

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
JUNE 17, 2025**

I. CALL TO ORDER/ROLL CALL

President James Grady called the Regular Meeting of the Des Plaines Park District Board of Commissioners to order at 6:00 pm. Commissioners answering present to the roll call in person were Commissioner Jana Haas, Commissioner Erin Doerr, Commissioner Eli Williams, and President James Grady.

In attendance were Executive Director, Donald Miletic; Director of Business, Annette Curtis; Director of Facilities and Recreation, Brian Panek; Administrative Assistant, Julie Bohannon.

Guests: Joshua Ennis and Paul Folino

EXECUTIVE SESSION:

Commissioner Doerr made a motion at 5:00 p.m. to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or setting a price for the lease of property owned by the Des Plaines Park District.

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

RETURN TO OPEN SESSION:

Commissioner Haas made a motion to close the Executive Session and return to open session at 6:01 pm.

Seconded by Commissioner Doerr

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

PUBLIC HEARING: 2025/2026 Budget and Appropriation Ordinance #24-05

Commissioner Haas made the motion to open the Public Hearing on Budget and Appropriation Ordinance #24-05.

Seconded by Commissioner Williams

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

Executive Director Don Miletic stated "As required by state statute and the Park District Code, the Des Plaines Park District is required to adopt an Annual Budget and Appropriation Ordinance within the first quarter of each fiscal year starting on May 1 and ending on April 30. This ordinance authorizes the Des Plaines Park District to appropriate such sum or sums of money as may be deemed necessary to defray all necessary expenses and liabilities incurred by the Des Plaines Park District."

Executive Director Don Miletic Stated "The Budget and Appropriation was prepared and passed in Tentative Form as Ordinance #24-05 on April 15, 2025 and was available for public inspection from April 15, 2025 through June 17, 2025. The Public Hearing notice was published in the Des Plaines Journal and Topics Newspaper within the required timelines."

Executive Director Don Miletic Stated: Budget Summary:
Cash on Hand on May 1, 2025 **\$33,354.270**

**Estimated Cash to be received
from all sources through April 30, 2026** **\$27,099,487**

Estimated Expenditures through April 30, 2026 **\$31,937,716**

Projected Cash on Hand on April 30, 2026 **\$28,516,041**

**Estimated amount of Real Estate Taxes
to be received through April 30, 2026** **\$11,161,856**

President Grady stated “Is there anyone in the audience who wishes to present testimony or ask questions in regard to the Des Plaines Park District Annual Budget and Appropriation Ordinance #24-05?”

President Grady stated “Official Board action on the Budget and Appropriation Ordinance #24-05 is scheduled under New Business as Item 9-A.”

Commissioner Williams made the motion to close the Public Hearing on Budget and Appropriation Ordinance #24-05.

Seconded by Commissioner Haas
All in Favor, Opposed
Ayes: 4, Nays: 0, Absent:0
Motion Carried: 4-0-0

II. CHANGES TO THE AGENDA: None

III. PRESENTATIONS: None

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for the consent agenda:

- A. MINUTES – June 17, 2025
- B. EXECUTIVE SESSION MINUTES – June 17, 2025
- B.1 SPECIAL MEETING MINUTES - NONE
- C. VOUCHER BILLS:

May 09, 2025	\$ 258,421.41
May 23, 2025	\$ 357,355.37

PAYROLL:

May 05, 2025	\$ 246,368.10
May 16, 2025	\$ 268,954.57
May 30, 2025	\$ 300,133.52

Commissioner Haas “I move to accept the Consent Agenda.”

Seconded by Commissioner Doerr

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;
Ayes: 4, Nays: 0, Absent: 0
Motion Carried: 4-0-0

VI. M-NASR REPORT:

Next board meeting June 24, 2025

Liponi Mini Golf Fundraiser coming up August 06, 2025

Discussion: None

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Miletic reviewed items contained in the written report. In addition, he reviewed the following:

- Special thanks to staff for all of their hard work. Summer staffing is up to 700 members.
- Lake Park patio furniture has been ordered and will arrive in 4-6 weeks.
- Interviews for the Superintendent of Administration position should be finalized next week.
- Chippewa parking lot has been repaved and the dog park fencing should be completed next week.
- St. Martins Church will hand out ice cream at the 4th of July parade.
- Working with a mechanical engineer to potentially have two 5 ton air conditioning units installed on the roof at ALC in the dance wing.
- The Chamber of Commerce wants an increase from 25% to 30% of proceeds from Fall Fest but they must raise at least \$40,000.00 in order for the increase to take effect.
- The Distinguished Agency meeting went well. Did not want to add extra pressure on staff for a fall review so I made the decision to put it off until Spring 2026.
- The shoreline ribbon cutting was a success and we couldn't have asked for better weather.

Discussion: Commissioner Williams asked if the Chamber of Commerce's increase would come from the park side. Executive Director Miletic replied yes, and their participation at Fall Fest is required.

A.1 ADMINISTRATION:

Discussion: None.

B. REVENUE FACILITIES AND RECREATION: Director Brian Panek for report B:

- Kiwanis cup ran extremely smooth with 300 runners in attendance. Improvements are planned for next year.
- Due to the weather pools opened on May 31, one week late.
- Camps are up and running smoothly.
- Superintendent Joseph Weber has been working with Nilco on Golf Center improvements and has received many compliments on the improvements to the course.
- Lake Park turf restoration is underway and the park over all is looking great.

Discussion: Commissioner Haas asked where Jenny Fairman came from. Director Panek replied that she was hired as part time IMRF and we promoted her.

Commissioner Doerr commented that many people at the ribbon cutting were inquiring about the Shoreline Room.

B.1 REVENUE FACILITIES: Superintendent Joseph Weber for report B.1:

Discussion: None

C. PARKS & PLANNING DEPARTMENT: Executive Director Don Miletic for Director Aurelio Marquez for report C:

- Dimucci delayed due to the wrong part sent by manufacturer. Replacement is due to arrive soon.
- Landscaping across the district is looking good and Patsy Smith complimented Cornell Park.
- Wednesday is the pre-construction walk through for the Prairie Lakes Fitness Center project.
- We are still looking for a candidate to fill the Mechanical Maintenance pools position.

Discussion: Commissioner Doerr asked what Mechanical Maintenance Pools position is responsible for. Director Miletic explained that it is chemical testing and all mechanical aspects and repairs to pool operation and mechanicals.

D. BUSINESS DEPARTMENT: Director Annette Curtis, for report D in addition to:

- The Business Office has been very busy with RecTrac and cash receipts.
- Expenditures were very busy and Director Curtis gave kudos to Julie Bohannon for entering at least 100 POs in one day.
- Staff did well on their first run entering expense reports into the 5th 3rd website.
- The IT department has been very busy keeping all of the POS systems running throughout the district and noted they can now remote in when problems arise and no longer have to make as many onsite visits.
- Tee Up meeting tomorrow.
- Human Resources and Paycom are doing well. 600 people have been onboarded for the season.
- Superintendent Nicole Dale is beginning a Risk Management review.
- Audit is July 7.
- June 24 is the History Center's board meeting and their budget must be finalized.
- Director Curtis has volunteered to step in as the History Center's new treasurer.

Discussion: Commissioner Grady asked who remotes in and Director Curtis specified one of the IT staff members.

Commissioner Grady asked if Ed from the History Center left with his salary. Director Curtis said no. Commissioner Haas asked when Superintendent Dale will be out on Maternity Leave. Director Curtis speculated end of July to mid-August.

Commissioner Doerr brought to Director Curtis's attention that the wrong Lauterbach email was sent to the board. Director Curtis will follow up.

D.2 FINANCIAL REPORTS:

Commissioner Haas moved to approve the Financial Reports for May 20, 2025, and place a copy on file.

Seconded by: Commissioner Williams

Discussion: None

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

VIII. UNFINISHED BUSINESS:

A: Algonquin Road Bridge – Discussion Only

Discussion: Executive Director Miletic noted that we are still waiting on the new survey coming out for the location of the bridge and will pass that information along once it becomes available and that we are still against the building of the bridge.

A. Action Item 9 - A: Approval of FY2025/26 Tentative Budget and Appropriation Ordinance #25-05

Commissioner Doerr made the motion: I move that the Board of Commissioners approve Ordinance 24-05, “AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES FOR THE GENERAL CORPORATE FUND PURPOSES, FOR THE RECREATION FUND, FOR THE AUDIT FUND, FOR THE TORT IMMUNITY FUND, FOR THE SPECIAL RECREATION FUND, FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR THE SOCIAL SECURITY FUND, FOR THE MUSEUM FUND, FOR THE DEBT SERVICE FUND, FOR THE CAPITAL IMPROVEMENT FUND, FOR THE MYSTIC WATERS AQUATIC FUND, FOR THE LAKE PARK FUND, FOR THE ADVENTURE GOLF FUND, FOR THE GOLF CENTER DES PLAINES FUND, OF THE DES PLAINES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026.”

Seconded by Commissioner Williams

Discussion: Executive Director Miletic noted that he ordered more chairs for Arndt Pool. Commissioner Haas gave kudos to everyone for their hard work on the budget.

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;
Ayes: 4, Nays: 0, Absent: 0
Motion Carried: 4-0-0

Commissioner Haas made the motion: I move that the Board of Commissioners approve the Capital Improvement Plan for Fiscal Year 2025/26 through Fiscal Year 2029/30.

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;
Ayes: 4, Nays: 0, Absent: 0
Motion Carried: 4-0-0

X. CORRESPONDENCE:

A. Thank You: Community member

XI. COMMENTS FROM THE COMMUNITY: None

XII. COMMISSIONER COMMENTS:

President Grady: Wished everyone a great and safe summer and commended the landscaping all around, and stated everything looks good. Noted that the community is looking forward to the re-opening of Dimucci Park.

Commissioner Doerr: Attended the Community Band Concert at a community member’s recommendation and enjoyed it very much but noted that parking is a hiccup. Commissioner Doerr also stopped by the Frisbee golf outing and thanked Brian from Frisbee for a job well done. Commissioner Doerr gave recognition to Executive Director Miletic for his work on The Shoreline Project.

Commissioner Hass: Received an anonymous letter at her home requesting an indoor pickleball facility that was also sent to the media. Commissioner Haas spoke highly of the silks program, the way it is being run and gave kudos to Instructor Rachel.

Commissioner Williams: Enjoyed the ribbon cutting ceremony and was impressed by the large community turnout. Commissioner Williams stated that he loves Lake Park and is proud of the way the finished project turned out. Commissioner Williams is looking forward to Live at the Lake and the new dog park.

XIII. EXECUTIVE SESSION:

Commissioner Williams made a motion at 7:04 p.m. to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or setting a price for the lease of property owned by the Des Plaines Park District.

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

XIV. RETURN TO OPEN SESSION:

Commissioner Williams made a motion to close the Executive Session and return to open session at 8:20 pm.

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

A. Agenda Item 14 – A:

Commissioner Doerr made the motion, “I move the Park Board of Commissioners to approve the release of Executive session minutes as presented:

Seconded by: Commissioner Williams

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

A. Agenda Item 14 – A.1:

Commissioner Doerr made the motion, “I move the Park Board of Commissioners to approve the destruction of executive session minutes over 18 months.

Seconded by Commissioner Williams

Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;

Ayes: 4, Nays: 0, Absent: 0

Motion Carried: 4-0-0

A. Agenda Item 14 – B:

Commissioner Doerr made the motion, “I move the Park Board of Commissioners to approve the items as presented items discussed in Executive Session.”

Seconded by Commissioner Williams.

**Roll call: Commissioner Haas, Aye; Doerr, Aye; Grady, Aye; Williams, Aye;
Ayes: 4, Nays: 0, Absent: 0
Motion Carried: 4-0-0**

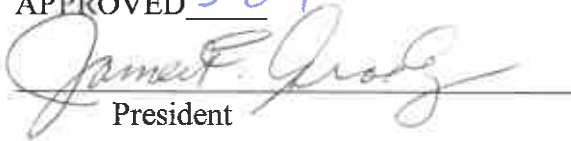
XV. ADJOURNMENT

Commissioner Williams made a motion to adjourn the Park Board Meeting at 8:21_pm

Seconded by Commissioner Doerr

**All in Favor, Opposed
Ayes: 4, Nays: 0, Absent: 0
Motion Carried: 4-0-0**

APPROVED 3-0-1



President



Secretary