Meetings
The Des Plaines Park District Board of Commissioners regularly meets once a month to conduct the business affairs of the District. These meetings are held on the third Tuesday of the month at the Board Meeting Room of the Administrative and Leisure Center, 2222 Birch Street. In addition to Board meetings, separate committee meetings may be scheduled to gather and receive information on committee meetings. To permit in-depth study of items without interfering with the necessary business of the time to time, special meetings of the Board may be called to discuss special or emergency issues. Notice of all meetings, regularly scheduled, special and committee, is in accordance with all provisions of The Illinois Open Meetings Act.

Addressing the Board
The Park Board, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. The Park Board invites both oral and written communications from residents. To facilitate the conduct of the Park Board meetings, the following procedures will be followed:

1. Persons or organizations wishing to have items placed on the agenda should notify the Administrative office by letter or telephone, 847-391-5700, no later than the Wednesday prior to the Park Board meeting.

2. A section of each regular meeting of the Board is set aside for comments from the public.

3. At the meeting, each speaker will, when recognized by the President, identify himself by name and address.

4. Questions are to be directed to the entire Park Board. A question may be accepted and answered at a later meeting and, if so, the individual or organization posing the question will be notified of the date and time of the meeting.

5. The President may set a time limit for each speaker.

6. Park Board members may, by addressing the President, interrupt a presenter to obtain further information.

7. A Park Board meeting is not a forum for complaints against individual employees. Such matters are handled by sending a letter to the Executive Director, explaining the situation.

8. During the presentation and discussion of agenda items, the President will not recognize speakers in the audience unless additional information is desired.

9. Robert’s Rules of Order, as amended by the Park Board, is the recognized parliamentary authority of all Park Board Meetings.

The Role of the Staff at Meetings
Department heads and other Administrative staff regularly attend Board and Committee meetings to discuss agenda items with the Park Board. Other park district staff frequently attend the meetings to be of assistance when various topics are discussed.
Major Park District Facilities

Administrative & Leisure Center
2222 Birch Street.................................847-391-5700

Golf Center Des Plaines
353 N. River Road.................................847-803-4653

Lake Park Golf Course & Marina
1015 Howard Avenue.............................847-391-5730

Mountain View Adventure Center
515 E. Algonquin Road............................847-391-5733

Mystic Waters Aquatics Center at Rand Park
2025 Miner Street.................................847-391-5740

Prairie Lakes Community Center
515 E. Thacker Street..............................847-391-5711
Board of Commissioners
Jana B. Haas, President, 2019–2010
William J. Yates, Vice-President, 2019–2010
James F. Grady, Treasurer, 2019–2010
Erin Doerr, Commissioner
Donald J. Rosedale, Commissioner

Board Secretary
Donald J. Miletic

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Administrative Staff
Executive Director
Donald J. Miletic

Deputy Director
Paul A. Cathey

Superintendent of Business
Barbara Barrera

Superintendent of Parks & Planning
Paul Guza

Superintendent of Recreation
Joseph Weber

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Attorneys
Legal:
Andrew Paine,
Tressler LLP

Real Estate:
Gregory MacDonald,
Pluymert, MacDonald, Hargrove & Lee