

B. EXECUTIVE SESSION MINUTES – October 15, 2019

B.1 SPECIAL MEETING MINUTES– NONE

C. VOUCHER BILLS:

October 18, 2019	\$1,329,266.98
November 1, 2019	\$ 520,752.02

D. PAYROLL:

October 11, 2019	\$ 164,204.69
October 25, 2019	\$ 163,535.48
November 8, 2019	\$ 161,661.62

Commissioner Rosedale moved to approve the Consent Agenda as presented  
Seconded by Commissioner Grady.

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.  
Motion carried 4-0.

**VI. M-NASR REPORT:** Executive Director Miletic stated that staff is continuing to work on board directives and that they saved \$48,000 when they switch from PDRMA Health Care.

**VII. MONTHLY REPORTS**

**A. EXECUTIVE DIRECTOR:**

Executive Director Don Miletic reviewed items contained in his written report, in addition to:

- Indoor Pool opening May 30, 2020
- Presented at the State Capitol with Paul Cathey for Centennial and Lake Parks.
- Arndt Park PARC Grant will be open December 2- January 17 and will submit for Arndt Park Pool 2.5 million for the park and pool renovation.
- Playbook should be delivered to the residents by the end of the week
- Secured a \$3000 sponsorship from First Midwest Bank for Winter Wonderland
- Closing on 1355 Oakwood looking for pricing on the teardown.
- Stop sign at Centennial was installed.
- Lake Park Shoreline restoration will receive \$631,000 from State Senator Laura Murphy, this was adjusted from the last meeting.

Discussion: Commissioner Grady and President Haas stated that we need to get more information about the new pool out to the public. Should include information about the Swim Team.

**B. DEPUTY DIRECTOR:**

Executive Director Miletic reviewed Deputy Director Paul Cathey items contained in his written report in addition to:

- Mountain View Pond pump will need to be replaced.
- The Golf Center Des Plaines stairs are anticipated to be finished by December 2019 and installed new heating lamps
- Met with District 62 to discuss the Competitive Soccer League.
- Meeting to discuss minimum wage increase and required revenue.
- New hire Dylan Kuffell started as the Golf and Facilities Supervisor.

Discussion: Commissioner Grady stated that since the Golf in the Dark Tournament it seems like the rounds at Lake Park have increased due to cross marketing. Executive Director Miletic stated that they are looking to add a Competitive Golf League for District 62 students and adding a concessions food

truck to increase other revenue on the east side of the lake. Superintendent Weber stated that they will be updating the Live at the Lake Series and incorporating some acoustic concerts at the clubhouse.

### **B.1 PARKS & PLANNING DEPARTMENT:**

Superintendent Paul Guza reviewed items for Park and Planning contained in his written report, in addition to:

- November 5 staff training went very well, thank you to Nicole.
- Cumberland Terrace Playground has been removed, waiting for nice days to continue work on replacing the old equipment.
- Looking to create an Operations Manual
- Added supervisors into Basecamp and they really like being able to talk with the staff
- Boiler at Oakwood had to be replaced and the new one is going in this week.

Discussion: None

### **B.2 RECREATION DEPARTMENT:**

Superintendent of Recreation Joe Weber reviewed items contained in his written report, in addition to:

- November 5 he held the Spectrum Spectacular at Prairie Lakes
- Looking to hire an IMRF staff to help with summer camp, will be sharing responsibilities across the department.
- Working on membership budget for Fitness Center and Pools.
- Working on part time wage scale
- Events coming up; Thanksgivities, and Winter Wonderland
- Holiday Party scheduled for 12/14 in the River Room
- Shelli and Cindy hosted a District 62 Wellness Day at the Fitness Center
- Provided Staff updates on each department

Discussion: Commissioner Grady asked about Tyler and the details about him ironing out concerns and issues with Pickleball. Superintendent Weber stated they were working with setup, group times and play structure. Commissioner Doerr stated she heard great feedback about the Wellness Day. She also asked about Winter Wonderland and the pricing. Operations Analyst Jeanette Berard stated the price of \$3 is to cover the cost of additional activities and professional services added the Winter Wonderland after moving from the Senior Center. Children only and under 2 are free.

### **C. BUSINESS DEPARTMENT**

Superintendent Barbara Barrera reviewed items contained in her written report, in addition to:

- Completing the remaining legal fillings.
- Budget Cycle is now open
- Server upgrade Phase 1 is planned soon
- Working on Pool Planning for the IT Department.
- Attended Marijuana in the Workplace Training.

Discussion: President Haas asked about how we would monitor and enforce with staff about Marijuana. Superintendent Barrera stated they would be training supervisors and providing them with a checklist. There is no test to show when they consumed the drug. We will make sure everyone is trained on reasonable suspicion and follow procedures like alcohol use.

### **FINANCIAL REPORT**

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Rosedale moved to accept the Financial Report for November 19, 2019 subject to audit and placing a copy on file.  
Seconded by Commissioner Grady

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.  
Motion carried 4-0.

### **IX. UNFINISHED BUSINESS: PLCC Indoor Pool**

Executive Director Miletic reviewed the Indoor Pool Project Costs Spreadsheet and balance.

Discussion: None

### **IX. NEW BUSINESS:**

#### **A. Agenda Item 9-A: Approval of 2019 Bond Sale a. motion to accept best bid for sales of bonds**

Daniel Forbes presented the explanation to the park board and the percentage rate.

Commissioner Grady made the motion **“I move the Park Board of Commissioners accept Village Bank & Trust, N.A, Des Plaines, Illinois, as the best bid received in relation to the sale of the District’s General Obligation Limited Tax Park Bonds, Series 2019.”**

Seconded by Commissioner Rosedale

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.  
Motion carried 4-0.

#### **b. motion to accept bond ordinance #19-05**

Daniel Forbes presented the explanation to the park board and the percentage rate.

Commissioner Rosedale made the motion **“I move the Park Board of Commissioners approve Ordinance No. 19-05, “AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$1,293,685 GERNAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2019 OF THE DES PLAINES PARK DISTRICT, COOK COUNTY, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST OF SAID BONDS.”**

Seconded by Commissioner Doerr

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.  
Motion carried 4-0.

#### **B. Agenda Item 9-B: Approval of 2019 Tax Levy Ordinance #19-06**

Superintendent Barrera reviewed the information in Agenda Item 9-B.

Commissioner Doerr made the motion **“I move that the Park Board of Commissioners approve the 2019 Tax Levy, Ordinance 19-06, An Ordinance Levying And Assessing The Taxes For The General Corporate Fund, The Recreation Fund, The Audit Fund, The Tort Immunity Fund, The Illinois Municipal Retirement Fund, The Social Security Fund, The Special Recreation Fund, The Debt Service Fund And The Museum Fund Purposes Of The Des Plaines Park District, Cook County, Illinois, Beginning May 1, 2019 And Ending April 30, 2020”**.

Seconded by Commissioner Rosedale

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.

Motion carried 4-0

**C. Agenda Item 9-C: Approval of 2019 Tax Abatement Ordinance #19-07**

Superintendent Barrera reviewed the information in Agenda Item 9-C.

Commissioner Grady made the motion **“I move that the Park Board of Commissioners approve Ordinance #19-07, An Ordinance abating taxes levied for year 2019 for the General Obligation Park Bonds (Alternate Revenue Source), Series 2018C of the District.”**

Seconded by Commissioner Rosedale

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.

Motion carried 4-0

**D. Agenda Item 9-D: Approval of Refuse and Recycling Three Year Service Contract 2019-2022.**

Superintendent Guza reviewed the information in Agenda Item 9-D.

Commissioner Rosedale made the motion **“I move the Park Board of Commissioners accept the bid from Waste Management for the three year amount of \$86,896.09 for the Refuse and Recycling Removal Service for the Des Plaines Park District”**.

Seconded by Commissioner Grady

Discussion: Commissioner Rosedale asked if we would be looking at better ways to recycle- Superintendent Guza stated they are already in the planning process.

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.

Motion carried 4-0

**E. Agenda Item 9-E: Approval of MNASR Articles of Agreement Resolution #19-02.**

Executive Director Miletic reviewed the information in Agenda Item 9-E.

**DES PLAINES PARK DISTRICT  
REGULAR PARK BOARD MEETING MINUTES  
Tuesday November 19, 2019**

**I. CALL TO ORDER/ROLL CALL**

Commissioner Jana Haas called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 7:00 p.m. Commissioners answering present to the roll call were, James Grady, Don Rosedale, Erin Doerr and President Haas. Commissioner William Yates was absent. In attendance were Executive Director, Don Miletic; Superintendent of Parks & Planning, Paul Guza, Superintendent of Business, Barbara Barrera; Superintendent of Recreation, Joe Weber; Operations Analyst, Jeanette Berard. Deputy Director, Paul Cathey was absent. Additional Park District Staff include, Jennifer Boys, Nicole McNulty, Carolanne Smith, Matthew Hartnett, Jacob Vilches, Sesar Botello and Gosia Telichowska.

Guests: Daniel Forbes from Speer Financial, Kathy Vana and families of Dedicated to Excellence recipients.

**II. CHANGES TO THE AGENDA:**

President Haas made a motion to moved Agenda Item 9-A Approval of 2019 Bond Sale before Introductions and Presentations.

**Second by: Commissioner Grady**

All in Favor

Ayes:4 Nays:0

**III. INTRODUCTIONS/PRESENTATIONS:**

**A. History Center:** Kathy Vana reviewed the monthly events (Tree Lighting & Winter Wonderland), book club, Hands on History, and Coffee Talk.

President Haas noted the Art Guild Presentation was wonderful.

**B. Senior Center:** None

**C. Des Plaines Friends of the Parks:** Operations Analyst Jeanette Berard reviewed the information in Agenda Item 3 – C. In addition to the Board Members voting to approve the Dual Agency Scholarship Policy.

President Haas provided an explanation on the 501 3c foundation.

**D. Dedicated to Excellence:** Paul Guza awarded this to Sesar Botello and Barbara Barrera awarded this to Nicole McNulty.

**E. Summer Recap:** Matt Hartnett and Carolanne Smith provided a summary of the summer pool and camp season via a PowerPoint presentation.

Commissioner Doerr asked the length of time of a lifeguard shift, Matt said 6-8 hours, with 1 hour of rotations followed by a 20 minute break. Commissioner Grady asked about hiring a new fulltime lifeguard for the indoor pool. Staff stated they will be hiring a facility manager and will be working to increase hiring efforts, perks and outreach to retain employees and find new hires.

**IV. COMMENTS FROM THE COMMUNITY:** None

**V. APPROVAL OF THE CONSENT AGENDA**

The following items are listed for consent agenda:

A. MINUTES – October 15, 2019

Commissioner Grady made the motion “**I move the Park Board of Commissioners approve MNASR Articles of Agreement Resolution #19-02.**”

Seconded by Commissioner Doerr

Discussion: None

Roll call: Commissioner Doerr, Aye; Grady, Aye; Rosedale, Aye; President Haas, Aye.

Motion carried 4-0

**X. CORRESPONDENCE:**

A. Park Foundation of Arlington Heights

Discussion: None

**XI. COMMISSIONER COMMENTS:**

**Commissioner Doerr:** Thanks Joe and Paul for providing her a pool tour. During Halloween Fest people were asking about the new indoor pool. Hoping more people come to the Arndt Park Public Forum next week. Found out Prairie Lakes is a warming center and that is great to hear as the colder months approach. Happy Thanksgiving!

**Commissioner Grady:** Happy Thanksgiving! Appreciate all of the staff’s efforts in showcasing these reports. Really like the photos added to Prairie Lakes Hallways.

**Commissioner Yates:** Absent

**Commissioner Rosedale:** Izaak Walton is doing good. Will not be at Winter Wonderland due to vacation. Happy Holidays and see everyone at Arndt Park.

**President Haas:** Happy Thanksgiving! Self Help Closet & Pantry will be hosting their annual tailgater- \$40 for residents. Like all of the summer information presented to the board, would like to hear from other folks in other departments.

**XII. EXECUTIVE SESSION:**

None

**III. RETURN TO OPEN SESSION:**

None

**XIV. ADJOURNMENT**

Commissioner Grady made a motion to adjourn the Park Board Meeting at 9:36 p.m.

Seconded by Commissioner Rosedale

All in favor 4-0.

Motion carried 4-0.

APPROVED \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary