

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
FEBRUARY 15, 2022**

I. CALL TO ORDER/ROLL CALL

President Donald Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 5:57 p.m. Commissioners answering present to the roll call in person were, Commissioner Erin Doerr, Commissioner Jana Haas, Commissioner Eli Williams and Commissioner James Grady. In attendance was Executive Director Donald Miletic, Superintendent of Business, Annette Curtis; and HR & Risk Manager Nicole McNulty. In attendance at 7:00pm were; Deputy Director, Paul Cathey; Superintendent of Recreation, Joseph Weber; Superintendent of Revenue Facilities, Brian Panek; and Project Manager, Jeanette Berard Superintendent of Parks & Planning, Paul Guza was absent.

Guests: None

EXECUTIVE SESSION:

Commissioner Haas made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 5:57 p.m.

Seconded by Commissioner Doerr

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion carried 5-0-0

RETURN TO OPEN SESSION:

Commissioner Grady made a motion to close Executive Session and return to open session at Williams p.m.

Seconded by Commissioner 6:39

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion carried 5-0-0

A. Agenda Item 1 - A: Approval of Positions Titles & Grades & Salary Structure 2022/2023

Superintendent McNulty presented her report and recommended changes by staff.

Commissioner Haas made a motion to approve positions titles, grades and salary structure 2022/2023.

Seconded by Commissioner Williams.

Discussion: There was discussion on staffing levels and needs for different areas. In addition some of the changes in titles.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion Carried: 5-0-0**

B. Agenda Item 1 - B: Approval of Full- Time Salary Administration 2022/2023

Superintendent McNulty presented her report and findings from surveys that were conducted.

Commissioner Grady made a motion to approve full-time salary administration 2022/2023
Seconded by Commissioner Doerr.

Discussion: There was discussion about the global economy and trying to hire staff during these challenging times.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion Carried: 5-0-0**

C. Agenda Item 1 - C: Approval of Health, Dental, Vision & Life Insurance for 2022/2023

Superintendent McNulty presented her report and the guaranteed increase we had in health insurance. This saved us a great deal of money and next year we will look at options to switch providers.

Commissioner Grady made a motion to approve health, dental, vision and life insurance for 2022/2023
Seconded by Commissioner Haas.

Discussion: There were discussions about how important health care is for employees and part of the reason that they continue to work at the Park District.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion Carried: 5-0-0**

II. CHANGES TO THE AGENDA:

None

III. PRESENTATIONS:

None

IV. COMMENTS FROM THE COMMUNITY:

None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

- A. MINUTES – JANUARY 18, 2022
- B. EXECUTIVE SESSION MINUTES–None
 - B.1 SPECIAL MEETING MINUTES –None
- C. VOUCHER BILLS:
 - January 7, 2022 \$240,882.63
 - January 21, 2022 \$475,068.01
- D. PAYROLL:
 - January 14, 2022 \$164,706.49
 - January 28, 2022 \$164,295.79

Commissioner Haas moved to accept the Consent Agenda.
Seconded by Commissioner Williams.

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 5-0-0.

VI. M-NASR REPORT:

Executive Director Miletic shared there is no report.

Discussion: None

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Donald Miletic reviewed the items in Agenda 7 – A including;

- Staff are busy working on budget updates
- In new business will be discussing the District 62 Agreement
- Golf Center has been very busy this January
- Working with Foxtail on the new restaurant
- Working with Cordogan Clark on the Arndt Park pool design
- Will be working on the Golf Center Tee Up project
- MWRD has approved the permits and we plan to have construction starting in March on the playground and hope to be finished by June.
- We are still waiting for our project agreement for the \$7M Arndt Park Grant
- Dance Idol was a great success with a lot of wonderful dancers and studios.
- 3v3 Ice Hockey Tournament had its first event, event will continue to grow next year.
- Upcoming Frisbie Senior Center and Chamber events
- Completed the Kiwanis Food Fight coming in first place.
- Park have been working to keep up with the snow and ice.
- Thank you Gene for your hard work the last 15 years at the Des Plaines Park District

Discussion: Commissioner Doerr asked if the State would be refunding for all the mask mandate required postings over the last year. Executive Director Miletic stated no, we were only award \$5,000 in 2020. Commissioner Williams asked who are the Fall Fest bands for this year. Superintendent Panek stated they are still working on the final listing for 2022.

A.1 HISTORY CENTER REPORT

Executive Director Miletic shared there is no report

Discussion: None

A.2 FRIENDS REPORT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: None

A.3 REVENUE FACILITIES

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: Commissioner Haas stated congratulations for the Top 50 stand alone driving ranges for Golf Center Des Plaines.

B. DEPUTY DIRECTOR:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.

Discussion: Commissioner Hass ask when the Lake Park Playground delay was due to the Splash Pad. Deputy Director Cathey stated it was due to the disconnect of the storm water sewer. The Splash Pad and Playground plans are set with city and contractor, were just waiting on the final permit to start work. Commissioner Grady asked if it would be completed by Fall Fest. Deputy Director Cathey stated yes should be completed by June for summer.

B.1 SENIOR CENTER REPORT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.1.

Discussion: None

B.2 PARKS & PLANNING DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.2

Discussion: Commissioner Haas asked if there were any issues in ice making. Deputy Director Cathey noted we hear complaints about us driving in the park, but that is needed so we can make the ice. Overall this was a great ice season and moving the rink to Arndt Park has been well received.

B.3 RECREATION DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.3

Discussion: Commissioner Doerr asked what happened to the removed treadmills for Prairie Lakes Superintendent Weber stated they sold back all 5 for a credit on the new treadmills for \$2,500.

C. BUSINESS DEPARTMENT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C

Discussion: None

FINANCIAL REPORT

Executive Director Miletic presented the monthly financial report.

Commissioner Haas **moved to accept the Financial Report for February 15, 2022 subject to audit and placing a copy on file.**

Seconded by Commissioner Williams

Discussion: None.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 5-0-0.**

IX. UNFINISHED BUSINESS:

A. Arndt Aquatic & Recreation Facility

Deputy Director Paul Cathey reviewed the current status of the Arndt Aquatic & Recreation Facilities past meetings.

- Revised pool plan with 6 lanes, 2 diving boards and shallow area.
- Larger Dive Well for more programmable space
- Additional shade throughout the pool deck and covering park of the shallow area.
- Provided information on the first draft of the playground plan

Discussion: Commissioner Williams asked about the spring of the diving boards. Deputy Director Cathey stated the boards are set to a standard provided by our Risk Management Agency.

B. Foxtail on the Lake

Executive Director Don Miletic reviewed the current status of Foxtail on the Lake plans and construction.

- Painting of the building's exterior brick
- Installation of a 32' Deck along the lakeside portion of the building
- Upper level will be used by restaurant except for 2 meeting spaces on the east side of the building.
- Lower Level will be park district run for programming and rentals. With the installation of the above we will also provide deck lighting and concrete pad for outdoor usage for our rentals.
- Continued DPPD renovations will include windows, kitchen, room clean up, elevator facelift, gate / fence, HVAC installation, new boiler and sprinkling of the building. Will be planning to use grant funding to cover the cost of this project.
- Foxtail on the Lake will be hosting a farmers market on Saturdays
- Met with the City of Des Plaines; will need to change zoning for restaurant and a variance for the deck. Permit should be completed within April, with an anticipated 24 weeks of construction.

Discussion: Commissioner Doerr asked if camps will be able to be onsite during construction. Executive Director Miletic stated it will depend on awarded occupancy.

IX. NEW BUSINESS:

A. Action Item 9 - A: District 62 Agreement Discussion only

Executive Director Miletic reviewed the existing District 62 and provided recommendations outlined in Agenda Item 9 – A to provide a better operation among organizations for the renting of fields and gyms and the mowing of the fields. Currently the cost of mowing (completed 5 years ago) is \$50,000 in overhead and does not including labor rates at this time. A closer estimate and cost of equipment is roughly \$125,000 a year.

Discussion: Commissioner Grady noted wanting to find cooperation among both districts in the future agreement. Commissioner Haas asked about the current mowing status. Commissioner Doerr shared her experiences when utilizing gym space for affiliates and DPPD programs. Commissioner Haas asked for our current point of contact for the schools. Superintendent Weber stated higher level maintenance and facility staff are who they work with directly. Executive Miletic said he will contact the Superintendent about a way to make the agreement fair for all sides.

X. CORRESPONDENCE:

- A. Thank you Michalene Medunycia: Snow Removal Mystic Waters Pathways

XI. COMMISSIONER COMMENTS:

Commissioner Doerr: Nice to see everyone! Exciting things are happening. Everyone is doing great just chugging along.

Commissioner Grady: Thanks for the colorful packets. Please provide clean up in the stretching room. Looking forward to the many projects. Excited for the Lakeview Center and should be a good spring and summer.

Commissioner Haas: Checking to see if someone reached out to Stan Zimmerman. Deputy Director Cathey did and he is happy to hear what we are doing not interested in volunteering. Sorry to hear that Gene did not want a going away party. Appreciate all that he has done for the district in making us look good. He was involved with all of the branding and logos you see around us. His creativity had no bounds.

Commissioner Williams: Still new to Des Plaines hopefully will begin using more of the facilities . Looking forward to a better 2022.

President Rosedale: Shared a story about Izaak Walton and the 50lb worth of honey they were able to collect from each bee box.

XII. EXECUTIVE SESSION:

None

XIII. RETURN TO OPEN SESSION

None

XIV. ADJOURNMENT

Commissioner Grady made a motion to adjourn the Park Board Meeting at 8:29 pm

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

APPROVED _____

President

Secretary