DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
APRIL 21 2026

I. CALL TO ORDER/ROLL CALL

President James Grady called the Regular Meeting of the Des Plaines Park District Board of Commissioners to order at 6:00pm. Commissioners answering present to the roll call in person were Commissioner Erin Doerr, Commissioner Eli Williams, Commissioner Jana Haas, Commissioner Alan Osinski and President James Grady.

Staff in attendance were Executive Director, Donald Miletic; Director of Revenue Facilities and Recreation, Brian Panek; Director of Business, Annette Curtis; Superintendent of Administration, Liz Vinakos.

Guests in attendance are included on the sign in sheet.

II. CHANGES TO THE AGENDA - NONE

III. PRESENTATIONS - NONE

IV. COMMENTS FROM THE COMMUNITY

- James Carl: Mr. Carl presented a list of questions for the Board pertaining to cultural arts and contracts.
- Sharon Lynch: Ms. Lynch discussed her enjoyment of Lake Park and the forward thinking of the District.
- Susan Chavez: Ms. Chavez discussed concerns with numbers from prior meeting minutes and District procedures regarding base pay.
- Tina Garrett: Ms. Garrett discussed concerns regarding OMA, and Board policy.
- Debra Lester: Ms. Lester requested lap swim lanes at Arndt park in evening for those who can't make it early morning as well as consideration for swim passes and discounts during closures.

V. APPROVAL OF THE CONSENT AGENDA

A. REGULAR BOARD MEETING MINUTES – March 17, 2026
B. EXECUTIVE SESSION MEETING MINUTES – None
C. SPECIAL MEETING MINUTES – None
D. VOUCHER BILLS:

March 13, 2026	$ 82,292.39
March 27, 2026	$ 599,976.38

E. PAYROLL:

March 06, 2026	$ 256,165.14
March 20, 2026	$ 252,369.29

Motion by Commissioner Osinski to approve the Consent Agenda for April 21, 2026 as listed.
Second by Commissioner Williams

Discussion: NONE

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye; Osinski, Aye
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

VI. M-NASR REPORT: None

VII. MONTHY REPORTS

A. Executive Director: Executive Director Miletic discussed the District's distinguished accredited agency status and approval by the review committee. Read policy for commissioners and facility use, discussed the board policy manual and that it is highly recommended commissioners use and experience the District's facilities and programming so that they can report any issues to the Executive Director. Discussed that the Board Policy Manual & Ordinance is clear. Stated that he takes fiscal responsibility seriously. Discussed the District's use of using social media and digital methods of promotion rather than print, and that the marketing team has been doing great with obtaining community engagement and awareness of programs through social media.

B. Revenue Facilities and Recreation: Director Panek stated that new treadmills were delivered, and that fitness orientation sessions will be conducted year round. Discussed the expansion of swim school by 60 new spots. Mentioned Golf Center flooding and course closures. Summarized special events such as Glow Yoga receiving 65 registrations, Floating Egg Hunt was sold out, and Earth day had 60 registrations.

Discussion: Commissioner Osinski discussed swim school and appreciated the new spots opening up. Commissioner Haas complimented Dylan from Lakeview for special attention at the site and renters are impressed with staff. Inquired about preschool registrations. Commissioner Doer discussed the Earth Day post and inquired about groups who will be present, mentioned new treadmills and upgrades to all sites. President Grady discussed the fishing derby.

C. Director of Parks and Planning: Director Marquez discussed the surge at PLCC and installed of new ComEd equipment for prevention. Discussed fire testing, pressure testing, and leak repair at pools.

D. Business Department: Director Curtis discussed changes in the Business office including retirement of accounts payable staff, restructuring of positions, cross training, and Rick Carlsen joining the Business team from the Golf Center. Discussed working on budget and presentation. Staff is beginning year end reconciliation and preparing for summer. IT is working on equipment for camps, POS updated. Discussed the history center's new exhibit.

D.1 FINANCIAL REPORTS:

Commissioner Haas moved to approve the Financial Reports for April 21, 2026, and place a copy on file subject to audit.

Seconded by: Commissioner Williams
Discussion: None

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

E. Administration & HR: Director Dale discussed onboarding of all summer staff, including 55 onboarding sessions, 500 applicants received. Discussed staff promotions, and ADA inclusion numbers. Working on updating Paycom systems.

VIII. UNFINISHED BUSINESS:

A. Algonquin Road Bridge – None
Discussion: NONE

IX. NEW BUSINESS

A. Action Item 9 – A: Approval of Ordinance #26-03_FY26/27 Tentative Budget & Appropriation

Director Curtis presented the tentative budget and appropriation for fiscal year 2026/2027 including capital plan.

Commissioner Haas moved the Des Plaines Park District Board of Commissioners to approve ordinance 26-03, the Tentatitive Budget and Appropriation for the Des Plaines Park District for the fiscal year beginning May 1, 2026 and ending April 30, 2027

Seconded by: Commissioner Williams

Discussion: Commissioner Doerr asked is the budget can possibly change. Discussion was that yes, this allows if there is a change in scope.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Commissioner Haas moved the Des Plaines Park District Board of Commissioners to approve the capital plan for the Des Plaines Park District for the fiscal year beginning May 1, 2026 and ending April 30, 2027."

Seconded by: Commissioner Osinski

Discussion: None

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

A. Action Item 9 – B: Approval of the Revisions for the Employee Manual

Commissioner Williams moved that the Des Plaines Park District Board of Commissioners approve the revisions to the 2026 Employee Manual as presented."

Seconded by: Commissioner Doerr

Discussion: Director Dale summarized staff attendance at legal symposiums and reviewed updates.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0

C. Action Item 9 – C: Approval of Revisions for the Safety Manual

Commissioner Osinski moved the Des Plaines Park District Board of Commissioners to approve the revisions to the 2026 Safety Manual as presented.

Seconded by: Commissioner Haas

Discussion: Nicole Dale summarized minor updates.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Action Item 9 – D: Approval of Revisions for the Crisis Management Manual

Commissioner Doerr moved the Des Plaines Park District Board of Commissioners to approve the revisions to The 2026 Crisis Manual as presented

Seconded by: Commissioner Osinski

Discussion: Nicole Dale summarized minor updates.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Action Item 9 – E: Approval of PLCC/PLAC Custodial Service Bid Award

Commissioner Williams moved the Des Plaines Park District Board of Commissioners to award the bid from Eco Clean Maintenance in the amount of $70,236.00 for the PLCC/PLAC 1-year Custodial Contract.

Seconded by: Commissioner Osinski

Discussion: Superintendent Lohr discussed the bids and recommended Eco Clean to be awarded the contract.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

Action Item 9 – F: Approval of Exchange of Services Agreement between Mt Prospect Park District and Des Plaines Park District

Commissioner Osinski moved the Des Plaines Park District Board of Commissioners to approve 2026 Exchange of Services Agreement Between the Mt. Prospect Park District and the Des Plaines Park District as presented."

Seconded by: Commissioner Doerr

Discussion: Executive Director Miletic discussed the service exchange and rates amongst the Districts. Commissioners Williams inquired about RecPlex utilization and checking in.

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

X. COORESPONDENCE

A. Salute, Inc – Donation thank you.

XI. COMMISSIONER COMMENTS:

President Grady opened Commissioner Comments.

Commissioner Doerr: Commissioner Doerr discussed responding to emails wanting to take time. Proud to sit at table with hard workers to build a better community. Discussed special events and Earth day. Discussed how Optimus club allowed family in that couldn't afford. Appreciated call to action to by staff on SB3907. Discussed concerns regarding certain FOIA requests and mentioned questionable reporting in the newspaper.

Commissioner Haas: Commissioner Haas announced the garden club and go green Des Plaines summer solstice masquerade ball in June. Discussed emails and not responding return unless correct. Discussed concerns and confusion regarding some requests.

Commissioner Williams: Commissioner Williams discussed looking into concerns from public. Discussed Journal reporting partial, personal, and inaccurate information. Hats off the staff for distinguished agency. Thank you Don for leadership. Discussed importance of Board participating in District programs as an oversight body.

Commissioner Osinski: Commissioner Osinski discussed being at Prairie Lakes on Saturdays. Inquired about inclusion aides and training from M-NASR. Discussed how our aquatic supervisor jumps in and does lessons. Stated that they run a good operation there, and safety is important.

President Grady: President Grady commend staff for all work. Discussed the joy and fun of being a park District and we give a break for those busy lifestyles.

XII. EXECUTIVE SESSION:

Motion by Commissioner Doerr at 7:55 pm to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or setting of a price for lease of property owned by the Des Plaines Park District.

Seconded by: Commissioner Haas

Roll call: Commissioner Haas, Aye; Osinski, Aye; Doerr, Aye; Grady, Aye; Williams, Aye.
Ayes: 5, Nays: 0, Absent: 0
Motion Carried: 5-0-0

XIII. CLOSE AND RETURN TO OPEN SESSION:

Commissioner Haas made a motion to close the Executive Session and return to open session at 8:33 pm.

Seconded by Commissioner Williams
All in Favor, Opposed
Ayes: 5, Nays: 0, Absent: 0

XIV. ADJOURNMENT

Commissioner Doerr made a motion to adjourn the Park Board Meeting at 8:33 pm

Seconded by Commissioner William
All in Favor, Opposed
Ayes: 5, Nays: 0, Absent:0
Motion Carried: 5-0-0

APPROVED

President

Secretary