXECUTIVE SESSION

Motion by: Commissioner Williams at Time 7:27 to go into Executive Session to consider matters related to Personnel, Litigation, Review of Closed Session Minutes or the setting of a price for lease of property owned by the Des Plaines Park District.

Second by: Commissioner Grady

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

13. CLOSE EXECUTIVE SESSION AND RETURN TO OPEN SESSION

Motion by: Commissioner Williams to **close executive session return to regular session at 8:12 pm.**

Second by: Vice President Haas

All in Favor, Opposed
Ayes: 5 Nays: 0

A. Action Item 13 – A: Approval of Resolution #26-06 – Authorizing the release of certain closed session minutes.

Commissioner Haas moved that the Park Board of Commissioners approve Resolution #26-06 for the release of the Executive Session minutes as listed.

Second by: Commissioner Osinski

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

A.1 Action Item 13 – A.1: Approval of the Semi-Annual Review of Closed Session (Executive Session) Minutes Destruction of Verbatim Recordings of Closed Session Minutes

Commissioner Osinski moved that the Park Board of Commissioners approve Resolution #26-07 for the destruction of all executive session recordings that are 18 months or older and have had their minutes approved per Park District Code."

Second by: Commissioner Grady

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

14. ADJOURNMENT

Motion by: Vice President Haas at 8:15 pm to adjourn

Second by: Commissioner Grady

All in Favor, Opposed
Ayes:5 Nays: 0
Motion carried: 5-0-0

APPROVED

President

Secretary