

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
November 21, 2023**

I. CALL TO ORDER/ROLL CALL

Vice President Eli Williams called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 6:00 pm. Commissioners answering present to the roll call in person were, Commissioner Erin Doerr, Commissioner James Grady, Commissioner Don Rosedale, and Commissioner Eli Williams. President Haas was absent.

In attendance was Executive Director, Donald Miletic; Deputy Director, Paul Cathey; Director of Business, Annette Curtis; Superintendent of Administration, Jeanette Berard. Superintendent of Revenue Facilities, Brian Panek; Superintendent of Recreation, Joseph Weber; Superintendent of HR& Risk Management, Nicole Dale and Superintendent of Parks & Planning, Paul Guza; were not in attendance

Guests: Kathleen Peterson

II. CHANGES TO THE AGENDA:

None

III. PRESENTATIONS:

None.

IV. COMMENTS FROM THE COMMUNITY:

Kathleen Peterson 591 Columbia provided public comment about working with the Des Plaines Park District to partner on green incentives to increase nature opportunities, community engagement and educational programs. She works with other Des Plaines groups through Go Green Des Plaines.

The Park Board thanked Kathleen for her comment.

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

- A. MINUTES October 17, 2023
- B. EXECUTIVE SESSION MINUTES- October 17, 2023
 - B.1 SPECIAL MEETING MINUTES- NONE
- C. VOUCHER BILLS:
 - October 13, 2023 \$ 337,524.19
 - October 27, 2023 \$ 678,037.09
- D. PAYROLL:
 - October 06, 2023 \$ 227,176.81
 - October 20, 2023 \$ 219,456.46

Commissioner Doerr moved to accept the Consent Agenda.

Seconded by Commissioner Grady

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;

Motion carried 4-0-1

VI. M-NASR REPORT:

No Report

Discussion: None

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Miletic asked for questions on the reports as presented in Agenda Item 9- A.

In addition he reviewed the following:

- Staff are working hard and there is a lot going on in all areas. Gave them all the night off.
- Spectrum Update for the last year was provided by the Marketing Department to show the significant increase to electronic views of the past 6 issues. We believe this is due to new layout and design along with more targeted emails.

Discussion: Commissioner Grady asked for the date of the Bridge Meeting. Executive Miletic stated November 30 at 7:00pm.

A.2 ADMINISTRATION

Executive Director Miletic asked for questions on the reports as presented in Agenda Item 9- A.1.

Discussion: None

A.4 REVENUE FACILITIES

Executive Director Miletic asked for questions on the reports as presented in Agenda Item 9- A.3.

Discussion: None

B. DEPUTY DIRECTOR:

Executive Director Miletic asked for questions on the reports as presented in Agenda Item 9- B.1.

Discussion: None

B.2 PARKS & PLANNING DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.2.

Discussion: None

B.3 RECREATION DEPARTMENT:

Executive Director Miletic asked for questions on the reports as presented in Agenda Item 9- B.3.

Discussion: None

C. BUSINESS DEPARTMENT

Executive Director Miletic asked for questions on the reports as presented in Agenda Item 9- C.

Discussion: None

C.1 HUMAN RESOURCES & RISK MANAGEMENT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C.1.

Discussion: None

FINANCIAL REPORT

Executive Director Miletic presented the monthly financial report prepared by Director of Business.

Commissioner Rosedale **moved to accept the Financial Report for November 21, 2023 subject to audit and placing a copy on file.**

Seconded by Commissioner Doerr

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1**

VIII. UNFINISHED BUSINESS:

A. Arndt Aquatic & Recreation Facility

Deputy Director Cathey provided an update on the project includes;

- Continuing work to complete the IDPH permit to open on Memorial Day Weekend 2024.

B. Foxtail on the Lake

Executive Director Don Miletic provided an update on the project includes;

- Foxtail will open for Lunch/ Brunch after Thanksgiving
- They continue to be very busy with 500 people a night on the weekends.
- We are continuing to work on the basement renovation with Royal Ball as the deadline.

C. Lake Opeka Shoreline

Deputy Director Cathey provided an update on the project includes;

- Moving along with 100% review
- Working well with the City of Des Plaines on permit. Will need an IDOT permit for trucks on Touhy.
- Will go out to bid in January.
- Project Budget \$4M

IX. NEW BUSINESS:

A. Action Item 9 - A: Approval of Proposed 2024 Outdoor Pool Pass Fees

Deputy Director Cathey reviewed the material in Agenda Item 9 – A.

Commissioner Grady “I move that the Des Plaines Park District Board of Commissioners approve the 2024 Outdoor Pool Pass Fee increases as presented.

Seconded by Commissioner Doerr

Discussion: Commissioner Williams asked about the punch pass. Director of Business Curtis stated it was used minimally this past year and will not continue for 2024.

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1

B. Action Item 9 - B: Approval of Proposed 2024 Membership and Pass Fees

Deputy Director Cathey reviewed the material in Agenda Item 9 – B.

Commissioner Grady “I move that the Des Plaines Park District Board of Commissioners approve the 2024 Membership and Pass Fee increases as presented.

Seconded by Commissioner Rosedale

Discussion: Commissioner Doerr, Grady and Williams asked if an email sent to the board from a patron was reviewed by staff. Executive Director Miletic stated he received it today from Commissioner Rosedale and will pass along to staff. Executive Director Miletic stated he reviewed all submitted rate increases for this evening. They fall in line with current costs of operation and also for the park district to continue to rely on 50% taxes and 50% user fees.

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1

C. Action Item 9 - C: Approval of Proposed 2024 Golf Operation Fees

Executive Director Miletic reviewed the material in Agenda Item 9 – C.

Commissioner Doerr “I move that the Des Plaines Park District Board of Commissioners approve the 2024 Golf Operation Fee increases as presented.

Seconded by Commissioner Grady

Discussion: Commissioner Williams asked if the carpet installation was completed. Executive Director Miletic stated yes. Commissioner Doerr asked about the Golf Center Leagues. Executive Director stated they are priced and managed by Club Casa..

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1

D. Action Item 9 - D: Approval of Proposed September 2024 – August 2025 Prairie Lakes Theater Rental Fees

Deputy Director Cathey reviewed the material in Agenda Item 9 – D.

Commissioner Doerr “I move that the Des Plaines Park District Board of Commissioners approve the September 2024 – August 2025 Prairie Lakes Theater Rental Fees increases as presented.

Seconded by Commissioner Grady

Discussion: Commissioner Doerr asked about the increase to the cleaning fees

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1

E. Action Item 9 - E: Approval of Proposed 2024 Rental Fees Increases

Director of Business Curtis reviewed the material in Agenda Item 9 – E.

Commissioner Grady “I move that the Des Plaines Park District Board of Commissioners approve the 2024 Rental Fees increases as presented.

Seconded by Commissioner Doerr

Discussion: Commissioner Doerr asked about the rentals at Lake Park. Executive Director Miletic stated patrons using the facilities are getting better but it will take time. We need to continue to enforce the rules. Lakeview Center will have rental rates for the park district rooms, will decided one the projects are complete.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1**

F. Action Item 9 - F: Approval of Proposed 2024 Athletic Field Rental Fee Increases

Deputy Director Cathey reviewed the material in Agenda Item 9 – F.

Commissioner Grady “I move that the Des Plaines Park District Board of Commissioners approve the 2024 Athletic Field Rental Fees increases as presented.

Seconded by Commissioner Rosedale

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1**

G. Action Item 9 - G: Approval of 2023 Tax Levy Estimates - Truth in Taxation Resolution #23-01

Director of Business Curtis reviewed the material in Agenda Item 9 – G.

Commissioner Grady “I move that the Park Board of Commissioners approve the 2023 Truth in Taxation Law Resolution #23-01.”

Seconded by Commissioner Doerr

Discussion: Commissioner Williams asked if we will try and recapture if the CIP is lower. Director Curtis stated yes we can, that is why we file the recapture at this time to give us that option. Commissioner Doerr noted we are only going to levy 4.2% instead of the 6.5% we are actually eligible for. Director Curtis stated yes, looking to be mindful of the tax increases. Commissioner Grady asked about the downtown TIF and new apartment buildings coming on the tax roll. Director Curtis stated yes this will include those new properties.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1**

H. Action Item 9 - H: Approval of 2023 Tax Levy Abatement Ordinance #23-06

Director of Business Curtis reviewed the material in Agenda Item 9 – H.

Commissioner Doerr “I move that the Park Board of Commissioners approve Ordinance #23-06, An Ordinance abating taxes levied for year 2023 for the General Obligation Park Bonds (Alternate Revenue Source), Series 2018C of the District.”

Seconded by Commissioner Grady

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; Williams, Aye;
Motion carried 4-0-1**

X. CORRESPONDENCE:

- A. Thank you: Forest PTC: Donation
- B. Thank you: Des Plaines Kiwanis Club Baby Shower @ Prairie Lakes
- C. Thank you: Charles Equipment (Fall Fest Generator Company) 4 Pass Donation
- D. Thank you: Izaak Walton: Donation

XI. COMMENTS FROM THE COMMUNITY:

None

XII COMMISSIONER COMMENTS:

Commissioner Doerr: Happy Thanksgiving! Like having these meetings at 6:00pm. Everyone is working so hard, enjoy having these monthly meetings with the updates to know all increases are being handled appropriately. Thank you to Joe & Tyler for gym space, Koko went to state for cheer!

Commissioner Grady: Happy Thanksgiving! Please address a cleaning issue at Prairie Lakes Fitness Center, needs detailed attention in equipment area. Executive Director replied that he will be addressing it and Deputy Director also sad we can take care of it.

Commissioner Rosedale: Happy Thanksgiving!

Commissioner Williams: Happy Thanksgiving! Good Meeting.

President Haas: Absent

XIII. EXECUTIVE SESSION:

None

XIV. RETURN TO OPEN SESSION

None

XV. ADJOURNMENT

Commissioner Grady made a motion to adjourn the Park Board Meeting at 7:17p.m.
Seconded by Commissioner Doerr

All in Favor, Opposed

Ayes: 4, Nays: 0, Absent: 1

Motion Carried: 4-0-1

APPROVED _____

President

Secretary