

**Des PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, MARCH 21, 2017**

I. CALL TO ORDER/ROLL CALL

The Regular Meeting of the Board of Commissioners of the Des Plaines Park District was called to order by President James Grady at 7:00 p.m. Commissioners answering present to the roll call were: Commissioners William Yates, Joe Weber, Don Rosedale, and Jana Haas. Also in attendance were Executive Director Don Miletic, Superintendent of Parks & Golf Operations Paul Cathey, Superintendent of Business Operations Katie Skibbe, Assistant Superintendent of Recreation Jennifer Boys, Assistant Superintendent of Parks Corrie Guynn, Assistant Superintendent of Golf & Building Operations Brian Panek, Communications Manager Gene Haring, and Administrative Assistant Debbie Hermanson.

Guests Present: Elizabeth Makelim – History Center
Gary Vinzart – Resident
Igor Studenkov-Journal and Topics

II. CHANGES TO THE AGENDA: None

III. INTRODUCTIONS/PRESENTATIONS

A. History Center Update: Elizabeth Makelim thanked the Park Board and District for its support. She updated everyone on the upcoming events and programs for the months to come including celebration of the History Centers 50th Anniversary.

B. Senior Center Update: None

C. Des Plaines Friends of the Parks: Superintendent of Parks and Planning Paul Cathey updated the Park Board with the status of the DPFOTP.

IV. COMMENTS FROM THE COMMUNITY: None

V. APPROVAL OF THE CONSENT AGENDA

A. Minutes February 21, 2017

B. Executive Session Minutes February 21, 2017

C. Voucher Bills

1. February 24, 2017	\$ 218,128.16
2. March 1, 2017	\$ 700.00
3. March 10, 2017	\$ 178,227.05

D. Payroll

1. February 17, 2017	\$ 141,685.73
2. March 3, 2017	\$ 138,222.17

Commissioner Yates moved to approve the Consent Agenda as presented.

Commissioner Weber seconded the motion.

Roll call: Commissioners: Weber, Aye; Yates, Aye; Haas, Aye; Rosedale, Aye; President Grady, Aye

Motion Carried: 5-0

VI. M-NASR REPORT:

Executive Director Don Miletic briefed the Park Board on activities and events being held by MNASR. He mentioned the Liponi Dinner raised approximately \$43,000.00 from the fundraiser that was recently held.

VII. MONTHLY REPORTS

A. EXECUTIVE DIRECTOR:

Executive Director Don Miletic briefly reviewed items contained in his written report including:

- Worked with staff on the IMRF staff meeting and held a very successful team Building event.
- Discussed with City regarding the drainage issues of Craig Manor.
- The Grand Opening of Mariano's went very well.
- Reached out to the Fire and Police Departments for training purposes at the 504 Good Avenue.
- The Wall that Heals will be coming to Lake Park beginning September 28 thru October 1.

Comments: None

B. PARKS AND GOLF DEPARTMENT

The Board heard a report from Superintendent of Parks and Golf Operations Paul Cathey including:

- Public forum for Craig Manor renovations was well attended.
- ERC Committee has been restructured.
- Reviewed with WT Engineering the topographic results and the necessity to control storm water volume control.

Comments: Commissioner Grady asked if the Kids Around the World are going to be removing the playground equipment. Staff informed the Park Board they will be contacted.

C. BUSINESS DEPARTMENT

The Board heard a report from Superintendent of Business Katie Skibbe on several items.

- Staff informed the Park Board Desiree van Thorre, Human Resource and Risk Manager, has resigned her position.
- All Supervisory and Business Office staff attended the "Totally Responsible Person Training".
- IT infrastructure SANs replacement is moving forward.

Comments: None

FINANCIAL REPORT

Superintendent of Business Katie Skibbe presented the monthly financial report.

Commissioner Weber moved to accept the Financial Report for February 2017, subject to audit, and place a copy on file.

Commissioner Yates seconded the motion.

Discussion: None

Roll call: Commissioners: Weber, Aye; Yates, Aye; Haas, Aye; Rosedale, Aye; President Grady, Aye

Motion Carried: 5-0

D. RECREATION OPERATIONS

Assistant Superintendent Jenn Boys reviewed the Recreation Staff report in great detail.

Comments: None

E. MAINTENANCE OPERATIONS

Assistant Superintendent Corrie Gyunn reviewed the Maintenance Staff report in great detail.

Comments: Grady asked about costs of the Biometric Screening for staff. Staff informed the Park Board it is free to all full time employees and any other employee wanting to participate the cost is \$100.

F. GOLF & FACILITY OPERATIONS

Assistant Superintendent Brian Panek reviewed the Golf & Facilities Staff report in great detail.

Comments: President Grady asked about the quality of Lake Opeka water. Staff informed the Park Board the water is in great condition for boating and there is no new weed growth.

VIII. UNFINISHED BUSINESS:

Agenda Item: 8 – A Indoor Pool Discussion

Executive Director Don Miletic presented to the Park Board the proposal of an indoor pool. He stated the task force and has diligently been researching, reviewing the Needs Assessment Survey, and meeting consistently for the past few years regarding this proposal. Don stated Iroquois pool has reached its useful lifetime. There was a lengthy discussion between the Park Board and Staff. The recommended budget for the new indoor pool is \$9,000,000. Staff showed a PowerPoint presentation of the Waukegan Park District indoor pool and its' amenities. In addition, Staff explained where the monies would come from for the funding of the pool. The indoor pool presented is consistent with the needs the Des Plaines Park District warrants. The Park Board of Commissioners unanimously reached a decision to move forward. The Park Board asked Staff to furnish them with concepts of the proposed indoor pool and to hold a public forum for community input.

Comments: President Grady felt building an indoor pool was a good decision and is much needed.

Commissioner Weber said the task force has reviewed several options.

Commissioner Haas commented the Aquatic Task force has been looking and researching for a while now. She said it is tough to give up things on the south part of town. Haas thanked Staff for all their efforts on the Aquatics Task Force.

Commissioner Rosedale mentioned we have not had enough information presented and further discussion is needed. Rosedale said this will need to be brought back to the Park Board. Staff confirmed before proceeding, all information will be presented to the Park Board.

A consensus of all Park Board Commissioners was reached and directed staff to move forward with the gathering of plans, drawings, and financials.

IX. NEW BUSINESS

Agenda Item: 9 – A Approval of Tentative Budget & Appropriation Ordinance #17-01

Superintendent of Business Katie Skibbe reviewed the Staff report included in the Board materials. The final Budget and Appropriation must be approved by the end of July. The 2017/2018 proposed operating budget is \$17,721,831.

Commissioner Weber moved that the Des Plaines Park District Board of Commissioners approve the 2017/2018 Tentative Budget and Appropriation Ordinance #17-01.

Commissioner Haas seconded the motion

Roll call: Commissioners Yates, Aye; Haas, Aye; Weber, Aye; Rosedale, Aye; President Grady, Aye.

Motion Carried: 5-0

Comments: None

Agenda Item: 9 – B Approval of Surplus Property Ordinance #17-02

Superintendent of Business Katie Skibbe reviewed the Staff report included in the Board materials. Attached you will find a description of items we wish to sell.

Commissioner Rosedale moved that the Board of Commissioners adopt Sale of Surplus Property Ordinance #17-02.

Commissioner Yates seconded the motion.

Roll call: Commissioners Yates, Aye; Haas, Aye; Weber, Aye; Rosedale, Aye; President Grady, Aye.

Motion Carried: 5-0

Comments: None

Agenda Item: 9 – C Employee Handbook Revisions

Superintendent Katie Skibbe read the memo as presented.

Commissioner Rosedale moved that the Des Plaines Park District Board of Commissioners approve the revisions to the 2016 Employee Handbook as presented.

Commissioner Weber seconded the motion.

Comments: Commissioner Rosedale asked staff to clarify personal time hours for a PPT IMRF employee.

X. CORRESPONDENCE:

Agenda Item: Ellis Gold Award

The aquatics staff received the Ellis Gold Award for the year 2016.

XI. COMMISSIONER COMMENTS:

Commissioner Haas thanked staff for all the hard work they performed on Blackhawk Park.

Commissioner Rosedale asked about partnering with the City of Des Plaines regarding water usage at Blackhawk Park.

Commissioner Weber Mariano's and Blackhawk look fabulous. Liponi Dinner was fantastic.

Commissioner Yates said everyone is doing a wonderful job and parks look great.

President Grady commented the Liponi Dinner was well run and Mariano's opening went very well.

XII. EXECUTIVE SESSION

A motion was made by Commissioner Yates at 9:10 p.m. to go into Executive Session to consider matters related to Real Estate, Personnel, Litigation, and Semi-Annual Review of Closed Session Minutes, Review of Closed Session Minutes or the setting of a price for lease of property owned by the Des Plaines Park District.

Commissioner Rosedale seconded the motion.

Discussion: None

All commissioners present voted in favor by acclamation.

Motion Carried 5-0

XIII. RETURN TO OPEN SESSION

A motion made by Commissioner Yates to return to Open Session at 10:11 p.m.

Commissioner Rosedale seconded the motion.

All commissioners present voted in favor by acclamation.

Motion Carried 5-0

XIV. ADJOURNMENT

A motion was made by Commissioner Rosedale to adjourn at 10:11 p.m.

Commissioner Yates seconded the motion.

Discussion: None

All commissioners present voted in favor by acclamation.

Motion Carried 5-0

APPROVED _____

President

Secretary