

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
December 14, 2021**

I. CALL TO ORDER/ROLL CALL

President Donald Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 6:57 p.m. Commissioners answering present to the roll call in person were, Erin Doerr, James Grady and Jana Haas and Commissioner Eli Williams. In attendance was Executive Director Donald Miletic; Deputy Director, Paul Cathey; Superintendent of Recreation, Joseph Weber; Superintendent of Revenue Facilities, Brian Panek; Superintendent of Parks & Planning, Paul Guza; Assistant Superintendent of Recreation, Jennifer Boys; Aquatics Manager, Matt Hartnett; Recreation Supervisor, Elizabeth Quinzio and Project Manager, Jeanette Berard.

II. CHANGES TO THE AGENDA:

None

III. PRESENTATIONS:

A. Summer 2021 Recap: Camps and Pools was presented by Matt Hartnett and Elizabeth Quinzio

Discussion: Commissioner Doerr asked in there were any major interruptions at the pools this year. Aquatics Manager Hartnett stated that we did have a situation due to a power surge the slides were decommissioned for a few days. However, check valves have been installed to stop this from happening in the future.

IV. COMMENTS FROM THE COMMUNITY:

None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

A. MINUTES – November 16, 2021

B. EXECUTIVE SESSION MINUTES–November 16, 2021

B.1 SPECIAL MEETING MINUTES –None

C. VOUCHER BILLS:

November 12, 2021 \$ 860,003.69

November 26, 2021 \$ 246,275.66

November 30, 2021 \$ 52,010.97

D. PAYROLL:

November 9, 2021 \$ 170,113.24

December 3, 2021 \$ 159,852.24

Commissioner Haas moved to accept the Consent Agenda.

Seconded by Commissioner Williams.

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 5-0-0.**

VI. M-NASR REPORT:

Executive Director Miletic shared there is no report. The biannual meeting was held today. He also noted that replace a 50% of their full time staff this year which was a large challenge.

Discussion: Commissioner Doerr asked the location of the MNASR office. Executive Director Miletic stated their office is in the Morton Grove Park District Building.

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Donald Miletic reviewed the items in Agenda 7 – A including;

- Met with Commissioner Williams to review financial reports and budget planning for the park district.
- Provided information to the press about Foxtail on the Lake. This has received great feedback, specifically from Alderman Zadrozny who visited the restaurant.

Discussion: None

A.1 HISTORY CENTER REPORT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.1.

Discussion: None

A.2 FRIENDS REPORT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: None

A.3 REVENUE FACILITIES

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: Commissioner Haas asked about the hiring status. Superintendent Panek stated that as this time all spots are hired for the golf operations, but we are continually strategizing for hiring for the summer.

B. DEPUTY DIRECTOR:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.

Discussion: Commissioner Williams asked for the status of Seminole Pickleball & Tennis court renovation. Deputy Director Cathey stated it is currently in the design stage with plans to start construction in late spring and open by July. Commissioner Doerr asked about the heating issue and proposed timeline for update at the Leisure Center and noted for the future does not want to have space heaters in the classrooms. Deputy Director Cathey they fixed the domestic water line and repaired the hot water loop at this time. For the future they are having Cordogan Clark & Associates complete a plumbing engineering plan to overhaul the system. The plan is to complete in late summer 2022 with an estimated budget of \$100K.

B.1 SENIOR CENTER REPORT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.1.

Discussion: None

B.2 PARKS & PLANNING DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.2

Discussion: None

B.3 RECREATION DEPARTMENT:

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.3

Discussion: Commissioner Doerr asked about the cleaning services challenges at Prairie Lakes Community Center. Superintendent Weber stated they have been staying on top of them and documenting everything. Staff has a backup plan should they wish not to continue using Bravo Services. They have a 30 day out on the contract. Commissioner Doerr noted the Affiliate Groups and the services provided by the park district to them. Superintendent Weber stated based on the contract for each group, the park district is providing as many opportunities as available. At this gym space is high use for all park district run programs and affiliates. Staff are working to create schedules to maximum time, however with limited use of District 62 school gyms, has become more challenging in the last few years. Staff will be working to resolve the conflict and provide more opportunity for the using of gym space for the swapping of mowing services.

C. BUSINESS DEPARTMENT

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C

Discussion: None

FINANCIAL REPORT

Executive Director Miletic presented the monthly financial report.

Commissioner Haas **moved to accept the Financial Report for December 14, 2021 subject to audit and placing a copy on file.**

Seconded by Commissioner Grady

Discussion: None.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 5-0-0.**

IX. UNFINISHED BUSINESS:

Deputy Director Paul Cathey reviewed the current status of the Arndt Aquatic & Recreation Facilities goal planning meeting with the Cordogan Clark & Associates Team as well as the addition architects and engineers. The meeting went extremely well as staff expressed their goals and the goal of the commissioners for the design elements of the pool and overall facility upgrades. The next meeting will held on December 15 to discuss the pool design that is focused around swimmable water. Additionally the City of Des Plaines will pay for 50% of the cost of the new sidewalk installation with the safe travel to schools program.

Discussion: Commissioner Haas asked about design updates. Executive Director Miletic stated at this time the drawings presented at the last meeting will be adjusted. We plan to see pool design options presented at January 18, 2022 meeting.

IX. NEW BUSINESS:

A. Action Item 9 - A: Approval of DOC 3 Resolution : Lake Park Renovation

Executive Director Miletic reviewed the information in Agenda Item 9 – A including the grant for this upgrade will include upgrades to the Lake Opeka Shoreline and Lakeview Center. Previously this grant was budgeted at \$2.5M, however with the restaurant group coming into the facility, this will require additional upgrades to be made by the park district, increasing the budget to \$3M.

Commissioner Doerr made the motion **“I move that the Park Board of Commissioners of the Des Plaines Park District adopt Line Item Grant DOC -3 Resolution of Authorization as presented”**.

Seconded by Commissioner Grady

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 5-0-0.**

B. Action Item 9 - B: Approval of DOC 3 Resolution Prairie Lakes Pathway Renovation

Executive Director Miletic tabled information in Agenda Item 9 – B as these grant funds will be transferred to the Lake Park Renovation. This project will be completed through the capital improvements fund.

Discussion: None

C. Action Item 9 - C: Approval of 2022 Proposed Rental Fees

Executive Director Miletic reviewed the information in Agenda Item 9 – C

Commissioner Williams made the motion **“I move that the Park Board of Commissioners approve the proposed rental fees as presented effective January 1, 2022.**

Seconded by Commissioner Doerr

Discussion: Commissioner Grady noted that it is important to let the patrons know of the why behind the price increases due to minimum wage and staffing shortages.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye
Motion carried 5-0-0.**

X. CORRESPONDENCE:

A. Chicago Northwest Suburban Alumnae Panhellenic

XI. COMMISSIONER COMMENTS:

Commissioner Doerr: This was a really good year, sad it is over. Sad to have missed the holiday park. Happy for Lakeview, happy holidays!

Commissioner Grady: The party was really nice in the lower level. Staff did a great job at that facility. Merry Christmas!

Commissioner Haas: The holiday party was a lot of fun. The Décor was spectacular thank you ERC. Great job on PR on all of the events hosted and pictures posted on social media.

Commissioner Williams: Had a good time at the holiday party, it was fun to beat Don at the ring toss. Great meeting the new guy Luke. This was a great year and glad to be here. Don thank you for the training.

President Rosedale: Sorry to miss the holiday part. Hope everyone had a good time.

XII. EXECUTIVE SESSION:

Commissioner Doerr made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 8:21 p.m.

Seconded by Commissioner Haas.

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

XIII. RETURN TO OPEN SESSION

Commissioner Grady made a motion to close Executive Session and return to open session at 8:54 pm

Seconded by Commissioner Williams

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

13-A Approve Items Discussed in Executive Session

Commissioner Williams made a motion to approve release of executive session minutes 13- A.

Seconded by Commissioner Haas

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

13-A.1 Approve Items Discussed in Executive Session

Commissioner Haas made a motion to approve destruction of executive session recordings over 18 months 13- A.1.

Seconded by Commissioner Doerr

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

13-B Approve Items Discussed in Executive Session

Commissioner Haas made a motion to approve items discussed in Executive Session 13- A.B.

Seconded by Commissioner Grady

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

XIV. ADJOURNMENT

Commissioner Haas made a motion to adjourn the Park Board Meeting at 8:56 pm

Seconded by Commissioner Doerr

All in Favor, Opposed

Ayes: 5, Nays: 0

Motion Carried: 5-0-0

APPROVED _____

President

Secretary