

**Des PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 19, 2017**

I. CALL TO ORDER/ROLL CALL

The Regular Meeting of the Board of Commissioners of the Des Plaines Park District was called to order by President Joe Weber at 7:00 p.m. Commissioners answering present to the roll call were: Commissioners Jana Haas, Jim Grady, and William Yates. Absent was Don Rosedale. Also in attendance were Executive Director Don Miletic, Superintendent of Recreation Nick Troy, and Superintendent of Parks & Golf Operations Paul Cathey, Superintendent of Business Barbara Barrera, and Administrative Assistant Debbie Hermanson.

II. CHANGES TO THE AGENDA: None

III. INTRODUCTIONS/PRESENTATIONS:

A. History Center Update: Kathy Vana thanked the Park Board and District for its support. She updated the Park Board and staff on upcoming crafts, projects and events coming up in October.

B. Senior Center Update: None

C. Des Plaines Friends of the Parks (DFOTP): Superintendent of Parks and Planning Paul Cathey updated the Park Board with the status of the DPFOTP. The Glow Golf event was a huge success generating over \$15,000. The Friends Fishing Derby was held on Saturday, September 16 and had a lower attendance as in past (weather was extremely unseasonable). The hours for fishing were reduced to noon – 2pm. Bait was provided by Izaak Walton League, VFW Post 2992, and Lee’s Bait and Tackle. There were also volunteers from Izaak Walton League who assisted with the derby. Paul informed the Park Board of the addition of a new DPFOTP Board Member (Dharmesh Patel) and volunteer (Marcia Wiesner).

Commissioner Grady asked the number of golfers attending. Staff informed the Park Board approximately 36 golfers were in attendance and the Friends have had over 60 golfers in the past.

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

The following items are listed for consent agenda:

A. Minutes of Board Meeting from August 15, 2017

B. Minutes of Executive Session: None

C. Voucher List of Bills for dates and amounts of:

VOUCHER BILLS

August 11, 2017 \$331,865.52

August 25, 2017 \$171,519.57

PAYROLL

August 18, 2017 \$279,078.65

September 1, 2017 \$200,260.64

Commissioner Haas moved to approve the Consent Agenda as presented.

Commissioner Grady seconded the motion.

Roll call: Commissioners: Haas, Aye; Grady, Aye; Yates, Aye; President Weber, Aye; Rosedale, Absent

Motion Carried: 4-0, 1 Absent

VI. M-NASR REPORT:

Executive Director Don Miletic updated the Park Board on MNASR fundraising efforts and general business.

Commissioner Haas asked about Sue Bear's contract. Staff informed the Park Board Sue's review will be in December.

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Don Miletic reviewed items contained in his written report in addition to the following:

- Don went over the financials of Fall Fest. He noted revenues were slightly down across the board and believes it was due to the unseasonably hot weather during the day. There were a couple of minor incidents but overall, Fall Fest went extremely well.
- The Oakwood Grant has been signed off on and the District should hear something real soon. An Open Forum for the Oakwood Land will be on Wednesday October 11th at 6pm with the forum starting at 6:30pm at West Park Fieldhouse.
- The Wall that Heals will be arriving at Lake Park on Wednesday, September 27th and visitation is from Thursday September 28th through Sunday October 1st, 3pm open 24/7. The following ceremonies will be held: Opening Ceremony Thursday, at 5pm; Wreath Ceremony on Friday, at 5pm; Candle Light Ceremony on Saturday, 7pm and Closing Ceremony on Sunday, 1pm.
- The dedication for the northeast girls' softball field honoring Joe Ciampi will be held on Sunday, October 1st at 3pm.
- Don informed the Park Board a meeting with the Aquatic Task Force and Cordigan Clark will be held on Friday, September 22nd at 9am to discuss the new indoor pool at PLCC. Three major key components for the new indoor pool include a lap pool, therapy pool and splash pad. Other additional components will be discussed at the meeting. Staff is hoping to have a conceptual draft of the PLCC renovations and pool completed by December for display during Winter Wonderland.
- PDRMA denied the business interruption claim. Don said this item is on the agenda for tomorrow's PDRMA Board meeting.
- Don informed the Park Board of a fight that occurred at Prairie Lakes Park. No other information is available due to juveniles being involved.

Comments: Commissioner Haas asked staff to note the conditions of the weather this year for next year. Staff informed the Park Board notes and suggestions are already being compiled.

Commissioner Weber asked if the Carnival money was the full amount or solely the Park Districts proceeds. Staff informed the Park Board the numbers presented was the full amount.

Commissioner Grady asked about the car show and how it is run. Staff informed the Park Board the entrants have to pay a fee to enter their car into the show. In addition, Andrea Biwer the Executive Director of the Chamber, did an excellent job in obtaining sponsors and was very visible throughout the event.

Commissioner Weber asked if the Bean Bag tournament was held this year. Staff informed the Park Board it was not because of low participation in the past.

Commissioner Grady asked what the Wheeling Park District is doing with their flood claim. Don informed the Park Board this is an item on PDRMA Board meeting agenda. Don will be meeting with other Executive Directors at the NRPA conference regarding issues.

Commissioner Grady asked where and when the fight occurred. Staff informed it happened on Friday after open gym.

B. PARKS AND GOLF DEPARTMENT & OPERATIONS

Superintendent of Parks and Golf Operations Paul Cathey reviewed items contained in his written report in addition to the following:

- The Golf Range project has already begun with turf removal beginning last week on Wednesday, September 13 and completed by Friday, September 15. Drainage installation is beginning this week.

- Sioux Park renovations are underway. The Kids Around the World removed all of the equipment. Wilbert Construction removed all wood chips and flatwork/concrete work is completed which included additional sidewalks and replacement of an existing sidewalk. Additionally, Staff installed the footings for the playground equipment and will continue with installation after Fall Fest.
- Craig Manor is open for use.
- The Park District will be receiving the range turf in just a few weeks.
- First ever Tailgater is being held at the Golf Center on Sunday, September 10 and Sunday, October 15. There were 22 participants at the September tail gate party.
- MVM - All lights have been changed to LED which will be more energy efficient and longer life.
- Skate Park renovations are scheduled to begin October 2.
- Looking into other avenues of keeping the youth golf league going.

Comments: Commissioner Grady asked if the golf balls are being switched out when the Golf Center re-opens. Staff informed the Park Board the balls will be switched to the yellow balls.

C. BUSINESS DEPARTMENT

Superintendent Barbara Barrera reviewed items contained in her written report in addition to the following:

- The Park District audit was received and proofed by both Don and myself. It will be brought before the Park Board at the October meeting.
- A detailed audit listing is no longer needs to be published in the newspaper. The Park District only has to make known the audit is available for viewing.
- Staff has spent a lot of time with the daily operations and Fall Fest preparations.
- RecTrac is being updated and will go live in December.

Comments: Commissioner Weber asked if the prevailing wage has to still be published. Staff informed the Park Board it will not need to be published but the Park Board will still need to act on it.

FINANCIAL REPORT

Superintendent of Business Barbara Barrera presented the monthly financial report.

Commissioner Haas moved to accept the Financial Report for August 2017, subject to audit, and place a copy on file.

Commissioner Grady seconded the motion.

Discussion: None

Roll call: Commissioners: Haas, Aye; Grady, Aye; Yates, Aye; President Weber, Aye: Rosedale, Absent

Motion Carried: 4-0, 1 Absent

D. RECREATION DEPARTMENT & OPERATIONS

Superintendent Nick Troy reviewed items contained in his written report including the following:

- Jenn, Nicki, and I have been working on 2018 pool operations, needs, and ideas.
- I have been attending several community meetings to become more familiar with the community and its' needs.
- Jenn did extremely well with Fall Fest.
- Nick noted there has been a slight decline in the soccer program.
- Matt did an excellent job at making sure the pools ran smoothly at the end of the summer with the limited staff available.
- The new spin bikes have been well received at PLCC.
- Kidzone went extremely well at Fall fEst.
- Nick will be attending the Baseball Board meeting tomorrow night. There is some restructuring going on with the Des Plaines Baseball League.

Commissioner Haas mentioned other Park District's offering video aerobics. Nick informed the Park Board the usage of video instruction is being looked into by staff.

VIII. UNFINISHED BUSINESS:

IX. NEW BUSINESS: None

X. CORRESPONDENCE:

Agenda Item: 10 – A Liponi Foundation

Agenda Item: 10 – B Self Help Closet

Agenda Item: 10 – C National Night Out DP Police Department

XI. COMMISSIONER COMMENTS:

Commissioner Grady great weekend at Fall Fest and staff did a great job. The friends Glow Golf was very good and had lots of fun.

Commissioner Yates stopped by Fall Fest and everyone, staff and volunteers, were doing a great job.

Commissioner Haas commented she ran into a couple that use to live here and were in town visiting. The couple commented they wished Fall Fest had been going while they lived here and perhaps they would not have moved. Haas mentioned next year is the 10th year of Fall Fest. Staff informed the Park Board that ideas are already in the works.

President Weber had a great time at the Glow Golf event. Fall Fest was excellent and the weather cooperated. Weber mentioned Des Plaines was ranked #35 and the article mentioned the Park Districts' Mystic Waters and Lake Opeka. Staff agreed it was great publicity.

XII. EXECUTIVE SESSION: None

XIII. ADJOURNMENT

A motion was made by Commissioner Grady to adjourn at 8:05 p.m.

Commissioner Yates seconded the motion.

Discussion: None

All commissioners present voted in favor by acclamation.

Motioned Carried 4-0, 1 absent

APPROVED _____

President

Secretary