

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY JANUARY 15, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Haas to enter into Executive Session on January 15, 2019 8:35p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:45p.m. Commissioners present included: President Rosedale, Commissioner Haas, Weber, Grady, and Yates.

PERSONNEL

The Park Board met to discuss a personnel situation with the Executive Director that involved two employees contacting the Park Board President.

ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 8:56 p.m. Commissioner Yates moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY FEBRUARY 19, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Haas to enter into Executive Session on February 19, 2019 8:23 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:27 p.m. Commissioners present included: President Rosedale, Commissioner Haas, Weber, Grady, and Yates. Executive Director Miletic and Attorney Amanda Collman.

PERSONNEL

The Park Board met to discuss a personnel situation. Executive Director Miletic was asked to leave around 8:35pm. Executive Director Miletic returned at 10:18pm.

ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 10:18 p.m. Commissioner Yates moved to second the motion with Commissioners voting in favor by acclimation.

APPROVED

President

Secretary

**DES PLAINES PARK DISTRICT
SPECIAL BOARD MEETING
TUESDAY FEBRUARY 28, 2019**

I. CALL TO ORDER/ROLL CALL

Commissioner Don Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 4:04p.m. Commissioners answering present to the roll call were Jim Grady, Jana Haas, Joe Weber, Bill Yates, and President Don Rosedale. In attendance were Executive Director, Don Miletic and Attorney Amanda Collman.

Guest: None

II. EXECUTIVE SESSION

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Yates to enter into Executive Session on February 28, 2019 4:04p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. Commissioners present included: President Rosedale, Commissioner Haas, Weber, Grady, and Yates. Executive Director Miletic and Attorney Amanda Collman.

All in Favor 5-0
Motion Carried 5-0

PERSONNEL

The Park Board met to discuss items related to Board Directives for personnel.

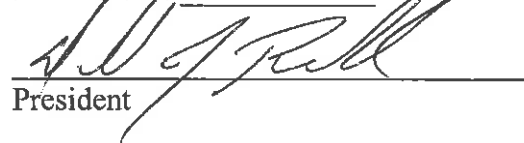
III. ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 5:23p.m. Commissioner Yates moved to second the motion with Commissioners voting in favor by acclamation.

IV. ADJOURNMENT

Commissioner Haas made a motion to adjourn the Park Board Meeting at 5:23 p.m.
Seconded by Commissioner Grady.
All in favor 5-0.
Motion carried 5-0.

APPROVED



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY MARCH 19, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Haas to enter into Executive Session on March, 2019 8:27 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:35 p.m. Commissioners present included President Rosedale, Commissioner Haas, Weber, Grady, Yates, and Executive Director Miletic.

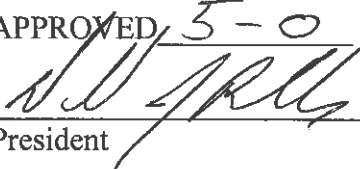
PERSONNEL

The Park Board met to discuss in detail the Annual Performance Evaluation and Park Board Directives with Executive Director Miletic.

An increase of 3.07% to \$167,157.48.

ACTION TO RETURN TO OPEN SESSION

Commissioner Haas to close Executive Session and Return to Open Session at 9:14 p.m. Commissioner Weber moved to second the motion with Commissioners voting in favor by acclimation.

APPROVED 5-0


President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY MAY 21, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Yates to enter into Executive Session on May 21, 2019 8:47 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:57 p.m. Commissioners present included President Rosedale, Commissioner Haas, Grady, Yates, and Executive Director Miletic.

PARK BOARD VACANCY

Executive Director Miletic presented options for filling the role of vacancy. Miletic reviewed the application process and the postings. The Park Board reviewed the application and the made some changes and reviewed the timeline.

Timeline – June 28, 2019 Deadline to apply for vacancy.
July 2, 2019 Special Meeting 10am – review applicants and interview times.


LAND

A property opening up next to Westfield Park is coming up. Is there an interest in purchasing this property. Also discussed other options to purchase land that would be better for our residents and the Park District.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale to close Executive Session and Return to Open Session at 9:28 p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY JUNE 18, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Yates to enter into Executive Session on June 18, 8:48 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 9:11 p.m. Commissioners present included President Haas, Commissioner Rosedale, Grady, Yates, and Executive Director Miletic.

PARK BOARD VACANCY

Executive Director Miletic presented all candidates that have shown interested. The Park Board discussed the one candidate that came to the meeting. The Board reminded each other to meet on July 2, 2019 and decided whom they will speak with. A set of questions will be created for the candidates that we wish to ask.

BOARD DIRECTIVES

Executive Director Miletic reviewed his work plan and progress to date. After reviewing the entire document, he asked if there were any questions or comments. There was no discussion or feedback offered.

LITIGATION

The Frunza case is going in front of the judge to be dismissed on June 24, 2019 based on the Tort Immunity Law. Miletic will give park board update at next Park Board Meeting.

LAND

Executive Director Miletic indicated that the owner of the property north of Westfield Park needs to know if we are interested in the property. The Park Board was also informed of a new property that is available next to Centennial Park. The interest of expanding this park was more favorable and the Miletic informed the Park Board we would be seeking a grant for this acquisition.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale to close Executive Session and Return to Open Session at 9:44 p.m. Commissioner Yates moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0



President



Secretary

**DES PLAINES PARK DISTRICT
SPECIAL BOARD MEETING
TUESDAY JULY 2, 2019**

I. CALL TO ORDER/ROLL CALL

Commissioner Jana Haas called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 10:00 am. Commissioners answering present to the roll call were Jim Grady, Bill Yates, Don Rosedale, and President Rosedale. In attendance were Executive Director, Don Miletic and Attorney Andrew Paine

II. EXECUTIVE SESSION

A motion by Commissioner Grady at 10:01 am was made by Commissioner Grady and seconded by Commissioner Rosedale.

All in Favor 4- 0
Motion carried 4-0

The Park Board of Commissioners reviewed the nine applications that were received and presented by Executive Director Miletic. The Commissioners did receive most applications prior to attending the board meeting. Two applications were received the day before the meeting and were presented at the time of the meeting.

President Jana Haas presented the nine candidates and reviewed with all the commissioners. The attorney answered a few questions and the Park Board finalized the number to five candidates that they wanted to come in and interview. She informed Executive Director to contact all of them and set up times to meet before our next Park Board Meeting. We will enter into Executive Session and speak to each of the five. We may or may not make a decision later that day.

III. ADJOURNMENT

Commissioner Grady made a motion to adjourn the Park Board Meeting at 10:51 p.m.
Seconded by Commissioner Rosedale.

All in favor 4-0.

Motion carried 4-0.

APPROVED

4-0

President



Secretary



**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY JULY 17, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Haas to enter into Executive Session on July 8:34 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:42 p.m. Commissioners present included: President Rosedale, Commissioner Haas, Weber, and Grady. Commissioner Yates was absent. Also present was Executive Director Miletic.

PERSO NNEL

Executive Director Miletic brought the Park Board up to speed about creation of a new position, Athletic & Facility Supervisor. This has been looked at for a while by the Executive Director and now is the time to move forward. This person would be responsible for Prairie Lakes Community Center and Mt. View Adventure in the evenings along with duties of youth sports such as soccer and basketball. There will be final approval of this position soon as staff is still working out the logistics of how this will affect other full time staff. There will be reduction in part time staff with a savings of roughly \$17,000 to help pay for this entry-level position.

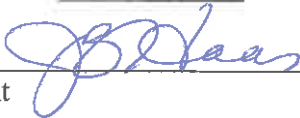
Discussion: Commissioners commented that a full time presence in the evenings is important and soon having an indoor pool we need to make sure things are running smooth. There were great ideas shared by the commissioners and consensus is to move forward with this position and have the Executive Director keep the Park Board informed.

ACTION TO RETURN TO OPEN SESSION

Commissioner Haas moved to close Executive Session and Return to Open Session at 9:07 p.m. Commissioner Grady second the motion with Commissioners voting in favor by acclamation.

APPROVED

4-0-1



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY JULY 30, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Rosedale to enter into Executive Session on July 30, 2019 at 5:00 pm till 7:00 pm and reconvened into executive session by Commissioner Grady and second by Commissioner Rosedale after the regular board meeting at 8:21 pm both in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was no break in executive session. Commissioners present included President Haas, Commissioner Rosedale, Grady, Yates, and Executive Director Miletic.

PARK BOARD VACANCY

Executive Director Miletic presented all candidates that the Park Board wished to interview for the Vacancy of the Park Board of Commissioners. The Park Board spent one hour and twenty-one minutes interviewing and reviewing the five candidates along with taking a break. At 7:00 pm, the Park Board exited closed session to return open session.

At 8:21, the Park Board entered Executive Session again to review all candidates and to decide who they thought would be the best candidate to fill the vacancy. It was a difficult decision as all the candidates were great and the final decision was to appoint Erin Doerr. Executive Director mentioned that this would need to be approved in open session.

LITIGATION

Executive Director Miletic did update the Park Board that the Park District has a large file of information to go over, as the Frunza Case was not dismissed based on the tort immunity law. The new judge in the case has asked for additional information and PDRMA is working with investigators to find out more information. We continue to do what PDRMA tells us to and following up with what is needed.

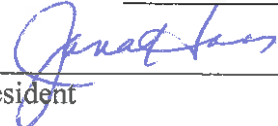
LAND

The Park Board was informed of the market analysis of 1355 Oakwood Property and the value coming in at \$220,000. Executive Director Miletic said that he was unable to negotiate with the owner until we receive a waiver of retroactivity from the IDNR as any negotiations prior would jeopardize the grant. The Park Board gave consensus to proceed with acquiring the property at the market analysis figure.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale to close Executive Session and Return to Open Session at 8:54 p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY OCTOBER 15, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Doerr to enter into Executive Session on October 15, 2019 8:37p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:46p.m. Commissioners present included President Rosedale, Commissioner Haas, Grady, Doerr, and Executive Director Miletic. Commissioner Yates was absent.

BOARD DIRECTIVES

Executive Director Miletic reviewed the Board Directives spreadsheet in detail line by line with the Park Board. Miletic explained he is staying removed from lower level items and is very happy with the organizational chart and the team he has in place. Miletic explained we have an A-Team right now in the administrative side and even our maintenance side, which is not requiring hands on attention. Weber is doing great, has some challenges but is on the same page with Cathey and myself and this allows Miletic to work on larger projects. President Haas commented it is good to see Miletic removed from micromanaging and getting away from this. Commissioner Doerr said she is new to this and understands that staff such as Cathey and Weber should be careful with the sensitive staff member. Commissioner Grady said he likes seeing the spreadsheet and all the updates. Commissioner Rosedale asked how things are going with Miletic and sensitive member, and Miletic replied he does not communicate with her one on one as directed and as for personal settings, Miletic will speak with her only if there are others present like Cathey or Weber. President Haas also said to review this with Commissioner Yates. Miletic did review with Commissioner Yates on October 30, 2019.

Executive Director Miletic thanked Park Board for support and reiterated he could not be happier with how things are going now. We continue to make large improvement for the community.

PERSONNEL

An issue with a maintenance staff getting a DUI on his time and PDRMA recommendation for this employee. Executive Director indicted that PDRMA wanted the District to remove this person from employment because his job description required him to drive. Miletic informed Park Board this is a long time employee with great performance that made a dumb decision to drive impaired. In addition, if the State of Illinois gives him a temporary license to operate a motor vehicle we do not see an issue with this employee. PDRMA looks at liability and not operations. Miletic indicated we will take into consideration how to handle this and stressed with current unemployment levels we cannot afford to lose a great employee. In addition, we will use Corporate Council as our personnel resource versus PDRMA for future matters.

Executive Director Miletic spoke about two employees that have gone beyond expectations. The two employees were given additional pay for their outstanding completion of tasks and for market adjustments due to low unemployment. Commissioner Grady did state it is tough hiring people and people can get a 10% increase because of the economy. There was feedback on the level of increase and it was determined to give Nicole McNulty an increase to \$71,000 and Jeanette Berrard and increase to \$68,000. The Park Board all said to thank these two for their hard work from the Park Board of Commissioners.


LITIGATION

The Frunza case will go to trial on the October 16, 2019 and should last about a week. Miletic explain he will be gone next week at court, except for the Distinguished Agency Review on October 22,2019.

ACTION TO RETURN TO OPEN SESSION

Commissioner Rosedale to close Executive Session and Return to Open Session at 9:36 p.m. Commissioner Doerr moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-1



President



Secretary

**DES PLAINES PARK DISTRICT
EXECUTIVE SESSION MINUTES
TUESDAY DECEMBER 17, 2019**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Yates to enter into Executive Session on December 17, 2019 at 8:25 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:35 p.m. Commissioners present included President Haas, Commissioner Rosedale, Grady, Yates, and Executive Director Miletic.

REVIEW OF EXECUTIVE SESSION MINUTES

Executive Director Miletic conducted a semiannual review of minutes with the Park Board of Commissioners. He informed that there was a review with our legal counsel and he recommended redacting some of the items and releasing others for a few of the executive session items. Executive Director Miletic did inform everyone that over the past few reviews of executive session minutes he has been able to release all minutes from prior Directors Markworth, and almost all minutes from Hecker. There was discussion back and forth by the Park Board and the Park Board felt comfortable with releasing the minutes in open session.

LAND

Executive Director Miletic did comment that the Oakwood Property will be torn down next year. There are residents asking about the status and what we plan to do. Commissioners asked about the Feather Property near West Park and Miletic did mention he is still working on the Golf & NE River Property with Forest Preserve. There was some discussion about the Feather Property becoming condos, we also discussed housing in Des Plaines and its impact.

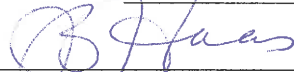
PERSONNEL

Executive Director discussed the positive benefit of the DISC Assessment with his admin team. In addition, discussion about some of our more passionate staff in Admin, Miletic did say it is a refreshing as we need more of that and is working with all staff. In addition, the great work by our new Superintendent, jumping in with two feet and doing what is in the best interest of the community. Business Department is working on a climate survey, Miletic is concerned that some will reflect negative comments but is very positive about direction we are heading in. We have an Admin Team that wants to work on making things bigger and better. The Park Board went back and forth about how there will always be a few that will not like things. In addition, the Board is excited about the indoor pool and things going on.

ACTION TO RETURN TO OPEN SESSION

Commissioner Grady to close Executive Session and Return to Open Session at 8:51 p.m. Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0



President



Secretary