

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, DECEMBER 18, 2018**

I. CALL TO ORDER/ROLL CALL

Commissioner Don Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 7:00 p.m. Commissioners answering present to the roll call were Jim Grady, Jana Haas, Joe Weber, Bill Yates, and President Don Rosedale. In attendance were Executive Director, Don Miletic; Superintendent of Business, Barbara Barrera; Superintendent of Parks & Golf Operations, Paul Cathey; Superintendent of Recreation, Nick Troy.

Guests: Kathy Vana, History Center Representative
Tony Wierer, Senior Center Representative
Bruce Cairn, Cordogan Clark
Pete Hall, Corporate Construction

- II. CHANGES TO THE AGENDA:** President Rosedale asked for a motion to move Agenda 9-A Approval of Indoor Pool Bids after Agenda Item 3-A Introductions/Presentations.
Commissioner Grady made the motion
Second: Commissioner Haas
All in favor 5-0
Motion carried 5-0

III. INTRODUCTIONS/PRESENTATIONS:

- A. History Center Update:** Kathy Vana presented all the wonderful programs that are coming up with the History Center.
B. Senior Center Update: Tony Wierer
C. Des Plaines Friends of the Parks: Paul Cathey presented his report and commented that Winter Wonderland went well.

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

- A. MINUTES: December 18, 2018
B. EXECUTIVE SESSION MINUTES: December 18, 2018
C. VOUCHER BILLS:
December 14, 2018 \$ 284,246.96
December 28, 2018 \$ 184,219.92
D. PAYROLL:
December 21, 2018 \$ 150,797.41
January 4, 2019 \$ 137,823.35

Commissioner Grady moved to approve the Consent Agenda as presented.

Seconded by Commissioner Haas.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

VI. M-NASR REPORT: Executive Director Miletic indicated the M-NASR Executive Director has decided to retire in June of 2019. The board will start the process to find her replacement.

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Don Miletic reviewed items contained in his written report, in addition to:

- How great the ERC committee did on their events in December.
- We continue to look at ways to increase programming/utilization of rooms at Prairie Lakes.
- Master Plan updates have been given to Gene and will take some time to update due the size of document.

Discussion: Commissioner Haas commented on the Holiday Lunch and Project Linus.

B. PARKS AND GOLF DEPARTMENT & OPERATIONS

Superintendent of Parks and Golf Operations Paul Cathey reviewed items contained in his written report, in addition to:

- Additional information about the storm damage and clean up by staff was provided.
- Mohawk Park opened; there will be some work that needs to be redone in the spring because it did not pass.
- Staff has begun on the expansion of the dance room; plans are to have it done by the end of the month.

Discussion: None.

C. BUSINESS DEPARTMENT

Superintendent Barbara Barrera reviewed items contained in her written report in addition to:

- More information about the ransomware that attacked the Park District, and all the work Sean needed to do, along with bringing in an outside agency and our insurance company to review files. It looks as no major information was compromised.
- Barb reported on the hire of our New Business Manager, Gosia Telichowska.
- Barb reported staff is also working on Tax Reporting for year-end.

Discussion: None.

FINANCIAL REPORT

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Weber moved to accept the Financial Report for October 2018, subject to audit and placing a copy on file.

Seconded by Commissioner Grady.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

D. RECREATION DEPARTMENT & OPERATIONS

Superintendent Nick Troy reviewed items contained in his written report in addition to:

- The ERC did a great job on the Holiday Lunch and Holiday Party.
- Polar Express, Winter Specktackular, Teen Center updates, and Preschool Santa event, Winter Basketball, and Fitness Week.
- Nick did mention we are incorporating Intersession from Iroquois School this break at PLCC.

Discussion: None

VIII. UNFINISHED BUSINESS: None

IX. NEW BUSINESS:

Agenda Item 9-A: Approval of Indoor Pool Bids

Executive Director presented his report and discussed the process in the past two months. In the audience were representatives of Cordogan Clark and Corporate Construction. There was not much compromise to the project and there were significant savings by going back and doing some value engineering. Executive Director went through each trade and alternates.

Discussion: Commissioner Haas asked for the anticipated schedule for ground breaking. Both Executive Director Miletic and Pete Hall from Corporate Construction commented it would be some time in spring. A schedule will be put together. Commissioners asked about the permits and representative Bruce Cairns from Cordogan Clark responded that we are in the process and finalizing them. IDPH has been a little bit of an issue with communications.

MOTIONS:

Commissioner Haas made the following motion: “I move the Park Board of Commissioners accept the base bid for the Excavation & Site Utilities contract submitted by Lenny Hoffman Excavating for the Prairie Lakes Indoor Pool Project in the amount \$893,313.00 and Alternate #5 – Parking Lot B in the amount of \$49,700.00 for a base bid total of \$943,013.00 PLUS Change Order #1.1 in the amount of \$34,430.60 for a REVISED contract total of \$977,443.60.”

Seconded by Commissioner Yates.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

Commissioner Grady made the following motion: “I move the Park Board of Commissioners accept the base bid for the Landscaping contract submitted by Cooling Land Concepts for the Prairie Lakes Indoor Pool Project in the amount \$324,800.00 LESS Change Order #1.2 in the amount of \$112,315.00 for a REVISED contract total of \$212,485.00.”

Seconded by Commissioner Weber.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

Commissioner Weber made the following motion: and Alternated #4-Parking Lot A in the amount of \$36,110.00 and Alternate #5 – Parking Lot B in the amount of \$37,110.00 for a base bid total of \$258,045.00. PLUS Change Order #1.3 in the amount of \$1,496.00 for a REVISED contract total of \$259,541.00.”

Seconded by Commissioner Haas.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

Commissioner Haas made the following motion: “I move the Park Board of Commissioners accept the base bid for the Building Concrete contract submitted by Elliot Concrete for the Prairie Lakes Indoor Pool Project in the amount \$459,530.00 PLUS Change Order #1.4 in the amount of \$61,400.00 for a REVISED contract total of \$520,930.00.”

Seconded by Commissioner Grady.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Grady made the following motion: “I move the Park Board of Commissioners accept the base bid for the Masonry contract submitted by Rasco Masonry for the Prairie Lakes Indoor Pool Project in the amount \$875,000.00.”

Seconded by Commissioner Weber.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Weber made the following motion: “I move the Park Board of Commissioners accept the base bid for the Steel contract submitted by Jack Frost for the Prairie Lakes Indoor Pool Project in the amount \$842,940.00 LESS Change Order #1.5 in the amount of \$286,748.00 for a REVISED contract total of \$556,192.00.”

Seconded by Commissioner Haas.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Haas made the following motion: “I move the Park Board of Commissioners accept the base bid for the Carpentry contract submitted by DBM Services for the Prairie Lakes Indoor Pool Project in the amount \$923,700.00 LESS Change Order #1.6 in the amount of \$13,000.00 for a REVISED contract total of \$910,700.00.”

Seconded by Commissioner Grady.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Grady made the following motion: “I move the Park Board of Commissioners accept the base bid for the Aluminum & Glass contract submitted by 3F Corporation for the Prairie Lakes Indoor Pool Project in the amount \$589,000.00 LESS Change Order #1.7 in the amount of \$121,000.00 for a REVISED contract total of \$468,000.00.”

Seconded by Commissioner Weber.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Weber made the following motion: “I move the Park Board of Commissioners accept the base bid for the Roofing contract submitted by Olsson Roofing for the Prairie Lakes Indoor Pool Project in the amount \$549,000.00.”

Seconded by Commissioner Haas.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Haas made the following motion: “I move the Park Board of Commissioners accept the base bid for the Flooring contract submitted by TSI Commercial Flooring for the Prairie Lakes Indoor Pool Project in the amount \$543,160.00 LESS Change Order #1.8 in the amount of \$172,076.00 for a REVISED contract total of \$371,084.00.”

Seconded by Commissioner Grady.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Grady made the following motion: “I move the Park Board of Commissioners accept the base bid for the Painting contract submitted by Midwest Decorating for the Prairie Lakes Indoor Pool Project in the amount \$148,700.00 PLUS Change Order #1.9 in the amount of \$8,900.00 for a REVISED contract total of \$157,600.00.”

Seconded by Commissioner Weber.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Weber made the following motion: “I move the Park Board of Commissioners accept the base bid for the HVAC contract submitted by MG Mechanical for the Prairie Lakes Indoor Pool Project in the amount \$1,194,919.00 LESS Change Order #1.10 in the amount of \$64,019.00 for a REVISED contract total of \$1,130,900.00.”

Seconded by Commissioner Grady.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Haas made the following motion: “I move the Park Board of Commissioners accept the base bid for the Fire Protection contract submitted by Nelson Fire for the Prairie Lakes Indoor Pool Project in the amount \$69,078.00.”

Seconded by Commissioner Grady.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Yates made the following motion: “I move the Park Board of Commissioners accept the base bid for the Plumbing contract submitted by CR Leonard for the Prairie Lakes Indoor Pool Project in the amount \$525,664.00.”

Seconded by Commissioner Haas.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Grady made the following motion: “I move the Park Board of Commissioners accept the base bid for the Electrical contract submitted by Genesis Electric for the Prairie Lakes Indoor Pool Project in the amount \$750,000.00 PLUS Change Order #1.11 in the amount of \$103,252.00 for a REVISED contract total of \$886,929.00.”

Seconded by Commissioner Yates.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Grady made the following amended motion: “I move the Park Board of Commissioners accept the base bid for the Electrical contract submitted by Genesis Electric for the Prairie Lakes Indoor Pool Project in the amount \$750,000.00 PLUS Change Order #1.11 in the amount of \$103,252.00 and Alt. #6 for \$33,677.00 for a REVISED contract total of \$886,929.00.”

Seconded by Commissioner Yates.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Commissioner Weber made the following motion: “I move the Park Board of Commissioners accept the base bid for the Pool contract submitted by Stuckey Construction for the Prairie Lakes Indoor Pool Project in the amount \$2,189,000.00 LESS Change Order #1.12 in the amount of \$167,000.00 for a REVISED contract total of \$2,022,000.00.”

Seconded by Commissioner Haas.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-B: Golf Center Fee Increases

Superintendent Cathey presented Golf Fees in his report for 2019.

Commissioner Grady made the following motion: “I move the Park Board of Commissioners approves staff recommendations of Golf fees for 2019 as presented.

Seconded by Commissioner Weber.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-C: Fitness Membership Fee Increases

Superintendent Nick Troy presented his report for membership fees for 2019.

Commissioner Haas made the following motion: “I move that the Des Plaines Park Board of Commissioners approve the 2019 Fitness Center Membership fees as proposed.”

Seconded by Commissioner Yates.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-D: Rejection of Recreation Van Bid

Superintendent Cathey presented his report and indicated that we will be rebidding the Van.

Commissioner Grady made the following motion: “ I move the Park Board of Commissioners reject all bids for the replacement of vehicle#22, the 2005 Chevy Van Terra 12+2 passenger bus.”

Seconded by Commissioner Yates.

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-E: Approval of Architect Fees

Executive Director Miletic presented his report and changes to the fees saving \$90,408 over the original contract. The architects worked with us to help reduce the overall cost of the project.

Commissioner Grady made the following motion: “I move that the Park Board of Commissioners approve Cordogan Clark Architects for the A&E Fees not to exceed \$676,200.

Seconded by Commissioner Weber.

Discussion: Commissioner Rosedale asked the fees can be lower than this. Executive Director Miletic indicated that the fees would be this amount since we have asked them to reduce over their original contract.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-F: Approval of Construction Manager Fees

Executive Director Miletic presented his report and changes to the fees saving \$96,825 over the original contract. Corporate Construction worked with us to help reduce the overall cost of the project.

Commissioner Weber made the following motion: “I move that the Park Board of Commissioners approve Corporate Construction for construction fees not to exceed \$690,000.”

Seconded by Commissioner Yates.

Discussion: None.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

X. CORRESPONDENCE:

A few thank you items were presented, one from First Congregational Church and Bollin Bunch, both thanking us for their support.

XI. COMMISSIONER COMMENTS:

Commissioner Weber: Attended Winter Wonderland and holiday party and what a great time. Merry Christmas to all and great job.

Commissioner Grady: Attended Winter Spectacular and holiday party which was nice. Merry Christmas to all of you.

Commissioner Yates: Happy Holidays to all and great job as always.

Commissioner Haas: Thanks again for another great year, attended holiday lunch and party Winter wonderland, the Project Linus was great. Excited about building a pool.

Commissioner Rosedale: Thanks for all the hard work, Merry Christmas to all.

XII. EXECUTIVE SESSION: Entered into Executive Session at 8:40

XIII. RETURN TO OPEN SESSION: Returned to open session at 8:50

Agenda Item 13-A Approval of Releasing Executive Session Minutes & Destruction of Recordings.

Executive Director Miletic asked for the following motions for the following release of executive session minutes and recordings.

Mar 18, 2003	Lease of Property/Personnel
Jun 17, 2003	Lease of Property
Jul 15, 2003	Lease of Property/Personnel
April 20, 2010	Personnel
June 15, 2010	Lease of Property
September 18, 2012	Sale/Lease of Real Estate/Review Closed Session Minutes
January 15, 2013	Personnel/Review of Closed Session Minutes
June 28, 2017	Land

Commissioner Yates made the following motion: “I move that the Park Board of Commissioners release the above listed Executive Session minutes and destruction of the recordings.”

Seconded by Commissioner Weber.

All in Favor 5-0

Motion Carried 5-0

Commissioner Yates made the following motion: I move that the Park Board of Commissioners destroy all executive session recordings that are 18 months or older.

Seconded by Commissioner Weber.

All in Favor 5-0

Motion Carried 5-0

XIV. ADJOURNMENT

Commissioner Grady made a motion at 8:51 p.m.

Seconded by Commissioner Weber.

All in favor 5-0

Motion carried 5-0

APPROVED _____

President

Secretary