

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY MARCH 21, 2017**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Rosedale to enter into Executive Session on March 21, 2017 9:10 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 9:17 p.m. Commissioners present included: President Grady, Commissioner Haas, Weber, Rosedale, and Yates. Also present was Executive Director Miletic and Superintendent of Business Skibbe.

PERSONNEL

Superintendent Skibbe and Executive Director Miletic updated the Park Board about personnel issues of a full time employee being suspended for conducting outside business during Park District time and another employee being written up for not following the chain of command.

Also we discuss an employee that will need to be terminated due to health reasons and was given more than the legal 12 weeks of FMLA.

Executive Director Miletic informed the Park Board of his plans to reorganize the organizational chart and what duties will be reassigned to staff. Miletic explained this will better serve the Park District and workflow/supervision of staff will be much improved.

Executive Director Miletic also brought the Park Board up on the IDHR claim from an employee at Prairie Lakes Community Center.

Superintendent Skibbe left after personnel discussions.

LAND ACQUISITION

Executive Director Miletic informed the Park Board that the Oakwood Land is going to be purchased in the next month.

EXECUTIVE DIRECTOR

Executive Director also gave a revised performance review form to the Park Board and asked to return to Greg MacDonald for April 2017 annual review.


COMMISSIONER ITEM

Commissioner Yates indicated due to work he might miss a few meetings in the next six months and apologized about this. The Park Board said they would be able to work around it.

ACTION TO RETURN TO OPEN SESSION

Commissioner Yates moved to close Executive Session and Return to Open Session at 10:11p.m.
Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY APRIL 18, 2017**

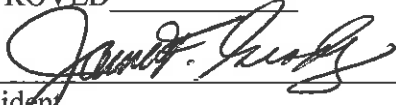
The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Rosedale to enter into Executive Session on March 21, 2017 8:40 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:47 p.m. Commissioners present included: President Grady, Commissioner Haas, Weber, Rosedale, and Yates. Also present was Executive Director Miletic.

EXECUTIVE DIRECTOR

Executive Director Miletic provided the Park Board with some material relating to his review. The Executive Director was asked to leave so the Park Board can discuss amongst themselves. Executive Director Miletic returned an discuss the review with the Park Board and was given a 4% increase from \$147,000 to \$153,000.

ACTION TO RETURN TO OPEN SESSION

Commissioner Weber moved to close Executive Session and Return to Open Session at 9:27 p.m. Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0


President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY MAY 16, 2017**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Rosedale to enter into Executive Session on May 16, 2017 8:20 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:30 p.m. Commissioners present included: President Grady, Commissioner Haas, Weber, Rosedale, and Yates. Also present was Executive Director Miletic.

PERSONNEL; LAND

Executive Director Miletic provided the Park Board with some material relating to the following items:

- IDHR claim from Jessica Mastalski – a new claim
- IDHR claim from Jerry Horton – updated information
- Oakwood Property located west of Oakwood.
 - Property is for sale for 1.6 million
 - Recommendation was not to proceed due to other obligations
- Frisbie Senior Center Finance
 - Using bonds to finance their debt.
 - Information only, will seek out City for assistance.
- Lake Park Shoreline grant
 - Executive Director is seeking 4 million to fund a project with MWRD.
 - Recommendation is to get funding and potentially issuing 1 million dollar bond for matching.
 - Many variables but will be seeking the right connections to proceed.
- IT Support
 - Executive Director would like to seek out additional IT support for coverage.
 - Review things with Barb once she gets caught up with Bank Reconciliations and get some recommendations.
 - Large scale IT operations with one person, not good management.

ACTION TO RETURN TO OPEN SESSION

Commissioner Yates moved to close Executive Session and Return to Open Session at 9:03 p.m. Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY JUNE 28, 2017**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Rosedale to enter into Executive Session on June 28, 2017 8:10 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:18 p.m. Commissioners present included: President Grady, Weber, Rosedale, and Yates. Commissioner Haas was absent. Also present was Executive Director Miletic.

LAND

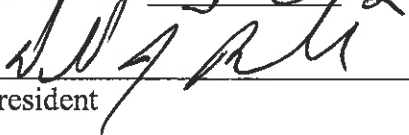
Executive Director Miletic provided the Park Board with some material relating to the following item:

- An attorney representing the owners of the home located at 221 Grove in Des Plaines wishes to subdivide their lot and give the Park District the land. This lot is located north of Sesquicentennial Park and the donation is approximately 1.1 acres of land just to the northeast of our existing park. Executive Director recommended the donation as long as there are no fees to the Park District. The land can only be used for open space and will give more access to the Des Plaines River. A Plat of Survey was given to the Park Board for their review. It was determined to proceed as long as there is no cost to the Park District to subdivide.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale moved to close Executive Session and Return to Open Session at 8:30 p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY DECEMBER 19, 2017**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Haas to enter into Executive Session on December 19, 2017 8:32 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:40 p.m. Commissioners present included: President Grady, Commissioner Haas, Weber, Rosedale, and Yates. Also present was Executive Director Miletic.

SEMI ANNUAL REVIEW OF EXECUTIVE SESSION MINTUES

Executive Director Miletic provided the Park Board with some material relating to the following items:

- Park District Code requires the Board of Park Commissioners to review on a semi-annual basis the minutes of closed session meetings to see if the need for confidentiality still exists for those minutes.
- I reviewed the Closed Session (Executive Session) Minutes and at this time feel these are appropriate to release and destroy any recordings. The list of minutes below has been kept confidential to determine if the need for confidentiality still exists. It is my recommendation that the following Closed Session Minutes be released as they no longer require confidential treatment:

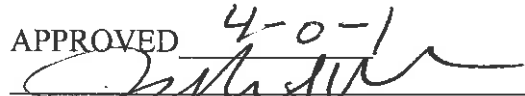
| | |
|---------------------------|--|
| Aug 19, 2003 | Lease of Property/Personnel/Possible Litigation |
| March 17, 2009 | Personnel |
| May 19, 2009 | Commissioner Vacancy |
| September 21, 2010 | Semi-Annual Review /Lease of Property/ Personnel |
| May 15, 2013 | Personnel |
| May 16, 2013 | Personnel |
| May 21, 2013 | Personnel |
| May 29, 2013 | Personnel |
| October 21, 2014 | Sale/Lease of Real Estate/Review Closed Session Minutes |
| March 15, 2016 | Personnel |
| June 21, 2016 | Land Acquisition/Personnel/Review of Minutes |
| July 19, 2016 | Personnel |
| April 18, 2017 | Personnel |
| March 21, 2017 | Land Acquisition/Personnel |

LEASES/REAL ESTATE

Executive Director Miletic brought the Park Board up to speed on the Pro Shop License agreement is expiring at the end of 2018 and the current owner wishes to extend. An increase in terms was discussed with a second 3 year option.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale moved to close Executive Session and Return to Open Session at 8:50 p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclimation.

APPROVED ⁴⁻⁰⁻¹


President



Secretary