

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, AUGUST 20, 2013**

CALL TO ORDER/ROLL CALL

The Regular Meeting of the Board of Commissioners of the Des Plaines Park District was called to order by President Joseph Weber at 7:04 p.m. Commissioners answering present to the roll call were: Don Rosedale, Jana Haas, James Grady and President Joseph Weber. Commissioner William Yates, Absent. Also in attendance was Executive Director John Hecker, Assistant Executive Director Don Miletic, Superintendent of Recreation Linda Traina, Assistant Superintendent of Recreation Jennifer Boys, Assistant Superintendent of Parks and Planning Chris Leiner, Manager of Golf and Facilities Brian Panek, IT Manager Sean King, Marketing and Communications Manager Gene Haring, Administrative Assistant Deborah Hermanson, Cultural Arts Supervisor Nancy Suwalski.

Guests Present: Jerry Chvatal, Senior Center; Tom Christiansen, History Center; Chief Alan Wax, Deputy Chief Randy Trost, Division Chief Forest Reider of Des Plaines Fire Department; Steven Schaefer and David Murphy of VFW Post 2992.

CHANGES TO THE AGENDA:

Move Action Items 11A White Street Surplus Property and Action Item 11B 1946 White Street House Use as Des Plaines Firefighter Training Site before Comments from the Community.

INTRODUCTIONS/PRESENTATIONS

Staff/Facility Update: Cultural Arts Supervisor Nancy Suwalski gave a Powerpoint presentation regarding her various positions with the District, camp and program attendance numbers, and dance company accomplishments.

History Center Update: Thanked District for their support. History Center conducted interviews for two part-time staff. Staff is working on an educational traveling trunk. Updated Board on various programs and events that are coming up.

Senior Center Update: Jerry Chvatal updated the Board regarding happenings at the Frisbie Center and upcoming events.

Friends of the Parks: John Hecker informed the Board of upcoming events: Fishing Derby at Lake Park, Halloween House Decorating Contest, and Bike Challenge. Don Rosedale donated fishing poles for the upcoming fishing derby. Superintendent Linda Traina informed the Board the Bike Challenge is not just bicycling but will include various challenges throughout the course at various park sites.

NEW BUSINESS

Agenda Item 11 – A

Action Item: Surplus Property Ordinance 13-05 1946 White Street

Executive Director John Hecker reviewed the Staff Report included in the Board Materials. Mr. Hecker reminded the Board a consensus was reached at the July 2013 Park Board Meeting to demolish the building structures located at 1946 White Street. Mr. Hecker spoke to Attorney Greg MacDonald who recommends the Park Board of Commissioners adopt an ordinance declaring the property as Surplus Property.

Commissioner Grady moved that the Board of Commissioners approve Ordinance #13-05 as presented, declaring the structures located at 1946 White Street as Surplus Property and no longer needed or in the best interest of the Des Plaines Park District and authorizing their demolition and removal as described in Ordinance #13-05.

Commissioner Haas seconded the motion.
Discussion: None

Roll call: Commissioners: Rosedale, Aye; Haas, Aye; Grady, Aye; President Weber, Aye
Motion Carried: 4-0, 1 Absent

Agenda Item 11 – B

Action Item: 1946 White Street House Use as Des Plaines Firefighter Training Site

Executive Director John Hecker reviewed the Staff Report included in the Board Materials. Mr. Hecker presented to the Board the utilization of the 1946 White Street House as a training site and noted it is beneficial for the community. Mr. Hecker introduced Chief Alan Wax, Deputy Chief Randy Trost, and Division Chief Forest Reeder from the Des Plaines Fire Department. Chief Wax presented the Board with details of the training program. Chief Wax stated this would not only be educational for the Firefighters but also for the residents. Also shows the residents how the two entities can cooperatively collaborate in the best interest of the residents. Deputy Chief Randy Trost also mentioned opportunities like this home for training purposes does not always present themselves and he indicated that with the meeting with Don Miletic and Debbie Hermanson.

Commissioner Haas moved that the Des Plaines Park District Board of Commissioners authorizes the Executive Director to revise the Agreement for Fire Department Training with the Des Plaines Park District to utilize the house at 1946 White Street, Des Plaines, IL as he deems necessary.

Commissioner Rosedale seconded the motion.

Discussion: Commissioner Grady questioned paragraph 4 of the Training Agreement regarding the removal of any hazardous material from structures. Deputy Chief Randy Trost clarified it is intended for any known hazardous material.

Commissioner Grady asked if residents will be notified. Deputy Chief Trost informed the Board the residents would be notified and educated regarding the training program, in addition to posting signage stating what is going on at site.

Commissioner Rosedale asked if the Police department might want to utilize the site also. Deputy Chief Trost said he would let the Chief of Police know of the opportunity.

Roll call: Commissioners: Rosedale, Aye; Haas, Aye; Grady, Aye; President Weber, Aye
Motion Carried: 4-0, 1 Absent

COMMENTS FROM THE COMMUNITY: None

APPROVAL OF THE MINUTES

Commissioner Haas moved to approve the Regular Minutes from July 16, 2013 with stated changes in Action Item 11 A regarding roll call should read Commissioner Grady, President Weber.

Commissioner Grady seconded the motion.

All commissioners present voted in favor by acclamation, 1 Absent
Motion Carried.

APPROVAL OF THE VOUCHER BILLS

Commissioner Rosedale moved to approve the voucher bills for the following dates and dollar amounts:

- July 19, 2013 \$ 185,214.54
- August 5, 2013 \$ 228,347.84
- August 8, 2013 \$ 5,500.00

Commissioner Haas seconded the motion.

Discussion: None

Roll call: Commissioners: Rosedale, Aye; Haas, Aye; Grady, Aye; President Weber, Aye
Motion Carried: 4-0, 1 Absent

APPROVAL OF PAYROLL

Commissioner Rosedale moved to approve the payroll for the following dates and dollar amounts:

- July 12, 2013 \$ 257,750.03
- July 26, 2013 \$ 288,183.51

Commissioner Grady seconded the motion.

Discussion: None

Roll call: Commissioners: Rosedale, Aye; Haas, Aye; Grady, Aye; President Weber, Aye

Motion Carried: 4-0, 1 Absent

M-NASR REPORT:

Executive Director John Hecker said he had nothing to add to report other than the Liponi Mini Golf outing was a success.

OPERATIONS REPORTS

EXECUTIVE DIRECTOR:

Executive Director John Hecker briefly reviewed several items contained in his written report and noted things are going well. Mr. Hecker stated he has been working very closely with Assistant Executive Director Don Miletic. Additionally, Mr. Hecker stated he has been very involved with the accreditation committee.

Comments: None

RECREATION DEPARTMENT

The Board heard a report from Superintendent of Recreation Linda Traina on several items including:

- Informed Board the wine will be served out of the beer tent at Fall Fest.
- Utilize Chippewa concession trailer for the beer/wine ticket sales.
- Park It is doing very well and attendance continues to increase.
- Prairie Lakes will be closed the week of August 26

Comments: Commissioner Haas asked about the commission sales at Mystic. Linda stated staff will look into it. Commissioner Grady asked if everyone would need to wear a wristband at Fall Fest to consume alcohol. Linda stated everyone needs a wristband if they are going to consume alcohol.

PARKS AND PLANNING DEPARTMENT

The Board heard a report from Superintendent of Parks and Planning Paul Cathey including:

- Jaycee Park playground equipment removed by Kids Around the World, excavation and concrete work being completed
- Don Prellberg repaired the north fascia of Kinder House. He did a very nice job. The gutters need adjustment so this does not happen again.
- Lake Park Marina asphalt repairs to be completed after Fall Fest.
- Chippewa detention pond will be completed in-house

Comments: Commissioner Grady asked if the detention area at Chippewa was District design or Cordigan. Paul Cathey informed Board it was designed by an engineer from Cordigan but was modified by District for optimal drainage. Commissioner Grady asked if there have been any complaints about the weeds in Lake Opeka. Staff stated District has not heard of any complaints thus far.

Commissioner Rosedale asked about the signs at Kiwanis Park. Staff informed the Board there are Cicada Bees in the sand. Staff reported the bees pose no threat to people, however they do look frightening. They will sting when stepped on, grabbed, or happen to get in clothing.

President Weber asked what date will Chippewa be drained. Staff indicated draining to take place after the chlorine dissipates and the flow wells installed.

BUSINESS AND GOLF OPERATIONS

The Board heard a report from Assistant Executive Director Don Miletic on several items.

- Working with the auditors, found a glitch in the software the District uses and recommends researching other options.
- Change to agenda for next month to include an Executive Director Section after the Executive Director’s Report
- Continue to meet with staff to discuss expectations.
- Wi-Fi now available in Fitness Center and gym lobby at Prairie Lakes.
- Working with Debbie regarding the demolition of 1946 White Street
- Rounds at the Golf Course are up and the work of Gene Haring and Brian Panek to promote Youth Golf at Lake Park has been great. Also night golf at the Golf Course is doing well.
- Continue to work on 501C-3 status for Friends of the Park.

Comments: Commissioner Grady asked about the complaint of the individual who wanted to walk the Golf Center Golf Course. Don Miletic indicated it involved walking the course with children and not having to pay. John Hecker said this was normal practice on the course. Staff informed Board he was given passes to Lake Park, and Golf Center and individual was very pleased with Lake Park Golf Course.

FINANCIAL REPORT

Assistant Executive Director Don Miletic presented the monthly financial report.

Commissioner Rosedale moved to accept the Financial Report for July 2013, subject to audit, and place a copy on file.

Commissioner Haas seconded the motion.

Discussion: None

Roll call: Commissioners: Rosedale, Aye; Haas, Aye; Grady, Aye; President Weber, Aye

Motion Carried: 4-0, 1 Absent

UNFINISHED BUSINESS: None

CORRESPONDENCE: None

COMMISSIONER COMMENTS:

Commissioner Haas commented this past Park It was terrific. Her church had a pool party at Chippewa, and everyone commented how fabulous the pool is and staff is great.

Commissioner Grady stated the District had another successful summer and the parks & programs look great.

Commissioner Rosedale commented watching people use our parks is great.

President Weber commented as the District wraps up another busy summer and it rolls into Fall Fest. He also thanked all the District Staff.

EXECUTIVE SESSION: None

ADJOURNMENT

A motion was made by Commissioner Rosedale to adjourn at 8:41 p.m.

Commissioner Grady seconded the motion.

Discussion: None

All Commissioners voted in favor by acclamation, 1 Absent.

Motion Carried.

APPROVED_____

President

Secretary