

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
SEPTEMBER 23, 2025**

I. CALL TO ORDER/ROLL CALL

President James Grady called the Regular Meeting of the Des Plaines Park District Board of Commissioners to order at 4:55pm. Commissioners answering present to the roll call in person were Commissioner Erin Doerr, Commissioner Eli Williams, Commissioner Jana Haas and President James Grady.

Staff in attendance were Executive Director, Donald Miletic; Director of Business, Annette Curtis; Director of Facilities and Recreation, Brian Panek; Director of Parks & Planning, Aurelio Marquez; Superintendent of Recreation, Liz Vinakos, Superintendent of Administration; Administrative Assistant, Julie Bohannon.

Guests: Paul Folino

EXECUTIVE SESSION:

Commissioner Doerr made a motion at 4:55 p.m. to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or setting a price for the lease of property owned by the Des Plaines Park District.

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

Close Executive Session and return to OPEN SESSION:

Commissioner Haas made a motion to close the Executive Session and return to open session at 6:00 pm.

Seconded by Commissioner Doerr

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

II. CHANGES TO THE AGENDA: Moving Action Item 9 – A, the Approval of Annual Comprehensive Financial Report for the Year Ended April 30, 2025, to after before Approval of the Consent Agenda.

Commissioner Haas made the motion to accept Changes to the Agenda moving Action Item 9 – A before Approval of the Consent Agenda.

Seconded by Commissioner Doerr

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

III. PRESENTATIONS: None

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

Discussion: Commissioner Haas asked how the new gazebo sign at Lake Park would read. Director Panek explained that it would say for general use only and noted that special use permits can be obtained for events such as weddings or photo opportunities.

C. PARKS & PLANNING DEPARTMENT: Director Aurelio Marquez reviewed items in his report and in addition mentioned the following:

- Scheduled and oversaw brickwork and electrical connections for new A/C units at ALC.
- Collaborating with DPPW at Craig Manor Park for new tree installation placement.
- Overseeing repair work on the Mystic Waters plunge pool drain.

Discussion: President Grady inquired about the status of street repairs around Craig Manor. Director Marquez said they are still under construction and does not know the reason for the delay. Commissioner Haas stated that she like the placement of the beer tent at Fall Fest and enjoyed being farther away from the stage. Executive Director Miletic said he will be looking for larger contributions next year to bring in bigger name bands and increase revenue, and to do more advertising. President Grady agreed that more advertising is needed. Commissioner Haas commended Clean Up Give Back for an excellent job and President Grady noted that the vandalism report for the summer months over all was low.

D. BUSINESS DEPARTMENT: Director Annette Curtis reviewed items in her report and in addition:

- Focus on end of season – final financial reporting, removing IT equipment.
- Updated cameras at ALC and Oakwood - all three buildings.
- Rolled out Office 365 email and Office products.
- Removed speakers, hardware from areas within the PLCC project. Some of which will be repurposed.
- Ready for Fall Fest- both Old National and Village Bank are providing a few volunteers.
- History Center- TBD based on Board meeting.

Discussion: President Grady asked if seasonal hires are on an email to return. Director Curtis stated that seasonal employees are contacted through Paycom if they are reviewed as re-hirable, and also that some Supervisors reach out directly to seasonal staff regarding returning.

D.2 FINANCIAL REPORTS:

Commissioner Haas moved to approve the Financial Reports for September 23, 2025, and place a copy on file.

Seconded by: Commissioner Doerr
Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;
Ayes: 4, Nays: 0, Absent: 0
Motion Carried: 4-0-0

VIII. UNFINISHED BUSINESS:

A. Algonquin Road Bridge – Discussion Only

Discussion: No draft report has been provided by the City.

Commissioner Doerr made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes or the setting of a price for lease of property owned by the Des Plaines Park District at 7:35 pm.

Seconded by Williams

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent:0

Motion Carried: 4-0-0

XIV. CLOSE AND RETURN TO OPEN SESSION:

Commissioner Haas made a motion to close the Executive Session and return to open session at 7:45 pm.

Seconded by Commissioner Williams

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

XV. ADJOURNMENT

Commissioner Haas made a motion to adjourn the Park Board Meeting at 7:46pm

Seconded by Commissioner Williams

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent:0

Motion Carried: 4-0-0

APPROVED



President



Secretary