

**DES PLAINES PARK DISTRICT  
REGULAR PARK BOARD MEETING MINUTES  
TUESDAY, MARCH 19, 2019**

**I. CALL TO ORDER/ROLL CALL**

Commissioner Don Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 6:00 p.m. Commissioners answering present to the roll call were Jim Grady, Jana Haas, Joe Weber, Bill Yates, and President Don Rosedale. In attendance were Executive Director, Don Miletic; Superintendent of Business, Barbara Barrera; Superintendent of Parks & Golf Operations, Paul Cathey; Superintendent of Recreation, Nick Troy; Operations Analyst, Jeanette Berard, Assistant Superintendent of Parks & Planning, Corrie Guynn.

**II. EXECUTIVE SESSION:**

Commissioner Grady made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 6:02 p.m.

Seconded by Commissioner Yates.

All in favor 5-0.

Motion carried 5-0.

**III. RETURN TO OPEN SESSION:**

Commissioner Weber made a motion to close Executive Session and return to open session at 6:57p.m.

Seconded by Commissioner Grady.

All in favor 5-0.

Motion carried 5-0.

Guests: Philip Mohr, Maine West 2018-2019 Girls Basketball Team and Coaches

**IV. CHANGES TO THE AGENDA:** None

**V. INTRODUCTIONS/PRESENTATIONS:**

**A. Maine West 2018-2019 Girls Basketball Team and Coaches:** Don Miletic presented each member a Certificate of Achievement for winning the 2018-2019 IHSA girls state basketball Class 4A State Championship.

**B. History Center Update:** Philip Mohr recognized the landscape efforts of Steve Krotz for the enhancements made to the History Center to the Park Board. He discussed the updates made to the Hands on History schedule to include Sundays with a rise in enrollment by over 10 participants. The annual meeting will be held on May 8, 6:00pm-8:00pm at West Park with musical entertainment. The History Center has started the next exhibit feature to showcase the Des Plaines Park District 100 year celebration.

**C. Senior Center Update:** Don Miletic informed the Park Board items at the Senior Center.

**D. Des Plaines Friends of the Parks:** Paul Cathey informed the Park Board of the information listed on Agenda Item 3-C. Commissioner Grady asked what is the Eggstravaganza event; Superintendent Cathey informed him it was the annual Easter Egg Festival at Prairie Lakes.

**VI. COMMENTS FROM THE COMMUNITY:** None

**VII. APPROVAL OF THE CONSENT AGENDA**

The following items are listed for consent agenda:

- A. MINUTES: February 19, 2019
- B. EXECUTIVE SESSION MINUTES: February 19, 2019
- C. VOUCHER BILLS:

February 11, 2019	\$ 7,440.00
February 22, 2019	\$ 308,746.59
March 8, 2019	\$ 155,655.99

- D. PAYROLL:

February 15, 2019	\$ 151,514.17
March 1, 2019	\$ 153,256.95

Commissioner Yates moved to approve the Consent Agenda as presented.

Seconded by Commissioner Grady.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0.

**VIII. M-NASR REPORT:**

Executive Director Miletic indicated they will begin interviews for the Executive Director position April 1 in Park Ridge; Sue will be working until June 2019. Commissioner Haas stated she received an email that they had raised over \$47,000 with 75 people less in attendance at the charity event. Commissioner Hass also noted liking the raise the paddle feature which provided more opportunity for donations, other board members agreed.

**IX. MONTHLY REPORTS**

**A. EXECUTIVE DIRECTOR:**

Executive Director Don Miletic reviewed items contained in his written report, in addition to:

- Make sure to check and complete the Statement for Economic Interest in your email needs to be completed by May 1, 2019.
- The 40<sup>th</sup> Anniversary of Flight 191 will be on May 25<sup>th</sup>, 2:00pm at Lake Park. There will be family and friends coming from all over the country. The Journal reached out to run a story on this information.
- Community Honor Roll will be given to three outgoing Alderman on April 16, 2019 for all they do for recreation and for all the help they have provided the Park District.
- The District received a check from River's Casino for an Educational Grant of \$57,200. This will be used to build an Outdoor Classroom and Greenhouse Learning Lab to incorporate into the Creative Corners Preschool curriculum, MNASR programming and Garden Club. Staff involved in planning was Jennifer Boys, Jeanette Berard, Corrie Guynn and Steve Krotz. Guynn added that River's Casino is looking to have their organization come out and volunteer to plan the material during their annual volunteer day that takes place in early June.

Discussion: Commissioner Rosedale stated that we should reach out to the University of Illinois Master Gardening program to have them complete volunteer hours on this project. Assistant Superintendent Guynn will follow up.

## **B. PARKS AND GOLF DEPARTMENT & OPERATIONS**

Superintendent of Parks and Golf Operations Paul Cathey reviewed items contained in his written report, in addition to:

- Steve Krotz's retirement party will be held Friday March 22 at 3:30pm in the River Room at the Golf Center.
- Earth will be moved at the Prairie Lakes' construction site next week.

Discussion: Commissioner Grady asked about the paper on the windows at the back door of Prairie Lakes and if the installation of a live feed would be possible to watch the construction site. Executive Director Miletic stated they would be taking aerial photos of the construction progress.

## **C. BUSINESS DEPARTMENT**

Superintendent Barbara Barrera reviewed items contained in her written report, in addition to:

- Sean King's last day will be April 5, 2019 as he accepted the Director of Information and Technology position at the Glenview Park District. The search for both replacement and interim support has started.

Discussion: None

## **FINANCIAL REPORT**

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Haas moved to accept the Financial Report for February 2019, subject to audit and placing a copy on file.

Seconded by Commissioner Yates.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0.

## **D. RECREATION DEPARTMENT & OPERATIONS**

Superintendent of Recreation Nick Troy reviewed items contained in his written report, in addition to:

- Jennifer Boys stepping in to fill in the vacant Recreation Supervisor position. Interviews will begin on March 20, would like to hire one of the five candidates by mid-April or May 1.
- The soccer program is up by 10 participants from last year.
- Chris Pool and Cindy Yelich have been attending District 62 evening events, which provide a great team effort to build on community relations between the park and school districts.

Discussion: Commissioner Haas asked a question on how or why the Theater was booked up already and if had to do with low rates. Superintendent Troy stated that they will review the rates however many of the rentals are newer groups. In addition the Des Plaines Chamber of Commerce hosted an event in the past month to highlight to other organizations the features of the space, and the episode of "See Chicago, Prairie Lakes Theater" on WGN is still running from last year.

## **E. UNFINISHED BUSINESS:**

Executive Director Miletic reviewed items contained in the board packet, in addition to:

- The board packet will include a spreadsheet of the Indoor Pool Project Costs and balance to provide them a breakdown of project in real time.
- Shared that the district was able to save \$350,000 in by removing 16 trees, allowing for the soil placement from the pool project to be added to the west berm. The district has planted over 300 trees in the last 2 years.

Discussion: Commissioner Haas asked how much will be paid out the current fiscal year for the project. Superintendent Barrera started roughly \$300,000-\$600,000 depending on the amount of earth that will be moved in the next month. Commissioner Weber asked about the contents of the soil, and Superintendent Cathey stated once they begin to move earth they will know.

## **F. NEW BUSINESS:**

### **Agenda Item 9-A: Bluett Park Drainage**

Superintendent Cathey presented his report and informed the park board that the neighbors would greatly appreciate the installation as it will save their backyards and park maintenance time on pumping out the standing water.

Commissioner Grady made the motion **“I move that Park Board of Commissioners accept the bid of Mauro Sewer Construction in amount of \$19,945.00 for the base bid and \$8,915.00 for the alternate bid, for a total contract amount of \$28,860.00.”**

Seconded by Commissioner Yates.

Discussion: Commissioner Rosedale asked if this is budgeted in the current fiscal year, where the dirt would be moved and if we have used the Mauro company before. Superintendent Cathey stated that it will be put into the next fiscal year based on the lowest bid price, the dirt will be moved to the north side on open space and that Mauro has not been used directly. Commissioner Grady asked if Hacienda Construction was work at another park. Superintendent Cathey stated that they are working at Centennial Park.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye. Motion carried 5-0.

### **Agenda Item 9-B: Backstop Replacement**

Assistant Superintendent Guynn presented his report and informed the Park Board this is an insurance claim that will cost the district \$1000. The project has an April 12 ship date with delivery within the same week.

Commissioner Yates made the motion **“I move the Park Board of Commissioners approve the low bid from Complete Northern Illinois Fence, out of Cortland, IL for the Backstop Removal, Replacement and Repair at Rand Park project in the amount of \$26,790.00.”**

Seconded by Commissioner Weber.

Discussion: Haas asked if the backstop would look different. Assistant Superintendent Guynn stated that it will be very similar but will be a lot newer than the original backstop.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye. Motion carried 5-0.

## **X. CORRESPONDENCE:**

Executive Director presented a thank you card from Maine West Girls Basketball Team.

## **XI. COMMISSIONER COMMENTS:**

Commissioner Weber: Lyden Township and Chicago Dogs Baseball will be hosting a Baseball Clinic at Impact Field on April 7 from 10:00am-12:00pm for 8-15 year olds.

Commissioner Grady: Hoping for a dry warm spring.

Commissioner Haas: Thanks and best wishes to Steve Krotz for 19 years of work, hope his replacement will be able to keep up with all he has done.

Commissioner Yates: April 5<sup>th</sup> a 2:00pm will be the ground breaking for the Indoor Pool Project at 2:00pm

President Rosedale: Enjoyed attending the Legislative Breakfast and hearing the senators speak on the new governor.

**XII. EXECUTIVE SESSION:**

Commissioner Grady made a motion to go into executive session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District at 8:27 p.m.

Seconded by Commissioner Haas.

All in favor 5-0.

Motion carried 5-0.

**XIII. RETURN TO OPEN SESSION:**

Commissioner Haas made a motion to close Executive Session and return to open session at 9:14p.m.

Seconded by Commissioner Weber.

All in favor 5-0.

Motion carried 5-0.

Haas made a motion to approve salary adjustments for executive director that was discussed in executive session.

Seconded by Commissioner Weber.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0.

**XIV. ADJOURNMENT**

Commissioner Weber made a motion to adjourn the Park Board Meeting at 9:21 p.m.

Seconded by Commissioner Grady.

All in favor 5-0.

Motion carried 5-0.

APPROVED \_\_\_\_\_

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President

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Secretary