

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, FEBRUARY 20, 2018**

I. CALL TO ORDER/ROLL CALL

The Regular Meeting of the Board of Commissioners of the Des Plaines Park District was called to order by President Joe Weber at 7:00 p.m. Commissioners answering present to the roll call were: Commissioners Jana Haas, Jim Grady, and Don Rosedale. Commissioner William Yates was absent. Also in attendance were Executive Director Don Miletic, Superintendent of Recreation Nick Troy, Superintendent of Parks & Golf Operations Paul Cathey, Superintendent of Business Barbara Barrera, Communications and Marketing Manager Gene Haring, and Administrative Assistant Debbie Hermanson.

Guests: Kathy Vana– History Center
Anthony Miceli – Speer Financial
Danielle Broehl – Resident
Ray & Erin Doerr – Resident
Lara Becker – Resident
Josephine Al-Naemy - Resident

II. CHANGES TO THE AGENDA: None

III. INTRODUCTIONS/PRESENTATIONS:

- A. History Center Update:** Kathy Vana updated the Park Board and Staff with upcoming events and school day off programs. She informed the Park Board of an upcoming event on March 7 from 1-3pm in which a Nobel Prize winner, Malala Yousafzai, will be speaking. Don said he would contact Philip Mohr on this event. Kathy informed the Park Board of the renovations taking place at the History Center.
- B. Senior Center Update:** Executive Don Miletic informed the Park Board the Senior Center continues to seek renters for the open retail spaces. In addition, they will be selling the outlet building. The Senior Center is also in the process of hiring a new Maintenance employee.
- C. Des Plaines Friends of the Parks (DPFOTP):** Superintendent of Parks and Planning Paul Cathey updated the Park Board with the status of the DPFOTP. The Friends financials have not changed. The Friends inventoried their supplies for the upcoming events. Representatives from the Friends were present at the Algonquin Literacy Night and the Park District's Pre-school Open House. The Friends will be present at the Easter Eggz-travaganza.

IV. COMMENTS FROM THE COMMUNITY:

Present and speaking for the community was Erin Doerr who resides on Birchwood of Des Plaines. She voiced her concerns regarding the outlook on Iroquois Pool. She stated that the south side residents of Des Plaines would like to see the pool replaced in the future due to Iroquois Pools condition. Daniele Broehl asked if there is another location where the pool can be relocated within a close proximity of the existing pool. Commissioner Haas commented that all avenues are being looked at and reminded everyone that to renovate or rebuild a pool is a long process. Executive Director Don Miletic stated the Park District will be completing a Community Needs Assessment in the near future. Daniele asked who is given the Needs Assessment Survey. Both President Weber and Don said the survey is distributed randomly throughout the community. The Commissioners and staff agreed to hold a future meeting to discuss concerns of the residents who utilize Iroquois Pool. Executive Director Miletic indicated that the Park District will look into all aquatic needs of the community.

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

- A. Minutes of Board Meeting from January 16, 2018
- B. Minutes of Executive Session: None

C. Voucher List of Bills for dates and amounts of:

January 12, 2018	\$ 370,113.08
January 26, 2018	\$ 89,820.42
February 9, 2018	\$ 201,957.13

D. Payroll for dates and amounts of:

January 19, 2018	\$ 142,605.98
February 2, 2018	\$ 147,032.79

Commissioner Haas moved to approve the Consent Agenda as presented.

Commissioner Grady seconded the motion.

Roll call: Commissioners: Haas, Aye; Grady, Aye; Rosedale, Aye; Yates, Aye; President Weber, Aye

Motion Carried: 5-0

VI. M-NASR REPORT:

Executive Director Don Miletic commented there is no report to present. He reminded the Park Board of the upcoming Liponi Dinner on Saturday, March 3.

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Don Miletic reviewed items contained in his written report in addition to the following:

- The Park Board was informed of a public forum to be held on May 17th for input on a bridge connecting Cumberland Terrace with D.P. Manor.
- I met with the Forest Preserve District today regarding a partnership. The Forest Preserve gave the District maps and pamphlets. They included trail maps and pertinent information of what the Forest Preserve has to offer the residents of Des Plaines.
- Don informed and distributed the spring playbook, a mini Spectrum, to the Park Board which will be mailed to all the residents of Des Plaines.

B. PARKS AND GOLF DEPARTMENT & OPERATIONS

Superintendent of Parks and Golf Operations Paul Cathey reviewed items contained in his written report in addition to the following:

- Paul presented conceptual drawings of Mohawk Park to the Park Board. He informed them the Park District is in the process of obtaining proposals for the playground equipment and will be seeking construction bids this spring. The District will be going out to bid in March for the construction project. The plan is to begin construction in late spring and have the park completed by early fall. In addition, the Park District will be installing a new fence at this location. There is a budget of \$200,000 for this project.
- In the process of seeking proposals from Hey and Associates for Lake Opeka shoreline restoration.
- Met with Cordogan Clark & Associates regarding the assessment of the PLCC HVAC system.
- Patrick Davies was hired to fill the facility custodian position.

Comments:

Commissioner Grady asked about parking at Mohawk. Staff informed the Park Board only a handicap parking space will be available.

Commissioner Haas asked if a picnic table will be installed and will there be a gazebo built. Staff said there is no plan of building a gazebo as there is plenty of natural shade and yes there will be a picnic table installed. Commissioner Haas asked about the succession for Steve Krotz, Landscape Supervisor, who plans on retiring in November. Paul informed the Park Board that he and other staff are working very closely with Steve to make sure there is a smooth transition.

Commissioner Rosedale asked staff about contacting the city regarding the Lake Opeka shoreline. Staff informed the Park Board he will contact the city again for assistance due to the impact the storm sewer has created since it was installed.

C. BUSINESS DEPARTMENT

Superintendent Barbara Barrera reviewed items contained in her written report in addition to the following:

- Staff has entered their first round budget numbers. I have meet with all staff individually to review their budgets.
- Working with staff on the Capital Improvement Plan.
- Working with staff on updating the Strategic Plan
- Updates to RecTrac continues.

FINANCIAL REPORT

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Haas moved to approve the Consent Agenda as presented.

Commissioner Grady seconded the motion.

Roll call: Commissioners: Haas, Aye; Grady, Aye; Rosedale, Aye; Yates, Aye; President Weber, Aye

Motion Carried: 5-0

D. RECREATION DEPARTMENT & OPERATIONS

Superintendent Nick Troy reviewed items contained in his written report in addition to the following:

- For school days off, PLCC gym will be open for the children and free of charge.
- Working on the Strategic Plan.
- Dance Idol was a huge success with over 700 dancers and 332 dances were performed. All staff did an exceptional job putting this event on.
- Josh has been busy setting up coach and player clinics for Des Plaines Youth baseball with the Maine West Varsity coach.
- A Pickleball Tournament is scheduled for April 28th & 29th and the information is on the website.
- Winter PowerPlay is underway at the schools.
- Lifeguard training classes have begun.

Commissioner Grady asked how revenues are generated from Dance Idol and does the Park District make any money? Staff informed the Park Board the entrance fees are either paid for by the Dance companies or the individual and the event generated positive revenue.

VIII. UNFINISHED BUSINESS: PLCC Indoor Pool Project

Executive Director Don Miletic presented a schematic of the exterior of the new PLCC indoor pool. He informed the Park Board that the project is more costly due to all the suggestions from the last board meeting: squaring off the building and keeping all the features. By squaring off the building it did cut down on the cost however, staff commented the challenge continues to be the budget. Staff informed the Park Board they were diligent and sought out advice/comments from other Park Districts who recently completed major renovations or built new indoor pools. Most of the comments were about the size of the features (i.e. splash pad, wellness pool, and locker rooms) and wished they had made these features larger. Don brought this information back to the Architects so they could make adjustments to the design. Don informed the Park Board this project will cost around \$11 million and this is largely due to the change in scope of the wellness/therapy pool and splash pad, an increase in size by 3,000 sq. ft. Don commented the pool must meet the needs of the community and he does not want to see the pool outdated by decreasing the size or eliminating features.

Commissioner Grady asked what materials are being used and if there would be enough natural light. He also asked if the color scheme is going to be what is being presented tonight. Staff informed the Park Board the structure will be made of steel and stamped brick pre-cast concrete and assured there is enough lighting. Commissioner Haas asked if a mural can be painted on the exterior of the walls for added color. Staff informed the Park Board the color scheme has yet to be chosen and colors will be discussed at the next Board meeting. Staff, Architect, and Construction Manager are meeting Friday, February 23rd and March 9th. All Commissioners are in favor of moving forward with the project as presented.

IX. NEW BUSINESS:

Agenda Item: 9 – An Adoption of Resolution #18-02 to Purchase Municipal Bonds

Superintendent Barbara Barrera presented the resolution to purchase Municipal Bonds. Attached is the resolution to proceed with the purchase of the Park District bonds. Barbara informed the Park Board of Commissioners this is the first of two Municipal Bonds the Park District seeks to purchase.

Commissioner Rosedale moved that the Board of Commissioners adopt Resolution #18-02, a Resolution of the Board of Commissioners of the Des Plaines Park District authorizing the use of the Park District's money to purchase municipal bonds.

Commissioner Yates seconded the motion.

Roll call: Commissioners: Haas, Aye; Grady, Aye; Rosedale, Aye; Yates, Aye; President Weber, Aye

Motion Carried: 5-0

Agenda Item: 9 – B Ordinance #18-03 Issue Municipal Bonds - Taxable General Obligation (Limited Tax) Park Bonds, Series 2018A

Superintendent Barbara Barrera presented Ordinance #18-03 to issue Municipal Bonds. This is a short term issue with principal and interest due December 1, 2018. These bonds will be used for the next fiscal years' capital improvements. Barbara stated there was a Public Hearing held last month and all legal requirements have been completed.

Anthony Miceli of Speer Financial addressed the Park Board and said the interest of 1.9% is a fair market rate for the Bonds. Anthony stated this is common practice for municipalities to issue bonds and purchase themselves. He asked if there were any questions and there were none.

Commissioner Grady moved that the Board of Commissioners adopt Ordinance 18-03 –An Ordinance Providing for the Issuance and Sale of \$561,385 Taxable General Obligation (Limited Tax) Park Bonds, Series 2018A of the Des Plaines Park District, Cook County, Illinois, and for the Levy of a Direct Tax Sufficient to Pay the Principal of and the Interest on the Bonds.

Commissioner Haas seconded the motion.

Discussion: None

Roll Call: Commissioners: Haas, Aye; Grady, Aye; Rosedale, Aye; Yates, Aye; President Weber, Aye
Motion Carried: 5-0

X. CORRESPONDENCE: None

XI. COMMISSIONER COMMENTS:

Commissioner Rosedale commented he really enjoyed the article on staff, Josh Cantres, for the support he gave to the hurricane victims down in Puerto Rico.

Commissioner Haas informed the Park Board of the Community Back Park Project for D62 children.

Commissioner Grady commented is amazed on how crowded and busy the PLCC is.

Commissioner Yates commented on staff and what a great job they are doing. He also said he really likes the design and layout of the indoor pool.

President Weber asked staff to investigate more into solar energy (i.e. solar & geo thermal panels). He would like staff to seek out grant monies for solar energy and material. Weber commented the ALC fitness center looks fantastic. He also asked staff for more information on the pickleball clinics happening this weekend.

XII. EXECUTIVE SESSION

A motion was made by Commissioner Grady at 9:46 p.m. to go into Executive Session to consider matters related to Real Estate, Personnel, Litigation, and Semi-Annual Review of Closed Session Minutes, Review of Closed Session Minutes or the setting of a price for lease of property owned by the Des Plaines Park District.

Commissioner Haas seconded the motion.

Discussion: None

All commissioners present voted in favor by acclamation.
Motion Carried 5-0.

XIII. RETURN TO OPEN SESSION

A motion made by Commissioner Rosedale to return to Open Session at 10:27p.m.
Commissioner Haas seconded the motion.
All commissioners present voted in favor by acclamation.
Motion Carried

Agenda Item: 13 - A

Action Item: Positions and Titles for 2018/2019 & Salary Structuring for 2018/2019

A motion was made by Commissioner Rosedale that the Park Board of Commissioners to approve the Positions and Titles for 2018/2019 & Salary Structuring for 2018/2019
Commissioner Yates seconded the motion.

All commissioners present voted in favor by acclamation.
Motion Carried.

Agenda Item: 13 - B

Action Item: B. Full Time Salary Administration for 2018/2019

A motion was made by Commissioner Haas that the Park Board of Commissioners to approve the Full Time Salary Administration for 2018/2019
Commissioner Rosedale seconded the motion.

Roll Call: Commissioners: Haas, Aye; Grady, Aye; Rosedale, Aye; Yates, Aye; President Weber, Aye
Motion Carried: 5-0

Agenda Item: 13 - C

Action Item: Employee Health, Dental, Vision and Life Insurance Benefits for 2018/2019

A motion was made by Commissioner Rosedale that the Park Board of Commissioners to approve the Employee Health, Dental, Vision and Life Insurance Benefits for 2018/2019
Commissioner Yates seconded the motion.

Roll Call: Commissioners: Haas, Aye; Grady, Aye; Rosedale, Aye; Yates, Aye; President Weber, Aye
Motion Carried: 5-0

XIV. ADJOURNMENT

A motion was made by Commissioner Grady to adjourn at 10:29 p.m.
Commissioner Rosedale seconded the motion.
Discussion: None
All commissioners present voted in favor by acclamation.
Motion Carried 5-0.

APPROVED _____

President

Secretary