

**DES PLAINES PARK DISTRICT  
EXECUTIVE SESSION MINUTES  
TUESDAY FEBRUARY 17, 2015**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Yates to enter into Executive Session on Tuesday January 20<sup>th</sup> at 8:16 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:16 p.m. Commissioners present included: President Rosedale, Commissioners Grady, Haas and Weber. Also present was Executive Director Miletic, Superintendent of Business Katie Skibbe, Human Resources & Risk Manager Desiree van Thorre.

**DISCUSSION OF EXECUTIVE SESSION MINUTES OF JANUARY 17, 2015**

The minutes were reviewed and no discussion or corrections needed.

Motion made by Commissioner Grady  
Second by Commissioner Haas

Roll Call: 5-0 Approved

**POSITIONS AND TITLES FOR 2015/2016 & SALARY STRUCTURING FOR 2015/2016**

Superintendent Skibbe presented positions and titles and salary structure. There were no major changes. The quartiles were adjusted by 1.5%.

**FULL TIME SALARY ADMINISTRATION FOR 2015/2016**

Superintendent Skibbe presented the full time salary proposed increase of 2.86% and \$7,000 for reserve for Executive Director Discretion along with quartile adjustments of .5% for the first quartile and .25% for the second quartile. The total amount was \$71,929.62 and \$7,000 for reserves, totaling \$78,929.62 for full-time salary pool.

Commissioners asked in the future to include part time salary pool figures. Superintendent Skibbe said that she can get those figures and will do this in the future. The same percentage that was approved for full time employees is passed on to the part time employees.

## **EMPLOYEE HEALTH, DENTAL, VISION, AND LIFE INSURANCE BENEFITS FOR 2015/2016**

Superintendent Skibbe presented the health insurance plan that which will increase annual costs of \$35,420.89 this includes costs relating to the PPACA (Obama Care Act). There is a savings of \$65,113.87 dollars a year by providing a waiving option that allows the Park District to offer the insurance to the employees at roughly 15% cost to the employee. Most Park Districts do cost out health insurance between 10 – 20% costs to their employees and we are right in the middle. There was also a \$30,257.60 savings in self-funding last year. So the Park District is providing options to its employees along with be fiscally responsible.

The Dental coverage is increasing by 2.5% and vision is increasing by 8%, the District pays for the employee only coverage so there is minimal increase to the District.

Life insurance is remaining the same as we are on a two year agreement and our costs decreased by 9% last year.

## **BLACKHAWK PROPERTY**

A meeting involving attorneys, civil engineers, and two commissioners transpired in the last month and we are moving towards a final agreement that Dean Kelly and Executive Director Miletic hope to have ironed out by April's board meeting. The attorneys thought the timeline might be able to be accomplished.

## **HORTON**

The District and Jerry Horton agreed to settle on the claim and a final payout will be in the next month.

## **968 S. 2<sup>nd</sup> Avenue Park**

The City of Des Plaines Director of Economic Development informed me of a vacant lot that the city is looking to sell in the near future. This lot is located in an area that has been identified to need a pocket park. Executive Director did mention the lot is small but he met with owners to the north and south of the vacant lot and they are in favor of a small park. The property to the north is a rental property and would be perfect for future expansion. Executive Director spoke to Jay Kahn, son of the owner of the rental lot located at 954 S. 2<sup>nd</sup> Avenue and at this time they do not want to sell the property.

## **ACTION TO RETURN TO OPEN SESSION**

Commissioner Grady moved to close Executive Session and Return to Open Session at 9:25 p.m. Commissioner Yates moved to second the motion with Commissioners voting in favor by acclamation. Commissioner Yates was absent.

APPROVED

  
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President

  
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Secretary

**DES PLAINES PARK DISTRICT  
EXECUTIVE SESSION MINUTES  
TUESDAY APRIL 21, 2015**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Weber to enter into Executive Session on Tuesday April 21, 2015 at 8:19 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:27 p.m. Commissioners present included: President Rosedale, Commissioners Grady, Haas and Weber. Also present was Executive Director Miletic, Superintendent of Business & Golf Operations Paul Cathey, Marketing & Communications Manager Gene Haring, Attorney Greg MacDonald, President of Abbott & Investment Corp Inc. Dean Kelley, Attorney for Abbott, George Maurides

**DISCUSSION OF EXECUTIVE SESSION MINUTES OF FEBRUARY 17, 2015**

The minutes were reviewed and no discussion or corrections needed.

All in Favor 4-0-1  
Approved

**BLACKHAWK PARK AGREEMENT**

Executive Director Miletic commented on how well the project has been moving forward since May 2014 and the Park District is excited about the future Blackhawk Park. Executive Director also brought up the comments that were discussed in Open Meeting.

- Commissioner Rosedale raised the questions about another Mariano's with parks near them and where will trucks enter in. He addressed the pathway that connects the park to the store because the one resident addressed it as a concern. Dean Kelley did not think there was a park next to any Marianos and indicated that the pathway was a request by the Park District and can be removed if the Park District chooses to do so.
- Commissioner Haas said this project is great for the community and Attorney George Maurides said the Park District is getting a great park out of the deal. Commissioner Haas asked when would project start and Dean said might be fall of 2015 but most likely spring 2016. Dean Kelley mention there is some additional considerations from the City, IDOT, and MWRD to still work on.
- Commissioner Grady also agreed the project is great for the community and for the city because it would benefit the City with sales tax revenues. He asked about storm water and the improvements to land in the area. Dean Kelley addressed the storm management of water will be improved as there is none currently and he would get exact footage of the permanent easement swap.

- Commissioner Weber asked about easement agreements and who maintains certain areas Attorney Greg MacDonald mentioned all the easement agreements are being worked on by his associate Ron Senechalle and George Maurides and we are 90% there. In the agreements it talks about who is responsible for which areas. The board would be approving the plan to move forward and giving Executive Director the ability to executive the final agreements. Dean Kelley mentioned they are very concerned about image and making sure appearance is appropriate.
- Executive Director Miletic mentioned that any changes minor or large would be communicated to the Park Board of Commissioners before execution or if changes to the agreement.
- Executive Director Miletic recommending after closing executive session, he will read his memo in entirety and the long motion that was crafted by our attorney will need to be made and seconded.

### **CLUB CASA AGREEMENT**

Executive Director presented new license figure agreements for Club Casa. There was also a market analysis that was done a few months ago. Executive Director Miletic mentioned that we are close to these rates completed by Mantaky Realty and Club Casa has been a very good presence at the Golf Center. We complement each other very well.

Club Casa is looking at a longer term agreement as he would like to do some renovations in the future and invest in operations.

The OPERATOR shall pay the DISTRICT monthly license fees during the term of this Agreement as follows:

Term	Monthly License Fees
2/1/2016 to 1/31/2017	\$7,876.84
2/1/2017 to 1/31/2018	\$8,113.14
2/1/2018 to 1/31/2019	\$8,356.54
2/1/2019 to 1/31/2020	\$8,523.67
2/1/2020 to 1/31/2021	\$8,694.14

The OPERATOR shall pay the DISTRICT monthly license fees during the Option Period as follows:

Option Period	Monthly License Fees
2/1/2021 to 1/31/2022	\$8,954.97
2/1/2022 to 1/31/2023	\$9,223.61
2/1/2023 to 1/31/2024	\$9,500.32

- Commissioners Haas and Grady both commented how Club Casa is good for our operations and we are not in this type of business.

**ACTION TO RETURN TO OPEN SESSION**

Commissioner Grady moved to close Executive Session and Return to Open Session at 9:13 p.m. Commissioner Haas moved to second the motion with Commissioners voting in favor by acclimation. Commissioner Yates was absent.

APPROVED 5-0

Haas  
President

Donald Miller  
Secretary

**DES PLAINES PARK DISTRICT  
EXECUTIVE SESSION MINUTES  
TUESDAY MAY 19, 2015**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Weber to enter into Executive Session on Tuesday May 21, 2015 at 8:12 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:22 p.m. Commissioners present included: President Haas, Commissioners Grady, Rosedale, Yates, and Weber. Also present was Executive Director Miletic.

**DISCUSSION OF EXECUTIVE SESSION MINUTES OF MARCH 17, 2015**

The minutes were reviewed and no discussion or corrections needed.

All in Favor 5-0  
Approved

**REVIEW OF CLOSED SESSION MINUTES**

Executive Director Miletic indicated to the Park Board at this time there will be no release of closed session minutes. He informed the Park Board a review was done.

**EXECUTIVE DIRECTOR COMPENSATION 2015/2016**

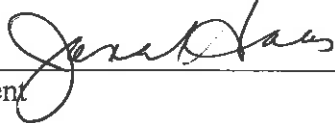
The Park Board of Commissioners discussed Executive Director's evaluation for his first year and was asked to compile a set of goals for the next year. Executive Director was asked to leave for a short period upon his return the Park Board of Commissioners approved a raise from \$135,000 to \$140,000, a 3.7% increase in pay for fiscal year 2015/2016.

**ACTION TO RETURN TO OPEN SESSION**

Commissioner Yates moved to close Executive Session and Return to Open Session at 9:27 p.m. Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-1

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President



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Secretary



**DES PLAINES PARK DISTRICT  
EXECUTIVE SESSION MINUTES  
TUESDAY JUNE 16, 2015**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Weber to enter into Executive Session on Tuesday June 16, 2015 at 9:02 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 9:08 p.m. Commissioners present included: President Haas, Commissioners Grady, Rosedale, and Weber. Absent was Commissioner Yates. Also present was Executive Director Miletic.

**DISCUSSION OF EXECUTIVE SESSION MINUTES OF MAY 17, 2015**

The minutes were reviewed and no discussion or corrections needed.

All in Favor 4-0-1

Approved

**IROQUOIS POOL INCIDENT**

At roughly 1 p.m. on June 16, 2015 a 5 year old camper at the Des Plaines Park District was at Iroquois pool with other campers. He was seen floating and our campers went in and rescued him. Executive Director mentioned this in executive session because there might be litigation coming down the road because this individual was part of the Park District Sunshine Camp and not a visitor of the pool. Executive Director Miletic also stated our lifeguards did a great job and our camp to counselor ratios were great.

**968 SECOND AVENUE PROPERTY**

Executive Director Miletic discussed the situation with splitting the costs of back taxes, title search, and survey with the city. The board agreed to work with the City on splitting the costs and be aggressive with the property to the north once we secure the vacant lot. There is no need to seek out the property to the north until we know we have the vacant lot first.

**ACTION TO RETURN TO OPEN SESSION**

Commissioner Grady moved to close Executive Session and Return to Open Session at 9:40 p.m. Commissioner Rosedale moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0

  
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President

  
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Secretary

**DES PLAINES PARK DISTRICT  
EXECUTIVE SESSION MINUTES  
TUESDAY AUGUST 18, 2015**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Weber to enter into Executive Session on Tuesday August 18, 2015 at 8:08 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:14 p.m. Commissioners present included: President Haas, Commissioners Grady, Rosedale, and Weber. Also present was Executive Director Miletic.

**DISCUSSION OF EXECUTIVE SESSION MINUTES OF JUNE 16, 2015**

The minutes were reviewed and no discussion or corrections needed.

All in Favor 5-0  
Approved

**968 SECOND AVENUE PROPERTY**

Executive Director Miletic discussed the close of this property will be mid-September and discussed with the park board to start negotiations with the property to the north, 954 S. Second Avenue. The consensus was to proceed with an amount of \$230,000.

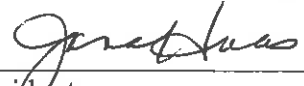
**IROQUOIS POOL INCIDENT**

A quick discussion on the Walker case and Executive Director informed the Park Board that PDRMA did not respond to their attorney. However, after speaking with Executive Director Miletic, PDRMA was going to contact attorney so their attorney does not continue to contact the park district for information that cannot be released.

**ACTION TO RETURN TO OPEN SESSION**

Commissioner Rosedale moved to close Executive Session and Return to Open Session at 8:27 p.m. Commissioner Yates moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 4-0-1

  
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President

  
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Secretary



**DES PLAINES PARK DISTRICT  
EXECUTIVE SESSION MINUTES  
TUESDAY NOVEMBER 17, 2015**

The Des Plaines Park District Board of Commissioners made a motion by Commissioner Grady and second by Commissioner Weber to enter into Executive Session on November 17, 2015, at 8:09 p.m. in the David L. Markworth Board Room of the Administrative & Leisure Center in accordance with the Park District Code 70 ILCS 1205 Paragraph 120, pertaining to matters related to personnel, review of closed session minutes, semi-annual review of closed session minutes, litigation or the setting of a price for sale or lease of property owned by the Des Plaines Park District, or the purchase of property. There was a break from regular session and reconvened into executive session at 8:20 p.m. Commissioners present included: President Haas, Commissioners Grady, Rosedale, Yates, and Weber. Also present was Executive Director Miletic.

**DISCUSSION OF EXECUTIVE SESSION MINUTES OF OCTOBER 20, 2015**

The minutes were reviewed and no discussion or corrections needed.

Commissioner Grady made motion and Commissioner Yates seconded motion;

All in Favor 5-0

Approved

**REVIEW OF CLOSED SESSION MINUTES**

Executive Director informed the park board of commissioners that a review of all the closed session minutes were completed and needed to be reviewed every six months. At this time there will be no closed minutes released. Discussion arose about how long we need to keep recording. Executive Director Miletic informed the Park Board that he will review this with legal counsel on that. Once the minutes are released for the public we also approve the destruction of the recordings.

**PERSONNEL**

There were two questions about outstanding personnel issues brought up and Executive Director Miletic informed the Park Board of Commissioners that there was nothing new to report.

**ACTION TO RETURN TO OPEN SESSION**

Commissioner Rosedale moved to close Executive Session and Return to Open Session at 8:27 p.m. Commissioner Grady moved to second the motion with Commissioners voting in favor by acclamation.

APPROVED 5-0

  
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President

  
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Secretary