

**DES PLAINES PARK DISTRICT  
REGULAR PARK BOARD MEETING MINUTES  
June 21, 2022**

**I. CALL TO ORDER/ROLL CALL**

President Erin Doerr called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 6:58 p.m. Commissioners answering present to the roll call in person were, Commissioner Erin Doerr, Commissioner Eli Williams and Commissioner James Grady. Commissioner Jana Haas was absent.

In attendance was Executive Director; Donald Miletic, Deputy Director; Paul Cathey, Director of Business; Annette Curtis; Superintendent of Revenue Facilities; Brian Panek, Superintendent of Parks & Planning; Paul Guza; Superintendent of HR& Risk Management; Nicole Dale Superintendent of Recreation; Joseph Weber and Project Manager; Jeanette Berard.

Guests: Renee Roux

**II. CHANGES TO THE AGENDA:**

None

**III. PRESENTATIONS:**

None

**IV. COMMENTS FROM THE COMMUNITY:**

Renee Roux 720 Ambleside spoke to the Park Board about having a public dog park in the City of Des Plaines.

Executive Director Miletic acknowledged the concerns of all comments and provided feedback on how this is a major goal for the Park District's Master Plan.

**V. APPROVAL OF THE CONSENT AGENDA**

The following items are listed for consent agenda:

A. MINUTES – May 17, 2022

B. EXECUTIVE SESSION MINUTES–April 19, 2022

B.1 SPECIAL MEETING MINUTES –None

C. VOUCHER BILLS:

May 13, 2022	\$414,170.68
May 27, 2022	\$204,857.64

D. PAYROLL:

May 06, 2022	\$174,301.78
May 20, 2022	\$198,023.84

**Commissioner Williams moved to accept the Consent Agenda.**

Seconded by Commissioner Grady

Discussion: None

**Roll call: Commissioner Grady, Aye; Rosedale Aye; Williams, Aye; President Doerr, Aye  
Motion carried 4-0-1.**

**VI. M-NASR REPORT:**

No Report- Next Meeting will be June 28, 2022.

Discussion: None

## **VII. MONTHLY REPORTS**

### **A. EXECUTIVE DIRECTOR:**

Executive Director Donald Miletic reviewed the items in Agenda 7 – A including;

- Great job by all staff, it has been a crazy start to summer and we are very busy and working through some very weird thing.
- With this heat wave we are very glad to have opened Mystic Waters this summer. Increasing the wages to \$18/ hour made a significant impact. We are continuing to hire through July.
- Family Day & the first Kiwanis Cup were a wonderful event!
- Golf Center Des Plaines hosted a cool influencer event where over 500 people attended and had a great time.
- Live at the Lake will be starting this week, we will also have concerts at the Central Park Location.
- Landscaping continues to work hard and they are catching up. Thanks to United Airlines for their day of service at Arndt Park mulching tree rings. Arndt Park specifically has been looking wonderful the past month, lots of effort by staff.
- The Mechanical Supervisor accepted a new job at the City of Mount Prospect, but with that we are happy to promote Esteban (Mechanical Supervisor) and Ziggy (Mechanical II) into their new roles, they both are excited!
- Camps are at record numbers and are out at the Arndt Park, West Park, Lakeview Center and Prairie Lakes.
- Revenue is doing extremely well. Mountain View had their highest day at \$6,000 on Father's Day and Mystic Waters has been at capacity many times within the last few weeks.
- Golf Center and Lake Park Irrigation Systems will need to be replaced in the next year.
- Lake Opeka was treated for the weeds by Clarke Aquatics on Monday, this will help with the boating and fishing.
- Westfield Gardens Grand Opening was a nice Park It! event, lots of positive feedback!
- Power outage at Prairie Lakes Community Center showed us that we need to update the 30<sup>th</sup> year old panel. This will be completed in the next fiscal year. We will be doing the same thing to Lakeview Center with Foxtail as these are older buildings.
- Friends of the Parks working on preparation for Golf in the Dark.
- Audit will be coming at the July Board Meeting, last minute additions needed in Capital.
- HR is working on hiring and hiring packets to over 200 new hires. They also are finalizing the NOVA time software system to switch over next week.
- Donna Adam will be awarded the Community Honor Roll for the July Board Meeting. She recently held a Kiwanis/ Clean Up Give Back event at Izaak Walton. This was a great success!
- Fourth of July Parade will be on Monday July 4 at 10:00am.
- Moving ahead with our open grants. \$10M IDNR grants (Arndt Park & Lakeview Center/ Shoreline) we have received our IGAs, \$631K DCEO grant (Pump Station & Shoreline) almost out, will need to wait until August 1<sup>st</sup> for the new system. \$2M DCEO grant (Shoreline) still in preliminary review.

Discussion: None

### **A.1 HISTORY CENTER REPORT**

Executive Director Miletic shared there is no History Center Report this month.

Discussion: None

## **A.2 FRIENDS REPORT**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: None

## **A.3 REVENUE FACILITIES**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: President Doerr asked about the sound system the CO2 Shortage and payment to a new company of the check register. Superintendent Panek stated they had to go with another company because Pepsi was not able to delivery. There were selling pop cans during the time down.

## **B. DEPUTY DIRECTOR:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.

Discussion: None

### **B.1 SENIOR CENTER REPORT:**

Executive Director Miletic shared there is no Senior Center Report this month, but the

Discussion: None

### **B.2 PARKS & PLANNING DEPARTMENT:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.2

Discussion:

### **B.3 RECREATION DEPARTMENT:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.3

Discussion: None

## **C. BUSINESS DEPARTMENT**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C

Discussion: None

### **C.1 HUMAN RESOURCES & RISK MANAGEMENT**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C.1

Discussion: None

## **FINANCIAL REPORT**

Executive Director Miletic presented the monthly financial report prepared by Director of Business.

Commissioner Grady **moved to accept the Financial Report for June 21, 2022 subject to audit and placing a copy on file with an adjust noted.**

Seconded by Commissioner Rosedale.

Discussion: None

**Roll call: Commissioner Grady, Aye; Rosedale Aye; Williams, Aye; President Doerr, Aye**  
**Motion carried 4-0-1.**

## **II. UNFINISHED BUSINESS:**

### **A. Arndt Aquatic & Recreation Facility**

Deputy Director Paul Cathey reviewed the current status of the Arndt Aquatic & Recreation Facility including updates to the overall site plan with a pathway moving north of the playground. They also showed the updated layout with additional concrete for the pool deck. In addition Executive Director Miletic discussed with the board that timeline for construction of Arndt Park, demolition for Iroquois Pool and the cost savings of \$60,000 to complete these at the same time. The board was in agreement that 2022 would be the final year of Iroquois Pool. When Arndt Park opens in mid summer 2023, aquatics will keep the pool open through September to offer more swim to those residents on the south end of Des Plaines. We will host a goodbye party this summer for Iroquois.

### **B. Foxtail on the Lake**

Executive Director Don Miletic reviewed the current status of Foxtail including showcasing new renderings for the interior and exterior of the proposed site.

## **IX. NEW BUSINESS:**

### **A. Action Item 9 - A: Approval of Rand Park Playground Equipment Bids**

Superintendent Guza reviewed the information in Agenda Item 9 – A

Commissioner Williams made the motion **“I move that the Des Plaines Park District Board of Commissioners approve the proposal from Burke Playground manufacture, Option#1, For Rand Park Playground in the amount of \$34,360.00.”**

Seconded by Commissioner Rosedale

Discussion: Commissioner Grady asked if this site will have an ADA / Expressions Swing. Superintendent Guza stated this park will have both. President Doerr asked about the color selection for playgrounds and the timeline for the project. Superintendent Guza stated yes we can update the colors if we would like and it should be installed in Fall 2022, takes about 8 weeks to arrive. Commissioner Williams asked for clarification on the submission of these projects and play value. Superintendent Guza provided information on how playground manufactures submit and how the park district selects based on the most diverse play features for the space and in relation to our other parks.

**Roll call: Commissioner Grady, Aye; Rosedale Aye; Williams, Aye; President Doerr, Aye**  
**Motion carried 4-0-1.**

## **X. CORRESPONDENCE:**

A. St. Emily's Thank You

## **XI. COMMISSIONER COMMENTS:**

**Commissioner Grady:** We will get through the rest of summer. Electrical stuff happens especially after 30yers. Pools are rocking. Hope to have a safe healthy summer.

**Commissioner Haas:** Absent

**Commissioner Rosedale:** The Kiwanis Clean Up Give Back event had over 70 people and were able to clean up the entire area. Less garbage than years before.

**Commissioner Williams:** Park it event was a good time. Donna and Clean Up Give Back will be doing an event with Opal. Looking forward to summer.

**President Doerr:** Echo Eli that Park It was a great event, enjoyed the public forum and feedback. It is nice to see all of the work that goes into the playground. Appreciate everyone working hard for this summer. Also to note our government buildings are open to the community to cool off. H2O night had a lot of positive feedback. The Taste and Senior Center Golf Event were fun. Fall Fest next!

## **XII. EXECUTIVE SESSION:**

Commissioner Grady made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 8:04 p.m.

Seconded by Commissioner Williams

**All in Favor, Opposed**

**Ayes: 4, Nays: 0**

**Motion Carried: 4-0-1**

## **XIII. RETURN TO OPEN SESSION**

Commissioner Rosedale made a motion to close Executive Session and return to open session at 9:09 pm

Seconded by Commissioner Grady

**All in Favor, Opposed**

**Ayes: 4, Nays: 0**

**Motion Carried: 4-0-1**

### **A. Agenda Item 13 – A: Approval of Release of Executive Session Minutes**

Commissioner Rosedale made the motion **“I move the Park Board of Commissioners approve the Release of Executive Session Minutes.”**

Seconded by Commissioner Williams.

Discussion: None

**Roll call: Commissioner Grady, Aye; Rosedale Aye; Williams, Aye; President Doerr, Aye**  
**Motion carried 4-0-1.**

### **A.1 Agenda Item 13 – A.1: Approval of Destruction of Executive Session Minutes**

Commissioner Rosedale made the motion **“I move the Park Board of Commissioners approve the Destruction of Executive Session Minutes.”**

Seconded by Commissioner Grady

Discussion: None

**Roll call: Commissioner Grady, Aye; Rosedale Aye; Williams, Aye; President Doerr, Aye**

**Motion carried 4-0-1.**

**B. Agenda Item 13 – B: Approval of Items Discussed in Executive Session**

Commissioner Rosedale made the motion **“I move the Park Board of Commissioners approve the items discussed in executive session”**

Seconded by Commissioner Williams

Discussion: None

**Roll call: Commissioner Grady, Aye; Rosedale Aye; Williams, Aye; President Doerr, Aye**  
**Motion carried 4-0-1.**

**XIV. ADJOURNMENT**

Commissioner Grady made a motion to adjourn the Park Board Meeting at 9:11 pm

Seconded by Commissioner Williams

**All in Favor, Opposed**

**Ayes: 4, Nays: 0**

**Motion Carried: 4-0-1**

APPROVED \_\_\_\_\_

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President

\_\_\_\_\_  
Secretary