

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
DECEMBER 12, 2023**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Doerr and second by Commissioner Haas to enter into Executive Session on December 12, 2023 7:31 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. After a short break the commissioners began executive session at 7:38 pm Commissioners present included Commissioners Rosedale, Commissioner Williams, Commissioner Grady, Commissioner Doerr, and President Haas.

REVIEW OF CLOSED SESSION MINUTES

Executive Director Miletic reviewed the Closed Session (Executive Session) Minutes and at this time feel there are four executive session minutes to release. The other minutes can remain as confidential and executive session minutes.

June 20, 2023	Review of Closed Session Minutes/Legal/Personnel
August 15, 2023	Real Estate/ Personnel
September 26, 2023	Personnel/Legal
October 17, 2023	Legal

The following closed session minutes are recommended to remain confidential:

October 19, 2010	Personnel
April 16, 2013	Personnel/Review of Closed Session Minutes (Partial Release)
December 16, 2014	Personnel/ License Agreements /Land Acquisition
January 20, 2015	Personnel/ License Agreements /Land Acquisition
October 20, 2015	Personnel/ License Agreements /Land Acquisition
September 22, 2015	Personnel/ License Agreements /Land Acquisition
December 15, 2015	Personnel
January 19, 2016	Personnel
May 17, 2016	Personnel/Land Acquisition
February 18, 2020	Personnel/Land

Discussion:

There was no discussion in regards to the minutes being released.

LEGAL

The review of the Craig Manor IGA for stormwater management was updated to the Park Board. All good so far.

There was an ADA claim filed with the Attorney General about Craig Manor Park and Executive Director Miletic said he would be meeting with Joe Weber to reply to the claim which is required within 30 days. Miletic feels there is no basis for the claim and might be due to anticipated work at this site with the City of Des Plaines.

Discussion:

Commissioners asked questions about when the Craig Manor project will take place and about the ADA Claim. Miletic replied waiting on our attorney review of the IGA. As for the ADA Claim, yes we did add some great ADA features to this site as we have a child with a wheel chair that lives nearby.

PERSONNEL

Executive Miletic brought up some organizational chart changes regarding succession planning. At this time Paul Cathey has announced his retirement as of the end of December 2024. Miletic also mentioned retirements of Prellberg and schedules for a few others. He added it is important to prepare some of the younger and newer staff for the knowledge transfer that needs to happen in the next few years.

Discussion:

Commissioners asked if staff were aware, Miletic said some Department heads do know of the changes and we are working with HR on this. Miletic mentioned he is always looking at ways to make staff grow and learn more to keep them engaged in their jobs and the Parks and Recreation Field. We are seeing people leave the field, and it is concerning.

ACTION TO RETURN TO OPEN SESSION

Commissioner Williams to close Executive Session and Return to Open Session at 8:15 p.m. Commissioner Doerr moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-1



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
FEBRUARY 20, 2024**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Doerr to enter into Executive Session on February 20, 2024 7:22pm in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. After a short break the commissioners began executive session at 7:28pm Commissioners present included Commissioners Rosedale, Commissioner Williams, Commissioner Grady, Commissioner Doerr, and President Haas. Staff present included Executive Director Miletic, Director of Business Annette Curtis, and Superintendent of HR and Risk Nicole Dale.

PERSONNEL

Superintendent of HR and Risk Nicole Dale did present all the items relating the Salary Administration Policy including

1. Salary Pool of 4% with reserves for Executive Director Discretion
2. Health, Dental, Vision, Life Insurance premiums
3. Position & Titles
4. Salary Structure

Comments:

Commissioner Haas thanked Nicole Dale on all the information and welcomed her back from her FMLA Leave. Commissioners Williams addressed the Salary Structure and increases between quartiles, Commissioners all addressed the concerns of rising health care costs and hoping we can get better numbers in the future. They understand we have some high ongoing claims. Executive Director Miletic explained how important the waiving of insurance benefit helps save the park district over \$286,000 this year. Over the past 15 years has saved millions of dollars. He did hope that as some dependents or high risk staff come off our plans, we may see a decrease in premiums.

REAL ESTATE

Executive Director Miletic informed the Park Board of a property adjacent to a Park that was up for sale. The Park Board had some discussion and wanted to have the Executive Director find out more information about flood plan and flood way issues. He said we do have a lot going on right now and will look into it and get back to the Park Board.

ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 8:32 p.m. Commissioner Doerr moved to second the motion with Commissioners voting in favor by acclimation.

APPROVED 5-0

President



Secretary

