AGENDA ITEM 5 - A

DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
MAY 19, 2026

I. CALL TO ORDER/ROLL CALL

President James Grady called the Regular Meeting of the Des Plaines Park District Board of Commissioners to order at 6:00 pm. Commissioners answering present to the roll call in person were Commissioner Erin Doerr, Commissioner Eli Williams, Commissioner Jana Haas, Commissioner Alan Osinski and President James Grady.

Staff in attendance were Executive Director, Donald Miletic; Director of Facilities and Recreation, Brian Panek; Director of Administration & HR, Nicole Dale; Director of Parks & Planning, Aurelio Marquez, and Superintendent of Administration, Liz Vinakos, Candice Morden, Recreation Supervisor, and Haley Becker, Recreation Coordinator.

Guests in attendance are included on the sign in sheet.

II. CHANGES TO THE AGENDA - NONE

III. PRESENTATIONS – Dedicated to Excellence presented by Candice Morden for recipient Haley Becker

IV. COMMENTS FROM THE COMMUNITY

- James Carl: Questioned expenses regarding attendance at Des Plaines community foundation galas.

V. APPROVAL OF THE CONSENT AGENDA

A. REGULAR BOARD MEETING MINUTES – April 21, 2026
B. EXECUTIVE SESSION MEETING MINUTES – April 21, 2026
C. SPECIAL MEETING MINUTES – None
D. VOUCHER BILLS:

April 10, 2026	$ 384,323.60
April 24, 2026	$ 265,395.13

E. PAYROLL:

April 03, 2026	$ 248,873.07
April 17, 2026	$ 256,455.39

Motion by Commissioner Osinski to approve the Consent Agenda for May 19, 2026 as listed.
Second by Commissioner Doerr

Discussion: NONE

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

VI. M-NASR REPORT:

Director Miletic Presented report from M-NASR. Discussed meeting today from M-NASR to improve processes.

Discussion: Commissioner Haas inquired about the frequency of van purchases.

VII. MONTHY REPORTS

A. Executive Director: Executive Director Miletic discussed looking at architectural reviews for Prairie Lakes. Discussed the annual Executive Director appointments. Appointments include the FOIA officer: Nicole Dale, Director of Administration and HR; ADA compliance officer and ADA coordinator: Liz Vinakos, Superintendent of Administration; Safety coordinator: Liz Vinakos, Superintendent of Administration, IMRF Authorized agent: Nicole Dale: Director of Administration & HR. Stated summer has been very busy, May is the busiest time but the pools are ready to open. Finally, working on obtaining grants for future projects.

Discussion: Commissioner Grady inquired about the closing of lap pool. Staff discussed the required standard maintenance and painting that needs to be done. Commissioner Williams asked about looking at raising speed bumps at Prairie Lakes. Executive Director Miletic described that installation of triangle ones had begun and will be completed in order to slow speeding vehicles. Discussed concerned with bridge being construction which would increase the amount of vehicles cutting through lot. Commissioner Doerr asked Executive Director Miletic to respond to Mr Carl. Director Miletic stated there is a commissioner line item budget for commissioners to attend local community events and fundraisers. Some items are on behalf of park district, some not, and paid for by the commissioners themselves.

B. Facilities and Recreation: Director Panek discussed the Districts pools: Saturday Chippewa and Arndt pools opened. Mystic Waters will open May 30th. Early bird pool pass pricing is through the end of month to purchase at discount. The District received a surprise audit from Starguard, a 4 star (maximum amount to be received) was awarded. Discussed that this year is Mystic's 30th year, a small celebration will be held on June 15th. Golf center experienced flooding in April, the range was only closed 2 days. Lake Park Golf was also closed with the rain. Summer camps begin June 8th, good camp numbers. Earth day, 10 community partners and went well. A volunteer appreciation event was held with 250 people in attendance at mountain view. The fishing derby had 50 participants.

Discussion: Commissioner Doerr inquired about preparation for live at the lake. Staff discussed that yes, everything was squared away and ready. President Grady inquired about the date for Kiwanis. Commissioner Haas discussed that Earth Day was great, everyone had great time, and it was good decision to move locations. Commissioner Doerr stated that it was a smart connection for nature lab, also mentioned that someone asked for tool at gym to brace for arm curls.

C. Director of Parks and Planning: Director Marquez discussed the new Perry Weather installation in early June. Discussed that with help from the city we were able to fix the lazy river at Mystic. Stated leaks were addressed and fixed and everything is on schedule. Discussed working on District wide maintenance, safety surfacing and roofs for concession stands, coordinating with district 62.

Discussion: Commissioner Osinski mentioned updates for Woodland park. Director Marquez stated that he was coordinating the removal of the old playground equipment with Kids Around the World. President Grady asked about the fountain working at Foxtail and staff responded wind knocked it over and it is being repaired today.

D. Business Department: Director Curtis discussed getting ready for summer. Training and cross training with staff transitions. Focusing on spectrum entry for fall, setting up all pool POS items. Staff is working on year end close. Stated there was an uptick in last minute pool passes and camp registrations. Discussed IT staff were at Arndt and Chippewa to get everything up and ready including PA systems. Stated auditors were onsite for year-end field work, and they didn't have any questions or concerns. Discussed History Center updates.

Discussion: Commissioner Haas asked about registration numbers. Staff responded that numbers are very preliminary numbers and on track. Commissioner Doerr checked in on Tee up updates. Director Curtis discussed

working on the POS part for the front desk side, memberships and installment billing. Receiving first chips beginning of June to begin trials.

D.1 FINANCIAL REPORTS:

Commissioner Haas moved to approve the Financial Reports for April 21st 2026, as presented, and place a copy on file subject to audit.

Seconded by: Commissioner Osinski
Discussion: None

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0

Motion Carried: 5-0-0

E. Director of Administration & HR: Director Dale discussed the onboarding of summer lifeguards which included 125 employees. Discussed the HR Coordinator attending camp training sessions in order to to complete I9s. Mentioned that Thursday is summer kick off for staff. The team will be there to present and record the training for those missed. Discussed working with Paycom on other features and reporting. Provided a scholarship update.

Discussion:. Commission questioned if there have been any problems inclusion staffing? Staff discussed that we are working on the staffing and inhouse program right now.

VIII. UNFINISHED BUSINESS:

A. Algonquin Road Bridge – Discussion Only- No update

Discussion: NONE

B. Annual Reorganization of the Park District Board:

B.1 Action Item 8 – B.1: Nominations for President
Executive Director Miletic opened that annual reorganization requesting nominations for Board President for period May 19, 2026 though unfinished business on May 18th 2027.

Commissioner Haas moved to nominate Erin Doerr as President for fiscal year 2026/2027

Seconded by: Commissioner Williams

Discussion: None

Executive Director Miletic opened request for any other nominations for Park board President. None responded, and Executive Director Miletic asked for nominations for President to be closed.

Commissioner Haas motioned to close nominations for President.

Seconded by: Commissioner Osinski

Discussion: None

All in favor, Opposed: Ayes: __5_____ Nays: ___0_____

Motion Carried: 5-0-0
Executive Director Miletic requested a motion and second to elect Erin Doerr as Board President of the Des Plaines Park District Board of Commissioners for Fiscal Year 2026/2027.

Commissioner Haas motioned to elect Erin Doerr as President of the Park Board of Commissioners for the period May 19, 2026 through Unfinished Business on May 18, 2027.

Seconded by: Commissioner Williams

Discussion: None

All in favor, Opposed: Ayes: ___5____ Nays: ___0_____

Motion Carried: 5-0-0

B.2 Action Item 8 – B.2: Nomination for Vice President

President Doerr requested nominations for Board Vice President
Commissioner Williams moved to nominate Jana Haas as Vice President for fiscal year 2026/2027.

Seconded by: Osinski

Discussion: None

All in favor, Opposed: Ayes: __5_____ Nays: ____0____

Motion Carried: 5-0-0

President Doerr asked for any other nominations for Park Board Vice President. Hearing none President Doerr asked for nominations for Vice President to be closed.

Commissioner Williams moved to close nominations for Vice President.

Seconded by: Commissioner Osinski

Discussion: None

All in favor, Opposed: Ayes: __5_____ Nays: ___0_____

Motion Carried: 5-0-0

President Doerr requested a motion and second to elect Jana Haas as Board President of the Des Plaines Park District Board of Commissioners for Fiscal Year 2026/2027.

Commissioner Williams moved to elect Jana Haas as Vice President of the Park Board of Commissioners for the period May 19, 2026 through Unfinished Business on May 18, 2027.

Seconded by: Commissioner Grady

Discussion: None

All in favor, Opposed: Ayes: __5_____ Nays: ___0_____
Motion Carried: 5-0-0

IX. NEW BUSINESS:

A. **Action Item 9 - A: Approval of Board Appointed Agents**

President Doerr stated the following appointments are being brought before the Board of Commissioners for fiscal year 2026/2027:

- Des Plaines Park District Attorney: Andrew Paine of Tressler LLP
- History Center Representative: Annette Curtis
- Generation Center Representative: Don Miletic and Aurelio Marquez
- *M-NASR Representative: Don Miletic and Brian Panek*
- *Des Plaines Friends of the Park Representative: Brian Panek and Liz Vinakos*
- *Park Board Secretary: Don Miletic*
- *Treasurer: Eli Williams*

President Doerr requested a motion to approve the appointments as stated.

Commissioner Haas ***moved that the Des Plaines Park District Board of Commissioners approve the following Agents: The Des Plaines Park District Attorney as Andrew Paine of Tressler LLP, the History Center Representative as Annette Curtis, the Generation Center Representatives as Don Miletic & alternate as Aurelio Marquez, the M-NASR Representative as Don Miletic and alternate as Brian Panek, the Des Plaines Friends of the Park Representatives as Brian Panek & Liz Vinakos, the Park Board Secretary as Don Miletic, and the Park Board Treasurer as Eli Williams.***

Seconded by: Commissioner Osinski

Discussion: None

ROLL CALL:
_____A___; Haas ___A____; Grady___A____; Williams ___A____; Osinski__A_____; President Doerr

Motion Carried: 5-0-0

B. **Action Item 9 – B: Approval of the Minutes for the June 21, 2022 Executive Session Meeting of the Board as amended.**

Nicole Dale discussed the error and that the numbers were transposed and that the $195,000 is the correct number. There was an email that stated the correct amount.

Commissioner Osinski moved that the Des Plaines Park District Board of Commissioners amend the minutes of June 21, 2022 Executive Session by replacing the 4.55% market adjustment with 5.44% to accurately reflect the Board's approved market adjustment and adding the salary amount of $195,000.

Seconded by: Commissioner Grady

Discussion: None

ROLL CALL:
_____A___; Haas _A_____; Grady___A____; Williams ____A___; Osinski___A____; President Doerr

Motion Carried: 5-0-0

C. **Action Item 9 – C: Approval of the Intergovernmental Agreement with Des Plaines School District 62**
Executive Director Miletic discussed meeting with school district and the dates were updated on the agreement to reflect school year. Discussed security and supervision on site.

Commissioners discussed possible table. After further discussion regarding the recommendation of a building supervisor, the board did not enact a motion to table. Miletic discussed the biggest changes were the school wants a one year agreement instead of one and the Park District adding a building supervisor on site. If we need to modify anything, I will work on those minor items.

Commissioner Williams moved that the Des Plaines Park District Board of Commissioners approve the Intergovernmental Agreement with Des Plaines School District 62 for exchange of services as listed in the attached agreement for a period of one year."

Seconded by: Commissioner Grady

Discussion: None

ROLL CALL:
___A_____; Haas ___A____; Grady___A____; Williams ____A___; Osinski___A____; President Doerr

Motion Carried: 5-0-0

10. Correspondence:

A. None

X. COORESPONDENCE: None

Discussion: None

XI. COMMISSIONER COMMENTS:
President Doerr opened Commissioner Comments.

Commissioner Osinski: Discussed the Camp director social media post, stated hats off to marketing team. Appreciated Director Miletic going to Springfield to advocate for the Park District. Discussed Swim class and saw the fishing derby. Discussed comments from daughter from classes. Stated Dance is her favorite class. Coach Pineapple is my favorite. Coach Annie is sweet and likes to play with friends.

Commissioner Williams: Appreciated the school agreement, good working together. Stated that Earth Day was great event, GenCenter, had a great event with chamber partner. Stated will be at Memorial Day event Monday, and told everyone to have a fun and safe weekend.

Commissioner Haas:. Stated hats off to President Grady. Shout out to the Aquatics ladies, summer classes are filled and couldn't get in. Prairie Lakes pool is great for community. Announcement, June 13th at 6pm showcase for silks. June 27th fundraiser at lakeshore room, masquerade ball to benefit the self-help closet

Commissioner Grady: Appreciated people showing up and making comments known, stated it's a way to grow and stay balanced. Starting with it is a pleasure working with educated staff. Also commented it was a great year for me and district and requested everyone to stay safe.

President Doerr: Discussed the IGA with the school, and at the end of day it is about partnerships. Wonderful partnership with school district. Discussed the Garden center working with the GenCenter, and creating beautiful flower beds. Went to GenCenter event at the unveiling looking at additional partnerships. Discussed the volunteer appreciation day and those who go above and beyond to help. Stated Earth Day was amazing, 10 plus groups there.

XII. EXECUTIVE SESSION:

Motion by Commissioner Williams at 6:57 pm to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or setting of a price for lease of property owned by the Des Plaines Park District.

Seconded by: Commissioner Grady

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0

Motion Carried: 5-0-0

Proceeded with 10-minute break

XIII. CLOSE AND RETURN TO OPEN SESSION:

Commissioner Haas made a motion to close the Executive Session and return to open session at 7:51 pm.

Seconded by: Commissioner Grady
All in Favor, Opposed
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

A. Action Item 13 – A: Approval of Change in Compensation for the Executive Director

Commissioner Williams motioned that the Des Plaines Park District Board of Commissioners approve $234,790.40 as the new annual base salary for Executive Director Don Miletic."

Seconded by: Commissioner Grady

Discussion: None

ROLL CALL:
_____A___; Haas __A_____; Grady___A____; Williams __A_____; Osinski___A____; President Doerr
Motion Carried: 5-0-0

XIV. ADJOURNMENT

Commissioner Doerr made a motion to adjourn the Park Board Meeting at 8:02 pm

Seconded by Commissioner Haas
All in Favor, Opposed
Ayes: 5, Nays: 0, Absent:0
Motion Carried: 5-0-0

APPROVED

President

Secretary