

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, NOVEMBER 13, 2018**

I. CALL TO ORDER/ROLL CALL

Commissioner Don Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 7:00 p.m. Commissioners answering present to the roll call were Jim Grady, Jana Haas, Joe Weber, Bill Yates, and President Don Rosedale. In attendance were Executive Director, Don Miletic; Superintendent of Business, Barbara Barrera; Superintendent of Parks & Golf Operations, Paul Cathey; Superintendent of Recreation, Nick Troy; Assistant Superintendent of Golf and Facilities, Brian Panek; Assistant Superintendent of Recreation, Jennifer Boys; Marketing and Communications Manager, Gene Haring; IT Manager, Sean King; HR & Risk Manager, Nicole McNulty; Recreation Supervisor, Jeanette Berard; Athletic Supervisor, Josh Cantres; Cultural Arts Supervisor, Nancy Suwalski.

Guests: Kathy Vana – History Center Representative

Margie Winiecki – Dedicated to Excellence Award recipient

Margie’s family: Dan Winiecki; Brooke Winiecki; Ashley & Stephen Woodford; Cory Winiecki and Kari Thomas with Margie’s granddaughter Ella.

II. CHANGES TO THE AGENDA: None

III. INTRODUCTIONS/PRESENTATIONS:

A. Dedicated to Excellence: Margie Winiecki

B. History Center Update: Kathy Vana presented all the wonderful programs that are coming up with the History Center and thanked the Park District crew for clearing out the area in the back of the Kinder House. Looks amazing.

C. Senior Center Update: Don Miletic gave an update of operations at the Frisbie Center.

D. Des Plaines Friends of the Parks: Paul Cathey informed the Park Board of their last meeting and the group wanting to branch out and do a STEM program/camp.

E. Recreation Summer Recap: Jennifer Boys presented Aquatic information (Aquatics Manager Matt Hartnett was at PDS). Jeannette presented information about her six camp locations. Nancy presented information about Dance & Arts Camps, and Josh presented information about Sports Camps. Staff is already working on the plans for 2019.

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

A. MINUTES: October 16, 2018

B. EXECUTIVE SESSION MINUTES: None

C. VOUCHER BILLS:

October 19, 2108	\$ 131,279.10
November 2, 2018	\$1,355,443.99

D. PAYROLL:

October 12, 2018	\$157,175.86
October 26, 2018	\$155,397.80

Commissioner Grady moved to approve the Consent Agenda as presented.

Seconded by Commissioner Haas.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

VI. M-NASR REPORT:

Miletic brought up review of 2019 budgets were done and how M-NASR had a big challenge with staffing this past year.

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Don Miletic reviewed items contained in his written report, in addition to:

- Executive Director spoke about the impact of the minimum wage change that might be coming for 2020. We might be exempt from this, but we compete for the same people so we need a strategy to gradually increase wages as we did with our lifeguards.
- Miletic did thank the City of Des Plaines as we received HUD dollars in the amount of \$75,000 for the Seminole Park playground renovation. Corrie and staff did a great job on this project.
- Miletic did say we have a meeting scheduled with the VFW on Friday November 16th to discuss the monument. No confirmation from the VFW yet.

Discussion: None.

B. PARKS AND GOLF DEPARTMENT & OPERATIONS

Superintendent of Parks and Golf Operations Paul Cathey reviewed items contained in his written report, in addition to:

- Superintendent Cathey updated the Park Board that Mohawk Park will have some paving removed and replaced at Mohawk, because we did not accept the quality of work.
- West Park had the new surfacing put into the playground and it looks great. Staff and vendor did a great job.
- Asst. Superintendent of Golf Panek presented updates with ball exchange and how efficient it is now versus the past. Golf center Fee increases will be presented to the Park Board next month. We have not had any increases in a few years.

Discussion: Park Board asked questions and staff answered them.

C. BUSINESS DEPARTMENT

Superintendent Barbara Barrera reviewed items contained in her written report in addition to:

- Barb discussed all the legal filing requirements that were needed to be done in the past month.
- Business Manager Position has second round interviews this month.
- Staff attended trainings and catching up on things.
- The Park District had a situation that involved downtime on computers. Sean worked many hours to get it resolved.

Discussion: None.

FINANCIAL REPORT

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Weber moved to accept the Financial Report for October 2018, subject to audit and placing a copy on file.

Seconded by Commissioner Grady.

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

D. RECREATION DEPARTMENT & OPERATIONS

Superintendent Nick Troy reviewed items contained in his written report in addition to:

- Nick mentioned Chris Poole is working hard to get connected with District 62 and the competitive sports program. He is making connections and excited about getting this going.
- Nick said that Josh secured \$3,000 from CD One-Price Cleaners for Winter Wonderland.

Discussion: Commissioner Haas asked is there going to be a fee this year at Winter Wonderland and staff said yes, \$3 for the child only if pre-registered. At-the-door will be \$5/child. We have many out of town guests and many people did assume there was a cost. The parents can take a picture of their child with Santa, plus there are crafts, cookies, and play areas.

VIII. UNFINISHED BUSINESS: PLCC Indoor Pool Project

The Indoor Pool Project is moving forward and contractors have been sent RFP and requests to provide new figures by November 29, 2018. At this time we should also receive rebids for the roofing and masonry. We will then evaluate if the second go around is ok or we need to rebid the entire project in January.

Executive Director Miletic informed the Park Board of staff's recommendations for the Lake Park Monument with Agenda Item 8A from the October 16, 2018 board meeting. A potential meeting is scheduled for November 16, 2018. As of today, we have not heard back from the VFW, even though two or three emails were sent.

IX. NEW BUSINESS:

Agenda Item 9-A: Tax Levy 2018 Ordinance #18-13

Superintendent of Business Barb Barrera presented the overall 1.1% 2018 tax levy increase over last years extended tax levy. The CPI is 2.1% and the capped funds did increase by 2.1%. She discussed each fund and the status of each fund.

Commissioner Weber made the motion the Park Board of Commissioners approve the 2018 Tax Levy, Ordinance #18-13, An Ordinance Levying and Assessing the Taxes for the General Corporate Fund, the Recreation Fund, the Audit Fund, the Tort Immunity Fund, the Illinois Municipal Retirement Fund, the Social Security Fund, the Special Recreation Fund, the Debt Service Fund, and the Museum Fund for purposes of the Des Plaines Park District, Cook County, Illinois, Beginning May 1, 2018 and ending April 30, 2019.

Seconded by Commissioner Yates.

Discussion: Commissioner Weber asked a question about the annex property and how that is calculated in the growth. Barrera and Miletic both answered the question.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

Agenda Item 9-B: 2018 Tax Levy Abatement Ordinance #18-14

Superintendent of Business reviewed the 2018C alternate revenue bonds and do have tax backing. This means if we do not abate these bonds they would be added to the tax liability in the debt service fund.

Commissioner Grady made the motion the Park Board of Commissioners approve Ordinance #18-14, An Ordinance abating taxes levied for year 2018 for the General Obligation Park Bonds (alternate Revenue Source), Series 2018C of the District.

Seconded by Commissioner Haas.

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

Agenda Item 9-C: Sale of Surplus Property Ordinance #18-15

Superintendent of Parks Cathey presented the items that are being surplused and sold from the game room at the Administrative and Leisure Center and old pitching equipment from Mt. View.

Commissioner Grady made the motion the Park Board of Commissioner adopt Ordinance #18-15, an ordinance authoring the sale of personal property owned by the Des Plaines Park District.

Seconded by Commissioner Weber.

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-D: Naming of Park

Executive Director Miletic presented the name of Centennial Park for the park that is known as Oakwood Park. This park is located on corner of Oakwood and Center. The Park District is planning on having a public meeting once the design is completed to get input from the community. We will hope to start construction in spring with completion and grand opening on July 4, 2019.

Commissioner Grady made the motion to agree on changing the temporary name of Oakwood Park to Centennial Park and follow policy A-41 timeline for notifying the public.

Seconded by Commissioner Haas.

Discussion: The board members thought the name was fitting for our 100th anniversary coming up next year.

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

Agenda Item 9-E: PLCC Indoor Pool Bids Rejection

We opened the bids on September 19th and 17 trade bid packages with over 50 companies submitting bids for the indoor pool project. The total bids did not come back as expected and we looked at doing some redesign with roofing, precast concrete, and masonry. So we will be going back out to bid these items and need to reject these bids.

Commissioner Haas made the motion that the Park Board of Commissioners rejects the bid submitted for the Prairie Lakes Indoor Pool Project by Dukan Precast, Naperville, IL in the amount of \$325,000.

Seconded by Commissioner Weber

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Absent:

Motion carried 5-0

1. Commissioner Haas made the motion that the Park Board of Commissioners rejects the bid submitted for the Prairie Lakes Indoor Pool Project by Rosemont Masonry, Rosemont, IL in the amount of \$556,200.

Seconded by Commissioner Weber.

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.

Motion carried 5-0

2. Commissioner Haas made the motion that the Park Board of Commissioners rejects the bid submitted for the Prairie Lakes Indoor Pool Project by L. Marshall, Inc., Glenview, IL in the amount of \$688,000.

Seconded by Commissioner Weber.

Discussion: None

Roll call: Commissioner Haas, Aye; Grady, Aye; Weber, Aye; Yates, Aye; President Rosedale, Aye.
Motion carried 5-0

Agenda Item 9-F: Prairie Lakes Indoor Pool Project Electrical Bid

This item was tabled till we review new numbers with change in scope and timeline of the project because the new RFP's were sent to the lowest bidders. We hope to have this completed by the end of the month of November. If all goes well we will have savings with minimal changes to the project.

X. CORRESPONDENCE:

A few thank you items were presented from a resident thanking our staff about the West Park Fencing/Gate project. Also two additional items from Lutheran General and Jenn School for our support with donations.

XI. COMMISSIONER COMMENTS:

Commissioner Weber: Great job by all, stay warm and healthy.

Commissioner Grady: Happy Thanksgiving

Commissioner Yates: None

Commissioner Haas VFW/History Center did a great job with the Veterans Day presentation. CYT's Production of Alice was also a great performance.

Commissioner Rosedale: Happy Thanksgiving and thanks for moving the meeting so I could attend in November.

XII. EXECUTIVE SESSION: None

XIII. RETURN TO OPEN SESSION: None

XIV. ADJOURNMENT

Commissioner Grady made a motion at 9:14 p.m.

Second: Commissioner Weber

All in favor 5-0

Motion carried 5-0

APPROVED _____

President

Secretary