

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 18, 2018**

I. CALL TO ORDER/ROLL CALL

Commissioner Don Rosedale called the Regular Meeting of the Board of Commissioners of the Des Plaines Park District to order at 7:02 p.m. Commissioners answering present to the roll call were Jim Grady, Jana Haas, Joe Weber, William Yates and President Don Rosedale. In attendance were Executive Director, Don Miletic; Superintendent of Recreation, Nick Troy; Superintendent of Parks & Golf Operations, Paul Cathey; Superintendent of Business, Barbara Barrera.

Guests: NONE

II. CHANGES TO THE AGENDA: None

III. INTRODUCTIONS/PRESENTATIONS:

A. History Center Update: No update due to the Fall Fest Weekend.

B. Senior Center Update: No update due to the Fall Fest Weekend.

C. Des Plaines Friends of the Parks: Paul Cathey informed the Park Board "Glow Golf" is coming up and we need golfers.

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

- A. MINUTES – August 21, 2018
- B. EXECUTIVE SESSION MINUTES - August 21, 2018
- C. VOUCHER BILLS
 - 1. August 24, 2018 \$ 304,911.97
 - 2. September 7, 2018 \$ 218,829.20
- D. PAYROLL
 - 1. August 17, 2018 \$ 282,444.26
 - 2. August 31, 2018 \$ 188,925.87

Commissioner Haas moved to approve the Consent Agenda as presented.

Commissioner Yates seconded the motion.

Roll call: Commissioner Haas, Aye; Yates, Aye; Grady, Aye; Weber, Aye; President Rosedale, Aye.

Absent:

Motion carried 5-0

VI. M-NASR REPORT:

No Report

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Don Miletic reviewed items contained in his written report, in addition to:

- Spoke about the American Legion's request to move a MIA monument, that is owned by the Tollway Authority, to Lake Park.

- Met with Cook County Forest Preserve to discuss options of a Nature Play playground near Golf and North East River Road.
- Fall Fest was outstanding and staff did an amazing job, everyone knew what to do and each area ran smoothly.

Discussion: No comments.

B. PARKS AND GOLF DEPARTMENT & OPERATIONS

Superintendent of Parks and Golf Operations Paul Cathey reviewed items contained in his written report, in addition to:

- Provided greater detail on Seminole Park renovation
- Provided greater detail on Mohawk Park renovation

Discussion: No comments

C. BUSINESS DEPARTMENT

Superintendent Barbara Barrera reviewed items contained in her written report in addition to:

- Discussed Fall Fest numbers. We are still waiting for some final invoices.
- The Business Manager position will be advertised again, as the person that was offered the position did not accept and stayed with current employer.

Discussion: No comments

FINANCIAL REPORT

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Weber moved to accept the Financial Report for July 2018, subject to audit and placing a copy on file.

Commissioner Grady seconded the motion.

Discussion: None

Roll call: Commissioner Haas, Aye; Yates, Aye; Grady, Aye; Weber, Aye; President Rosedale, Aye.

Absent:

Motion carried 5-0

D. RECREATION DEPARTMENT & OPERATIONS

Superintendent Nick Troy reviewed items contained in his written report in addition to:

- Praised Jennifer Boys' and Don Prellberg's involvement with Fall Fest.
- Discussed the soccer numbers and how the decrease is felt in other Park Districts as well.

Discussion: Commissioners asked a few questions and staff answered them.

VIII. UNFINISHED BUSINESS: PLCC Indoor Pool Project

Executive Director Miletic informed the Park Board that we would be opening bids at Prairie Lakes Community Center on September 19, 2018.

IX. NEW BUSINESS:

Agenda Item 9-A: IDNR Cooperative Fishery Management Agreement

Superintendent of Parks & Golf Operations read his report as written and discussed the benefits of the entering into the agreement.

Commissioner Weber made a motion that the Park Board of Commissioner enter into the Cooperative Fishery Management Agreement with the Illinois Department of Natural Resources, pursuant to 5ILCS 220/1 et seq., 10 ILCs 805/805-515, 515 ILCS 5/1-155 and 625 ILCS 45/1-3, for a period of five years.

Second: Commissioner Grady

Discussion: Commissioner Hass asked will there be a creel limit; Commissioner Weber asked if entering into this agreement would it affect any other future potential agreements with the Lake Park; Commissioner Rosedale asked how would we handle licenses for a fishing derby. Staff answered all the questions.

Roll call: Commissioner Haas, Aye; Yates, Aye; Grady, Aye; Weber, Aye; President Rosedale, Aye.

Absent:

Motion carried 5-0

Agenda Item 9-B: Prairie Lakes Custodial Cleaning Contract

Superintendent of Parks & Golf Operations read his report as written, and discussed the current and new contract.

Commissioner Grady made a motion to approve the bid from Perfect Cleaning Service, Inc., in the amount of \$42,000 annually for two years beginning October 1st, 2018.

Second: Commissioner Yates

Discussion: Commissioner Haas asked if it is a flat fee for two years; Do they help on deep cleaning services; Commissioner Weber asked when the service is done. Staff answered their questions.

Roll call: Commissioners Haas, Aye; Yates, Aye; Grady, Aye; Weber, Aye; President Rosedale, Aye.

Absent:

Motion carried 5-0

Agenda Item 9-C: Change Order #1 – Mohawk Park Project

Superintendent of Parks & Golf Operations read his report as written, and discussed the current and new contract.

Commissioner Haas made a motion to approve the Change Order #1 from E. Hoffman, Inc., in the amount of \$12,724.50, for a new contract amount of \$91,846.50.

Discussion: Commissioner Haas asked about the escrow hold by City if we did not approve this; Commissioner Rosedale asked about the PVC piping; Commissioner Grady asked if there is a Sanitary Sewer. Staff answered their questions.

Roll call: Commissioner Haas, Aye; Yates, Aye; Grady, Aye; Weber, Aye; President Rosedale, Aye.

Absent:

Motion carried 5-0

X. CORRESPONDENCE:

Executive Director Miletic presented Correspondence about an email and Superintendent of Recreation Troy presented correspondence he received.

XI. COMMISSIONER COMMENTS:

Commissioner Weber: Fall Fest was amazing and congrats to Jeanette and Corrie on passing the CPRP.

Commissioner Grady: Mentioned great time at Fall Fest and enjoying the music and festivities.

Commissioner Yates: Commented on fishing experience and how important it is to have fishing at Lake Park.

Commissioner Haas: Fall Fest was great, missed on volunteering and would like to get on list for next year. Everyone did an amazing job.

Commissioner Rosedale: Asked about the loads of dirt at Cornell Park: will it be used to level out the low spot, and how there were 25 kids and 15 adults that never fished before at the Fall Fest fishing derby that was sponsored by the Izaak Walton League.

XII. EXECUTIVE SESSION

None

XIII. RETURN TO OPEN SESSION

A motion to return to regular session by Commissioner Grady at 8:02 p.m.

Second: Commissioner Yates

All in favor: Ayes 5, Nays 0

Motion carried 5-0

XIV. ADJOURNMENT

Commissioner Grady made a motion at 8:02 p.m.

Second: Commissioner Yates

All in favor 5-0

Motion carried 5-0

APPROVED _____

President

Secretary