

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
DECEMBER 12, 2023**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Doerr and second by Commissioner Haas to enter into Executive Session on December 12, 2023 7:31 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. After a short break the commissioners began executive session at 7:38 pm Commissioners present included Commissioners Rosedale, Commissioner Williams, Commissioner Grady, Commissioner Doerr, and President Haas.

REVIEW OF CLOSED SESSION MINUTES

Executive Director Miletic reviewed the Closed Session (Executive Session) Minutes and at this time feel there are four executive session minutes to release. The other minutes can remain as confidential and executive session minutes.

June 20, 2023	Review of Closed Session Minutes/Legal/Personnel
August 15, 2023	Real Estate/ Personnel
September 26, 2023	Personnel/Legal
October 17, 2023	Legal

The following closed session minutes are recommended to remain confidential:

October 19, 2010	Personnel
April 16, 2013	Personnel/Review of Closed Session Minutes (Partial Release)
December 16, 2014	Personnel/ License Agreements /Land Acquisition
January 20, 2015	Personnel/ License Agreements /Land Acquisition
October 20, 2015	Personnel/ License Agreements /Land Acquisition
September 22, 2015	Personnel/ License Agreements /Land Acquisition
December 15, 2015	Personnel
January 19, 2016	Personnel
May 17, 2016	Personnel/Land Acquisition
February 18, 2020	Personnel/Land

Discussion:

There was no discussion in regards to the minutes being released.

LEGAL

The review of the Craig Manor IGA for stormwater management was updated to the Park Board. All good so far.

There was an ADA claim filed with the Attorney General about Craig Manor Park and Executive Director Miletic said he would be meeting with Joe Weber to reply to the claim which is required within 30 days. Miletic feels there is no basis for the claim and might be due to anticipated work at this site with the City of Des Plaines.

Discussion:

Commissioners asked questions about when the Craig Manor project will take place and about the ADA Claim. Miletic replied waiting on our attorney review of the IGA. As for the ADA Claim, yes we did add some great ADA features to this site as we have a child with a wheel chair that lives nearby.

PERSONNEL

Executive Miletic brought up some organizational chart changes regarding succession planning. At this time Paul Cathey has announced his retirement as of the end of December 2024. Miletic also mentioned retirements of Prellberg and schedules for a few others. He added it is important to prepare some of the younger and newer staff for the knowledge transfer that needs to happen in the next few years.

Discussion:

Commissioners asked if staff were aware, Miletic said some Department heads do know of the changes and we are working with HR on this. Miletic mentioned he is always looking at ways to make staff grow and learn more to keep them engaged in their jobs and the Parks and Recreation Field. We are seeing people leave the field, and it is concerning.

ACTION TO RETURN TO OPEN SESSION

Commissioner Williams to close Executive Session and Return to Open Session at 8:15 p.m. Commissioner Doerr moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-1



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
FEBRUARY 20, 2024**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Doerr to enter into Executive Session on February 20, 2024 7:22pm in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. After a short break the commissioners began executive session at 7:28pm Commissioners present included Commissioners Rosedale, Commissioner Williams, Commissioner Grady, Commissioner Doerr, and President Haas. Staff present included Executive Director Miletic, Director of Business Annette Curtis, and Superintendent of HR and Risk Nicole Dale.

PERSONNEL

Superintendent of HR and Risk Nicole Dale did present all the items relating the Salary Administration Policy including

1. Salary Pool of 4% with reserves for Executive Director Discretion
2. Health, Dental, Vision, Life Insurance premiums
3. Position & Titles
4. Salary Structure

Comments:

Commissioner Haas thanked Nicole Dale on all the information and welcomed her back from her FMLA Leave. Commissioners Williams addressed the Salary Structure and increases between quartiles, Commissioners all addressed the concerns of rising health care costs and hoping we can get better numbers in the future. They understand we have some high ongoing claims. Executive Director Miletic explained how important the waiving of insurance benefit helps save the park district over \$286,000 this year. Over the past 15 years has saved millions of dollars. He did hope that as some dependents or high risk staff come off our plans, we may see a decrease in premiums.

REAL ESTATE

Executive Director Miletic informed the Park Board of a property adjacent to a Park that was up for sale. The Park Board had some discussion and wanted to have the Executive Director find out more information about flood plan and flood way issues. He said we do have a lot going on right now and will look into it and get back to the Park Board.

ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 8:32 p.m. Commissioner Doerr moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0

President



Secretary



**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
JUNE 18, 2024**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Haas and second by Commissioner Grady to enter into Executive Session on June 18, 2024 7:25p.m.in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. After a short break, the commissioners began executive session at 7:30 pm Commissioners present included Commissioner Haas, Commissioner Grady, Commissioner Doerr, and President Williams.

REVIEW OF CLOSED SESSION MINUTES

Executive Director Miletic reviewed the Closed Session (Executive Session) Minutes and at this time feel, there are two executive session minutes to release. The other minutes can remain as confidential and executive session minutes.

December 12, 2023 Review of Closed Session Minutes/Legal/Personnel
February 20, 2024 Personnel/Real Estate

The following closed session minutes are recommended to remain confidential:

October 19, 2010	Personnel
April 16, 2013	Personnel/Review of Closed Session Minutes (Partial Release)
December 16, 2014	Personnel/ License Agreements /Land Acquisition
January 20, 2015	Personnel/ License Agreements /Land Acquisition
October 20, 2015	Personnel/ License Agreements /Land Acquisition
September 22, 2015	Personnel/ License Agreements /Land Acquisition
December 15, 2015	Personnel
January 19, 2016	Personnel
May 17, 2016	Personnel/Land Acquisition
February 18, 2020	Personnel/Land

Discussion:

There was no discussion in regards to the minutes being released.

PERSONNEL

The Park Board met to give Executive Director his evaluation for fiscal year May 1, 2023 to April 30, 2024. The compiled review was given to President Eli Williams from Attorney Andrew Paine. The Park Board had the Executive Director leave for 10 minutes to gather their thoughts.

Executive Director returned and the Park was pleased with performance. An increase of 6.3% was given to make a salary of \$218,000

Discussion:

Commissioners Haas thanked executive director for stepping in for the Arndt Park Project, Commissioner Doerr indicated that Executive Director needs to be more involved in HR and not only count on staff to make calls. Commissioner Grady and President Williams said nice job you deserve the raise with all that has been done. Executive Director Miletic thanked the Park Board.

ACTION TO RETURN TO OPEN SESSION

Commissioner Doerr to close Executive Session and Return to Open Session at 8:11p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-1



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY FEBRUARY 18, 2020**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Yates to enter into Executive Session on December 18, 2020 at 8:13 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:20 p.m. Commissioners present included President Haas, Commissioner Rosedale, Grady, Yates, and Executive Director Miletic, Superintendent of Business Barbara Barrera, HR & Risk Manager Nicole McNulty.

PERSONNEL

Superintendent of Business Barrera and HR Manager McNulty went into detail about the recommended increases in salary pool of 3.25%, along with health insurance changes and position and titles. There was dialogue back and forth about the different plans and the savings by switching health insurance coverages from BCBS to United Health Care. The Park Board asked numerous questions about the items and staff answered their questions. Barrera and McNulty left executive session at 9:15pm.

LAND

The Park Board discussed a resident interested in acquiring a small parcel of land by his home located at 605 Greenview. The land is a parcel that is not of value to the Park District but this individuals request did not address the entire parcel and the Park Board decided not to proceed, unless the entire issue was addressed. Direction was to talk to the landowner.

Executive Director discussed the Golf Park partnership with the City and Forest preserve. The Forest Preserve is looking at an exchange of land from the City for a parcel near Golf & East River Road.

Executive Director Discussed the sale of 630 Greenview after staff moves out of the home. This would most likely take place late summer of 2020. An approval will be needed as part of Surplus Ordinance sometime in the future.

Executive Director Miletic discussed a purchase of property adjacent to Winnebago Park and opening this park to Algonquin Street. He asked to pursue the purchase of this house and park board did approve some \$280,000 in a previous Executive Session to try to purchase this property. Miletic said he would like to use funds from the sale of 630 Greenview. He mentioned eminent domain could be an option. One Commissioner said this would not be something he would approve.

ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 9:42 p.m. Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0

President

Secretary