



## Group Reservation Request Form *for Birthdays, Corporate, Group Outings, and Fundraisers*

Reservations are processed beginning March 1. Please complete a separate form for each requested date. Incomplete forms, and forms submitted without a deposit are not processed. Call Dylan Kuffell at 847-803-4754 or email Dylan.Kuffell@dpparks.org.

**Reservation Date** \_\_\_\_\_  
Month and Day                      Start time                      End time

Group/Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_  Office  Home

Cell Phone \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

**A \$50 deposit is required to guarantee your reservation.** Cancellations require 7 days advance notice for refund of deposit

**For groups of 15–50** (all attendees ages 2 and older)

Per person x \$7.50 = \$ \_\_\_\_\_

Pavilion time x \$30/hr, up to 3 hours. = \$ \_\_\_\_\_

Start \_\_\_\_\_ End \_\_\_\_\_

**For groups of 51–100** (all attendees ages 2 and older)

Per person x \$7.00 = \$ \_\_\_\_\_

*Exclusive use of the Pavilion is included, for up to 3 hours.*

*(All members of the group count towards the total number of attendees, even if they do not participate in mini-golf.)*

**Add these to your outing and make it extra special!**

- **Batting Cages**  
\$4/person (5 tokens = 75 pitches) *A 20% savings!*
- **Food Packages** *Includes 2 hours in the pavilion*
  - Pizza, Chips and a Regular Soda: \$6.50
  - Hot Dog, Chips and a Regular Soda: \$5.75
  - Snow Cone: \$2.50

**Optional add-ons**

Food Packages \$ \_\_\_\_\_ x No. of guests = \$ \_\_\_\_\_

Batting Cage Token Packs \_\_\_\_\_ x \$4 = \$ \_\_\_\_\_

Less your \$50 deposit = \$ \_\_\_\_\_

**Total due on arrival** = \$ \_\_\_\_\_

*Thank you!*

DPParks Employee Use Only

Check Enclosed     Visa     Master Card     Discover

Make checks payable to: Des Plaines Park District

Card Number

Please do not email your credit card information.

3-digit CVV

Expiration Date \_\_\_\_\_

mm/yy

Cardholder Name \_\_\_\_\_

Charge Amount \$ \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_