

**DES PLAINES PARK DISTRICT  
REGULAR PARK BOARD MEETING MINUTES  
November 16, 2021**

**I. CALL TO ORDER/ROLL CALL**

President Donald Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 6:59 p.m. Commissioners answering present to the roll call in person were, Erin Doerr, James Grady and Jana Haas and Commissioner Eli Williams. In attendance was Executive Director Donald Miletic; Deputy Director, Paul Cathey; Superintendent of Business, Barbara Barrera; Superintendent of Recreation, Joseph Weber; Superintendent of Revenue Facilities, Brian Panek; and Project Manager, Jeanette Berard. Superintendent of Parks & Planning, Paul Guza was absent

**II. CHANGES TO THE AGENDA:**

None

**III. PRESENTATIONS:**

None

**IV. COMMENTS FROM THE COMMUNITY:**

None

**V. APPROVAL OF THE CONSENT AGENDA**

The following items are listed for consent agenda:

- A. MINUTES – October 16, 2021
- B. EXECUTIVE SESSION MINUTES–None
  - B.1 SPECIAL MEETING MINUTES –None
- C. VOUCHER BILLS:

October 15, 2021	\$ 236,980.85
October 29, 2021	\$1,383,783.24
- D. PAYROLL:

October 15, 2021	\$ 385.25
October 22, 2021	\$ 178,978.66
November 1, 2021	\$ 271.25
November 5, 2021	\$ 175,709.54

**Commissioner Haas moved to accept the Consent Agenda.**

Seconded by Commissioner Grady.

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**VI. M-NASR REPORT:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 6.

Executive Director Miletic noted Superintendent Weber was in attendance at the last meeting.

Discussion: None

## **VII. MONTHLY REPORTS**

### **A. EXECUTIVE DIRECTOR:**

Executive Director Donald Miletic reviewed the items in Agenda 7 – A including;

- Thank you to Barb for the last four and half years. She has made a huge impact on the district and will be very missed.
- Boiler at the Leisure Center is currently being fixed and we hope to have heat back in the building tomorrow morning. We were able to fix the patch and are filling the boilers.
- American Legion Post 36 would like to have the travelling Korean War Memorial brought to Lake Park in June of 2023. If there are no objections, we will approve them to move forward.
- We applied for the CDBG funds with the City of Des Plaines for \$72,000 for the Seminole Tennis/Pickleball Court Renovation. When dropping off the grant it was noted more funds may become available in the next fiscal year.
- The Lakeview Center Restaurant Group will be onsite to present in executive session.

Discussion: Commissioner Grady asked what the official sale of 630 Greenview. Executive Director stated \$299,000. Commissioner Haas asked the final payout for Fall Fest. Superintendent Barrera state \$10,000 for the Des Plaines History Center, \$18,000 for the Des Plaines Chamber of Commerce and \$61,000 for the Des Plaines Park District.

#### **A.1 HISTORY CENTER REPORT**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.1.

Discussion: None

#### **A.2 FRIENDS REPORT**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: None

#### **A.3 REVENUE FACILITIES**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 - A.2.

Discussion: Commissioner Williams asked when Mountain View Closed. Superintendent Panek stated it closed October 31 and they hope to open depending on weather April 1 to be available for baseball and softball practice.

### **B. DEPUTY DIRECTOR:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.

Discussion: Commissioner Doerr stated that when she visited Westfield Gardens there seemed to be no parking. Deputy Director Cathey stated that is correct, that park is street parking only.

#### **B.1 SENIOR CENTER REPORT:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.1.

Discussion: None

## **B.2 PARKS & PLANNING DEPARTMENT:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.2

Discussion: None

## **B.3 RECREATION DEPARTMENT:**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – B.3

Discussion: Commissioner Haas asked what areas of service the new Recreation Supervisor would oversee. Superintendent Weber stated special events, youth programming and the theater. Commissioner Haas asked what updates are being made to the greenhouse. Superintendent Weber stated they are using the remaining grant dollars from Rivers to complete the scheduled upgrades and purchases planned previously. Commissioner Haas asked for clarification on the Reindeer Regatta. Superintendent Weber stated similar to the boat regatta held at Iroquois in the summer would be held indoors at Prairie Lakes Aquatic Center. Commissioner Doerr asked if would be part of the tree lighting on December 3. Superintendent Weber stated they would not as we are hosting Winter Wonderland on December 5. Commissioner Doerr asked about the Bluetooth capability for the new treadmills and music within the facility. Superintendent Weber stated they looked at all options and currently that technology does not exist and currently they play overhead music in the facility. Commissioner Grady stated the new TVs are a great addition to the fitness center.

## **C. BUSINESS DEPARTMENT**

Executive Director Miletic asked for questions on the report as presented in Agenda Item 9 – C

Discussion: President Rosedale asked if all legal filing were completed. Superintendent Barrera stated yes all year end filings are complete and the next area to be presented for will be the next budget.

### **FINANCIAL REPORT**

Superintendent Barbara Barrera presented the monthly financial report.

**Commissioner Haas moved to accept the Financial Report for November 16, 2021 subject to audit and placing a copy on file.**

Seconded by Commissioner Doerr

Discussion: None.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

## **II. UNFINISHED BUSINESS:**

None

## **IX. NEW BUSINESS:**

**A. Action Item 9 - A: Approval of 2021 Tax Levy Ordinance #21-05**  
Superintendent Barrera reviewed the information in Agenda Item 9 – A.

Commissioner Doerr made the motion “**I move that the Park Board of Commissioners approve the 2021 Tax Levy, Ordinance 21-05, An Ordinance Levying And Assessing The Taxes For The General Corporate Fund, The Recreation Fund, The Audit Fund, The Tort Immunity Fund, The Illinois Municipal Retirement Fund, The Social Security Fund, The Special Recreation Fund, The Debt Service Fund And The Museum Fund Purposes Of The Des Plaines Park District, Cook County, Illinois, Beginning May 1, 2021 And Ending April 30, 2022**”.

Seconded by Commissioner Williams

Discussion: Executive Director Miletic Thanked Barb for her efforts on capturing all of these funds with the TIF rolling off.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**B. Action Item 9 - B: Approval of 2021 Tax Levy Reduction Ordinance #21-06**

Superintendent Barrera reviewed the information in Agenda Item 9 – B.

Commissioner Grady made the motion “**I move that the Park Board of Commissioners approve Ordinance #21-06, AN ORDINANCE DIRECTING THE MANNER OF ANY POTENTIAL REDUCTION OF THE DES PLAINES PARK DISTRICT’S REAL ESTATE TAX LEVY FOR LEVY YEAR 2021**”.

Seconded by Commissioner Doerr

Discussion: Commissioner Haas asked about the estimated funds. Superintendent Barrera stated all of the funds should be able to be captured.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**C. Action Item 9 - C: Approval of 2021 Tax Levy Abatement Ordinance #21-07**

Superintendent Barrera reviewed the information in Agenda Item 9 – C including information on fund capturing works.

Commissioner Williams made the motion “**I move that the Park Board of Commissioners approve Ordinance #21-07, An Ordinance abating taxes levied for year 2021 for the General Obligation Park Bonds (Alternate Revenue Source), Series 2018C of the District.**”

Seconded by Commissioner Haas

Discussion: None

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**D. Action Item 9 - D: Approval of Sale of Surplus Property Ordinance #21-08.”**

Superintendent Weber reviewed the information in Agenda Item 9 – D.

Commissioner Haas made the motion **“I move that the Board of Commissioners adopt Sale of Surplus Property Ordinance #21-08”**

Seconded by Commissioner Williams

Discussion: Commissioner Grady asked about the timeline for Treadmill. Commissioner Doerr asked about the timeline for selling. Superintendent Weber stated 6 treadmills in December and 2 treadmills in May and no timeline for selling.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**E. Action Item 9 – E : Action Item 9 - E: Approval of Illinois Department of Natural Resources Park and Line Item Grant/ DOC-3): Resolution of Authorization to submit grant application for the Arndt Aquatic & Recreation Facility.**

Executive Director Miletic reviewed the information in Agenda Item 9 – E including presenting construction document boards for the park board to review, including the IDNR planning, time, anticipated budget, the burying of powerlines and parking.

Commissioner Williams made the motion **“I move that the Park Board of Commissioners of the Des Plaines Park District adopt Line Item Grant DOC-3 Resolution of Authorization as presented.”**

Seconded by Commissioner Doerr

Discussion: Commissioners asked questions and provided input on the tentative design on the park.

**Roll call: Commissioner Doerr, Aye; Grady, Abstain; Haas, Aye; Williams, Aye; President Rosedale, Aye**

**Motion carried 4-0-0-1 Abstain.**

**F. Action Item 9 - F: Approval of Chippewa Tennis Court Light Bids**

Deputy Director Cathey reviewed the information in Agenda Item 9 – F.

Commissioner Haas made the motion **I move the Park Board of Commissioners accept the bid of Fitzgerald Lighting for the Chippewa Tennis Court Project in the amount of \$78,500.00”**

Seconded by Commissioner Grady

Discussion: Commissioner Grady asked the warranty of lights along if they would be providing regular maintenance. Deputy Director Cathey stated 5 year warranty and with our lifts we can maintain but can use them if assistance is required. Commissioner Doerr asked about the history of the lights and if notice was given to neighbors. Deputy Director Cathey, they did not reach out to neighbors as in the past the courts did have lights. They were taken down when they had reached the

life expectancy. They were not replaced due to limited tennis court play, but based on the heavy use with the new pickleball courts the light install was warranted.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**G. Action Item 9 - G: Approval of 2022 Proposed Prairie Lakes Theater Rental Fees**  
Superintendent Weber reviewed the information in Agenda Item 9 – G.

Commissioner Williams made the motion **“I move that the Des Plaines Park District Board of Commissioners approve the increase to Prairie Lakes Theater Rental Fees as presented.”**

Seconded by Commissioner Grady

Discussion: Commissioner Haas asked when the fee increases would go into effect. Superintendent Weber stated May 1, 2022. Commissioner Williams asked who rents the theater. Superintendent Weber stated Big Noise, CYT, Community Groups etc.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**H. Action Item 9 - H: Approval of 2022 Proposed Golf Course Fees**  
Superintendent Panek reviewed the information in Agenda Item 9 – H.

Commissioner Grady made the motion **“I move the Park Board of Commissioners approve the 2022 proposed fees at the Golf Center, Lake Park, and Mt. View Adventure Center as presented”**

Seconded by Commissioner Grady

Discussion: Commissioner Haas asked if they would continue to provide promotional discounts. Superintendent Panek stated we still plan to run promotions. Commissioner Grady noted to rebuild the other tee boxes at Golf Center.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**I. Action Item 9 - I: Approval of 2022 Proposed Membership & Pass Fees**  
Superintendent Weber reviewed the information in Agenda Item 9 – I.

Commissioner Williams made the motion **“I move that the Des Plaines Park District Board of Commissioners approve the 2022 Membership and Pass Fee increases as presented.”**

Seconded by Commissioner Doerr

Discussion: Commissioner Grady asked about the membership counts. Superintendent Weber stated that all memberships are up. Commissioner Haas asked if PLAC members receive outdoor pool discounts.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**J. Action Item 9 - J: Approval of Stantec Professional Services Agreement for Lake Park Shoreline.**

Deputy Director Cathey reviewed the information in Agenda Item 9 – J.

Commissioner Grady made the motion **“I move the Park Board of Commissioners accept the proposal provided from Stantec Consulting Services, Inc. in the amount of \$260,910.00.”**

Seconded by Commissioner Haas

Discussion: Commissioner Haas asked what side of the park would be completed first. Deputy Director Cathey stated the east side for safety reasons. Commissioner Grady asked if a fishing pier would be installed on the south end. Executive Director stated we can determine additional elements based on budget.

**Roll call: Commissioner Doerr, Aye; Grady, Aye; Haas, Aye; Williams, Aye; President Rosedale, Aye  
Motion carried 5-0-0.**

**X. CORRESPONDENCE:**

- A. ITW Retiree Outreach: Thank you: Golf Outing
- B. Northwest Municipal: Thank you: Annual Meeting Luncheon

**XI. COMMISSIONER COMMENTS:**

**Commissioner Doerr:** Thank you Barb for all of your support and professionalism.

**Commissioner Grady:** Thank you for your service, support and charts. Can we call you if we need you?

**Commissioner Haas:** Provided input on Spectrum. Barb thank you for putting us up and keeping us informed.

**Commissioner Williams:** Thank you for being professional and appreciate all of you did for the park district.

**President Rosedale:** We will miss you. You were very professional. Retirement is good.

Discussion: Superintendent Barrera thanked the park board.

**XII. EXECUTIVE SESSION:**

Commissioner Haas made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 8:32 p.m.

Seconded by Commissioner Doerr.

**All in Favor, Opposed**

**Ayes: 5, Nays: 0**

**Motion Carried: 5-0-0**

**XIII. RETURN TO OPEN SESSION**

Commissioner Grady made a motion to close Executive Session and return to open session at 9:06 pm

Seconded by Commissioner Doerr

**All in Favor, Opposed**

**Ayes: 5, Nays: 0**

**Motion Carried: 5-0-0**

**13-A Approve Items Discussed in Executive Session**

Commissioner Grady made a motion to approve License Agreement with Foxtail on the Lake discussed in executive session. In attendance at 8:30 were members of the restaurant group.

Seconded by Commissioner Doerr

**All in Favor, Opposed**

**Ayes: 5, Nays: 0**

**Motion Carried: 5-0-0**

**XIV. ADJOURNMENT**

Commissioner Grady made a motion to adjourn the Park Board Meeting at 9:07 pm

Seconded by Commissioner Doerr

**All in Favor, Opposed**

**Ayes: 5, Nays: 0**

**Motion Carried: 5-0-0**

APPROVED \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary