OUR MISSION

Enhancing our community by providing quality recreational opportunities, facilities, parks and open space

DES PLAINES PARK DISTRICT • REGULAR PARK BOARD MEETING

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

TUESDAY, MAY 19, 2026

- **Regular Meeting 6:00 p.m.**

AGENDA

1. CALL TO ORDER and ROLL CALL
2. CHANGES TO THE AGENDA
3. PRESENTATIONS
   - A. Dedicated to Excellence
4. COMMENTS FROM THE COMMUNITY
5. APPROVAL OF THE CONSENT AGENDA
   - A. **Regular Board Meeting Minutes – April 21, 2026**
   - B. **Executive Session Meeting Minutes – April 21, 2026**
   - C. **Special Meeting Minutes - None**
   - D. **Voucher Bills:**
     - April 10, 2026 $ 384,323.60
     - April 24, 2026 $ 265,395.13
   - E. **Payroll:**
     - April 03, 2026 $ 248,873.07
     - April 17, 2026 $ 256,455.39
6. M-NASR REPORT
7. MONTHLY REPORTS
   - A. **Executive Director**
     - A.1 **Annual Notice of Executive Director Appointed Agents**
       - Freedom of Information Act (FOIA) Officer
       - ADA Compliance Officer (ADA Coordinator)
       - Safety Coordinator
       - IMRF Authorized Agent
   - B. **Director of Facilities & Recreation**
   - C. **Director Parks & Planning**
   - D. **Director of Business**
   - E. **Director of Administration & HR**
8. UNFINISHED BUSINESS
   - A. **Algonquin Bridge - Discussion Only**
   - B. **Annual Re-Organization of the Park District Board**
     - B.1 Action Item 8 - B.1: Nominations for President
     - B.2 Action Item 8 - B.2: Nominations for Vice President
9. NEW BUSINESS
   - A. **Action Item 9 – A: Approval of Board Appointed Agents**
     - A.1 Action Item 8 – C.1: Des Plaines Park District Attorney
     - A.2 Action Item 8 – C.2: History Center Representative
     - A.3 Action Item 8 – C.3: Generation Center Representative
     - A.4 Action Item 8 – C.4: M-NASR Representative
     - A.5 Action Item 8 – C.5: Des Plaines Friends of the Park Representative
     - A.6 Action Item 8 – C.6: Park Board Secretary
     - A.7 Action Item 8 – C.7: Treasurer

B. **Action Item 9 – B: Approval of the Minutes for the June 21, 2022 Executive Session Meeting of the Board as Amended**

C. **Action Item 9 – C: Approval of Intergovernmental Agreement with Des Plaines School District 62**

10. CORRESPONDENCE
11. COMMISSIONER COMMENTS
12. EXECUTIVE SESSION

    Pursuant to the Open Meetings Act: To consider matters related to: the purchase or lease of real property for the use of the public body (5 ILCS 120/ (2(c)(5)); the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)); litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent (5 ILCS 120/2(c)(11)); the setting of a price for the sale or lease of property owned by the public body (5 ILCS 2(c)(6)); and discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the public body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21)

13. RETURN TO OPEN SESSION

    A. **Action Item 13 - A: Approval of Change in Compensation for the Executive Director**

14. ADJOURNMENT

Agenda Item 1

Call to Order & Roll Call

- *President Grady*
- *Vice President Doerr*
- *Treasurer Haas*
- *Commissioner Williams*
- *Commissioner Osinski*

Agenda Item 2

Changes to the Agenda

Agenda Item 3

Presentations

- *Dedicated to Excellence*

Agenda Item 4

Comments from the Community

- *3 minutes per speaker. Speaker should state full name and address.*

Agenda Item 5

Approval of the Consent Agenda

- *Regular Board Meeting Minutes*
- *Executive Session Meeting Minutes*
- *Special Meeting Minutes (none)*
- *Voucher Bills*
- *Payroll*

Agenda Item 5 – A,B,C,D,E

Action requested

DATE: May 19, 2026

TO: Board of Commissioners

FROM: Don Miletic, Executive Director

SUBJECT: **Approval of the Consent Agenda**

Dear Park Board of Commissioners,

The following items are listed for the consent agenda:

CONSENT AGENDA

A. REGULAR BOARD MEETING MINUTES – April 21, 2026
B. EXECUTIVE SESSION MEETING MINUTES – April 21, 2026
C. SPECIAL MEETING MINUTES –None

D. VOUCHER BILLS:

a. April 10, 2026 $ 384,323.60
b. April 24, 2026 $ 265,395.13

E. PAYROLL:

a. April 03, 2026 $ 248,873.07
b. April 17, 2026 $ 256,455.39

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the Consent Agenda for May 19, 2026, as listed."

DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
APRIL 21 2026

I. CALL TO ORDER/ROLL CALL

President James Grady called the Regular Meeting of the Des Plaines Park District Board of Commissioners to order at 6:00pm. Commissioners answering present to the roll call in person were Commissioner Erin Doerr, Commissioner Eli Williams, Commissioner Jana Haas, Commissioner Alan Osinski and President James Grady.

Staff in attendance were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Business, Annette Curtis; Superintendent of Administration, Liz Vinakos.

Guests in attendance are included on the sign in sheet.

II. CHANGES TO THE AGENDA - NONE

III. PRESENTATIONS - NONE

IV. COMMENTS FROM THE COMMUNITY

- James Carl: Mr. Carl presented a list of questions for the Board pertaining to cultural arts and contracts.
- Sharon Lynch: Ms. Lynch discussed her enjoyment of Lake Park and the forward thinking of the District.
- Susan Chavez: Ms. Chavez discussed concerns with numbers from prior meeting minutes and District procedures regarding base pay.
- Tina Garrett: Ms. Garrett discussed concerns regarding OMA, and Board policy.
- Debra Lester: Ms. Lester requested lap swim lanes at Arndt park in evening for those who can't make it early morning as well as consideration for swim passes and discounts during closures.

V. APPROVAL OF THE CONSENT AGENDA

A. REGULAR BOARD MEETING MINUTES – March 17, 2026
B. EXECUTIVE SESSION MEETING MINUTES – None
C. SPECIAL MEETING MINUTES – None
D. VOUCHER BILLS:

March 13, 2026	$ 82,292.39
March 27, 2026	$ 599,976.38

E. PAYROLL:

March 06, 2026	$ 256,165.14
March 20, 2026	$ 252,369.29

Motion by Commissioner Osinski to approve the Consent Agenda for April 21, 2026 as listed.
Second by Commissioner Williams

Discussion: NONE

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

VI. M-NASR REPORT: None

VII. MONTHY REPORTS

A. Executive Director: Executive Director Miletic discussed the District's distinguished accredited agency status and approval by the review committee. Read policy for commissioners and facility use, discussed the board policy manual and that it is highly recommended commissioners use and experience the District's facilities and programming so that they can report any issues to the Executive Director. Discussed that the Board Policy Manual & Ordinance is clear. Stated that he takes fiscal responsibility seriously. Discussed the District's use of using social media and digital methods of promotion rather than print, and that the marketing team has been doing great with obtaining community engagement and awareness of programs through social media.

B. Revenue Facilities and Recreation: Director Panek stated that new treadmills were delivered, and that fitness orientation sessions will be conducted year round. Discussed the expansion of swim school by 60 new spots. Mentioned Golf Center flooding and course closures. Summarized special events such as Glow Yoga receiving 65 registrations, Floating Egg Hunt was sold out, and Earth day had 60 registrations.

Discussion: Commissioner Osinski discussed swim school and appreciated the new spots opening up. Commissioner Haas complimented Dylan from Lakeview for special attention at the site and renters are impressed with staff. Inquired about preschool registrations. Commissioner Doer discussed the Earth Day post and inquired about groups who will be present, mentioned new treadmills and upgrades to all sites. President Grady discussed the fishing derby.

C. Director of Parks and Planning: Director Marquez discussed the surge at PLCC and installed of new ComEd equipment for prevention. Discussed fire testing, pressure testing, and leak repair at pools.

D. **Business Department**: Director Curtis discussed changes in the Business office including retirement of accounts payable staff, restructuring of positions, cross training, and Rick Carlsen joining the Business team from the Golf Center. Discussed working on budget and presentation. Staff is beginning year end reconciliation and preparing for summer. IT is working on equipment for camps, POS updated. Discussed the history center's new exhibit.

D.1 FINANCIAL REPORTS:

Commissioner Haas moved to approve the Financial Reports for April 21, 2026, and place a copy on file subject to audit.

Seconded by: Commissioner Williams
Discussion: None

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

E. Administration & HR: Director Dale discussed onboarding of all summer staff, including 55 onboarding sessions, 500 applicants received. Discussed staff promotions, and ADA inclusion numbers. Working on updating Paycom systems.

VIII. UNFINISHED BUSINESS:

A. Algonquin Road Bridge – None
Discussion: NONE

IX. NEW BUSINESS

A. Action Item 9 – A: Approval of Ordinance #26-03_FY26/27 Tentative Budget & Appropriation

Director Curtis presented the tentative budget and appropriation for fiscal year 2026/2027 including capital plan.

Commissioner Haas moved the Des Plaines Park District Board of Commissioners to approve ordinance 26-03, the Tentatitive Budget and Appropriation for the Des Plaines Park District for the fiscal year beginning May 1, 2026 and ending April 30, 2027

Seconded by: Commissioner Williams

Discussion: Commissioner Doerr asked is the budget can possibly change. Discussion was that yes, this allows if there is a change in scope.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Commissioner Haas moved the Des Plaines Park District Board of Commissioners to approve the capital plan for the Des Plaines Park District for the fiscal year beginning May 1, 2026 and ending April 30, 2027."

Seconded by: Commissioner Osinski

Discussion: None

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

A. Action Item 9 – B: Approval of the Revisions for the Employee Manual

Commissioner Williams moved that the Des Plaines Park District Board of Commissioners approve the revisions to the 2026 Employee Manual as presented."

Seconded by: Commissioner Doerr

Discussion: Director Dale summarized staff attendance at legal symposiums and reviewed updates.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0

C. Action Item 9 – C: Approval of Revisions for the Safety Manual

Commissioner Osinski moved the Des Plaines Park District Board of Commissioners to approve the revisions to the 2026 Safety Manual as presented.

Seconded by: Commissioner Haas

Discussion: Nicole Dale summarized minor updates.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Action Item 9 – D: Approval of Revisions for the Crisis Management Manual

Commissioner Doerr moved the Des Plaines Park District Board of Commissioners to approve the revisions to The 2026 Crisis Manual as presented

Seconded by: Commissioner Osinski

Discussion: Nicole Dale summarized minor updates.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Action Item 9 – E: Approval of PLCC/PLAC Custodial Service Bid Award

Commissioner Williams moved the Des Plaines Park District Board of Commissioners to award the bid from Eco Clean Maintenance in the amount of $70,236.00 for the PLCC/PLAC 1-year Custodial Contract.

Seconded by: Commissioner Osinski

Discussion: Superintendent Lohr discussed the bids and recommended Eco Clean to be awarded the contract.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Action Item 9 – F: Approval of Exchange of Services Agreement between Mt Prospect Park District and Des Plaines Park District

Commissioner Osinski moved the Des Plaines Park District Board of Commissioners to approve 2026 Exchange of Services Agreement Between the Mt. Prospect Park District and the Des Plaines Park District as presented."

Seconded by: Commissioner Doerr

Discussion: Executive Director Miletic discussed the service exchange and rates amongst the Districts. Commissioners Williams inquired about RecPlex utilization and checking in.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

X. COORESPONDENCE

A. Salute, Inc – Donation thank you.

XI. COMMISSIONER COMMENTS:

President Grady opened Commissioner Comments.

Commissioner Doerr: Commissioner Doerr discussed responding to emails wanting to take time. Proud to sit at table with hard workers to build a better community. Discussed special events and Earth day. Discussed how Optimus club allowed family in that couldn't afford. Appreciated call to action to by staff on SB3907. Discussed concerns regarding certain FOIA requests and mentioned questionable reporting in the newspaper.

Commissioner Haas: Commissioner Haas announced the garden club and go green Des Plaines summer solstice masquerade ball in June. Discussed emails and not responding return unless correct. Discussed concerns and confusion regarding some requests.

Commissioner Williams: Commissioner Williams discussed looking into concerns from public. Discussed Journal reporting partial, personal, and inaccurate information. Hats off the staff for distinguished agency. Thank you Don for leadership. Discussed importance of Board participating in District programs as an oversight body.

Commissioner Osinski: Commissioner Osinski discussed being at Prairie Lakes on Saturdays. Inquired about inclusion aides and training from M-NASR. Discussed how our aquatic supervisor jumps in and does lessons. Stated that they run a good operation there, and safety is important.

President Grady: President Grady commend staff for all work. Discussed the joy and fun of being a park District and we give a break for those busy lifestyles.

XII. EXECUTIVE SESSION:

Motion by Commissioner Doerr at 7:55 pm to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or setting of a price for lease of property owned by the Des Plaines Park District.

Seconded by: Commissioner Haas

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

XIII. CLOSE AND RETURN TO OPEN SESSION:

Commissioner Haas made a motion to close the Executive Session and return to open session at 8:33 pm.

Seconded by Commissioner Williams
All in Favor, Opposed
Ayes: 5, Nays: 0, Absent: 0

XIV. ADJOURNMENT

Commissioner Doerr made a motion to adjourn the Park Board Meeting at 8:33 pm

Seconded by Commissioner William
All in Favor, Opposed
Ayes: 5, Nays: 0, Absent:0
Motion Carried: 5-0-0

APPROVED

President

Secretary

AGENDA ITEM 5 – D, E

DATE: May 19, 2026

TO: Board of Commissioners

FROM: Annette Curtis, Director of Business

SUBJECT: **Voucher & Payroll Expenditures**

Dear Park Board of Commissioners,

Since the last Des Plaines Park District Board Meeting the following disbursements have been issued:

D. VOUCHER BILLS:

a.	April 10, 2026	$ 384,323.60
b.	April 24, 2026	$ 265,395.13

E. PAYROLL:

a.	April 03, 2026	$ 248,873.07
b.	April 17, 2026	$ 256,455.39

Agenda Item 6

M-NASR Report

TO: M-NASR Board of Directors
FROM: Trisha Breitlow, Executive Director
DATE: April 28, 2026
RE: Director's Report

Attached you will find the 2026 agency goals and roadmaps from 2025 focus group and surveys, with updates noted in red.

Auditors from Lauterbach & Amen were on-site the first week of April.

Staff have been focused on recruiting summer staff with the following recent and scheduled events:

- March 4 - Main South HS Job & Volunteer Fair
- March 11 - Maine East HS Job & Volunteer Fair
- March 18- Maine West HS Job & Volunteer Fair
- March 18- Park Ridge PD Job Fair - walk-in interviews
- March 20 - Niles West HS Summer Job Fair
- April 17- Notre Dame HS lunch hour
- April 21- Niles North HS lunch hour
- April 23- Niles West HS lunch hour
- April 24-Maine South HS lunch hour
- April 28- Maine East HS lunch hour
- April 29- Maine West HS lunch hour

The Liponi Foundation fund balance is nearing $1,000,000, which is higher than any prior five-year projections completed. This is due to healthy growth and performance in their investments and significant increase in net revenue at fundraising events. After COVID, the cost of accessible vehicles rose significantly from around $75,000 to $140,000. The foundation had been covering the entire cost of M-NASR vehicles until this large price increase, at which point they offered to pay $100,000 of the vehicle cost. At the April 15 foundation board meeting, I requested the foundation to consider, based on their strong financial position, fully funding the accessible vehicles again and the request was unanimously approved.

M-NASR was planning to upgrade BS&A, its accounting software, to the cloud in 2027 as it is the only software left on the server. As it was becoming difficult to find candidates to fill the open Accounting Manager position, I decided to move forward with this process in 2026. However, BS&A increased their fee by nearly 40% from the quote given at the end of 2025. I have been working closely with our IT company regarding this switch. At this point we have decided to pause the upgrade for now and will be looking into alternative accounting software possibilities.

Member Agency inclusion points of contact were sent an email with updated and improved forms and inclusion information on April 13. The M-NASR offered training calendar which was available as of the March 19 inclusion meeting was also sent again. The next training opportunity is April 29, which is a review of the inclusion process, open to all member agency staff who receive, or handle matters related to inclusion services, especially those who have not attended this training in the past.

The "soft" deadline for inclusion requests from member agencies to M-NASR is May 9. The goal for this date is that any summer camp requests determined to need program inclusion assistants (inclusion aides) will have staff assigned prior to camp starting. With these assignments, the program inclusion assistants are also given member agency training date information that has been provided to M-NASR. Ideally, placed aides will be available to attend the training. If they are not, it is the member agency's responsibility to set up alternate training with that staff.

I met with staff at Will's Place to discuss potential cooperative programming and fundraising. They also agreed to a dessert sponsorship at the Liponi mini-golf outing, providing desserts for all participants for free.

I have been appointed as the President-Elect for the Kiwanis Club of Des Plaines.

I am on the Joint Distinguished Accreditation Committee and have been asked to lead the mentor committee in 2027.

Recent and Upcoming Meetings and Community Events:

- PDRMA Risk Management Kick Off Meeting-March 16
- Julie Hardegree, ProAuto (supporter/sponsor)-March 23
- Niles Chamber Legislative Breakfast-April 7
- Joan Hallagan, Will's Place- April 15
- Lisa Drennan, consulting/ reviewing her on demand inclusion training- April 15
- Liponi Foundation Meeting- April 15
- SRA Directors Group-April 16
- Recognition Night- April 22
- Non-Profit Leadership Group- April 23
- Presentation to parent support group at Shore- April 29
- Maine Township Agency Day- May 1
- Niles Chamber Night of Roses- May 1
- IAPD Legislative Reception and Conference- May 5-6
- Inclusion Aide Training- May 12
- Lincolnwood State of the Village- May 15
- Park Ridge Memorial Day Parade with Aktion Club-May 25
- PDRMA Membership Assembly Meeting- May 28
- Summer Staff Training- May 30

Agenda Item 7

Monthly Reports

- *Executive Director*
- *Director of Facilities & Recreation*
- *Director of Parks & Planning*
- *Director of Business*
    - *Financials*
- *Director of Administration & HR*

DES PLAINES PARK DISTRICT
EXECUTIVE DIRECTOR REPORT
MAY 19, 2026

Don Miletic, Executive Director

- **Summer Operations –** May is looking as we always are, a busy prep month for the summer. We are preparing for trainings, making sure school district fields are ready for Baseball and Softball, fixing leaks at Mystic which celebrates its 30 Year Anniversary, cleaning up from heavy rains, planning for Fall Fest, and whatever comes our way. As it is for all park districts, getting ready for our busy summer season requires a lot of attention from all staff. We run 55 full-timers, most districts our size have in the 70+ to serve as many or less residents.
  FOIA Requests – We had one FOIA request that spanned 7000 pages, a complete waste of staff time as it was regarding our Distinguished Agency which we have completed and passed. We had to go through each page for redactions of personal information. I am not sure the purpose of such request and is one of the main reasons I am meeting with Legislators and people in Springfield about waste of government time, trying to get costs passed on to residents that request large items like this. I also understand the purpose for transparency and providing information is important but within reason.
- **Prairie Lakes –** The park is looking amazing, soccer is underway and trying to make sure staff are communicating amongst each other on field conditions. There is a lot of use out there and Prairie Lakes is just such a wonderfully maintained area. The overhead bridge is something that could change this location forever and would be a safety risk for exiting on Algonquin. Not sure if we can close that entrance since that is an emergency route to the Park.
- **Special Events –** Earth Day was well received and great to see the partnership with many local groups. The young kids along with parents were great to speak with and seeing them interacting with our local community groups was nice. Kudos to staff on a great event.
- **Budgets –** The budgets will need to be adjusted in some areas, we are looking to improve certain areas to include more furniture for rental space, playgrounds, and maybe a gym project. Continuing to count on School District 62 has been a challenge, no use on weekends, or for liability issues.
- **Grants –** Went to Springfield trying to seek other grant opportunities, it is something that has become a challenge for large projects, but we will try to get our name back in there.
- **IGA –** We presented a one-year agreement to School District 62 for the use of their gyms as they did not want a three-year term as the Park District wanted. We mow and maintain their ball fields for our affiliate groups along with open space for our soccer practices. The agreement spans across different levels, reminder we no longer use Iroquois Pool but we do need gym space for basketball practices. If the agreement is not executed, the schools would be responsible for working with Des Plaines Baseball and Softball for future game preparations. We will maintain our own fields, like West Park, Chippewa, Rand Park, Arndt Park, and Tomahawk Park.
- **Architecture Review -** Currently we have a relationship with Cordogan Clark to perform large scale projects and the services have been good. We will be discussing do we want to do a RFQ for new architects or do we want to continue with them. Their rates are lower by a few percentages, which can equate to large dollars. However, I am open to whatever the Park Board's direction is.
- **Misc. –** Attended staff meetings, individual department meetings, Executive Director Meetings, GENCenter, capital meetings, and general improvement initiatives from staff.
- **Executive Director Authorized Annual Appointments**
  - Freedom of Information Act (FOIA) Officer: Nicole Dale, Director of Administration & HR
  - ADA Compliance Officer (ADA Coordinator): Liz Vinakos, Superintendent of Administration
  - Safety Coordinator: Liz Vinakos, Superintendent of Administration
  - IMRF Authorized Agent: Nicole Dale, Director of Administration & HR

AGENDA ITEM: 7- B

DES PLAINES PARK DISTRICT
REVENUE FACILITIES AND RECREATION
REPORT MAY 19 2026

Brian Panek, Director of Revenue Facilities and Recreation

Revenue Facilities

- April was a rough month at Golf Center and Lake Park due to flooding. Both courses were closed for multiple days and the Golf Center driving range was closed for 2 days. Staff did an excellent job getting everything back opened as soon as we could.
- Continue to meet on TEEUP project at the Golf Center. Updating App, testing system, reviewing interfaces, and updating reservation system. Planning on late June or July rollout.
- Met with Metal Craft on patio furniture for outside the Shoreline Room at LVC.
- Additional range cards were ordered and received for the Golf Center.
- Live at the Lake begins June 11th at Lake Park. Concert will be held every Thursday at Lake Park from June 11-August 13 and the 3rd Wednesday of June, July, and August at Central Park. All concerts start at 7pm.

Aquatic Facilities

- Arndt and Chippewa pools will be opening May 23.
- Mystic Waters will be opening May 30.
- Brianna and staff once again received a 4 Star audit from Star Guard.
- We will be hosting a 30 Year Anniversary Event at Mystic Waters on June 15th. More information to come.
- Due to the closure of Prairie Lakes competition pool from 6/8-7/5, we will be opening up Arndt Pool from 5-7pm weekdays for lap swim M-F.
- Maine West pool has been secured for the summer to assist with swim lessons and swim team during the closure at PLCC.

Recreation

- Earth Day was held at ALC on April 25th. Participants and community groups had a great time and were happy with the new location.
- Hosted out Volunteer Appreciation Day at MVAC on May 8. We switched things up this year to be family inclusive. Volunteers were happy with this change that allowed family members to be present with mini golf, batting cages, and food on site.
- Fishing Derby was held at it's new location at MVAC on May 9th.
- Camp early bird registration ends May 15. Staff are busy with onboardings and trainings.
- Staff are continuing to reach to participants with surveys of all our programs and events.

Other Updates

- Fall Fest planning is well on it's way. Food vendor applications have gone out. New this year, we are first only opening up to Des Plaines restaurants.
- Staff evaluations were completed.
- Met with Go Green on program offerings and possible partial use of greenhouse in the future.
- Attended multiple meetings including Admin meetings, Aquatics staff meeting, Tee UP upgrades, Recreation/Facilities admin meeting, Revenue Department staff meeting, Recreation Department staff meeting, Fall Fest Planning meeting, Chamber Scholarship Committee meeting, and swim team meeting.

Upcoming Events

- 5/25 Memorial Day @ Lake Park Memorial Pavilion at 11am
- 5/30 Kiwanis Cup @ Lake Park from 8-9:30am
- 5/30 Family Day @ Lake Park from 9am-Noon
- 5/31 Des Plaines Community Concert Band @ Prairie Lakes Theater from 3-5pm
- 6/5 Dance Recital @ Prairie Lakes Theater at 6:30pm
- 6/6 Dance Recital @ Prairie Lakes Theater at 2:30pm
- 6/11 Start of Live at the Lake Concert Series at 7pm
- 6/12 Optimist Movie Night (Beethoven) @ Lake Park at 7pm
- 6/15 Mystics 30th Birthday Party at Noon

- 6/20 Leashes & Lattes @ Blackhawk Dog Park from 10am-Noon
- 6/21 Dad & Me Annual Golf Tournament @ Golf Center at 9am
- 6/26 Optimist Movie Night (Bak to the Future) @ Lake Park at 7pm

Brianna Wabel, Aquatic Manager

- Planned for lap pool closure in June/July
- Planning for outdoor pool season
- Events at Prairie Lakes Aquatic Center: Lifeguard Recertification Course
- Hosted Interviews for Outdoor Staff
- April rentals at Prairie Lakes Aquatic Center: Scuba, MNASR, Mongolian Talent Academy, and Alligator Aquatics and Willows Academy
- Star guard Audit- Received a 4 star

Membership Snapshot- Year-over- Year Comparison

Membership Type	APRIL 2025	APRIL 2026
PLAC (Aquatic Only)	1219	1177
Prairie Pass (All Access)	628	722
Total Aquatic Members	1642	1899

Annie Milschewski, Aquatics Supervisor

- Events at Prairie Lakes Aquatic Center: Lifeguard Certification Course, Star Guard Elite Instructor Training
- April rentals at Prairie Lakes Aquatic Center: Scuba, MNASR, Mongolian Talent Academy, Willows Academy and Alligator Aquatics.
- Attended NISC Spring Admin Meeting
- Planning for Water Safety Awareness Week and Teacher Appreciation Week
- Planning for upcoming Pool Closures
- Filmed my Staff Spotlight
- Attended 25th Annual Supervisor Symposium with breakout sessions:
    - Programming 101
    - Data Made Doable
    - One Summer, One Team
- Reviewing applications, Interviewing and Hiring for Summer Positions

Swim School -- Year-over- Year Comparison

Membership Type	April 2025	April 2026
EFT	439	564
Punch Pass	42	102
Total Swim School	481	666

Joseph Weber, Superintendent of Revenue Facilities

Revenue Department Operations

- Worked with Revenue Department sites for preparation of the Distinguished Agency review.
- Began reviewing Facilities and Program submittals for Fall Spectrum.
- A season schedule and list of revenue department promotional items requested were reviewed with marketing.
- Completed edits to staff reviews, delivered reviews for direct reports, and personal action forms.

- Communicated with ADA requests for programming through Revenue Facilities.

Golf Center

- Continue to review Golf Center App and meet with AVDevs on development.
- Met with Peter, Annette, James, Brain, and Max on development needs before TeeUp Go Live.
- Many thanks to Max and golf center staff, Aurelio, Marcin, and building who worked through various ways of adapting work to ensure our users had as little downtime as possible given the level of flood waters.
- Golf Course was closed April 16-29 due to flooding.
- Range was closed April 21-22 due to flooding and reopened before noon on April 23.
- Grass Tees were reopened for the season on 4/29.
- Course maintenance has been completed by Contractors including tee box and fairway work by Nilco.
- Dryjecting was completed by Sod Squad with work by Nilco and DPPD.
- Coordinated irrigation start up with Liebold for Pump and Nilco and myself for the scheduling satellites.
- Coordinated the transfer of Mosquito Squad management and confirmed treatment schedule for grounds at Lake Park and Golf Center.
- Development of the Golf Center All Night event on Friday July 24-25 continues.

Lake Park Lakeview Center, Marina, & Clubhouse

- Ordered DPPD wreath from Pesche's and communicated with Tom Strossner VFW on Memorial Day service needs.
- Met with Northwest Metalworks and Brian to propose and review proposal of furniture outside the shoreline room.
- Managed Lake Park operations in Dylan's absence. Completed deposits, closures notifications, team management.
- Managed the irrigation pump and sprinkler scheduled turn on for the season.
- Coordinated and worked with Nilco, DPPD, and Sod Squad Dryjecting the golf course greens.

Mountain View Adventure Center

- Assisted with hosting the Districtwide Volunteer Night Event at the batting cages and mini golf.
- Managed Mountain View operations in Dylan's absence.

Prairie Lakes

- Monitoring the site's soccer field maintenance and line painting,
- Reviewed material billing and coding during the end of the fiscal year.

Other

- Kiwanis Club appointments are set for officers and directors appointments scheduled for 5/21.
- Attended: Nilco Course Maintenance meeting onsite daily, ERC Events 4/1, Revenue Facilities meeting 4/7, Tigris Pond Maintenance 4/7, Di Lawson Retirement 4/16, ERC Committee 4/21, Recreation and Revenue Meeting 4/28, Kiwanis Cup and Family Day 4/29, Kiwanis Bi-Weekly, TeeUp meeting weekly, Admin meetings weekly, Building Services with Marcin weekly.
-

Dylan Kuffell, Revenue Facilities Manager

- Hired Mountain View and Lake Park staff.
- Booked Mountain View Group Reservations and Lake Park Golf Course Outings.
- Attended ERC meeting for Summer Kickoff event.
- Assisted with the Egg Hunt at Lakeview Center.
- Planned future yoga classes and yoga events in the Shoreline Room.
- Completed tasks for Distinguished Agency inspection.
- Started up the splash pad to prep for warm weather days.
- Attended Kiwanis Cup/Family Day meeting.
- Collected Summer Boat Mooring payment and registration forms.
- Ensured bandshell and 9th hole restroom startup were complete for April openings.
- Met with Alec and Mike to discuss Mountain View/Prairie Lakes landscape and custodial needs.
- Finalized May 9th Fishing Derby details and supply needs with Lizzie.

- Our spring yoga sessions began the first week of April and run through the end of May. Participant numbers will be listed in the May board report.
- Shoreline Room rental list May-June:

Saturday, May 2	Family Party
Saturday, May 9	Birthday Party
Thursday, May 21	Summer Kickoff
Friday, May 22	Wedding Reception
Saturday, May 23	Graduation Party
Sunday, May 24	Baby Shower
Thursday, May 28	Staff Training
Saturday, May 30	Retirement Party
Sunday, May 31	Graduation Party
Saturday, June 6	Baby Shower
Sunday, June 7	Family Party
Saturday, June 13	Graduation Party
Sunday, June 14	Graduation Party
Saturday, June 20	Celebration
Saturday, June 27	Masquerade Ball
Sunday, June 28	Graduation Party

Alec Logan, Landscape Maintenance Supervisor

- Lake Park
  - General Maintenance
  - Tested Stihl Electric Zero Turns
  - Finalized Summer Annual Order
  - Contacted Bonnie and Shelly to get photos of South East corner tulip bulbs.
  - Patched foxtail roof
  - Mulching continued
  - Prepped for distinguished agency
  - Transition work program continues to help the district
  - Fixed swan boat rudder
  - Refurbished swan boat head crack
- Prairie Lake Park
  - General Maintenance
  - Perennial plants received from Midwest ground covers for large perennial bed and butterfly garden
  - Soccer Field Maintenance regularly
  - Picked up and Installed Trees at South entrance sign bed
  - Installed perennial plantings in bed surrounding outdoor pool area
  - Installed silt fence to keep soccer balls from being kicked into pond
  - Mulching continued
  - Sod repairs completed by Michael Keane
  - Aerating, overseeding and fertilizing soccer fields completed
- Other

- Team worked hard to help dry-ject greens at Lake Park Golf Course
- Prepped for Easter Egg hunt

Max Henley, Golf and Facility Supervisor: Golf Center

- Working on TeeUp with IT
  - Testing hitting kiosks, mobile app, and confirming front desk app information
  - Attended meeting 4/27
- Working with Joe and NILCO on Golf Course maintenance
  - Communicating course and short game issues with Joe
- Opened the Course and Short Game Areas
- Planned for and dealt with flooding on the range from 4/16-4/26.
  - Golf Facility was closed 4/21 and 4/22
- Hosting Maine East Vocational Group on Thursdays through early May
- Scheduled staff for rental building open and closings
- Attended Paycom Supervisor Training
- Completed Part-Time Staff Evaluations and entered into Paycom
- Completed Spectrum proofing for Summer
- Completed Spectrum program entry for Fall
- Created Social Media Posts
  - Masters Tournament Week
  - Course flooding closure
  - Aerial Drone footage for flooding
  - Range Reopen
  - Course and Grass Tees opening
- Attended Revenue Facilities Meetings

	2025	2026	Change
Range Balls Hit (Automated Tees)	1,691,363	1,373,966	317,397
Course Rounds	1,861	499	-1,362

April Lohr, Superintendent of Recreation and Marketing

Administrative

- Custodial bid process completed; Eco Cleaning approved by the Board with services beginning June 1.
- Staff training PowerPoint completed; voiceover production in progress to support consistent onboarding.
- Worked with Candice to develop and posted new Inclusion Aide position to support summer camp operations.
- Fall supervisor program entry completed, with expanded program offerings planned for Summer 2026.
- Seasonal survey reporting is being prepared for the Executive Director and the Board. Final Spring surveys will be added to the June board report.

Cleaning and Facility Standards

- Deep cleaning efforts expanded, including pressure washing locker room shower**s**.
- Eco Clean onboarding in progress with multiple May training sessions scheduled.
- New daytime cleaning schedule under development to improve coverage and efficiency.

Construction and Capital

- Pay Application 7 submitted with credits; timeline for exterior completion remains unresolved.
- Working with Aurelio to finalize construction closeout, punch list items, and final payment processing.

- Ongoing coordination with Kandu to finalize punch list items and siding work with a May 18 firm progress deadline.
- Final fitness equipment installation completed, including last decline bench delivery.

Operations, Planning, and Partnerships
- Storage reorganization is progressing across multiple areas.
- Proposal in development for 2027 theater partnership with Big Noise to contract an in-house youth theater offering.
- Fall Fest planning advancing with structured timelines and cross-department coordination.
- Succession planning has begun for Jenns anticipated June 26th retirement date.

Marketing and Communications
- Summer digital brochure launches May 1; Fall under staff review for accuracy.
- Earth Day social media generated 60+ registrations, 4,000 views, and 86 engagements within 48 hours.
- District represented at Maine West job fair to support seasonal hiring and expand community reach on all of the resources the district offers.

Program Development and Staffing
- Summer programming finalized; Fall planning and promotion underway.
- Staff preparing for camps beginning June 8 (Dance Camp: June 15).

Special Events
- The Earth Day event was widely successful with support from over 10 community partners and high participation. Opportunities for future growth have been recognized. Surveys were sent out.
- Volunteer Mini Golf event has exceeded 200 RSVPs (May 8).
- Fishing Derby PLCC May 9, actively promoted; strong participation anticipated.
- Pickle Palooza (May 16) registrations currently below prior year; targeted marketing push planned. Additionally, staff is expanding pickleball offerings with an additional Wednesday night league to promote further engagement.
- Kiwanis Cup and Family Day May 30, planning is underway with expanded attractions, including additional Touch-a-Trucks and the reintroduction of the climbing wall.
- Community Concert Band scheduled for May 31, 3:00–5:00 PM.
- Dance Recital scheduled: June 5 @ 6:30 PM; June 6 @ 2:30 PM
- Leashes & Lattes (June 20) vendor recruitment ongoing.

Bonnie Cichanski, Marketing and Communications Manager

Marketing Campaigns and Publications
- Completed design of Summer 2026 Spectrum (84 pages) and Playbook (8 pages); distribution scheduled for mid-May.
- Supported registration launch (Residents: May 4; Nonresidents: May 11) through multi-channel promotions including e-blasts, social media, print signage, and Daily Herald advertising.
- Earth Day e-blast reached 14,044 recipients with a 42% open rate, indicating strong engagement.

Advertising and Media Relations
- Continued partnership with *Daily Herald* for press releases and advertising, including promotions for Earth Day, Prairie Lakes Fitness, and Golf.
- Social media platforms continue to be the most successful form of advertising and public communication for the district. Focused on the districts expanded presence on LinkedIn and TikTok.

Creative Services and Collateral
- Managed development of marketing collateral, including banners, brochures, advertisements, and event signage across multiple facilities.
- Ongoing updates to website, digital signage, and branded materials.
- Redesign of sponsorship brochure is currently in progress.
- Provided promotional support, including raffle items and giveaways, for community partners and events.

Community Engagement and Outreach

- Coordinated and staffed presence at Des Plaines Community Fair to promote programs and hiring opportunities.
- Supported District-wide initiatives through giveaways, event materials, and outreach efforts.

Professional Development and Benchmarking

- Conducted facility benchmarking visits across multiple park districts to evaluate lobby design and branding opportunities.
- Attended IPRA Supervisor Symposium and Marketing/Communications seminars (sponsorship and graphic design).
- Participated in Women in Leisure Services seminar, Constant Contact training, and ADA webinar.

Leadership and Organizational Support

- Led internal Wellness Team initiatives, including monthly communications and engagement programs.
- Participated in bi-weekly Marketing meetings, PR Council of Des Plaines, and Fitness coordination meetings.

Shelly Holmes, Marketing Supervisor

Digital Performance

Instagram

- Followers increased to **4,278 (+2%)**.
- Reach (**+20.9%**), content interactions (**+25.3%**), and link clicks (**+19.2%**) all showed strong growth.
- Top-performing content:
  - Most viewed: Lifeguard Hiring Video (7.7K views)
  - Most liked**:** Arndt Park Highlight (108 likes)
- Overall engagement trends remain positive despite a slight decrease in page views (-2.4%).

Facebook

- Followers increased to 9,398 (+1%).
- Declines observed across key metrics, including page views (-20%), reach (-42.1%), and interactions.
- Top-performing organic content:
  - Most viewed: Chair Yoga Photos (8.7K views)
  - Most liked**:** Lake Park Tulips Video (52 likes)
- Paid advertising generated 23.9K impressions with minimal spend ($65.77), supporting targeted outreach.

Content and Creative

- 21 social media posts published promoting programs, events, and seasonal initiatives.
- Graphic design support included social media assets, event promotion, facility signage, and internal displays.
- Video content focused on recruitment and program promotion, including lifeguard hiring, camp director recruitment, and Earth Day initiatives.
- Photography coverage supported key programs and events, including Family Egg Hunt, Chair Yoga, and seasonal park highlights.

Facility and Communication Channels

- PLCC lobby screens updated with April event promotions.
- Website updates completed for Spring events to support registration and awareness.

Meetings and Professional Development

- Participated in Marketing and Recreation meetings.
- Conducted facility and benchmarking visits with Northbrook, Arlington Heights, and Buffalo Grove Park Districts.
- Attended IPRA Supervisor Symposium and Marketing roundtables (Sponsorship and Graphic Design) to support ongoing professional development and best practices.

Tyler Fuchs, Assistant Superintendent of Recreation

Operations and Facilities
- Custodial bid process completed; Eco-Clean selected with services beginning June 1, 2026.
- New fitness equipment installed, including four Precor treadmills and a replacement decline bench.
- Coordinated field usage and resolved scheduling requests for baseball and softball.
- Booked facility rentals for soccer, baseball, and cricket.

Theater and Facility Rentals
- Hosted theater rental groups, including *Alphabet Soup*, Elk Grove Park District (*Addams Family*), and Big Noise (*The Wizard of Oz*).

Athletics Programming
- DP Baseball and Softball Opening Day scheduled for May 2 weekend.
- Adult softball leagues begin the first week of May.
- Flag football clinics launched with approximately 25 participants; summer expansion planned with Maine West High School staff support.
- Jr. Warriors and Lady Warriors basketball programs continued through spring tournaments.

Staffing and Planning
- Ongoing hiring across multiple areas, including building staff, front desk, adult leagues, and sports camps.
- Staff initiated Fall Spectrum program planning.
- Collaborating with Recreation and Marketing staff on targeted promotions to offset seasonal summer slowdowns, including a focus on student memberships.

Meetings and Engagement
- Participated in ERC Events Committee, Safety Committee, Recreation staff meetings, and coordination meetings with Big Noise Theater group.

Membership Report – April Comparison

Membership Type	Apr-25	Apr-26	Change	Change %
PLAC (Aquatic Only)	1,219	1,177	-42	-3.45%
PLCC (Fitness, Gym, Track)	1,762	1,969	207	11.75%
Prairie Pass (All Access)	628	722	94	14.97%
ALC (Health Club)	58	52	-6	-10.34%
Totals	3,667	3,920	253	7%

Membership increased 6.9% (+253) year-over-year, driven by strong growth in PLCC (+11.8%) and Prairie Pass (+15.0%).
Declining in PLAC (-3.4%) and ALC (-10.3%) reflect a shift toward fitness and all-access memberships following the PLCC expansion.

Jennifer Boys, Assistant Superintendent of Recreation

Cultural Arts
- Supported recital and dance camp preparations, including securing photographers and videographer.
- Attended dance staff meetings to coordinate schedules and recital planning.
- Scheduled spring music lessons and prepared space for marketing photo shoot.
- Initiated discussions with Little Noise Youth Theater for potential future collaboration.

Special Events
- Assisted with planning and execution of Earth Day at ALC.
- Continued coordination for Kiwanis Cup (May 30).
- Completed City permits, logistics planning, and sponsorship inventory for Fall Fest.

Program and Operational Support

- Responded to inquiries and resolved outstanding AiM balances.
- Reviewed and updated part-time staff training materials.
- Assisted with Creative Corners Graduation planning and event support (May 15).
- Edited Fall Spectrum draft entries.
- Supported Aquatic start-up ordering and preparation.
- Completed ALC staff scheduling through June 2026.

Staff Management and Administration

- Led onboarding and hiring oversight for summer staff through Paycom.
- Completed performance reviews for full-time and part-time staff.
- Participated in Employee Relations Committee and Summer Kickoff planning; began July 4 parade preparations.
- Attended Volunteer Appreciation event (May 8).

Jenny Fairman, Fitness Supervisor

Fitness Operations and Performance

- Installed four new Precor treadmills to enhance fitness offerings.
- Averaged 222 daily visits, with a peak of 349 visits, indicating strong facility utilization.
- Spring fitness programming underway with 265 registrations and 354 drop-ins to date.
- Completed proofing and updates for Summer 2026 Spectrum programming.

Facility Operations

- Coordinated equipment maintenance and repairs with vendors.
- Conducted daily facility walkthroughs to maintain safety, cleanliness, and service standards.
- Supported preparations for Distinguished Agency Review.

Staffing and Organizational Support

- Completed annual evaluations and merit increases for part-time staff.
- Implemented daily front desk cleaning checklist to improve operational consistency.
- Participated in ongoing professional development, including supervisor training and staff meetings.
- Attended IPRA Supervisor Symposium and Recreation staff meetings.

Additional Initiatives

- Conducted benchmarking visits to Arlington Heights and Northbrook Park Districts for facility and signage improvements.
- Supported ERC Summer Kickoff planning through staff engagement initiatives.
- Provided program support by instructing dance classes as needed.

Chris Nesterowicz, Recreation Supervisor – Athletics

Adult League Programming

- Coordinated and led Adult Summer Softball League meeting; 37 teams confirmed for the upcoming season.
- Continued momentum with Pickle Palooza campaign; additional registrations being pursued.
- Open Gym Pickleball participation increased, driven by seasonal demand and growing interest.

Soccer Program Management

- Established partnership with Chicago Stars FC to deliver clinics and camps, with additional free programming planned.
- Successfully launched season; first three weeks completed with strong participation.
- Managed weather impacts by utilizing alternate fields to preserve PLCC conditions.
- Implemented once-per-week practice model with optional Friday training, increasing overall engagement.
- Training attendance:
    - April 17: 62 participants

- May 1: 67 participants

Upcoming Programming
- Pickle Palooza scheduled for May 16.
- Volunteer Appreciation Night scheduled for May 8.
- Expanding pickleball offerings with an additional Wednesday night league.

Candice Morden, Recreation Supervisor - Early Childhood

Meetings and Department Involvement
- Participated in ERC Committee, Recreation Department, Paycom Supervisor Training, and Preschool Lead Instructor meetings to support planning and operations.

Program Operations and Staff Coordination
- Launched new program Space Explorers (7 participants).
- Implemented parent-teacher conference day based on parent survey feedback.
- Continued hiring efforts for summer camp positions, including counselors, inclusion assistants, and director roles.
- Coordinated planning for Creative Corners Preschool Graduation (May 15 at Prairie Lakes).
- Partnered with Aquatics to host preschool classes at the Splash Pad.
- Managed budget coordination with preschool leads to ensure timely supply purchasing.

Staff Engagement and Development
- Attended Supervisor Symposium for professional development.
- Completed end-of-year evaluations with preschool instructors.
- Collaborated on updates to summer camp staff training for the 2026 season.

Inclusive Practices and Coordination
- Attended Diversity Education Institute to support inclusive programming efforts.
- Partnered with HR to establish Inclusion Assistant roles for summer camps.
- Coordinated with MNASR and district staff on inclusion planning and aquatic operations.

Administrative Support
- Participated in Maine 207 job fair for recruitment efforts.
- Supported setup and operations of the Egg Hunt event.
- Assisted Marketing with social media content for hiring initiatives.

Preschool Enrollment Snapshot (2026–2027)
- Preschool Prep: 11
- Terrific 3's: 7
- Fabulous 4's & 5's: 18
- Nature Explorers: 4
- Spanish Immersion: 5

Haley Becker, Assistant Recreation Supervisor

Meetings and Department Involvement
- Participated in Monthly Recreation Department and Preschool Lead Teacher meetings to support planning and operations.

Program Operations and Staff Coordination
- Coordinated and supervised program outreach at the Des Plaines Earth Day event, representing Nature Programs and Creative Corners Preschool.
- Conducted local business outreach to secure sponsorships for the *Leashes and Lattes* event.
- Supported preschool operations by facilitating Nature Explorers classroom coverage.

- Organized summer camp apparel for returning staff.
- Secured new fall programming, including art, music, and STEM offerings through partnerships with external vendors.
- Expanded enrichment opportunities through continued collaboration with Bubbles Academy and Right Brain Curriculum.

Programming Involvement and Teamwork
- Supported planning and execution of Creative Corners parent-teacher conferences.
- Improved operational efficiency through organization of dance costume and marketing storage areas.
- Assisted with key events, including the Easter Egg Hunt and Earth Day preparations.

Administrative Support
- Designed Creative Corners promotional materials in support of Distinguished Agency preparations.

Nature Programming Coordination
- Developed and promoted spring nature programming, including creation of a marketing video.
- Collaborated on the development of five new nature programs to enhance seasonal offerings.
- Coordinated a community mural project from Earth Day, now displayed in the greenhouse.

Nature Program Snapshot
- *Creatures of the Night*: 6 participants.
- *Space Explorers*: 7 participants.

Elizabeth Karras, Recreation Supervisor –Youth Program/Special Events Planning

Special Events Planning and Execution
- Successfully planned and executed Earth Day event with 200+ participants; very positive survey feedback (4.45/5 rating).
- Delivered Fairy Fest event for ~30 participants; high survey satisfaction (4.83/5 rating).
- Coordinated with community partners and vendors to support event planning and outreach.
- Advanced planning for upcoming events, including Fishing Derby, Kiwanis Cup, Family Day, and *Leashes & Lattes*.
- Secured event logistics, including vendor outreach, supply purchasing, touch a truck booking, and promotional materials.

Youth Programs and Birthday Parties
- Increased enrollment in TechStars FUN-gineering program through vendor coordination.
- Managed Kids Can Cook programming, including session completion and ongoing monthly scheduling.
- Coordinated birthday party operations, including supply procurement and scheduling for upcoming events.

Community Outreach and Marketing Support
- Represented the District at the District 62 BPAC meeting, providing program information to families.
- Supported marketing efforts through participation in promotional videos for Earth Day and summer hiring initiatives.

Meetings and Professional Development
- Attended IPRA Supervisor Symposium and Recreation Department meeting.
- Participated in weekly coordination meetings to support special events, youth programming, and operations.

Upcoming Programs and Events
- Fishing Derby
- Kiwanis Cup May
- Leashes and Lattes

- Live at the Lake Summer Concert Series

Natalie Sanchez, Dance Program Supervisor

Dance Academy Classes and Program

- Final preparations underway for Dance Academy Recital: June 5 at 6:30 PM; June 6 at 2:30 PM Advanced ticket sales begin May 4.
- Managed recital and showcase costume logistics for 30+ total classes, including 6 Aerial Silks classes Instructors are finalizing routines and distributing costumes to ensure performance readiness.
- Recital materials and marketing needs are being completed.

Program Development and Operations

- Summer dance programming entry finalized; registration trends will inform Fall program offerings and schedule.
- Updated Dance and Arts Camp Manual to align with program standards and expectations.
- Continued hiring of camp staff; looking to complete by mid-May.
- Completed PLCC organization of costume closet resulting in unused costumes identified and prepared for donation. Working on ALC teen center cleanup.

Events and Community Engagement

- Working with Special Events Supervisor to enhance program visibility through events, including Fairy Fest and public outreach events over the summer.

Staffing and Coordination

- Collected staff availability and preferences to support Summer and Fall scheduling.
- Migrating from Google Docs and Band App to ClassDojo and MS 365 file sharing platforms.
- Working on staff evaluations, moving them from September to mid-June after recital.
- Established weekly coordination meetings with Aerial Silks instructor.

Meetings and Professional Development

- Monthly staff recreation meeting
- Dance staff meetings
- Attended IPRA Section meeting
- Attended IPRA Supervisor Symposium

DES PLAINES PARK DISTRICT
PARKS AND PLANNING REPORT
MAY 19, 2025

Aurelio Marquez, Director of Parks and Planning

- Directed district-wide maintenance efforts including safety surface installations, roofing repairs, fencing, and windscreen upgrades across multiple parks and school grounds.
- Coordinated playground safety inspection program, ensuring timely repairs and parts procurement district wide.
- Managed wind damage facility repairs on our Lakeview asphalt roof.
- Oversaw daily operations and preventative maintenance across all major facilities (PLCC, PLAC, and satellite buildings).
- Directed spring startup and de-winterization of pools, aquatic facilities, and support buildings to ensure seasonal openings on time.
- Our Executive Director, working closely with the City of Des Plaines, helped coordinate and address a major leak issue at Mystic Waters Aquatic Center, minimizing downtime for our mechanical maintenance crew and keeping the facility on track for the seasonal opening.
- Prioritized HVAC system maintenance, plumbing repairs, and equipment readiness across the district.
- Directed full field preparation program including grading, clay work, lining, and ongoing maintenance to ensure play-ready conditions.
- Oversaw park-wide maintenance standards including mowing, weed control, trash routes, and general upkeep.
- Orchestrated seasonal planting, greenhouse prep, and beautification efforts aligned with facility openings and event openings, with the help of our Recreation department.
- Coordinating Craig-Manor spring field repairs with Landscaping and the City of Des Plaines.
- Overseeing the Landscape department’s reseeding of sections of Blackhawk Park to regrow grass in high traffic areas, while keeping the park open for our four-legged loved ones to enjoy.
- Directed preventative maintenance, equipment repairs, and supply management at Golf Center.
- Ensured completion of event setups, building repairs, and safety inspections.
- Managed the painting of Chippewa pool building before our opening day.
- Directed staffing coordination, seasonal hiring support, and operational readiness for aquatic facilities/Landscaping, with the assistance of our new HR coordinator.
- Spearheaded capital improvements such as ADA lift installation at PLAC and HVAC/DDC system upgrades at PLCC.
- Set priorities, coordinated teams, and ensured execution across all divisions to meet seasonal deadlines.
- Maintained strong focus on safety, preventative maintenance, and readiness across all parks and facilities.
- Oversaw installation of the new deep pool liner at our Mystic Waters aquatics facility with Mechanical Maintenance taking the lead.
- Attended and stayed active in Risk Management (Safety Committee) meetings to keep safety a top priority.
- Took the lead on replacing outdated storm warning systems, secured contract and purchased 6 new Perry Weather systems (install early June).

- Participated in weekly administration meetings to keep departments aligned and operations running smoothly.
- Worked closely with Recreation and Special Projects, to help Easy Archive develop new GIS mapping for trees, assets, and playground inspections, improving tracking, work orders, and repairs that will benefit our Park District.
- Moving forward with a surge arrestor proposal for the Golf Center to protect equipment and reduce future power surge issues.
- Continuing to follow up on ComEd insurance claim from January to ensure proper resolution of Power surge that damaged some of our rooftop equipment.

Dennis Wodka, Special Projects Supervisor

- Completed annual maintenance repairs at MVM.
- Began safety surface wood chip installation in the District.
- Completed safety surface installation at Seminole, Eaton Field, Arndt, Rand, Sesquicentennial, and Westfield Gardens.
- Produced keys for new hires.
- Prepared for Distinguished Agency walk through.
- Made repairs to fence at Chippewa tennis courts.
- Began installation of windscreens.
- Refastened windscreens at Seminole, Rand, Chippewa parks.
- Replaced architectural shingles on the roof at Central Park ballfield.
- Completed annual evaluations for Special Projects department.
- Installed a bike repair station at PLCC.
- Made repairs to the door and locks at Foxtail on the Lake.
- Continued with ongoing fire alarm system at PLCC.
- Performed monthly scheduled playground inspections throughout the District.
- Ordered parts for repairs at several playgrounds as needed from inspections.
- Completed weekly Basecamp assignments.

Esteban Cardenas, Mechanical Maintenance Supervisor

- PLAC daily operation.
- Whirlpool at PLCC drained, cleaned and filled every Monday.
- HVAC systems checked at all buildings on Mondays, Wednesdays and Fridays.
- De-winterized Arndt Pool Building. Replaced Two leaking toilet flush valves. Cleaned and prepared pool for painting.
- De-winterized Chippewa Pool Building. Cleaned and prepared pool to be filled.
- De-winterized Mystic Waters buildings. Deep pool liner replacement started. Pool pipes pressure testing continued. Spray Park stair and decking replaced.
- De-winterized Greenhouse. Replaced leaking faucet and repaired leaking toilet.
- De-winterized Central School Little League Concessions building. Replaced water heater.
- Lake Park clubhouse sump pump back-up batteries replaced.
- Light bulb replacement at MVM building and parking lots.
- Repaired ball hopper at golf Center ball washroom.
- Vehicle #14 Serviced by Ford. Back-up light inoperative, Ford replaced and reprogrammed PCM.
- Golf Center ball pickers serviced weekly and repairs performed as needed.
- Batteries replaced on Ford tractor.

Patrick Barton, Landscape Supervisor

- Completed baseball and softball field enhancements by adding clay bricks to the pitcher mounds, batters' boxes, and catchers' boxes. Top dressed all fields with new infield mix. Adjusted pitcher mound to be at the correct distance as well as all bases.
- All baseball and softball fields have been dragged before games a few times per week to combat weeds in the infield and keep the fields clean for recreational use.
- All soccer field lines at satellite fields are painted once per week to keep the lines fresh and visible.
- All shrubs along Parkview (Behind Mystic Waters) have been removed. New soil and grass seed will be put down and watered.
- All members of the landscape team clean the breakroom and shop bathroom at Oakwood and in Cold Storage once per week.
- Pedro and Francisco cleaned out the greenhouse and removed weeds from underneath the floorboards. Tables were removed from the greenhouse, and a fresh coat of mulch was placed in the rain gardens as well to prepare for the Earth Day event at ALC.
- The turtle pond pumps were installed, and the pond was cleaned to prepare for the transfer of the turtles and fish.
- Garden plots are set up and opened.
- The water tanks at garden plots are filled three times per week (Monday, Wednesday, Friday).
- Garbage routes are conducted on a day-to-day basis to empty garbage cans, pick up loose trash, and replace empty dog bag stations.
- All parks are mowed, weed whipped, and blown off weekly.
- We have started our work of planting new perennials and annuals at Mystic Waters. This will be completed before the opening of the water park.
- Trimmed the shrub lines at Bluett Park.
- Weeds at parks, in parking lots, and ball fields have been sprayed and removed on an as needed basis.
- The landscape team begins every day with daily stretching routines.
- Pavilions have been cleaned before and after rentals.

Marcin Irla, Assistant Building Services Supervisor

- Ball change completed.
- Covered staff PTOs.
- Outbuilding RTU inspection and filter change.
- Ball delivery.
- Caulk window above main entrance at Golf Center.
- Daily cleaning of West Park concession bathrooms.
- Removed dividers on 3rd floor.
- Restart grass tees for the season.
- Assist with the flooding at Golf Center.
- Move Mystic guard chair to Arndt.
- Order and deliver supplies for RTU units for ALC Arndt and West.
- Finish fixing black dividers on decks at GC.
- Power wash and start painting Chippewa.
- Continue training new hire Tim.
- Daily cleaning and maintenance at GC.
- Shorthanded this month due to PTO time taken.
- Patched damaged wall in GC garage.

- Provided ongoing operational support: preventive maintenance, T-mac repairs, ball supply, picker repairs, and daily bathroom cleaning.
- Performed whirlpool maintenance and cleaning.
- Completed weekend rental setups at Cumberland Terrace, West Park, and Arndt Park.
- Conducted building safety inspections.
- Deliver tables and chairs to Frisbee Center for Garden Club plant sale.
- Install fountain at GC pond.

Mike Tuntland, Assistant Mechanical Operations Supervisor

General Activities:

- Assist with hiring, coordinating, and scheduling seasonal staff (Pre-Post Season Staff, Early Birds, etc.)
- Ordered supplies and scheduled delivery of bulk chemicals for outdoor pools.

Prairie Lakes Aquatic Center

- Daily Maintenance of Aquatic Center pools, decks, filters, and mechanical systems.
- Weekly full chemical testing and adjustments as needed.
- Installed new ADA lift for competition pool.

Prairie Lakes Community Center

- Daily Maintenance of PLCC Mechanical systems, chillers, boilers, pumps, air-handlers
- Daily Maintenance of PLCC Whirlpool
- Repairs made to cooling tower (air-conditioning) auto-fill system.
- Worked with Old School Mechanical to repair thermostat for S5-Zone 3 and fine-tune setpoints on all HVAC systems in Prairie Lakes completing the DDC conversion project.
- Replaced belts as needed on all AHU units - changed all air filters.
- Repaired/replaced EM bulbs, batteries in PLCC Theater.
- Rebulb Mountain View Rooms - converting fluorescent to LED bulbs as it comes up.

Arndt Pool

- De winterization of pool equipment.
- Clean, scrub, and prep for painting and repairs.

Chippewa Pool

- De winterization of pool equipment.
- Clean, scrub, repair, and fill pool.

Mystic Waters

- De Winterizing buildings.
- Spring cleanup of buildings in preparation for seasonal staff arrival.
- Strip/wax concession stand floors.
- Assist with pressure testing of drain lines.

DES PLAINES PARK DISTRICT
VANDALISM REPORT
MAY 2026

PARK	DATE	DAMAGES/CORRECTIONS	EQUIPMENT	TIME	MATERIAL COST	LABOR COST
Central	3/12/26	Remove & replace 36' section			$400	$720
		Of chain link				
Arndt Park Pool	4/21/26	Graffiti on interior walls & doors			Stock material	$480
Sub – Total					**$400.00**	**$1200.00**
Grand Total					**$1200.00**	

DES PLAINES PARK DISTRICT
BUSINESS DEPARTMENT OPERATIONS REPORT
MAY 19, 2026

Annette Curtis, Director of Business

Projects and Meetings:

- Attended Tee up meetings to discuss system design. Began software testing and backend set up of POS and GL numbers.
- Approved Cook County's input of the 2025 property tax levy request, no errors were located.
- POS items for summer season have been update, board approved increase in membership fees were updated as of May 1.
- Review seasonal staff training materials, included PCI compliance training for cash handlers.
- Received interest payment invoices for Series 2018 A&B, and 2018. Payment is due June 1, 2026.
- Business office staff have been transitioning into their new roles.
- Prepared annual reviews, held staff meetings to review.
- Began closing process and audit preparation for FY 2026.
- Lauterbach & Amen were on site for preliminary field work, on May, 13, 2026. The audit is scheduled for the week of July 6, 2026.
- Ran installment billing for Memberships, Swim school, Dance, Preschool.
- Will be attending the History Center's Annual meeting on May 20, 2026.
- Review History Center's annual 990 Tax filing for 2025.

Business Department Statistics: (April)

- Payrolls:
  - Payrolls run: 2
  - Checks/Direct Deposit Issued: 483
- Accounts Payable:
  - Checks issued: 71
  - EFT/ACH: 100
  - Purchase Orders: 477
  - Invoices: 692
- Reservations (fields, gym, theater, pool and outside rentals):
  - New: 168
  - Confirmed: 315 (indoor pool, outdoor pool, fields, gym & rentals)
- Installment Bills Proofed & Processed: (Quantity and Total Dollar Amount)
  - Prairie Pass Membership: 333, $10,221.75
  - Prairie Fitness Memberships: 349; $8,176.00
  - Prairie Lakes Aquatic Memberships: 519; $7,335
  - ALC Fitness memberships: 23; $303.25
  - Swim School: 568; $24,968.85
  - Golf Center memberships: 54; $8,640.00
  - Preschool: 88: $15,042
  - Dance: 7: $507

Trish Romza- Senior Accountant

- Webtrac Maintenance
- Rectrac changes and updates for programs , tickets and POS
- Troubleshoot rectrac issues
- Monthly Silver Sneakers Reporting
- Monthly Sales Tax Reporting
- Reported registration for first day of summer was about 50/50 with in person vs web
- Created payroll journal entries
- Set up POS for MountainView and Lake Park for opening
- Beginning Fall Spectrum entry, reviewed pages with April
- Worked with Annette to develop performance evaluations for AR Associate/Junior Accountant and Receptionist
- Coordinated Training for Accounts Receivable Associate/AP Associate and Jr Accountant
- Competed Safety Inspections for North Fields and Fishing Derby Special Event
- Meetings attended: Risk Management and Audit Entrance
- Secured partial coverage for Dani's upcoming absence
- Dance recital tickets have begun and are picking up

Peter Demski–IT Manager

IT Projects/Other

- Working on developments for the TeeUp Project
- Completed audio expansion project at Mountain View
- Planning for site readiness of pools and scheduling time for setup
- Updated business system to latest version
- Performed site inspections of East Athletics fields with Lester Caramba on 4/17/26
- Attended GMIS GIANTS 2026 Conference from 4/19/26 – 4/22/2026 (Peter Demski and Adam Murrill both in attendance)
- Attended Business Office meeting on 4/28/26
- Attended Safety Committee Meeting on 4/29/26

Back-up Systems/Other

- ALC & GC Daily backups – Completing immutable backup for network systems, data files, and e-mail. Avg. nightly backups complete **(ALC about 2hrs/GC about 30min – Completed Nightly Backups)**
- Off-site backups through cloud storage (SNI)
- Full anti-virus network scans scheduled weekly – Sundays nights.
- Weekly/Monthly server maintenance & security patches & storage evaluation

IT Services Provided

- Replaced TV in Prairie Lakes Fitness Center
- Updating and assessing hardware devices
- Updated district phone list
- Setup new workstations, printers, phones, and tablets
- Supported users by troubleshooting and fixing computers, phones, and printers
- Computer and security updates and patches
- Created user accounts for New Hires and assisted with onboarding
- Migrated and disabled user accounts and access for inactive or terminated employees
- Provided TeeUp Hitting Station reports

- Verified sites were functional over the weekends and provided support for issues
- Continuous monitoring metrics of networking equipment and logging events

Financials

REVENUE AND EXPENDITURE REPORT
DES PLAINES PARK DISTRICT
APRIL 30, 2026

GL NUMBER	ACTIVITY FOR MONTH 04/30/2026	ACTIVITY FOR MONTH 04/30/2025	YTD BALANCE 04/30/2026	YTD BALANCE 04/30/2025	2025-26 ORIGINAL BUDGET
Fund 11 - CORPORATE:					
TOTAL REVENUES	1,893,985.57	305,785.04	6,158,586.42	6,003,255.99	6,548,850.00
TOTAL EXPENDITURES	457,567.26	1,230,011.70	5,224,608.53	5,073,859.42	5,982,064.00
NET OF REVENUES & EXPENDI	1,436,418.31	(924,226.66)	933,977.89	929,396.57	566,786.00
Fund 21 - RECREATION:					
TOTAL REVENUES	849,743.27	305,111.84	5,980,028.66	6,348,059.22	6,512,174.00
TOTAL EXPENDITURES	384,169.20	1,179,620.05	5,502,849.92	5,721,976.29	6,303,215.00
NET OF REVENUES & EXPENDI	465,574.07	(874,508.21)	477,178.74	626,082.93	208,959.00
Fund 22 - AUDIT:					
TOTAL REVENUES	7,326.24	545.60	21,186.48	20,921.49	21,900.00
TOTAL EXPENDITURES	0.00	0.00	31,665.00	30,605.00	34,350.00
NET OF REVENUES & EXPENDI	7,326.24	545.60	(10,478.52)	(9,683.51)	(12,450.00)
Fund 23 - TORT IMMUNITY:					
TOTAL REVENUES	74,217.31	47,587.15	227,202.99	260,771.19	281,765.00
TOTAL EXPENDITURES	0.00	2,781.95	283,269.23	245,812.08	321,488.00
NET OF REVENUES & EXPENDI	74,217.31	44,805.20	(56,066.24)	14,959.11	(39,723.00)
Fund 24 - SPECIAL RECREATION:					
TOTAL REVENUES	306,425.71	28,846.99	893,996.78	847,060.37	900,258.00
TOTAL EXPENDITURES	128,898.48	197,258.66	898,625.81	720,518.96	951,850.00
NET OF REVENUES & EXPENDI	177,527.23	(168,411.67)	(4,629.03)	126,541.41	(51,592.00)
Fund 25 - ILLINOIS MUNICIPAL RETIREMENT:					
TOTAL REVENUES	111,964.10	44,576.77	344,927.11	371,730.28	199,826.00
TOTAL EXPENDITURES	26,390.22	82,081.07	382,172.53	317,819.39	380,000.00
NET OF REVENUES & EXPENDI	85,573.88	(37,504.30)	(37,245.42)	53,910.89	(180,174.00)
Fund 26 - SOCIAL SECURITY:					
TOTAL REVENUES	174,199.61	127,358.44	498,708.25	572,915.90	656,501.00
TOTAL EXPENDITURES	51,343.53	53,106.84	544,785.70	535,454.14	587,000.00
NET OF REVENUES & EXPENDI	122,856.08	74,251.60	(46,077.45)	37,461.76	69,501.00

GL NUMBER	ACTIVITY FOR MONTH 04/30/2026	ACTIVITY FOR MONTH 04/30/2025	YTD BALANCE 04/30/2026	YTD BALANCE 04/30/2025	2025-26 ORIGINAL BUDGET
Fund 27 - MUSEUM:					
TOTAL REVENUES	42,162.56	14,120.83	131,033.01	124,449.75	132,360.00
TOTAL EXPENDITURES	9,833.34	0.00	118,000.08	111,372.00	123,000.00
NET OF REVENUES & EXPENDI	32,329.22	14,120.83	13,032.93	13,077.75	9,360.00
Fund 38 - GO BONDS SERIES:					
TOTAL REVENUES	696,591.28	73,802.74	1,985,055.37	1,916,553.95	2,057,554.00
TOTAL EXPENDITURES	0.00	256.00	2,059,816.31	1,935,196.85	2,000,691.00
NET OF REVENUES & EXPENDI	696,591.28	73,546.74	(74,760.94)	(18,642.90)	56,863.00
Fund 44 - CAPITAL:					
TOTAL REVENUES	27,078.18	2,437,021.36	3,711,774.57	6,863,826.58	3,611,682.00
TOTAL EXPENDITURES	146,517.62	425,780.85	2,688,867.11	6,099,889.14	8,264,594.00
NET OF REVENUES & EXPENDI	(119,439.44)	2,011,240.51	1,022,907.46	763,937.44	(4,652,912.00)
Fund 51 - MYSTIC WATERS AQUATIC CENTER:					
TOTAL REVENUES	2,796.50	3,036.86	1,343,293.85	1,286,869.91	1,326,100.00
TOTAL EXPENDITURES	136,394.78	243,719.17	1,346,719.42	1,384,104.40	2,434,650.00
NET OF REVENUES & EXPENDI	(133,598.28)	(240,682.31)	(3,425.57)	(97,234.49)	(1,108,550.00)
Fund 52 - LAKE PARK GOLF COURSE:					
TOTAL REVENUES	41,299.24	70,861.40	725,307.54	672,936.37	795,850.00
TOTAL EXPENDITURES	80,601.72	85,600.38	756,520.27	664,301.80	938,523.00
NET OF REVENUES & EXPENDI	(39,302.48)	(14,738.98)	(31,212.73)	8,634.57	(142,673.00)
Fund 53 - MT. VIEW ADVENTURE GOLF:					
TOTAL REVENUES	18,739.94	19,655.35	329,629.58	398,571.58	379,800.00
TOTAL EXPENDITURES	28,399.56	108,273.99	228,416.14	413,172.06	411,162.00
NET OF REVENUES & EXPENDI	(9,659.62)	(88,618.64)	101,213.44	(14,600.48)	(31,362.00)
Fund 54 - GOLF CENTER DES PLAINES:					
TOTAL REVENUES	240,084.56	332,803.43	3,323,548.03	3,542,210.10	3,674,867.00
TOTAL EXPENDITURES	153,477.05	1,591,046.84	2,944,698.59	3,134,865.58	3,205,129.00
NET OF REVENUES & EXPENDI	86,607.51	(1,258,243.41)	378,849.44	407,344.52	469,738.00
TOTAL REVENUES - ALL FUNDS	4,486,614.07	3,811,113.80	25,674,278.64	29,230,132.68	27,099,487.00
TOTAL EXPENDITURES - ALL FU	1,603,592.76	5,199,537.50	23,011,014.64	26,388,947.11	31,937,716.00
NET OF REVENUES & EXPENDI	2,883,021.31	(1,388,423.70)	2,663,264.00	2,841,185.57	(4,838,229.00)

CASH BALANCE BY FUND REPORT
DES PLAINES PARK DISTRICT
APRIL 30, 2026

FUND ACCOUNT	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2026	BALANCE 04/30/2025	END BALANCE 04/30/2026
Assets				
11 100-000	CASH & INVESTMENTS	1,481,667.74	6,983,547.63	7,839,655.98
21 100-000	CASH & INVESTMENTS	653,378.02	7,071,138.13	7,505,616.11
22 100-000	CASH & INVESTMENTS	7,326.24	37,358.41	27,032.96
23 100-000	CASH & INVESTMENTS	73,617.35	592,379.95	536,087.57
24 100-000	CASH & INVESTMENTS	171,621.98	1,064,597.78	1,067,003.81
25 100-000	CASH & INVESTMENTS	106,103.91	1,026,264.08	940,652.23
26 100-000	CASH & INVESTMENTS	122,856.08	464,308.72	387,148.05
27 100-000	CASH & INVESTMENTS	32,329.22	107,809.56	121,282.49
38 100-000	CASH & INVESTMENTS	696,591.28	2,067,789.82	2,052,153.88
44 100-000	CASH & INVESTMENTS	(64,615.76)	6,637,115.94	7,538,762.55
51 100-000	CASH & INVESTMENTS	(39,772.40)	525,697.12	617,380.51
52 100-000	CASH & INVESTMENTS	(27,329.95)	406,328.35	346,698.10
53 100-000	CASH & INVESTMENTS	(7,817.55)	711,189.73	808,212.01
54 100-000	CASH & INVESTMENTS	99,714.93	5,770,763.81	6,289,003.84
TOTAL ASSETS		3,305,671.09	33,466,289.03	36,076,690.09
Total - All Funds:		3,305,671.09	33,466,289.03	36,076,690.09

Des Plaines Park District
Comparative Statement of Cash and Investments

Account Description	Number/ Investment	Maturity Date	Interest Rate	04/30/26	04/30/25
Payroll Account	1401268817			$ 223,924.98	$ 496,066.80
MaxSafe	9265819863		3.821%	2,751,424.58	2,883,960.25
Total Village Bank & Trust				2,975,349.56	3,380,027.05
Voucher Account	574600995		3.770%	13,387,619.46	12,001,993.32
Refund Account	576006175		3.770%	$5,689.45	$1,287.12
Total Old National Bank				13,393,308.91	12,003,280.44
Illinois Funds Money Market	7139141183		3.781%	9,035,168.61	8,100,694.25
Money Market	1272		3.500%	1,639,256.47	$1,126,124.57
CD Total				5,506,000.00	
Total Illinois Park District Liquid Asset Fund				7,145,256.47	6,837,124.57
Checking Account	300000924		3.550%	547,699.94	$282,920.65
Certificate of Deposit #6541	06/30/21	06/30/26	3.941%	705,703.73	676,847.45
Certificate of Deposit #6542	09/30/21	09/30/26	3.455%	760,273.58	730,130.89
Certificate of Deposit #6543	12/31/20	12/31/26	3.455%	760,834.33	730,848.63
Certificate of Deposit #6544	03/31/26	03/31/27	3.455%	753,094.96	724,415.10
Total Millenium Bank				3,527,606.54	3,145,162.72
				$ 36,076,690.09	$ 33,466,289.03



Investment Holdings

For the Month Ending **April 30, 2026**

Des Plaines Park District - DES PLAINES PARK DISTRICT - 1272

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
Illinois Trust CD Program							
11/20/24	11/20/24	CD - Gbank, NV	05/19/26	4.40	234,000.00	14,865.73	249,373.48
05/27/25	05/27/25	CD - Riverbank, AR	05/27/26	4.30	239,000.00	9,544.94	249,277.00
05/28/25	05/28/25	CD - North American Banking Company, MO	05/28/26	4.35	239,000.00	9,627.44	249,396.50
06/17/25	06/17/25	CD - First Western Trust Bank, CO	06/17/26	4.35	239,000.00	9,057.77	249,396.50
06/17/25	06/17/25	CD - American Commercial Bank & Trust, IL	06/17/26	4.35	239,000.00	9,057.77	249,396.50
07/30/25	07/30/25	CD - Farmers & Merchants Union Bank, WI	07/30/26	4.40	239,000.00	7,923.01	249,516.00
07/30/25	07/30/25	CD - Solera National Bank, CO	07/30/26	4.48	239,000.00	8,067.07	249,707.20
08/19/25	08/19/25	CD - Bank Of Montgomery, LA	08/19/26	4.40	239,000.00	7,346.79	249,516.00
09/03/25	09/03/25	CD - Financial Federal Savings Bank, TN	09/03/26	4.30	239,000.00	6,757.48	249,277.00
09/22/25	09/22/25	CD - Nexbank, Ssb, TX	09/22/26	4.05	240,000.00	5,885.26	249,720.00
09/23/25	09/23/25	CD - Loyal Trust Bank, GA	09/23/26	4.00	240,000.00	5,786.30	249,600.00
11/20/25	11/20/25	CD - First State Bank Of Dequeen, AR	11/20/26	4.05	240,000.00	4,314.08	249,720.00
12/22/25	12/22/25	CD - Cornerstone Bank, Nebraska, NE	12/22/26	3.95	240,000.00	3,376.44	249,480.00
12/22/25	12/22/25	CD - First Guaranty Bank, LA	12/22/26	3.95	240,000.00	3,376.44	249,480.00
02/19/26	02/19/26	CD - Cfg Community Bank, MD	02/19/27	3.95	240,000.00	1,844.05	249,480.00
03/02/26	03/02/26	CD - T Bank, TX	03/02/27	3.90	240,000.00	1,538.63	249,360.00
03/27/26	03/27/26	CD - Providence Bank, NC	03/29/27	3.90	240,000.00	897.53	249,411.29
03/27/26	03/27/26	CD - California Pacific Bank, CA	03/29/27	3.90	240,000.00	897.53	249,411.29
03/27/26	03/27/26	CD - Tab Bank, UT	03/29/27	3.90	240,000.00	897.53	249,411.29
03/27/26	03/27/26	CD - Mission National Bank, CA	03/29/27	3.88	240,000.00	892.93	249,363.02
03/27/26	03/27/26	CD - Integro Bank, AZ	03/29/27	3.90	240,000.00	897.53	249,411.29
04/24/26	04/24/26	CD - Ponce Bank, NY	04/26/27	3.98	240,000.00	183.19	249,604.34
04/28/26	04/28/26	CD - First Pryority Bank, OK	04/28/27	3.96	240,000.00	78.12	249,504.00
Total					**$5,506,000.00**	**$113,113.56**	**$5,737,812.70**

DES PLAINES PARK DISTRICT
REAL ESTATE & REPLACEMENT TAXES
April 30, 2026

	FISCAL 2024/25		FISCAL 2025/26	
Month	**Real Estate Taxes**	**Corporate Replace Tax**	**Real Estate Taxes**	**Corporate Replace Tax**
May	$ 126,490.04	$ 152,072.57	$ -	$ 128,865.18
June	16,592.87	-	-	-
July	2,359,644.83	136,068.29	-	92,901.38
Year-to-date	2,502,727.74	288,140.86	-	221,766.56
August	2,420,968.08	25,379.44	58,491.61	15,962.37
September	-	-	5,630.71	-
October	188,685.99	103,766.97	-	96,182.93
Year-to-date	5,112,381.81	417,287.27	64,122.32	333,911.86
November	-	-	-	-
December	6,772.54	30,449.58	2,035,989.74	76,197.65
January	8,905.32	86,167.84	1,022,648.31	92,257.80
Year-to-date	5,128,059.67	533,904.69	3,122,760.37	502,367.31
February	1,549,561.54	-	2,398,447.40	-
March	3,327,280.24	35,503.82	1,631,490.84	29,147.75
April	379,805.58	33,691.11	861,719.86	48,129.02
Year-to-date	10,384,707.03	603,099.62	8,014,418.47	579,644.08

	Board Approved	**County Extended**		
2022 Levy Requested	10,004,197.40	10,284,829.23	97.30%	of extended
2022 Levy Receipts		10,006,796.17	100.03%	of approved
	Board Approved	**County Extended**		
2023 Levy Requested	10,453,763.00	10,790,847.00	100.71%	of extended
2023 Levy Receipts		10,867,851.78	103.96%	of approved
	Board Approved	**County Extended**		
2024 Levy Requested	11,103,868.00	11,357,977.79	98.66%	of extended
2024 Levy Receipts		11,206,232.58	100.92%	of approved
	Board Approved	**County Extended**		
2025 Levy Requested	11,406,541.00	TBD	TBD	of extended
2025 Levy Receipts		5,244,782.53	45.98%	of approved

DES PLAINES PARK DISTRICT
GOLF CENTER REVENUE REPORT
April 30, 2026

	April 2026	April 2025	2025/2026 YTD	2024/2025 YTD	2025/2026 Budget
Driving Range					
Pre-Paid Cards	$ 190,465.37	$ 195,620.52	$ 1,893,815.99	$ 1,954,522.16	$ 2,100,000.00
Grass Tees	$ 774.00	$ 11,414.00	$ 75,764.00	$ 77,571.00	$ 85,000.00
Short Game Area	$ 1,539.00	$ 3,852.00	$ 32,670.00	$ 39,975.50	$ 44,000.00
Range Memberships	$ 9,990.00	$ 14,176.00	$ 141,580.68	$ 175,515.96	$ 180,000.00
Group/School Fees	$ 2,252.25	$ 200.00	$ 34,693.58	$ 35,883.90	$ 42,000.00
Other Range Fees	$ 492.50	$ 649.00	$ 18,830.53	$ 6,098.00	$ 6,500.00
Total Driving Range Revenue	**$ 205,513.12**	**$ 225,911.52**	**$ 2,197,354.78**	**$ 2,289,566.52**	**$ 2,457,500.00**
Greens Fees					
Greens Fees	$ 11,073.00	$ 37,787.92	$ 472,754.36	$ 528,697.92	$ 550,000.00
Leagues/Special Events	$ 105.00	$ 144.00	$ 43,726.00	$ 42,861.50	$ 55,000.00
Course Memberships	$ 1,800.00	$ 1,200.00	$ 8,350.00	$ 7,027.33	$ 11,000.00
Golf Center Pull Carts	$ 623.00	$ 2,004.00	$ 25,719.00	$ 31,364.00	$ 34,000.00
Total Greens Fees	**$ 13,601.00**	**$ 41,135.92**	**$ 550,549.36**	**$ 609,950.75**	**$ 650,000.00**
Rentals					
Pro Shop	$ 3,575.00	$ 2,915.00	$ 42,396.00	$ 42,345.00	$ 42,396.00
Restaurant	$ 12,438.40	$ (301.24)	$ 144,955.20	$ 127,118.76	$ 144,955.00
Golf Tec Rent	$ 8,424.32	$ 956.13	$ 108,690.13	$ 90,603.76	$ 100,266.00
Total Rentals	**$ 24,437.72**	**$ 3,569.89**	**$ 296,041.33**	**$ 260,067.52**	**$ 287,617.00**
Miscellaneous					
Investment Interest	$ 22,644.50	$ 33,928.10	$ 265,118.33	$ 313,273.31	$ 238,000.00
Bank Reconciliation	$ -	$ -	$ -	$ -	$ -
Mat Lease Fees	$ 1,250.00	$ 1,875.00	$ 29,375.00	$ 25,200.00	$ 23,750.00
Park District Programs	$ -	$ -	$ 12,320.00	$ 17,769.00	$ 18,000.00
Insurance Claims	$ -	$ -	$ -	$ -	$ -
Transfer In	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous	**$ 23,894.50**	**$ 35,803.10**	**$ 306,813.33**	**$ 356,242.31**	**$ 279,750.00**
Grand Totals	**$ 267,446.34**	**$ 306,420.43**	**$ 3,350,758.80**	**$ 3,515,827.10**	**$ 3,674,867.00**

	April 2026	April 2025	2025/2026 YTD	2024/2025 YTD
Total Number of Rounds	**547**	**1,880**	**23,310**	**26,479**
# of Balls Hit Automatic Tees	**1,373,966**	**1,691,363**	**15,843,595**	**17,720,534**
# of Balls Hit Grass Tees	**3,600**	**55,105**	**367,725**	**418,200**
Total Ball Hits	**1,377,566**	**1,746,468**	**16,211,320**	**18,138,734**

DES PLAINES PARK DISTRICT
LAKE PARK REVENUE REPORT
April 30, 2026

	April 2025	April 2024	2025/2026 YTD	2024/2025 YTD	2025/2026 Budget
CLUB HOUSE					
Passes/Fees					
Green Fees	$ 10,581.50	$ 12,751.50	$ 173,265.50	$ 175,692.75	$ 170,000.00
Memberships	$ 3,100.00	$ 1,850.00	$ 8,825.00	$ 8,450.00	$ 2,900.00
Investment Interest	$ 1,246.31	$ 2,329.55	$ 16,400.38	$ 20,954.11	$ 11,700.00
Bank Reconciliation	$ -	$ -	$ -	$ -	$ 700.00
FootGolf Fees	$ 414.00	$ 800.00	$ 16,398.00	$ 19,075.00	$ 15,000.00
Total Passes/ Fees	**$ 15,341.81**	**$ 17,731.05**	**$ 214,888.88**	**$ 224,171.86**	**$ 200,300.00**
Instruction/Leagues					
Special Events	$ -	$ -	$ 989.00	$ 350.00	$ 300.00
Instruction - Golf	$ -	$ 3.00	$ 7,066.00	$ 6,980.76	$ 7,400.00
Youth Golf Leagues	$ -	$ -	$ -	$ -	$ 1,000.00
Boating Lessons	$ -	$ -	$ 6,447.00	$ 7,626.60	$ 7,000.00
Total Instruction/Leagues	**$ -**	**$ 3.00**	**$ 14,502.00**	**$ 14,957.36**	**$ 15,700.00**
Pro shop					
Club/Cart Rentals	$ 392.00	$ 488.00	$ 6,888.00	$ 7,724.00	$ 7,500.00
Equipment Sales	$ 45.00	$ 43.00	$ 961.50	$ 787.00	$ 1,200.00
Soccer Ball Rentals	$ 24.00	$ 30.00	$ 582.60	$ 852.00	$ 750.00
Total Pro Shop	**$ 461.00**	**$ 561.00**	**$ 8,432.10**	**$ 9,363.00**	**$ 9,450.00**
Rentals					
Optimist Pavilion	$ 212.00	$ 103.00	$ 21,838.30	$ 19,618.00	$ 25,000.00
Total Rentals	**$ 212.00**	**$ 103.00**	**$ 21,838.30**	**$ 19,618.00**	**$ 25,000.00**
Boats/Mooring					
Boat Rentals	$ 956.00	$ 2,159.00	$ 64,700.00	$ 63,205.00	$ 70,000.00
Mooring/Launching	$ 4,295.00	$ 710.00	$ 31,662.00	$ 14,705.00	$ 24,000.00
Total Boating/Mooring	**$ 5,251.00**	**$ 2,869.00**	**$ 96,362.00**	**$ 77,910.00**	**$ 94,000.00**
Food Service Sales					
Clubhouse Beverages	$ 348.00	$ 311.75	$ 8,684.19	$ 7,930.75	$ 8,000.00
Clubhouse Ice Cream	$ 219.00	$ 246.00	$ 4,820.00	$ 5,628.00	$ 6,000.00
Clubhous Snacks	$ 245.00	$ 154.25	$ 2,855.70	$ 3,405.75	$ 5,000.00
Clubhouse Sandwiches	$ 87.50	$ 115.00	$ 1,392.00	$ 1,792.50	$ 2,500.00
Vending Machines	$ 191.65	$ 201.25	$ 4,492.90	$ 3,718.50	$ 4,000.00
Clubhouse Alcohol	$ 994.00	$ 758.50	$ 18,182.10	$ 19,158.50	$ 19,000.00
Total Food Service Sales	**$ 2,085.15**	**$ 1,786.75**	**$ 40,426.89**	**$ 41,634.00**	**$ 44,500.00**
TOTAL CLUB HOUSE	**$ 23,350.96**	**$ 23,053.80**	**$ 396,450.17**	**$ 387,654.22**	**$ 388,950.00**
LAKEVIEW CENTER					
Passes/Fees					
Yoga Fees	$ 1,752.00	$ 2,981.45	$ 28,068.45	$ 18,993.07	$ 35,000.00
Total Passes/ Fees	**$ 1,752.00**	**$ 2,981.45**	**$ 28,068.45**	**$ 18,993.07**	**$ 35,000.00**
Rentals					
Other Rentals	$ 500.00	$ 500.00	$ 6,301.65	$ 3,700.00	$ 6,700.00
Lakeview Center Building	$ 4,200.11	$ 6,809.15	$ 239,766.29	$ 225,448.96	$ 250,000.00
Shoreline Room Rental	$ 2,626.00	$ 650.00	$ 15,136.00	$ 1,112.50	$ 37,500.00
Total Rentals	**$ 7,326.11**	**$ 7,959.15**	**$ 261,203.94**	**$ 230,261.46**	**$ 294,200.00**
Food Service Sales					
Shoreline Beverages	$ 186.00	$ 32.00	$ 1,698.40	$ (668.00)	$ 4,000.00
Shoreline Food Services	$ -	$ -	$ 917.66	$ -	$ 3,500.00
Shoreline Mixed Drink	$ 645.00	$ 88.00	$ 5,547.95	$ 108.00	$ 10,000.00
Beer	$ 140.00	$ 72.00	$ 1,908.00	$ 98.00	$ 15,000.00
Wine	$ 56.00	$ 64.00	$ 1,234.00	$ 70.00	$ 5,000.00
Beverage Package	$ -	$ -	$ 235.80	$ 6.62	$ 20,000.00
Total Food Service Sales	**$ 1,027.00**	**$ 256.00**	**$ 11,541.81**	**$ (385.38)**	**$ 57,500.00**
TOTAL LAKEVIEW CENTER	**$ 10,105.11**	**$ 11,196.60**	**$ 300,814.20**	**$ 248,869.15**	**$ 386,700.00**
GRAND TOTAL	**$ 33,456.07**	**$ 34,250.40**	**$ 697,264.37**	**$ 636,523.37**	**$ 775,650.00**

	April 2026	April 2025	2025/2026 YTD	2024/2025 YTD
Number of Golf Rounds	**663**	**774**	**10,415**	**11,186**
Number of Foot Golf Rounds	**32**	**59**	**1,209**	**1,537**
				-
Total Number of Rounds	**695**	**833**	**11,624**	**12,723**

DES PLAINES PARK DISTRICT
MT. VIEW REVENUE REPORT
April 30, 2026

	April 2026	April 2025	2025/2026 YTD	2024/2025 YTD	2025/2026 Budget
Mt. View Adventure Center Revenues					
Investment Interest/Other	$ 2,907.69	$ 4,044.61	$ 32,637.08	$ 39,165.59	$ 30,800.00
Insurance Claims	$ -	$ 2.25	$ -	$ 2.25	$ -
Miscellaneous Income	$ -	$ -	$ -	$ -	$ -
Bank Reconciliation	$ -	$ -	$ -	$ -	$ -
Admissions	$ 10,410.75	$ 9,956.24	$ 227,287.75	$ 271,090.24	$ 260,000.00
Group Reservations	$ 100.00	$ 382.50	$ 7,998.00	$ 11,086.00	$ 13,000.00
Batting Cages	$ 4,524.00	$ 4,351.00	$ 40,584.00	$ 51,399.00	$ 48,000.00
Total Mt. View Revenues	**$ 17,942.44**	**$ 18,736.60**	**$ 308,506.83**	**$ 372,743.08**	**$ 351,800.00**
Concession Sales					
Beverage	$ 258.00	$ 271.50	$ 6,251.75	$ 7,558.75	$ 8,300.00
Ice Cream	$ 522.00	$ 417.00	$ 11,314.00	$ 13,185.00	$ 13,200.00
Snacks	$ 419.00	$ 230.25	$ 3,958.50	$ 5,084.75	$ 6,500.00
Total Concession Sales	**$ 1,199.00**	**$ 918.75**	**$ 21,524.25**	**$ 25,828.50**	**$ 28,000.00**
Grand Totals	**$ 19,141.44**	**$ 19,655.35**	**$ 330,031.08**	**$ 398,571.58**	**$ 379,800.00**

	April 2026	April 2025	2025/2026 YTD	2024/2025 YTD
Total Number of Rounds	**1,044**	**1,113**	**25,200**	**29,289**

DES PLAINES PARK DISTRICT
ADMINISTRATION REPORT
MAY 19, 2026

Nicole Dale, Director of Administration & HR

Human Resources

- Assisted with staff personnel problems & concerns.
- Completed monthly IMRF & BLS reporting.
- Working with Stumm Insurance to set up Employee Navigator, a program where staff will electronically elect their benefits.
- Reviewed all full-time staff performance reviews, provided feedback, goal updates, and updated Paycom with new wages.
- Sent out Employee, Safety & Crisis Manual updates through Paycom along with a Manual Acknowledgement form that needs to be signed.
- Held an Employee Relations Committee Meeting; updated committees, discussed upcoming events such as the Summer Kick Off and 4th of July Parade.
- Reviewed and updated the Part Time & Seasonal Annual Training PowerPoint and updated the Agenda – Training scheduled 5/21 and 5/28
- Lester & I met with our Paycom Rep to discuss Push Reporting, Applicant Tracking Texting, Paycom Learning, and Paycom Performance Tracking.

Administration:

- Working with staff to respond to FOIA requests timely: 3 requests since last meeting; one request included 7,000 pages which needed to be reviewed for redaction (personal information).
- Attended MNASR Introduction meeting to meet our liaison and learn more about the inclusion process.
- Attended GATA training, led by Annette
- Confirmed all necessary staff completed the Statement of Economic Interest.

Recruitment & Hiring

- Recruiting for Mechanic I – we are continuing to evaluate candidates, this has been put on hold as the department is busy ramping up for summer.

Risk Management

- Attended the Risk Management Meeting
- Attending PDRMA Membership Assembly meeting on May 13

Liz Vinakos, Superintendent of Administration

General

- Creating new templates and documents for consistency and record keeping across District.
- Connecting with community members, answering questions and receiving non-standard requests for review.
- Preparation for regular annual board meeting.
- Annual updates of manuals and policies underway.

Risk Management & Safety (as Safety Coordinator)

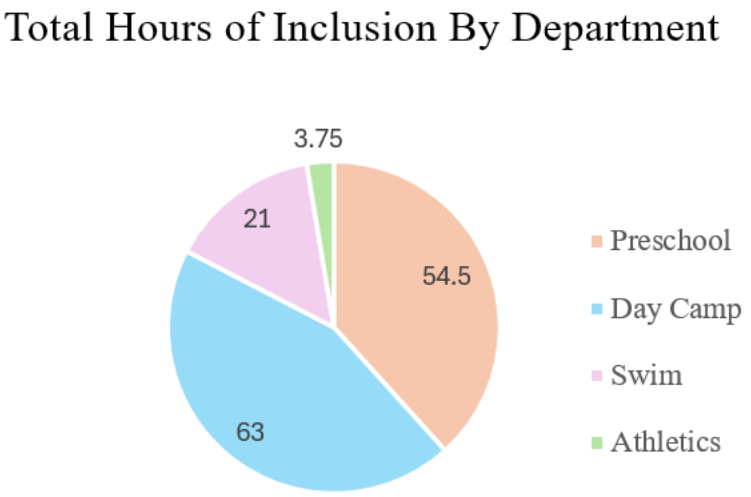
- Risk Management Review continues with completion of action items across the District.
- Attended safety coordinator update series highlighting pools and the RMR process.
- Completed safety inspections
- Reviewed COIs, and agreements
- Processed incident reports and data collection.

Inclusion Update (as ADA Coordinator)

- Search underway for internal inclusion assistants for summer programming and aquatics. M-NASR to assist with onsite training, including summer kick off.
- Inclusion requests for summer camp have been received and are underway for processing. Audit completed and all inclusion requests form provided to M-NASR to update for summer programming. Thanks to recreation team for their support with the inclusion process.
- Attended meeting to review new technology for ADA and inclusion in the park system. Currently in feasibility review and researching need within Des Plaines community.

Inclusion Statistics-April 2026

Participants Utilizing Inclusion Assistants	13
Program Sessions Worked by Inclusion Assistants	62
Total Inclusion Assistants	7



Committees

- Risk Management Committee (safety committee) monthly meeting reviewed current safety suggestions, building inspections, trainings and incidents.
- Currently developing strategic tracking of goals across multiple committees.

Scholarship application update

- The Dual Agency Scholarship program for 2026 opened on January 2nd, 2026. To date $21,200 has been awarded from the Des Plaines Park District fund and $29,100 from the Friends of the Parks fund. A total of 61 households have applied for a scholarship in 2026.

Scholarship	Calendar Year Budget	Amount Awarded	Amount Redeemed
Des Plaines Park District	$21,600.00	$21,200.00	$7,613.50
DP Friends of the Parks	$28,000.00	$29,100.00	$14,463.50

Lester Caramba, HR Coordinator

Human Resources

- Met with Brianna Wabel and Mirzet Music to answer Paycom questions and discuss opportunities for Lester to obtain I-9 documents from Aquatic employees.
- Demonstrated Paycom Scheduling to Candice Morden and Haley Becker in preparation for the camp season.
- Assisted Natalie Sanchez in creating a job requisition and running employee rates reports within Paycom for Dance Camp employees.

Recruitment & Hiring

- Scheduled 114 I-9 meetings with new and returning staff.
- Sent 91 self-onboarding invitations to new employees.
- Activated 41 new employees.
- Re-activated 39 returning employees.

Payroll

- Submitted payroll for the 4/17/2026, 5/1/2026, and 5/15/2026 paycheck dates.
- An average of 252 employees were paid each payroll.
- Assisted staff in reviewing and resolving payroll discrepancies.

Agenda Item 8

Unfinished Business

- *Annual reorganization of roles within the Park Board of Commissioners*

Agenda Item 8 – B

Action requested

DATE: May 19th, 2026

Action:

The Park Board of Commissioners is requested to please nominate and bring to a vote, the following roles:

Action Item 8 - B.1: Nominations for President
Action Item 8 - B.2: Nominations for Vice President

Recommendations:

Action Item 8 - B.1: Nominations for President – Erin Doerr
Action Item 8 - B.2: Nominations for Vice President – Jana Haas

Recommended Motion

"I nominate Commissioner _____for the role of President of the Park Board."

- Second
- Roll Call Vote

"I nominate Commissioner _____for the role of Vice President of the Park Board"

- Second
- Roll Call Vote

Agenda Item 9

New Business

- *Approval of Board Appointed Agents*
- *Approval of the Minutes for the June 21, 2022 Executive Session meeting of the Board as amended*

Agenda Item 9 – A

Action requested

DATE: May 19th, 2026

Action:

The Park Board of Commissioners is requested to please appoint Agents to the following roles, for a term of one year:

1. Action Item 8 – C.1: Des Plaines Park District Attorney
2. Action Item 8 – C.2: History Center Representative
3. Action Item 8 – C.3: Generation Center Representative
4. Action Item 8 – C.4: M-NASR Representative
5. Action Item 8 – C.5: Des Plaines Friends of the Park Representative
6. Action Item 8 – C.6: Park Board Secretary
7. Action Item 8 – C.7: Treasurer

Recommendations:

1. Action Item 8 – C.1**: Des Plaines Park District Attorney**
   - *Andrew Paine, Tressler LLP*
2. Action Item 8 – C.2: **History Center Representative**
   - *Annette Curtis (Director of Business)*
3. Action Item 8 – C.3: **Generation Center Representative**
   - *Don Miletic (Executive Director) & Aurelio Marquez (Director of Parks & Planning)*
4. Action Item 8 – C.4: **M-NASR Representative**
   - *Don Miletic (Executive Director), alternate: Brian Panek (Director of Facilities & Recreation)*
5. Action Item 8 – C.5: **Des Plaines Friends of the Park Representative**
   - *Brian Panek (Director of Facilities & Recreation & Liz Vinakos (Superintendent of Administration)*
6. Action Item 8 – C.6: **Park Board Secretary**
   - *Don Miletic (Executive Director)*
7. Action Item 8 – C.7: **Treasurer**
   - Eli Williams, Park Board Commissioner

Recommended Motion

"I move that the Des Plaines Park District Board of Commissioners approve the following Agents: The Des Plaines Park District Attorney as Andrew Paine of Tressler LLP, the History Center Representative as Annette Curtis, the Generation Center Representatives as Don Miletic & alternate as Aurelio Marquez, the M-NASR Representative as Don Miletic and alternate as Brian Panek, the Des Plaines Friends of the Park Representatives as Brian Panek & Liz Vinakos, the Park Board Secretary as Don Miletic, and the Park Board Treasurer as Eli Williams."

Agenda Item: 9 – B

Action Requested

May 19, 2026

TO: Park Board of Commissioners

FROM: Nicole Dale, Director of Administration & HR

SUBJECT: **Approval of the Minutes for June 21, 2022 Executive Session Meeting of the Board as Amended**

Dear Park Board of Commissioners,

It was brought to the District's attention that there was a discrepancy regarding the Executive Director's salary adjustment effective May 1, 2022 which was approved at the June 21, 2022 board meeting.

Error Identified:

In the approved Executive Session minutes from June 21, 2022, on page 2 it was recorded that:

The recommendation was to give a 4.5% increase and a 4.55% market adjustment which would place Executive Director Miletic, in the lower portion of the top 13 Executive Directors in the area based on performance and over 12.6 million dollars in grants.

The numbers for the market adjustment were transposed and should read as 5.44% instead of 4.55%. Please see the attached email from the Executive Director to the Superintendent of Human Resources, Nicole Dale, with the Board President at the time, Erin Doerr, carbon copied on the email, which states the Board approved a 4.5% merit increase and a 4.55% market adjustment to $195,000.

When giving increases, standard practice is to grant either a round number merit/adjustment increase or a round number salary. A 4.50% merit plus 4.55% market adjustment totals 9.05% increase or $193,412.82, which does not follow our standard practice. The correction is 4.50% merit plus 5.44% market adjustment totaling 9.94% increase or $195,000.00, which does follow our standard practice.

Correction:

The Executive Session minutes from June 21, 2022 should be amended to read and make clear:

The recommendation was to give a 4.5% increase and a 5.44% market adjustment with a salary amount of $195,000 which would place Executive Director Miletic, in the lower portion of the top 13 Executive Directors in the area based on performance and over 12.6 million dollars in grants.

At this time, I ask the Park Board of Commissioners to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners amend the minutes of June 21, 2022 Executive Session by replacing the 4.55% market adjustment with 5.44% to accurately reflect the Board's approved market adjustment and adding the salary amount of $195,000."

From: Don Miletic
To: Nicole McNulty
Cc: Erin Doerr
Subject: Annual Review & Landscape adjustments
Date: Wednesday, June 22, 2022 10:44:16 AM
Attachments: image002.png
Importance: High

Nicole,

So per my review I was given a 4.5% merit increase and a 4.55% market adjustment to $195,000. Per contract this should take effect as of May 1. This email is to you and to President Doerr to document my file.

Also Landscape I position was approved for July 1, moving an IMRF position into a full time position. We will also look at an overall increases of $22,000 to the budget to cover costs of salary adjustments in the department.

Erin,
Thank you for your leadership last night and for pushing for staff adjustments to ensure the park district stays competitive in salaries with other Park Districts.

Donald Miletic, CPRP
Executive Director
Des Plaines Park District
2222 Birch Street
Des Plaines, IL 60018
847-391-5700

Be Active!
at the Des Plaines Park District

Enhancing our community by providing quality recreational opportunities, facilities, parks, and open space.

DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY JUNE 21, 2022

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Williams and second by Commissioner Haas to enter into Executive Session on June 21, 2022 8:04 p.m.in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. After a short break the commissioners began executive session at 8:10 pm Commissioners present included Commissioners Williams, Commissioner Grady, Commissioner Rosedale, and President Doerr. Commissioner Haas was absent.

SEMIANNUAL REVIEW OF EXECUTIVE SESSION MINUTES

Executive Miletic presented the release of minutes and suggested the others remain on closed.

These minutes are to be released.

December 14, 2020	Review of Closed Session Minutes/Litigation/Personnel
February 15, 2022	Personnel

These minutes are to remain closed.

October 19, 2010	Personnel
April 16, 2013	Personnel/Review of Closed Session Minutes (**Partial Release**)
December 16, 2014	Personnel/ License Agreements /Land Acquisition
January 20, 2015	Personnel/ License Agreements /Land Acquisition
October 20, 2015	Personnel/ License Agreements /Land Acquisition
September 22, 2015	Personnel/ License Agreements /Land Acquisition
December 15, 2015	Personnel
January 19, 2016	Personnel
May 17, 2016	Personnel/Land Acquisition
February 18, 2020	Personnel/Land
April 19, 2022	Real Estate

PERSONNEL

Executive Director Miletic gave an update about the salary adjustment for Landscape Department. There is a supply and demand issue and Miletic presented adjustments that were worked on by Human Resource and himself for this department. There has been a few years that we have

struggled to maintain staff and this adjustment will give this department a good balance compared to area park districts.
President Doerr reviewed summarized annual review from Commissioners that was provided to her by Andrew Paine the Park District Attorney and comparable Executive Director pays received from other park districts in the area. Doerr presented and complimented how well the District is going, Commissioner Grady commented on the huge amounts of grant dollars that were brought in with Miletic as the Executive Director and how running a tight ship is how we have gotten here. Commissioner Rosedale mentioned the Miletic's efforts in grant funding does not get enough credit. Commissioner Eli expressed he likes all the park district is offering and has seen and paying fair to other district is important, as we did for landscape. The recommendation was to give a 4.5% increase and a ~~4.55~~5.44% market adjustment with a salary amount of $195,000 which would place Executive Director Miletic, in the lower portion of the top 13 Executive Directors in the area based on performance and over 12.6 million dollars in grants.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale to close Executive Session and Return to Open Session at 9:09 p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclimation.

APPROVED_____

_____ _____

President Secretary

Agenda Item: 9 – C

Action Requested

May 19, 2026

TO: Park Board of Commissioners

FROM: Donald Miletic, Executive Director

SUBJECT: **Approval of the Intergovernmental Agreement with District 62**

Dear Park Board of Commissioners,

The one-year agreement with School District 62 is attached. This agreement has been in place for years and has been a three-year agreement, but the School District wishes to change this to a one-year agreement due to all the construction and decreases in mowing. I have not seen a significant decrease in our mowing efforts and am waiting for a response from the Superintendent.

In addition, we do utilize some open space for soccer and primarily use this for their gyms. We maintain some ballfields for Des Plaines Baseball and Des Plaines Girls Softball, these are affiliates and we assist their groups to use Arndt and Central Park. Our basketball program needs space as we are limited in gym space, this is our greatest need. A goal for the Park District is to build more gyms and that will have to be adjusted in the future. Over the years due to security issues with school buildings and use of the gyms, we have crafted procedures of how we access D62 gyms. Staff work well together to ensure our volunteer coaches and staff can get into the gyms. The Des Plaines Park District provides D62 with use of the Chippewa Parking Lot for teacher parking and drop off, mow and maintain about 100 acres of land, and provide their fundraisers and school student engagement programs with passes to our facilities. Overall, this is a win-win for both agencies.

A three-year agreement would be nice, but we are fine with a one-year agreement. At this time, I ask the Park District to make the following motion.

At this time, I ask the Park Board of Commissioner to make the following motion:

"I move that the Des Plaines Park District Board of Commissioners approve the Intergovernmental Agreement with Des Plaines School District 62 for exchange of services as listed in the attached agreement for a period of one year.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62, COOK COUNTY, ILLINOIS AND THE DES PLAINES PARK DISTRICT REGARDING THE USE OF CERTAIN SCHOOL DISTRICT AND PARK DISTRICT FACILITIES

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made as of the effective date set forth in Section 6.T below and is by and between the Board of Education of Community Consolidated School District No. 62, Cook County, Illinois, (the "School District"), and the Des Plaines Park District, Cook County, Illinois (the "Park District").

W I T N E S S E T H

WHEREAS, the School District controls certain school property, including considerable playground area around the schools, a site known as the Thacker Site, ~~and the locker rooms, surrounding decks and entrance halls to the Iroquois Swimming Pool~~ (the "School District Facilities"); and

WHEREAS, the School District has determined that there are specific times during the course of a day or the year when the School District Facilities identified in this Intergovernmental Agreement are unused by the School District and may be better utilized by the Park District in its effort to provide recreational and related activities for its citizens; and

WHEREAS, the Park District is the owner of a parking lot outside the Chippewa Pool facility located at 197 N. Eighth Avenue, Des Plaines, Illinois (the "Chippewa Parking Lot"); and

WHEREAS, the School District desires to utilize the Chippewa Parking Lot in accordance with this Intergovernmental Agreement; and

WHEREAS, the Board of Education of the School District has authority, pursuant to Sections 10-22.11 and 10-22.12 of the Illinois School Code (105 ILCS 5/10-22.11; 105 ILCS 5/10-22.12), to lease property to and from the Park District, the Park District has authority pursuant to Sections 8-16 and 10-7 of the Illinois Park District Code (70 ILCS 1205/8-6; 70 ILCS 1205/10-7) to lease property to and from the School District, and the Parties have the authority to enter into intergovernmental agreements pursuant to Article VII Section 10(a) of the Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, for administration and ease of reference purposes, the Park District and the School District have determined that it is in their best interests to enter into this Intergovernmental Agreement, which will govern the terms of the Park District's use of the designated School District Facilities listed herein below; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein,

the School District and the Park District hereby agree as follows:

SECTION 1. RECITALS. The foregoing recitals are hereby incorporated by reference into the body of this Agreement as if fully set forth and repeated. Similarly, any Exhibit referred to herein and attached hereto is also incorporated by reference.

SECTION 2. TERM. The term of this Agreement shall commence on ~~April 1, 2022~~ July 1, 2026 (the "Commencement Date") and end on ~~March 31, 2024~~June 30, 2027, which period shall be referred to herein as the "Use Term."

SECTION 3. GENERAL PROVISIONS APPLICABLE TO THE PARK DISTRICT'S USE OF SCHOOL DISTRICT FACILITIES.

A. Use. The Park District may use the School District Facilities as provided herein during the periods and subject to the terms set forth in *Exhibit A* hereto, to provide recreation facilities and recreational programs and all related ancillary uses.

1. Amended Use. The School District Facilities, their usage, and the schedule of their use contained in *Exhibit A* may be amended at any time by written agreement of the Superintendent of the School District and the Administrator of the Park District, without the consent of their respective corporate authorities.

2. Subletting by Park District. The Park District shall not sublet any of the School District Facilities without the prior written consent of the School District. If a sublet is approved there will need to be a Park District Employee to oversee the activities at all times.

3. Conflicts. If a conflict arises, the School District shall utilize its best efforts to identify alternative space for the Park District. The School District's use of the School District Facilities, however, shall take precedent to the Park District's use. The Park District shall use its best efforts to ensure that its use of School District Facilities, as outlined in Exhibit A and this Agreement, will not infringe on the School District's use of the School District Facilities for school purposes.

4. Soccer Goals. The Park District may install temporary or movable soccer goals, defined as freestanding structures consisting of at least 2 solid upright posts, a solid crossbar, and solid support bars on School District Facilities. These goals will be insured by the Park District and inspected by the Park District routinely. The placement of the temporary or movable soccer goals are subject to seasonal review by the School District.

B. Condition of School Facilities. The Park District acknowledges that neither the School District nor any agent or employee of the School District has made any representation or warranty concerning the School District Facilities, with respect to the suitability, condition or repair thereof, and the Park District accepts possession of the School District Facilities and any items of personal property which the School District might leave on the School District Facilities "as is." The Park District's execution of this

Agreement shall be conclusive evidence that the Park District is satisfied with the School District Facilities and considers them to be in good order and satisfactory condition.

All damage or injury to School District Facilities caused by the acts or negligence of the Park District, its agents, employees, licensees, invitees, permittees, or visitors, shall be promptly repaired, to the satisfaction of the School District, by the Park District and at the Park District's expense. If the School District sends written notice to the Park District demanding repairs or stating that the repairs were not made in a reasonable manner, and the Park District has not made a good faith effort to make the repairs within thirty (30) days after the School District sends written notice to the Park District, the School District may make such repairs and shall assess the actual costs of such repairs to the Park District. The Park District shall pay the costs for such repairs performed by the School District to the School District within thirty (30) days after the School District sends an invoice for payment to the Park District.

C. Alterations and Improvements. The Park District shall not have the right at any time during the Use Term, except with the prior written consent of the School District, which shall not be unreasonably withheld, to make structural additions, alterations, changes or improvements to the School District Facilities or any part thereof. All structural and permanent improvements resulting from any such work shall, upon completion thereof, become the property of the School District unless the written consent of the School District contains an express provision to the contrary.

D. Repairs. During the term of this Agreement, the Park District agrees to maintain the School District Facilities in sound physical condition both as to exterior and interior and in a clean, safe and orderly manner and in full compliance with all applicable federal, State, county and local laws and regulations, and School District policies.

E. Security and Supervision. The Park District has sole responsibility for establishing and maintaining the safety and security of the School District Facilities, its employees, invitees, licensees, patrons, agents, representatives, and anyone else on the School District Facilities during the Park District's occupancy of the same and at the Park District's sole expense. The Park District shall provide at its sole cost the necessary program personnel for each activity taking place on the School District Facilities. The Park District will have a building supervisor on site. The Park District shall solely be responsible for any overtime expenses of Park District personnel, and the School District shall have no responsibility regarding overtime expenditures.

F. Right of Entry. Upon reasonable prior notice, the School District and its agents shall have the right to enter the School District Facilities at all reasonable times for the purpose of examining or inspecting the same, or for other purposes permitted under this Agreement; provided, however, that nothing herein contained shall be construed as imposing upon the School District any obligation, responsibility or liability whatsoever for the care, maintenance or repair of the School District Facilities, except as specifically provided for in this Agreement.

G. Emergency. In the event of an emergency, safety issue, the failure of the Park District to maintain insurance, or any other condition that constitutes a substantial threat to the health or safety of students, employees or others at the School District, as determined by the School District in its sole reasonable discretion, the School District

has been remedied to the School District's satisfaction.

H. Surrender of School District Facilities. At the termination of this Agreement, the Park District shall surrender the School District Facilities to the School District in as good condition and repair as reasonable and proper use thereof permits, loss by fire, or inevitable accident not the fault of the Park District and ordinary wear and tear accepted. In addition, the Park District shall remove any equipment, or other personal property placed on the School District Facilities by the Park District, and, at the School District's sole option, shall remove any non-structural alterations installed by the Park District and shall restore the School District Facilities to its condition prior to the installation of such improvements.

I. School District and Park District Policies and Regulations. Intended users of the School District Facilities subject to this Agreement are required to adhere to all School District and Park District policies, regulations, guidelines, and all local, state, and federal laws.

J. Key Fob. The School District may supply the Park District with frequency operated button keys ("key fobs") to access School District Facilities subject to this Agreement. At its discretion, the School District may request all key fobs to be returned to the School District at any time and for any reason.

SECTION 4. SPECIFIC PROVISIONS APPLICABLE TO PARK DISTRICT'S USE OF FACILITIES.

A. Use and Maintenance of Baseball Diamond Area. The Park District agrees to maintain the grounds at the baseball diamond area and the area adjacent thereto utilized in the baseball facility operation and to keep the same free from debris deposited thereon during the Use Term and shall maintain in good condition the fences and backstop on that property. In addition, the Park District agrees to maintain and repair the masonry building behind the backstop which was constructed by the Park District for use in housing refreshments and for storage of material. DPPD may place signs on D62 properties and assume D62 approval. Said building shall remain on the premises and shall become the property of the School District when this Agreement terminates.

B. Use and Maintenance of Thacker Site. The Park District may improve the Thacker Site for recreational use; however, any change or improvement is subject to receipt of written approval by the School District for the proposed improvements before any work may be commenced. The Park District shall mow all areas planted with grass in the play areas located on the Thacker Site.

C. Automated External Defibrillator. As a condition for using the District's indoor and/or outdoor physical fitness facilities, and to comply with the requirements of the Physical Fitness Facility Medical Emergency Preparedness Act (210 ILCS 74/15(b)), all non-school groups or organizations must have a trained automated external defibrillator ("AED") user present during all physical fitness activities on District property. A trained AED user is a person who is licensed to practice medicine in Illinois or who has successfully completed a course of instruction regarding the use of an AED that

complies with the standards of a nationally recognized organization such as the American Red Cross or with the Automated External Defibrillator Act (410 ILCS 4/10). Prior to using the District's indoor and/or outdoor physical fitness facilities, all non-school groups or organizations must provide to the Director of Maintenance and Operation a list of their trained AED users and a copy of the users' AED certification documents.

Additionally, for activities conducted on the District's outdoor facilities, the Park District must bring its own AED for every outdoor activity. The Park District person responsible for supervising each outdoor activity of the Park District shall ensure that the AED is available during the entirety of the activity and that the AED is properly tested and maintained."

SECTION 5. SCHOOL DISTRICT USE OF CHIPPEWA POOL PARKING LOT.

A. School District Use. The School District may use the Park District Chippewa Parking Lot during normal school hours on and during the period outlined in Exhibit A. The control of persons using the parking lot for school purposes and the direction of such persons shall be solely and only the responsibility of the School District.

B. Maintenance of Parking Lots. It is further agreed by the School District that it will share equally in the long-term maintenance and repair of the Chippewa Parking Lot. In the short term, the School District will provide crack repair, patching, striping and other maintenance as needed. Further, as a condition of this Agreement, said School District shall salt and plow the areas utilized, as necessary during winter months.

SECTION 6. GENERAL TERMS.

A. Procedures. The Parties agree to jointly create procedures to provide guidance and governance of the use of School District facilities as set forth in this Agreement. The Parties shall meet semi-annually to review the procedures and make any changes to the procedures, as needed.

B. Insurance and Indemnification.

1. Park District Insurance. The Park District agrees to arrange with its insurance carrier to forward a copy of its Certificate of Insurance with a minimum liability of $3,000,000.00. Further, that the School District, together with the members of the Board thereof, shall be named as additional insureds in said policy. That said policy shall not be canceled without thirty (30) days written notice presented to the School District.

2. School District Insurance, The School District agrees to arrange with its insurance carrier to forward a copy of its Certificate of Insurance with a minimum liability of $3,000,000.00. Further, that the Park District, together with the members of the Board thereof, shall be named as additional insureds in said policy. That said policy shall not be canceled without thirty (30) days written notice presented to the Park District.

3. Indemnification.

(i) Park District Indemnification. The Park District shall indemnify and defend the School District, its Board of Education, its elected and appointed officers and officials, employees, agents, successors, and assigns, and save them harmless from and against any and all claims, actions, damages, liability, losses, and expenses (including attorneys' fees), including, and without limitation, claims for loss of life, personal injury and/or damage to property, resulting from the Park District's use of the School District Facilities unless the claim is directly attributable to the School District's negligence.

(ii) School District Indemnification. The School District shall indemnify and defend the Park District, its Park District Council, its elected and appointed officers and officials, employees, agents, successors, and assigns, and save them harmless from and against any and all claims, actions, damages, liability, losses, and expenses (including attorneys' fees), including without limitation claims for loss of life, personal injury and/or damage to property, resulting from the School District's use of the Chippewa Parking Lot, unless the claim is directly attributable to the Park District's negligence.

(iii) No Waiver of Tort Immunity Defenses. Nothing contained in this Agreement is intended to constitute nor shall constitute a waiver of the defenses available to the School District or Park District under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, with respect to claims by third parties.

C. Assignment. Neither party shall assign any portion of this Agreement, without the prior written consent of the other party.

D. Park District Waiver. The School District shall not be liable and the Park District waives all claims against the School District for damage to personal property sustained by the Park District or any other person claiming through the Park District resulting from any action or occurrence on the School District Facilities or any equipment or appurtenance thereto becoming out of repair except in the event such damage results directly from any negligence or willful misconduct of the School District. All personal property belonging to the Park District or any other occupant on the School District Facilities shall be there exclusively at the risk of the Park District or such other persons and the School District shall not be liable for any damage thereto or the theft or misappropriation thereof.

E. Rights and Remedies. The various rights and remedies herein granted to the School District and the Park District shall be cumulative and in addition to any other remedies the School District and the Park District may be entitled to by law, and the exercise of one or more rights or remedies shall not impair the School District's or the Park District's right to exercise any other right or remedy.

F. Termination. This Agreement is subject to a thirty-day cancellation written notice by either party.

G. Notices. All notices, demands, or writings in this Agreement provided to be given, made, or sent by either party hereto to the other shall be in writing and shall be deemed to have been fully given by either: (i) delivering or causing to be hand delivered a written copy thereof; or (ii) by sending a written copy thereof by depositing the same in the United States mail, certified or registered mail, postage prepaid, return receipt requested, and addressed to Lessor or Lessee as follows:

To Lessor: Community Consolidated School District 62
Administration Center
777 East Algonquin Road
Des Plaines, IL 60016
Attn: Superintendent

To Lessee: Des Plaines Park District
Administrative & Leisure Center
2222 Birch Street
Des Plaines, IL 60018
Attn: Executive Director

All notices and communications pertaining to this Intergovernmental Agreement shall be sent to the parties at the aforementioned addresses unless subsequently changed by written notice.

G. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and no prior agreement or understanding with regard to any such matter shall be effective for any purpose.

H. Amendment. No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with the applicable procedures, and executed; provided, that the Superintendent and the Executive Director are hereby authorized to amend Exhibit A, as it pertains to the location and time of use of the various facilities, by written mutual agreement from time to time, without the official approval of the corporate authorities of either party.

I. Third Party Beneficiary. No claim as a third-party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the School District or the Park District.

J. Provisions Severable. If for any reason any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with that provision severed or as modified by court order provided that said provision determined invalid does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this

Agreement to address the changes necessary because of the court determination. If the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

K. Time. Time is of the essence in the performance of this Agreement.

L. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, federal, or school holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, federal, or school holiday.

M. Authority to Execute. The parties hereby warrant and represent that the persons executing this Agreement on their behalf have been properly authorized to do so by their corporate authorities.

N. Waiver. Neither the School District nor the Park District shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of either party to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect a party's right to enforce such rights or any other rights.

O. Consent. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent or representative of any party to this Agreement is required, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

P. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this shall be cumulative and shall be exclusive of any other rights, remedies, and benefits allowed by law.

R. Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes shall be the Circuit Court located in Cook County, Illinois, or the federal district court for the Northern District of Illinois.

S. Counterpart Execution. This may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

T. Effective Date. This Agreement shall be deemed dated and become effective on the date that the last of the Parties signs as set forth below the signature of its duly authorized representative.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this Agreement on the date first above written.

DES PLAINES PARK DISTRICT	BOARD OF EDUCATION, COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62
By:_____	By:_____
President	President
Attest:	Attest:
_____	_____
Park District ~~Clerk~~ Secretary	Secretary to the Board of Education
Dated: _____, 2026	Dated: _____, 2026

3004475.1

Exhibit A
Facility Usage

The Park District may use the following School District Facilities during the dates and times set forth below and in accordance with the Intergovernmental Agreement and the School District may use the Chippewa Pool Parking Lot during the dates and times set forth below and in accordance with the Agreement:

Facilities		Time of Usage
School District baseball diamonds at the northwest and northeast corners of the Central School playground, together with adjacent property.		The Park District may utilize for its affiliate Des Plaines Baseball after 5:00 p.m. on school days and for all Saturdays, Sundays, and holidays from July 1, 2026, through June 30, 2027. ~~April 1, 2022, through March 31, 2024.~~
Thacker Site		The Park District may use the site when it is not used for school purposes on a year-round basis from ~~July 1, 2026,~~ through June 30, 2027.~~April 1, 2022, through March 31,~~

Facilities		Time of Usage
Chippewa Pool Parking Lot		The School District may utilize at any time from July 1, 2026, through June 30, 2027.~~April 1, 2022, through March~~
Iroquois, Algonquin, North, Terrace, South, Cumberland/Chippewa, Orchard Place, and Plainfield		The Park District and its affiliate groups Des Plaines Baseball & Des Plaines Softball may utilize at various times outside of school hours, beginning July 1, 2026, through June 30, 2027.~~April 1, 2022, through March 31, 2024.~~
Algonquin, Chippewa, Iroquois, Central, Cumberland, Forest, North, Orchard Place, Plainfield, South, and Terrace		The Park District may utilize from 6-9:30 p.m., Monday-Friday, beginning July 1, 2026, through June 30, 2027.~~April 1, 2022 through March 31, 2024~~ Spring Break and Winter Break 9:00 a.m. to 2:00 p.m. with school district prior approval. A Park District employee, coach, and scorekeeper will be on site for any games.
Algonquin, Chippewa, and Iroquois fields		The Park District will place temporary soccer goals pursuant to Section 3(A)(4) of this Agreement during the Use Term and subject to seasonal review by the School District. The School District may use Chippewa fields ~~during the school year~~
Algonquin, Central, Chippewa, Cumberland, Forest, Iroquois, North, Orchard Place, Plainfield, South, and Terrace grass areas indicated in yellow on Exhibit B		The Park District will mow all of the areas behind the schools as shown in yellow on Exhibit B (needs updating by school and park district) beginning in the mowing season until the end of the growing season.

Exhibit B

School Site Area Mowed by Park District

All of the school areas highlighted in yellow, areas indicate the areas that will be mowed by the Park District or a third party contract of the Park District's choosing as part of this Intergovernmental Agreement.

Algonquin
Central
Chippewa
Cumberland
Forest
Iroquois
North
Orchard Place
Plainfield
South
Terrace

Agenda Item 10

Correspondence

Agenda Item 11

Commissioner Comments

Agenda Item 12

Executive Session

- *Pursuant to the Open Meetings Act: To consider matters related to: the purchase or lease of real property for the use of the public body (5 ILCS 120/ (2(c)(5)); the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)); litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent (5 ILCS 120/2(c)(11)); the setting of a price for the sale or lease of property owned by the public body (5 ILCS 2(c)(6)); and discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the public body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21)*

Agenda Item 13

Return to Open Session

- *Action Item 13 - A: Approval of Change in Compensation for the Executive Director*

Agenda Item 14

Adjournment