

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
April 19, 2022**

I. CALL TO ORDER/ROLL CALL

President Donald Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 7:02 p.m. Commissioners answering present to the roll call in person were, Commissioner Erin Doerr, Commissioner Jana Haas, Commissioner Eli Williams. and Commissioner James Grady was absent. In attendance was Executive Director Donald Miletic, Superintendent of Business, Annette Curtis; Deputy Director, Paul Cathey; Superintendent of Revenue Facilities, Brian Panek; and Project Manager, Jeanette Berard. Superintendent of Parks & Planning, Paul Guza; Superintendent of HR& Risk Management, Nicole McNulty. Superintendent of Recreation, Joseph Weber were absent.

Guests: Adam Musial, Jennifer Proonsapaya

II. CHANGES TO THE AGENDA:

None

III. PRESENTATIONS:

None

IV. COMMENTS FROM THE COMMUNITY:

Adam Musial as 1975 Illinois Street Des Plaines- spoke to the Park Board about the condition of Arndt Park including garbage, horseshoe pits, and the related vandalism/ delinquent acts at the park.

Jennifer Proonsapaya at 1616 Fairville Des Plaines- spoke to the Park Board about the condition of Arndt Park including the up keep of the landscape and garbage removal at the park. She also noted to have more community meetings and provide a Spanish translator for the Hispanic population of Des Plaines.

Executive Director Miletic acknowledged the concerns of both comments and echoed the long range goals of the park district for Arndt Park's future including the total park renovation and installation of an outdoor pool planned to start later this year. This \$9M renovation is currently in the planning stages and a concept map was available to the guests. He also provided information on more recent efforts (garbage pick-up, updated lighting, community groups, and planned removal of the horseshoe pits. Clean Up Give Back is planned to be onsite April 24 from 12-2pm to do a clean up of Arndt Park and the surrounding neighborhood. Another goal the district has been working towards is a volunteer "Park Patrol" where community members help patrol looking for any issues and contact the police or park district. Arndt Park, Park It will be held on July 14 from 5:30-6:30p to show the final design of the Arndt Aquatic & Recreation Facility.

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

- A. MINUTES – March 15, 2022
- B. EXECUTIVE SESSION MINUTES–None
 - B.1 SPECIAL MEETING MINUTES –None
- C. VOUCHER BILLS:
 - March 4, 2022 \$184,728.97

March 18, 2022	\$150,910.41
D. PAYROLL:	
March 11, 2022	\$173,149.39
March 25, 2022	\$163,971.98

Commissioner Haas moved to accept the Consent Agenda.
 Seconded by Commissioner Williams

Discussion: None

Roll call: Commissioner Doerr, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 4-0-1.

VI. M-NASR REPORT:

Superintendent of Recreation Joe Weber will be appointed in May.

Discussion: None

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Donald Miletic reviewed the items in Agenda 7 – A including;

- Hiring recruitment is under way for full and part time hires. Great job on summer hiring videos. 80 applicants at the job fair.
- Staff did a great job working on budget for the next fiscal year
- Working on \$12.6 in grants and the corresponding timelines. Thanks to help from Senator Murphy’s office.
- District 62 IGA has been finalized, athletics department working on final version of the procedures.
- Scholarships allotted for 2022 have been dispersed.
- Lake Park Playground is still under renovation, waiting for missing or broken parts.
- Disconnect from Lake Opeka bid will be on the agenda tonight.
- Brian and Jeanette are working on Golf in the Dark planning with the Friends.
- With the bad spring weather and the wet conditions, golf operations are a little down
- We hired Matt Nisler to work evening shift Facility Maintenance I, will be a huge help to balance rentals and revenue facilities after hours.
- Chippewa Tennis Court Lights have been installed, waiting on push button. Lights will be on until 10pm
- Trivia Team won best costume, Senior Center raised \$7000
- Leak in Mystic Waster was fixed.
- Landscaping Department is trying to work with the wet weather and low staffing to address all areas of the district.
- Recent Special Events include the Eggquatic and Bunny Breakfast- both successful
- Kiwanis Cup planning is underway and scheduled for June 4
- Bonnie is doing a great job with Spectrum, a true team effort to get it completed for summer
- Summer Season preparation is underway
- Jordyn Suwalski made it to the next round of “So You Think You Can Dance”- congratulations!
- Spring Showcase was held, dancers did an amazing job.
- Interviews are currently underway for the IT Help Desk position
- Still working on the kinks in Nova Time, should be fully installed in the next month.
- HR is spending a significant amount of time interviewing and hiring for open positions.

Discussion: Commissioner Haas asked the distance of the Kiwanis Cup. It was stated just over a mile.

A.1 HISTORY CENTER REPORT

Executive Director Miletic shared the annual meeting is scheduled for May 24 at 6:00pm in the Des Plaines Theater.

Discussion: None

A.2 FRIENDS REPORT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: None

A.3 REVENUE FACILITIES

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: None

B. DEPUTY DIRECTOR:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.

Discussion: None

B.1 SENIOR CENTER REPORT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.1.

Discussion: None

B.2 PARKS & PLANNING DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.2

Discussion: None

B.3 RECREATION DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.3

Discussion: None

C. BUSINESS DEPARTMENT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C

Discussion: None

C.1 BUSINESS DEPARTMENT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C.1

Discussion: None

FINANCIAL REPORT

Executive Director Miletic presented the monthly financial report.

Commissioner Haas **moved to accept the Financial Report for April 19, 2022 subject to audit and placing a copy on file.**

Seconded by Commissioner Doerr

Discussion: Commissioner Haas asked if they anticipated the property tax installment to be paid on time. Director of Business Curtis stated based on information from Cook County, IAPD and GOFA will be late, but she will continue to follow.

**Roll call: Commissioner Doerr, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 4-0-1.**

IX. UNFINISHED BUSINESS:

A. Arndt Aquatic & Recreation Facility

Deputy Director Paul Cathey reviewed the current status of the Arndt Aquatic & Recreation Facilities past meetings including the new site plan and potential drainage

- Commissioner Haas asked if that the ADA Exterior Bathrooms would be too far from the fieldhouse. Deputy Director Cathey stated they will not be, and there has been no issues in the existing bathrooms.

B. Foxtail on the Lake

Executive Director Don Miletic reviewed the current status of Foxtail

- They are working on permitting and construction documents
- They are working on permitting for a Farmers Market to be held on Saturdays and Sundays from 10a-1p

Discussion: None

IX. NEW BUSINESS:

A. Action Item 9 - A: Approval of Lake Opeka Storm Sewer Separation and Lift Station Bids

Deputy Director Cathey reviewed the information in Agenda Item 9 – A

Commissioner Williams made the motion **“I move the Park District Board of Commissioners approve the cost of \$208,965.00 for 30% of the cost of construction for the Lake Opeka Storm Sewer Separation and Lift Station Project, per the IGA with the City of Des Plaines”.**

Seconded by Commissioner Doerr

Discussion: Commissioner Doerr asked if they could still install the splash pad at Lake Park. Executive Director Miletic stated yes, but they have to install by December 31, 2022 as MWRD gave them allowance to complete the playground before the disconnect had taken place. Parts are due to be in September and then work can be completed from June- November on the site.

**Roll call: Commissioner Doerr, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 4-0-1**

B. Action Item 9 - B: Approval of Seminole Park Tennis Court Renovation Bids Station Bids

Deputy Director Cathey reviewed the information in Agenda Item 9 – B

Commissioner Haas made the motion **“I move the Park Board of Commissioners award the bid submitted by Chicagoland Paving in the amount of the base bid of \$120,000.00 and alternate of \$30,099.40 (less \$9,900 netting) for a total bid of \$150,099.40.”**

Seconded by Commissioner Williams

Discussion: Commissioner Haas asked for more clarification on the final cost of the project. Deputy Director Cathey stated \$168,000 is planned for the entire project.

**Roll call: Commissioner Doerr, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 4-0-1**

C. Action Item 9 - C: Approval of FY22/23 Tentative Budget & Appropriation Ordinance #22-02

Director of Business Curtis reviewed the information in Agenda Item 9 – C, and stated thank you to all staff on their hard work to prepare this budget.

Commissioner Haas made the motion **“I move that the Board of Commissioners approve Ordinance 22-02, the TENTATIVE BUDGET AND APPROPRIATION FOR THE DES PLAINES PARK DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023”**

Seconded by Commissioner Doerr

Discussion: None

**Roll call: Commissioner Doerr, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 4-0-1**

D. Action Item 9 - D: Approval of District 62 Intergovernmental Agreement

Executive Director Miletic reviewed the information in Agenda Item 9 – D, they will have a meeting every 6 months to review the current procedures.

Commissioner Doerr made the motion **“I move that the Des Plaines Park District Board of Commissioners approve the Intergovernmental Agreement between the Board of Education of Community Consolidated School District 62, Cook County, Illinois and the Des Plaines Park District regarding the use of certain School District and Park District Facilities for the period April 1, 2022 thru March 31, 2024”.**

Seconded by Commissioner Williams

Discussion: None

**Roll call: Commissioner Doerr, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 4-0-1**

X. CORRESPONDENCE:

- A. Kids Around the World- Park Locations
- B. MNASR Donation Thank you
- C. PowerPlay Grant \$1000
- D. Self Help Closet & Food Panty: Kiwanis First Place
- E. Maryville Thank you
- F. Jim Lewis Thank you & Donation

XI. COMMISSIONER COMMENTS:

Commissioner Doerr: It has been a busy month. Enjoyed Trivia night. Supported Optimist Club at the Bunny Breakfast which was a great lead into the Egg Hunt at the Aquatic Center. Excited for Spring. Keep up the good work.

Commissioner Grady: Absent

Commissioner Haas: Drove by Lake Park and saw the playground equipment, the park is going to be big but coming along nicely. When will it be finished / when the splash pad will be installed. Director Cathey stated in the next month, a few parts are on delay and conditions have been wet, then they can start on the splash pad.

Commissioner Williams: Had a great time at the Chamber Ball, felt great about the win! Good to see the public coming out to the meetings. Hopefully they will join the park patrol.

President Rosedale: We have been going through unique circumstances the last 2 years. The summer work starts now, hopefully it will be easier than the past few years.

XII. EXECUTIVE SESSION:

Commissioner Haas made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 8:52 p.m.

Seconded by Commissioner Doerr

All in Favor, Opposed

Ayes: 4, Nays: 0

Motion Carried: 4-0-1

XIII. RETURN TO OPEN SESSION

Commissioner Doerr made a motion to close Executive Session and return to open session at 9:28pm

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 4, Nays: 0

Motion Carried: 4-0-1

13-A Approve Items Discussed in Executive Session

Commissioner Doer made a motion to approve release of executive session minutes 13- A.

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 4, Nays: 0

Motion Carried: 4-0-1

XIV. ADJOURNMENT

Commissioner Haas made a motion to adjourn the Park Board Meeting at 9:29 pm
Seconded by Commissioner Williams

All in Favor, Opposed

Ayes: 4, Nays: 0

Motion Carried: 4-0-1

APPROVED _____

President

Secretary