

**OUR MISSION**

*Enhancing our community by providing quality  
recreational opportunities, facilities, parks and open space*

**DES PLAINES PARK DISTRICT • DECENNIAL EFFICIENCY COMMITTEE MEETING**

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

**THURSDAY, JANUARY 4, 2024**

**5:58 pm – 6:54 pm**

**Minutes**

**1. CALL TO ORDER and ROLL CALL**

President Jana Haas called the Decennial Efficiency Committee Meeting of the Des Plaines Park District to order at 6:02 p.m.

Park District Board Commissioner in Attendance;

President Jana Haas, Commissioner Erin Doerr, Commissioner James Grady, and Commissioner Eli Williams.

Efficiency Committee Members in attendance;

Donna Adam, Brian Inzerello, Sharon Lynch, and Ann Fastert.

Des Plaines Park District Staff in attendance;

Executive Director; Donald Miletic, Superintendent of Administration; April Lohr.

Guests: None

**2. CHANGES TO THE AGENDA**

None

**3. APPROVAL of MINUTES**

Commissioner Doerr made the motion to approve the November 30, 2023 Minutes

Seconded by Commissioner Grady

**All in Favor**

**Ayes: 8 Nays: 0 Absent: 1**

**Motion Carried: 8-0-1**

**4. INTRODUCTIONS**

Superintendent of Administration April Lohr was introduced

**5. UNFINISHED BUSINESS**

None

**6. NEW BUSINESS**

**A. Action Item 6 – A: Approve Efficiency Committee Report**

Commissioner Williams made the motion to approve the Efficiency Committee Report

Seconded by Commissioner Grady

**All in Favor**

**Ayes: 8 Nays: 0 Absent: 1**

**Motion Carried: 8-0-1**

**Comment:** President Haas pointed out several errors in spelling and grammar. She also identified items that could be refined and corrected to create a more professional document.

**Response:** Executive Director Miletic assured President Haas that all identified corrections will be taken care of and the final draft will be presented to her before submission.

**Comment:** President Haas pointed out the District's reciprocal relationship with Glenview Park District with Golf. She stated it needs to be added to section "V" item "2." as a park district with which we have an Intergovernmental Agreement (IGA).

**Response:** Executive Director Miletic concurred.

**Comment:** Committee member Lynch asked about whether we had an IGA with the high school

**Response:** Executive Director Miletic said that we are currently working on establishing an IGA with the high school but do not have one. However, we have an established working relationship when needs arise. We work hand in hand when needs arise; Miletic gave examples.

**Comment:** President Haas asked if we ask for liability insurance when working with agencies we do not have an IGA.

**Response:** Director Miletic stated that we always get a Certificate of Liability Insurance (COI) is always needed when we work with any partner.

**Comment:** Committee member Lynch asked about adding the Community Band to section "V."

**Response:** Executive Miletic agreed to check into our current relationship with the Community Band and add them if necessary.

**Comment:** President Haas identified "VII," "Transparency to the Community," as needing the direct URL for each document we have on the website instead of stating we have it on the website.

**Response:** Executive Director Miletic agreed

#### **B. Action Item 6 – B: Approve the Dismantling of the Decennial Efficiency Committee**

Commissioner Grady motioned to approve the Dismantling of the Decennial Efficiency Committee.

Seconded by Commissioner Williams

**All in Favor**

**Ayes: 8 Nays: 0 Absent: 1**

**Motion Carried: 8-0-1**

**Comment:** Commissioner Williams thanked the community members for participating and dedicating their time to the success of the Decennial Efficiency Committee.

**Response:** None

**Comment:** Committee Member Adam conveyed a deep sense of honor and pride in participating in the committee. She articulated her recognition of the significant value that the Park District contributes to the community and expressed surprise at the extent of the Park District's commitment to the community.

**Response:** Executive Director Miletic thanked the committee for their time and input into the process. Miletic thanked his team for working hard to make the Park District great.

**Response:** Commissioner Haas commented how having senior management that has been around and the Park Board complements the Executive Director's vision to make improvements.

#### **7. COMMENTS FROM THE COMMUNITY**

None

**8. ADDITIONAL COMMENTS**

None

**9. ADJOURNMENT**


Commissioner Doerr made a motion to adjourn the Decennial Efficiency Committee Meeting at 6:54 p.m.

Seconded by Commissioner Williams

**All in Favor**

**Ayes: 8 Nays: 0 Absent: 1**

**Motion Carried: 8-0-1**

APPROVED 4-0-1  
  
President

  
Secretary